

Ebbetts Pass Fire District



MINUTES

Board of Directors
October 16, 2018

Approved 11/20/2018

1. The meeting was called to order at 9:00A.M. by President J. Scott McKinney and the Pledge of Allegiance was recited. Directors present: Mike Barr, Denny Clemens, Jon Dashner, Scott McKinney and Thomas Sullivan.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard
James Crabtree, Rodney Rodr, Eric Griffiths,
Randayn Forrest, Paxton Fassbender

Others present: Dave Hicks, Blue Lake Springs Water Co.
Mark Franz, Mozingo Construction

Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None

3. **CONSENT ITEMS**

- 3.1. Mr. Dashner made a motion to approve Consent Items 3.1 and 3.2. Mr. Barr seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & McKinney)

Chief Johnson reported that the District had received the first revenues generated through the billing services of Wittman Enterprises with more still coming in through Novato Fire District's efforts. He also reported that the kickoff meeting of the District Focus Group had been held with another scheduled within the week.

- 4.2. Personnel Committee (Directors McKinney & Sullivan)

Chief Johnson reported that a contingent job offer had been made to Nathan Attaway who was currently undergoing a background investigation.

4.3. Fire Prevention Committee (Directors Clemens & Sullivan)

4.3.1. Chief Johnson introduced Mark Franz of Mozingo Construction and Dave Hicks of Blue Lake Springs Water Co. He reported that he had met with Mark Franz earlier regarding Mozingo's possible use of the grounds around Station 4. He noted that any enhancement such as grading rock placement would remain. Some preliminary discussion of any rents paid would be used to perform repairs needed at Sta. 4 such as siding repair and paint.

Mark noted that Mozingo Construction needed 18 to 24 months for the set up of a temporary office trailer and storage for a supply of 80,000 feet of small diameter pipe which was purchased to avoid additional costs with impending tariffs. When he had spoken with Chief Johnson, he had thought the District's land there would work well if the District agreed.

The members of the Board discussed possible rental rates and work that could be done onsite for the station so ensure continued access for volunteer response. Engineer Rodr noted that a strip of asphalt on the side of the station parking would aid with snowplowing issues there at Sta. 4. Mr. Dashner made a motion to rent the land at Station 4 at \$500.00 per month for 24 months with Mozingo Construction and appoint Rodney Rodr and Mike Johnson to meet with them on site to determine actual earth moving decisions if applicable. Mr. Clemens seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

4.4. Apparatus/Equipment Committee (Directors Clemens & Sullivan)

Chief Johnson reported there had been no meeting and they were still waiting news on the chassis for the ordered ambulance.

5. Scheduled Items:

5.1. Letter from Randayn Forrest: Request for Continuation of Retirement Benefit

Chief Johnson noted that Randayn Forrest had met with the Personnel Committee members and was requesting that the District continue to pay her CalPERS retirement and during the time she is on a leave of absence due to her pregnancy. Randayn noted that she would begin her leave in December and her child was due in February. Mr. Barr made a motion to have the District continue to pay the CalPERS during Randayn Forrest's pregnancy leave. Mr. Clemens seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

5.2. Certificate of Appreciation from Peggy Rourke-Nichols

Chief Johnson noted that the District had received the Certificate of Appreciation in addition to several rolls of Lifesavers candy. The Board members expressed their appreciation.

5.3. Policy Update: Policy 1060 Fire District Record: Retention and Disposition

Chief Johnson report that this policy had been updated due to the need for a minor adjustment for a grammar error. Mr. Dashner made a motion to adopt Policy 1060 as presented. Mr. Clemens seconded; the motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

- 5.4. Policy Review: Policy 6138 Personnel: Light Duty Assignments
Chief Johnson noted this policy was presented for the Board members to review. It was noted that there should be a line added for Fire Chief should one need light duty accommodation.
- 5.5. Joint Powers Agreement of Calaveras County Fire Joint Powers Authority
Chief Johnson asked to table this item as other fire districts appeared to be continuing to review this item.
- 5.6. Pacific Gas and Electric Company Urgent Wildfire Safety Work
Chief Johnson noted that PG&E was working on fuels reduction around their facilities.
- 5.7. Calaveras County Fire Joint Powers Authority
Chief Johnson asked the Board members to review the proposed JPA for Calaveras County Fire Districts. He noted some of the possibilities that it would enable the fire districts to do collectively.
- 5.8. Policy 1060: Fire District Records: Retention and Disposition
Chief Johnson asked the Board members to review this policy revision and take a really close look at the 7-year maximum.

6. **REPORTS**

- 6.1. Administrative Report
Chief Johnson noted the District was the lead agency for an Office of Traffic Safety Grant in combination with Copperopolis, Murphys and Altaville-Melones fire districts.
- 6.2. Legislative Report
Chief Johnson reported that there had been some discussion regarding Proposition 6 because he had been asked about it by a citizen. He noted some other items in the upcoming election.
- 6.3. Administrative - EMS
Chief Johnson reported that Mountain-Valley EMS Agency will be going out for Request for Proposal for the provision of ambulance transport services in Calaveras County in 2019. He added that discussions would be needed with Board of Supervisors members on that committee.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**

- 7.1. Board Members – The members had various compliments for the administration and the line staff.

- 7.2. Firefighters Association – It was noted that the Awards/Christmas Dinner was scheduled for Saturday, December 1st.

Eric Griffiths reported that the Association was purchasing three ALS monitors to replace some of the failing and outdated technology as parts are no longer available for older units.

- 7.3. Employees' Group – Rodney Rodr thanked the Board members for their support.

- 7.4. Public Comments – None

8. **ADJOURNMENT**

Mr. Sullivan made a motion to adjourn. Mr. Barr seconded; motion passed unanimously.
10:02 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary