

Ebbetts Pass Fire District

BOARD OF DIRECTORS NOTICE OF REGULAR MEETING

9:00 A.M. Tuesday, June 16, 2026

1037 Blagen Road, Arnold

Members of the public may participate in the meeting in person or by utilizing Zoom Meetings.

TO JOIN THE MEETING: [Click here to join the video meeting.](#)

Zoom.us Meeting ID: 846 3893 7049 Passcode: 855650

MEMBERS OF THE BOARD

Jon Vattuone, President Denny Clemens, Secretary
Mike Barr Jon Dashner J. Scott McKinney

Concerning Public Comment

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

AGENDA

1. **Call to Order, Flag Salute, Roll Call**
2. **Public Appearances/Comment:** The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
3. **Consent Items:** Board action limited to discussion and approval of:
 - 3.1. Minutes: 5/19/26
 - 3.2. Acceptance of May 2026 Checks Listings and Authorize to File for Audit
4. **Committee Reports:** The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
 - 4.1. **Finance Committee** (Directors Clemens & Vattuone)
 - 4.2. **Personnel/Safety Committee** (Directors Barr & Clemens)
 - 4.2.1. **Promotional Badge Pinning:** William Koelzow to be Pinned as Engineer Paramedic
 - 4.3. **Fire Prevention Committee** (Directors McKinney & Vattuone)
 - 4.4. **Apparatus/Equipment Committee** (Directors Clemens & McKinney)
 - 4.5. **Sta. 3 Construction Committee** (Directors Barr / Alternate Clemens)
5. **Scheduled Items:** The Board will discuss and take action on the specific items listed below.
 - 5.1. **Ambulance Transport Rate Adjustment:** Ambulance Transport Rates for Fiscal Year

NOTICE OF REGULAR MEETING - continued

June 16, 2026

5.1.1 **Resolution No. 2026-5: Ebbetts Pass Fire Protection District Adopting Ambulance Transport Rates for Fiscal Year 2026-27**

- 5.2. **Ebbetts Pass Fire District – Policy 4060: Organizational Chart: 2026 Draft – Conclusion of 30 Day-Review: Up for possible approval**
- 5.3. **Ebbetts Pass Fire District – Policy 6319: Personnel – Position Description: Paid Battalion Chief: 2026 Draft – Initial Review: Request to table for additional review**
- 5.4. **Ebbetts Pass Fire District – Policy 1060: Fire District Records: Retention and Disposition: 2026 Draft – Conclusion of 30 Day-Review: Up for possible approval**
- 5.5. **Ebbetts Pass Fire District Resolution 2026-4: A Resolution of the Ebbetts Pass Fire District Board of Directors for Annual District Signature Authorization.**
- 5.6. **California Special Districts Association Board of Directors: CSDA Board of Directors Election Ballot – Term 2027-2029; Seat C – Sierra Network**
- 5.7. **Adoption of Resolution Approving Participation the CalPERS California Employers’**

Pension Prefunding Trust Program (115 Trust)

Resolution No. 2026-6: A Resolution of the Board of Directors of the Ebbetts Pass Fire Protection District approving participation in and adoption of the California Employers’ Pension Prefunding Trust Program; Approving the form of and authorizing the execution and delivery of an agreement and election to prefund employer contributions and related documents; delegating authority to request disbursements; and providing for other matters properly related thereto

- 6. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
 - 6.1. Administrative Report
 - 6.2. Legislative Report
 - 6.3. Administrative – EMS
- 7. **Comments, Questions, and Consideration:** The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
 - 7.1. Board Members
 - 7.2. Firefighters' Association
 - 7.3. Employees' Group
 - 7.4. Public Comments

8. **Adjournment of Regular Meeting**

ADMINISTRATIVE STAFF:

Michael Johnson, Fire Chief

Cheryl Howard, Secretary

**County of Calaveras
General Ledger Summary
Balance Sheet Accounts
As of 5/31/2026**

Fund 2290 Ebbetts Pass Fire

<u>Object Code</u>	<u>Object Description</u>	<u>Balance</u>
<u>Assets</u>		
1006	Cash in Treasury	7,201,597.43
1007	Outstanding Checks	(65,554.36)
1016	Imprest Cash	17,575.37
Total Assets		\$7,153,618.44
<u>Liabilities</u>		
2009	Sales Tax Payable	(12.00)
2091	Accts Payable - Staledated Cks	4,614.29
Total Liabilities		\$4,602.29
<u>Fund Balance</u>		
3002	Fund Bal Unreserv/Undesign	6,857,316.25
3043	Reserve for Imprest Cash	17,575.37
Total Fund Balance		\$6,874,891.62
Year-to-Date Revenues		\$7,556,757.09
Year-to-Date Expenditures		\$7,282,632.56
Year-to-Date Transfers In		\$0.00
Year-to-Date Transfers Out		\$0.00
Year-to-Date Clearing Accounts		\$0.00
Total Fund Equity		\$7,149,016.15
Total Liabilities and Fund Equity		\$7,153,618.44

REVENUE ACCOUNT SUMMARY SHEET - May 2026

Fire Operations:					
ACCOUNT	No.	BUDGETED	RECEIVED	Year-To-Date	% Received Year-To-Date
Property Tax - Current Secured	4010	2,811,010	0.00	2,832,297.05	101%
Administrative Fee (SB2557)	4013	(51,732)	0.00	-58,741.68	114%
Unitary Tax	4015	76,846	0.00	107,924.33	140%
Supplemental Tax - Current Secured	4017	57,695	0.00	54,046.04	
Property Tax - Current Unsecured	4020	68,056	0.00	51,900.69	76%
Supplemental Tax - Current Unsecured	4027	2,941	0.00	6,222.50	
Prior Unsecured Taxes	4040	4,804	0.00	4,263.63	89%
Transient Occupancy Taxes	4072	61,200	0.00	58,210.38	
Interest	4300	5,000	0.00	82,377.14	
HOPTR	4463	22,007	0.00	16,778.32	76%
State Grant - OTS & RFC	4455	30,000	0.00	0.00	
Timber Tax	4465	-	3641.41	6,996.78	
State Aid for Public Safety (Prop 172)	4472	32,500	0.00	25,188.87	
Reimbursement - Personnel	4542	50,000	39127.06	187,035.53	
Reimbursement - Equipment	4543	5,000	0.00	0.00	0%
Charges for Current Service (hydrants)	4679	10,500	0.00	24,209.12	231%
Miscellaneous Revenue	4713	500	0.00	2,240.09	448%
Other revenue		-	2037.12	69,944.82	
Total		3,186,327	44,805.59	3,470,893.61	109%

EMS/Paramedic Program P					
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax - Engine Paramedic Program	4077 P	362,578	0.00	345,233.33	95%
Special Tax - Sustain ALS	4077 S	302,076	0.00	58,977.26	
Other revenue		-	0.00	0.00	
Total		664,654	0.00	0.00	0%

Ambulance Program					
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax - Ambulance Program	4077 A	829,798	0.00	790,025.70	95%
Special Tax - Sustain ALS	4077 S	1,079,940	0.00	1,482,903.86	137%
Interest	4300		0.00	82,377.13	
Other Programs - State (GEMT)	4479	103,000	0.00	0.00	
Federal Grant - AFG	4505	30,000	0.00	0.00	
State Other Aid (IGT)	4580	300,000	0.00	266,190.54	89%
EMS Transport Revenue	4660	840,000	86,740.54	824,395.12	98%
Other revenue		30,000	0.00	235,760.54	
Total		3,212,738	86,740.54	3,681,652.89	115%

Citizen's Initiative Staffing Augmentation					
ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
District Portion of Sales Tax	4070	575,000	96674.12	1,023,480.02	178%
Interest	4300	-	0.00	10,088.32	
Other revenue		-	0.00	0.00	
Total		575,000	96674.12	0.00	0%

FIRE OPERATIONS ACCOUNT SUMMARY SHEET - MAY 2026

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-1.001	1,503,623	125,567.70	1,332,473.70	171,149.30	89%
Extra Hire	-1.002	10,000	135.02	10,129.17	(129.17)	101%
Extra Hire - Intern	-1.003	46,506	5,025.59	43,837.95	2,668.05	94%
ST/TF FF Payments	-1.004	50,000	0.00	56,462.33	(6,462.33)	113%
Volunteer FF Relief	-1.005	40,000	507.29	21,986.38	18,013.62	55%
Retirement-UAL	-1.049	196,011	0.00	189,871.76	6,139.24	97%
Retirement	-1.050	267,043	19,114.64	206,838.42	60,204.58	77%
Group Insurance	-1.055	294,000	21,970.31	246,240.33	47,759.67	84%
SERVICES & SUPPLIES	5111					
Safety Clothing	-1.111	11,690	0.00	5,885.38	5,804.62	50%
Safety Equipment	-1.115	8,250	0.00	2,022.65	6,227.35	25%
Communications-Radios	-1.121	9,510	25.00	15,678.76	(6,168.76)	165%
Communications-Phone	-1.124	14,000	1,737.72	12,542.87	1,457.13	90%
Food - Fire Line Meals	-1.131	800	0.00	2,609.69	(1,809.69)	326%
Housekeeping	-1.141	8,500	1,009.64	11,091.90	(2,591.90)	130%
Insurance-Prop/Liability	-1.151	53,500	0.00	53,500.00	-	100%
Insurance-Workers Comp	-1.153	125,350	0.00	104,560.54	20,789.46	83%
Maintenance-Apparatus	-1.181	59,000	7,618.89	110,899.07	(51,899.07)	188%
Maintenance-Utilities	-1.182	10,000	308.84	13,434.20	(3,434.20)	134%
Building Maintenance	-1.201	112,080	150.84	53,196.92	58,883.08	47%
Memberships	-1.221	10,715	0.00	10,315.00	400.00	96%
Office Expense	-1.241	5,000	53.38	4,951.60	48.40	99%
Office Expense-Postage	-1.243	1,000	102.37	797.59	202.41	80%
Office Expense-Copies	-1.245	400	61.63	394.74	5.26	99%
Professional Services	-1.271	32,700	0.00	19,143.48	13,556.52	59%
Small Tools/FF Equipment	-1.401	16,100	1,429.04	17,840.13	(1,740.13)	111%
Small Tools-Hose/SCBA	-1.402	10,600	0.00	2,358.46	8,241.54	22%
Special District Expense	-1.411	26,650	1,579.95	21,390.01	5,259.99	80%
SDE--Health Maintenance	-1.412	31,100	0.00	29,079.91	2,020.09	94%
Training	-1.422	20,200	500.80	4,240.54	15,959.46	21%
Travel/Education	-1.478	9,000	0.00	716.33	8,283.67	8%
Transportation Fuel	-1.480	27,700	2,100.49	29,348.46	(1,648.46)	106%
Utilities - Water/Sewer	-1.501	6,500	1,510.09	7,595.91	(1,095.91)	117%
Utilities - Electrical	-1.504	15,650	925.21	10,502.78	5,147.22	67%
Utilities - Propane	-1.505	18,360	966.25	10,328.16	8,031.84	56%
LAFCO Fee	5627	5,386	0.00	4,230.21	1,155.79	79%
FIXED ASSETS						
Building Fund: Structures	5640	286,869	0.00	365,081.05	(78,212.05)	127%
Equipment	5701	193,092	0.00	161,929.97	31,162.03	0%
Fire Operation Fund Totals		3,536,885	192,400.69	3,193,506.35	343,378.65	90%

CHECKS ISSUED LISTING

Fire Operations

May 2026

Check No.	PAID TO	PURPOSE	AMOUNT
5001.1.001: SALARIES			
39423, 34712	Payroll / Statutory Elective Withholding		124,012.63
39423, 34712	Paychex Fee	employer cost	337.60
1173674, 1174223	PARS	EE withholding	213.29
34575, 34713	EPFF Local #3581	dues and meals withholding	1,004.18
34952	CalPERS	EE portion; ER paid EE portion	10,023.65
5001.1.002: EXTRA HIRE			
34712	Payroll / Statutory Elective Withholding		\$126.22
1174223	PARS	EE withholding	\$8.80
5001.1.003: EXTRA HIRE - SPECIAL			
39423, 34712	Payroll / Statutory Elective Withholding		4,663.56
1173674, 1174223	PARS	EE withholding	362.03
5001.1.004: Expenditure: ST/TF Firefighter Payment			<i>none issued</i>
5001.1.005: Expenditure: Volunteer Firefighter Payment			
1174322	PARS	trust admin fee	507.29
5001.1.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.1.050: RETIREMENT (PERS)			<i>none issued</i>
	CalPERS	Employer Portion	
5001.1.055: GROUP INSURANCE			
39423, 34712	Supplemental Life Premium Withholding		(\$158.97)
1174998	Fire Risk Management Service: vision/dental/life ins premium		\$1,272.88
1174321	LV FF Health & Welfare Trust	medical premium	\$1,574.00
1174861	IAFF Health & Wellness Trust	medical insurance premium	\$19,282.40
5111.1.111: SAFETY CLOTHING			<i>none issued</i>
5111.1.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.1.121: COMMUNICATIONS: RADIOS			
1173989	US Bank: Starlink	connection subscription	\$25.00

CHECKS ISSUED LISTING

Fire Operations

May 2026

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.124: COMMUNICATIONS: TELEPHONE			
1173975	AT&T (CalNet)	phone S2 & S4	\$32.17
1173978	Comcast	phone/internet	\$133.33
1173988	T4 Technology Solutions	monthly phone service	\$427.25
1174325	Comcast	phone/internet	\$82.08
1174858	AT&T (CalNet)	phone S2 & S4	\$32.65
1174860	Comcast	phone/internet	\$90.92
1174859	Verizon Business	cell phones	\$939.32
5111.1.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.1.141: HOUSEHOLD EXPENSE			
1173990	US Foods	cleaning supplies	\$539.49
1173980	Ebbetts Pass Lumber Co	tmpr, broom, propane	\$39.02
1174333	Vestis	rag/coverall servicing	\$251.03
1174324	CA Waste Recovery	trash disposal	\$180.10
5111.1.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>
5111.1.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>
5111.1.181: MAINTENANCE: APPARATUS			
1173974	Arnold Auto Supply	U1005: grease, air filter	\$366.41
1173974	Arnold Auto Supply	U1006: paint brushes and rolocs	\$23.70
1173974	Arnold Auto Supply	carwash	\$82.26
1173981	Delta Truck Center	U1009: o rings	\$44.69
1173989	US Bank	U1005: bullet marker lights	\$73.36
1174331	Mello Truck Repair Co Inc	U1005 parts & labor to repair air bo:	\$6,830.07
1174330	Mello Transmission Co	U1002 Terminals 18 Guage wire	\$198.40
5111.1.182: MAINTENANCE: UTILITIES			
1173989	US Bank	U6007: suspension parts	\$308.84
5111.1.201: BUILDING & GROUNDS MAINTENANCE			
1173980	Ebbetts Pass Lumber Co	wire brush, tape, fasteners, drano	\$32.39
1173989	US Bank	replacement keys	\$14.45
1174327	Fox Security	inspect Sta. 2 alarm system	\$104.00
5111.1.211: EMERGENCY CARE			<i>none issued</i>

CHECKS ISSUED LISTING

Fire Operations

May 2026

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS			<i>none issued</i>
5111.1.241: OFFICE EXPENSE: SUPPLIES			
1173980	Ebbetts Pass Lumber Co	batteries	\$15.22
1173989	US Bank	markers, white board, toner	\$38.16
5111.1.243: OFFICE EXPENSE: POSTAGE			
	JE Calaveras Co	checks postage	
5111.1.245: OFFICE EXPENSE: COPIES			
1173987	Power Business Technology	copier maintenance	\$61.63
5111.1.271: PROFESSIONAL SERVICES			
1173260	Best Best & Krieger	legal consultation	\$2,787.75
34479	Nossaman LLP	legal consultation	\$944.32
1173440	Weist Law	legal consultation	\$4,019.37
5111.1.401: SMALL TOOLS/FF EQUIPMENT			
1173974	Arnold Auto Supply	guage, core tool, hose/fittings	\$48.00
1173984	LN Curtis	hose clamp	\$1,353.13
1173980	Ebbetts Pass Lumber Co	saw blade, drill bit	\$27.91
5111.1.402: SMALL TOOLS: HOSE / SCBA			<i>none issued</i>
5111.1.411: SPECIAL DISTRICT EXPENSE			
1173989	US Bank: SAMBA	EPN program	\$54.43
1173989	US Bank	mold testing	\$1,029.00
1173989	US Bank	firewise event insurance, map	\$67.81
1174323	CA Dept of Justice	fingerprint check	\$49.00
	JE Calaveras Co Tax Collector	new Sta.3 applicable bonds	\$129.71
	JE Murphys Fire District	IQS server Equipment + setup	\$250.00
5111.1.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE			<i>none issued</i>
5111.1.422: TRAINING			
1173976	Baker, Alex	reimburse Haz Mat IC course	\$162.50
1173980	Ebbetts Pass Lumber Co	batteries	\$18.90
1173989	US Bank	CPR Materials	\$319.40

CHECKS ISSUED LISTING

Fire Operations

May 2026

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.478: TRAVEL/EDUCATION/TRAINING			<i>none issued</i>
5111.1.480: TRANSPORTATION FUEL			
1173982, 1174326	Hunt & Sons, Inc	diesel	\$1,550.69
1174326	Ebbetts Pass Gas Service	unleaded	\$549.80
5111.1.501: UTILITIES: WATER/SEWER			
1173977	CCWD	water/sewer	\$1,510.09
5111.1.504: UTILITIES: ELECTRICITY			
	JE CPPA	electricity	\$625.81
5111.1.505: UTILITIES: PROPANE			
1173979, 1174326	Ebbetts Pass Gas Service	propane	966.25
5640 F: STRUCTURES			<i>none issued</i>
5701 F: EQUIPMENT			<i>none issued</i>

AMBULANCE PROGRAM ACCOUNT SUMMARY SHEET - May 2026

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-3.001	1,908,121	129,855.31	1,632,616.27	275,504.73	86%
Retirement-UAL	-3.049	119,300	0.00	119,296.12	3.88	100%
Retirement	-3.050	295,388	19,164.40	208,849.18	86,538.82	71%
Group Insurance	-3.055	640,127	31,613.07	417,733.95	222,393.05	65%
SERVICES & SUPPLIES	5111					
Safety Clothing	-3.111	46,360	0.00	3,777.51	42,582.49	8%
Safety Equipment	-3.115	4,500	0.00	1,619.52	2,880.48	36%
Communications-Radios	-3.121	7,950	25.00	15,553.76	(7,603.76)	196%
Communications-Phone	-3.124	14,000	1,737.73	12,542.83	1,457.17	90%
Food - Fire Line Meals	-3.131	800	0.00	2,609.69	(1,809.69)	326%
Housekeeping	-3.141	8,500	1,009.62	11,091.99	(2,591.99)	130%
Insurance-Prop/Liability	-3.151	43,048	0.00	43,048.00	-	100%
Insurance-Workers Comp	-3.153	113,850	0.00	104,560.55	9,289.45	92%
Maintenance-Ambulances	-3.183	31,250	5,538.11	28,967.84	2,282.16	93%
Building Maintenance	-3.201	120,850	150.85	52,824.87	68,025.13	44%
Emergency Care/Rescue	-3.211	38,080	5,152.22	45,893.19	(7,813.19)	121%
Memberships	-3.221	150	0.00	150.00	-	100%
Office Expense	-3.241	4,300	53.38	4,951.60	(651.60)	115%
Office Expense - Copies	-3.245	400	61.63	394.73	5.27	99%
Professional Services	-3.271	87,100	3,153.40	68,907.22	18,192.78	79%
Small Tools/FF Equipment	-3.401	8,500	75.91	6,992.88	1,507.12	82%
Special District Expense	-3.411	24,200	1,530.96	24,782.75	(582.75)	102%
SDE--Health Maintenance	-3.412	43,100	0.00	28,147.64	14,952.36	65%
Training	-3.422	20,200	481.90	4,680.98	15,519.02	23%
Travel/Education	-3.478	4,500	0.00	716.34	3,783.66	16%
Transportation Fuel	-3.480	32,000	1,633.95	23,329.04	8,670.96	73%
Utilities - Water/Sewer	-3.501	6,500	1,510.09	7,595.90	(1,095.90)	117%
Utilities - Electrical	-3.504	15,650	925.21	10,502.78	5,147.22	67%
Utilities - Propane	-3.505	18,360	966.26	10,328.15	8,031.85	56%
Bank Charges	5403 A	-	0.00	10.00	(10.00)	
SPECIAL TAX HANDLING FEE	5411	24,544	0.00	74,577.43	(50,033.43)	304%
SDE DHCS IGT Pull-Down Deposit	5411		0.00	152,038.00	(152,038.00)	
REFUND OVERPAYMENT	5612	5,000	0.00	45,050.82	(40,050.82)	901%
Bad Debts (NSF checks)	5616	-	0.00	0.00	-	
FIXED ASSETS						
Building Fund: Structures	5640	153,420	0.00	153,383.84	36.16	
Equipment	5701	35,500	0.00	25,776.77	9,723.23	
Ambulance Program Totals		3,875,548	204,639.00	3,343,302.14	532,245.86	86%

CHECKS ISSUED LISTING

Ambulance Transport

May 2026

Check No.	PAID TO	PURPOSE	AMOUNT
5001.3.001: SALARIES			
39423, 34712	Payroll / Statutory Elective Withholding / Paychex Fee		\$127,800.91
1173674, 1174223	PARS	EE withholding	\$0.00
34575, 34713	EPFF Local #3581	dues and meals withholding	\$2,054.40
34952	CalPERS	EE portion; ER paid EE portion	\$13,878.30
5001.3.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.3.050: RETIREMENT (PERS)			
34952	CalPERS	Employer Portion	\$19,164.40
5001.3.055: GROUP INSURANCE			
39423, 34712	Supplemental Life Premium Withholding		(\$106.64)
1174998	Fire Risk Management Service	vision/dental/life ins premium	\$1,839.29
1174861	IAFF Health & Wellness Trust	medical insurance premium	\$29,880.42
5111.3.111: SAFETY CLOTHING			<i>none issued</i>
5111.3.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.3.121: COMMUNICATIONS: RADIOS			
1173989	US Bank: Starlink	connection subscription	\$25.00
5111.3.124: COMMUNICATIONS: TELEPHONE			
1173975, 1174858	AT&T (CalNet)	phone S2 & S4	\$64.82
1173978	Comcast	phone/internet	\$133.33
1173988	T4 Technology Solutions	monthly phone service	\$427.26
1174325, 1174860	Comcast	phone/internet	\$172.99
1174859	Verizon Business	cell phones	\$939.33
5111.3.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.3.141: HOUSEHOLD EXPENSE			
1173990	US Foods	cleaning supplies	\$539.48
1173980	Ebbetts Pass Lumber Co	tmpr, broom, propane	\$39.03
1174333	Vestis	rag/coverall servicing	\$251.02
1174324	CA Waste Recovery	trash disposal	\$180.09

CHECKS ISSUED LISTING

Ambulance Transport

May 2026

Check No.	PAID TO	PURPOSE	AMOUNT
5111.3.151:	INSURANCE: PROPERTY/LIABILITY		<i>none issued</i>
5111.3.153:	INSURANCE: WORKER'S COMPENSATION		<i>none issued</i>
5111.3.183: MAINTENANCE: AMBULANCES			
1173974	Arnold Auto Supply	U3511: fuel pump, lines; car wash	\$208.73
1173974	Arnold Auto Supply	U3510:brake pads	\$496.87
1173985	Richard Lokey	U3510: replace rear axle brakes	\$380.00
1173985	Richard Lokey	U3509: replace brake pads/DPF	\$3,170.00
1173985	Richard Lokey	U3511: drain & flush fuel system	\$1,045.00
1173989	US Bank	U6007: suspension parts	\$187.51
1174332	Arnold Tire	U3510 tire repair	\$50.00
5111.3.201: BUILDING & GROUNDS MAINTENANCE			
1173980	Ebbetts Pass Lumber Co	wire brush, tape, fasteners, drano	\$32.40
1173989	US Bank	replacement keys	\$14.45
1174327	Fox Security	inspect Sta. 2 alarm system	\$104.00
5111.3.211: EMERGENCY CARE			
1173973	Airgas	oxygen	\$504.79
1173983, 1174329	Life Assist Inc	medical supplies	\$4,125.45
1173986	National Medical Surgical	medication	\$521.98
5111.3.221: MEMBERSHIPS/SUBSCRIPTIONS			<i>none issued</i>
5111.3.241: OFFICE EXPENSE: SUPPLIES			
1173980	Ebbetts Pass Lumber Co	batteries	\$15.22
1173989	US Bank	markers, white board, toner	\$38.16
5111.3.245: OFFICE EXPENSE - COPIES			
1173987	Power Business Technology	copier maintenance	\$61.63
5111.3.271: PROFESSIONAL SERVICES			
	JE Calaveras Co Sheriff's Office	ambulance dispatch fee	\$2,106.80
1173260	Best Best & Krieger	legal consultation	\$2,787.75
1173269	Health Management Services	IGT consultation services	\$2,092.50
	34479 Nossaman LLP	legal consultation	\$944.33
1173281	Wittman Enterprises,LLC	billing services	\$1,440.00
1173440	Weist Law	legal consultation	\$4,019.38

CHECKS ISSUED LISTING

Ambulance Transport

May 2026

Check No.	PAID TO	PURPOSE	AMOUNT
5111.3.401: SMALL TOOLS/FF EQUIPMENT			
1173974	Arnold Auto Supply	tire guage & core tool, air hose 8	\$48.00
1173980	Ebbetts Pass Lumber Co	saw blade, drill bit	\$27.91
5111.3.411: SPECIAL DISTRICT EXPENSE			
1173989	US Bank: SAMBA	EPN program	\$54.43
1173989	US Bank	mold testing	\$1,029.00
1173989	US Bank	firewise event insurance, map	\$67.81
	JE Calaveras Co Tax Collector	new Sta.3 applicable bonds	\$129.72
	JE Murphys Fire District	IQS server Equipment + setup	\$250.00
5111.3.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE			<i>none issued</i>
5111.3.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE			<i>none issued</i>
5111.3.422: TRAINING			
1173976	Baker, Alex	Reimburse Haz Mat IC Course	\$162.50
1173989	US Bank	CPR Materials	\$319.40
5111.3.478: TRAVEL/EDUCATION/TRAINING			<i>none issued</i>
5111.3.480: TRANSPORTATION FUEL			
1173982, 117432	Hunt & Sons, Inc	diesel	\$1,455.84
	34724 EPFD Wex Bank	diesel	\$178.11
5111.3.501: UTILITIES: WATER/SEWER			
1173977	CCWD	water/sewer	\$1,510.09
5111.3.504: UTILITIES: ELECTRICITY			
	JE CPPA	electricity	\$625.21
5111.3.505: UTILITIES: PROPANE			
1173979, 117432	Ebbetts Pass Gas Service	propane	\$966.26
5403 A: TREASURER'S ADMIN FEE			<i>none issued</i>
5411 A: SPECIAL TAX HANDLING FEE / PP-GEMT			<i>none issued</i>
5640 A: STRUCTURES			<i>none issued</i>
5701 A: EQUIPMENT			<i>none issued</i>
5612 A: REFUNDS			<i>none issued</i>

ENGINE PARAMEDIC PROGRAM

ACCOUNT SUMMARY SHEET

- MAY 2026

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-2.001	448,000	39,029.29	367,343.41	80,656.59	82%
Retirement-UAL	-2.049	55,045	0.00	55,045.60	(0.60)	100%
Retirement	-2.050	95,000	4,456.50	57,089.60	37,910.40	60%
Group Insurance	-2.055	128,181	9,189.41	119,196.06	8,984.94	93%
SERVICES & SUPPLIES	5111					
Insurance-Workers Comp	-2.153	12,650	0.00	12,650.00	-	100%
SPECIAL TAX HANDLING FEE	5411	3,634	0.00	3,633.76	0.24	100%
Engine Paramedic Program Totals		742,510	52,675.20	614,958.43	127,551.57	83%

CHECKS ISSUED LISTING

Engine Paramedic

May 2026

Check No.	PAID TO	PURPOSE	AMOUNT
5001.2.001: SALARIES			
39423, 34712	Payroll / Statutory Elective Withholding / Paychex Fee		\$35,548.25
173674, 1174223	PARS	EE withholding	\$0.00
34575, 34713	EPFF Local #3581	dues and meals withholding	\$453.39
34952	PERS	EE portion; ER paid EE portion	\$3,027.65
5001.2.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.2.050: RETIREMENT (PERS)			
34952	CalPERS	Employer Portion	\$4,456.50
5001.2.055: GROUP INSURANCE			
39423, 34712	Supplemental Life Premium Withholding		(\$27.99)
1174998	Fire Risk Management Services	vision/dental/life ins premium	\$340.40
1174861	IAFF Health & Wellness Trust	medical insurance premium	\$8,877.00
5111.2.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>
5411 P: SPECIAL TAX HANDLING FEE			<i>none issued</i>

County of Calaveras
 General Ledger Summary
 Balance Sheet Accounts
 As of 5/31/2026

Fund 2295 Ebbetts Pass Fire CLFPT

<u>Object Code</u>	<u>Object Description</u>	<u>Balance</u>
<u>Assets</u>		
1006	Cash in Treasury	500,224.42
1007	Outstanding Checks	(7,282.88)
Total Assets		\$492,941.54
 <u>Liabilities</u>		
Total Liabilities		\$0.00
 <u>Fund Balance</u>		
3002	Fund Bal Unreserv/Undesign	592.32
3040	Reserve - General	27,659.81
3002	Fund Bal Unreserv/Undesign	0.00
3040	Reserve - General	0.00
Total Fund Balance		\$28,252.13
Year-to-Date Revenues		\$1,033,568.34
Year-to-Date Expenditures		\$568,878.93
Year-to-Date Transfers In		\$0.00
Year-to-Date Transfers Out		\$0.00
Year-to-Date Clearing Accounts		\$0.00
Total Fund Equity		\$492,941.54
Total Liabilities and Fund Equity		\$492,941.54

Citizen's Initiative Staffing Augmentation Program

ACCOUNT SUMMARY SHEET

- MAY 2026

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-4.001	1,061,692	33,840.60	434,630.09	627,061.91	41%
Retirement-UAL	-4.049	-	0.00	6,141.60	(6,141.60)	
Retirement	-4.050	59,616	4,950.84	54,390.48	5,225.52	91%
Group Insurance	-4.055	127,581	7,182.04	91,559.51	36,021.49	72%
SERVICES & SUPPLIES	5111					
Insurance-Workers Comp	-4.153	11,231	0.00	11,230.53	0.47	100%
Utility Maintenance	4.182	7,380	0.00	0.00	7,380.00	0%
FIXED ASSETS	5701	260,076	0.00	0.00	260,076.00	
Citizen's Initiative Program Totals		1,267,500	45,973.48	597,952.21	669,547.79	47%

CHECKS ISSUED LISTING

Citizen's Initiative Staffing Augmentation

May 2026

Check No.	PAID TO	PURPOSE	AMOUNT
5001.4.001: SALARIES			
	39423, 34712 Payroll / Statutory Elective Withholding / Paychex Fee		\$29,939.62
1173674, 1174223	PARS	EE withholding	\$0.00
	34575, 34713 EPFF Local #3581	dues and meals withholding	\$463.84
	34952 PERS	EE portion; ER paid EE portion	\$3,437.14
5001.4.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.4.050: RETIREMENT (PERS)			
	34952 CalPERS	Employer Portion	\$4,950.84
5001.4.055: GROUP INSURANCE			
	39423, 34712 Supplemental Life Premium Withholding		(\$26.00)
	1174998 Fire Risk Management Service	vision/dental/life ins premium	\$286.99
	1174861 IAFF Health & Wellness Trust	medical insurance premium	\$6,921.05
5111.4.141: HOUSEHOLD EXPENSE			<i>none issued</i>
5111.4.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>

Ebbetts Pass Fire District



MINUTES
Board of Directors
May 19, 2026

SUBJECT TO APPROVAL

1. The meeting was called to order at 9:00 A.M. with additional accommodation for the public through the use of Zoom Meetings. Board President Jon Vattuone called the meeting to order and the Pledge of Allegiance was recited.

Directors present: Michael Barr
Denny Clemens
Scott McKinney
Jon Vattuone

Absent: Jon Dashner

District personnel present: Fire Chief Mike Johnson, Cheryl Howard, Andrea Ramirez
Aaron Downing, Shea Buhler, Danny Bredbenner
Spencer Hickok, Cruz Raymer

Public present: Jim McKeon
Matthew Estes, Project Manager, Capital Program Management (CPM)
Jeff Evans, Construction Manager, Capital Program Management

Others present via Zoom Meeting: Erin Felby

2. **PUBLIC APPEARANCES/COMMENT** – Jim McKeon introduced himself and noted he was in the process of becoming a volunteer with EPFD.
3. **CONSENT ITEMS**
Mr. Barr made a motion to accept Consent Items 3.1. and 3.2. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, McKinney, Vattuone; ABSENT: Dashner).
4. **COMMITTEE REPORTS**
 - 4.1. Finance Committee (Directors Clemens & Vattuone)
Chief Johnson reported the additional 40% of Teeter funds were received in April and noted the revenue received for the CLFPT.

4.1.1. Preliminary Budget Fiscal Year 2026-2027

Chief Johnson reported there had been no public comment received over the past month and reminded the Board members that there would be opportunity for change in the budget by the time of the adoption of the final budget in September or October. Mr. Clemens made a motion to approve the Preliminary Budget fiscal year 2026-27. Mr. Barr seconded; motion passed 4-0 (AYES: Barr, Clemens, McKinney, Vattuone; ABSENT: Dashner).

4.2. Personnel/Safety Committee (Directors Clemens & Barr)

Chief Johnson reported the District was down one employee due to Firefighter-Paramedic Dalton Butow leaving to go to Novato Fire District.

4.2.1. Promotional Badge Pinning: William Koelzow to be Pinned as Engineer Paramedic
Tabled until next month.

4.2.2. Job Announcement: Part-Time Fire Prevention Officer Recruitment

Chief Johnson reported that the announcement for the position had been released and there was one applicant to date. It would remain open until June 1st.

4.3. Fire Prevention Committee (Directors McKinney & Vattuone)

Chief Johnson reported the Firewise meeting had been held at Independence Hall and he wanted to thank the Ebbetts Pass Firefighters Association and Jon Vattuone for short notice stepping in with food preparation for attendees.

4.4. Apparatus/Equipment Committee (Directors McKinney & Clemens)

Battalion Chief Aaron Downing gave a brief description of the mechanical standing of District apparatus and utilities.

4.5. Station 3 Construction Committee (Directors Barr & Alternate Clemens)

Chief Johnson reported the committee has been meeting bi-weekly.

5. Scheduled Items

5.1. Capital Program Management Presentation

Matthew Estes, Project Manager for Capital Program Management (CPM) presented information regarding the choice of delivery methods for the construction of the new station near the entrance of Forest Meadows subdivision. He gave information about the various methods noting that the Design Build method had been the more cost-effective in his experience. He reviewed the information provided in the presentation included in the Board's packet.

Mr. Clemens made a motion to go with CPM's recommendation of Design Build for the station near the entrance of Forest Meadows Subdivision. Mr. Barr seconded; motion passed 4-0 (AYES: Barr, Clemens, McKinney, Vattuone; ABSENT: Dashner).

Matthew Estes then reported that CPM will be soliciting for surveyor and geo technical engineers so that, hopefully, in July they can start doing some borings. He

thought the draft for the requests for quotation and scope would be available shortly for review by the District and possibly out for bid by the end of the month.

5.2 Policy 4060: Organizational Chart

Chief Johnson noted that the revision was to add Station 3 Captains and the 30-day review by the Board could begin.

5.3. Policy 6319: Personnel—Position Description: Paid Battalion Chief

Chief Johnson reported that the revision was mainly to update the terminology to match the current fire officer titles being used. He added that if there were no further changes requested by the Board members, the 30-day review by the Board could begin.

5.4. Policy 1060: Fire District Records: Retention and Disposition

Chief Johnson explained that the current contract with the provider of the station camera system only has automatic 30-day retention of videos. He noted that if an incident occurred, video could be preserved separately but otherwise this policy would show that the District does not automatically save the day-to-day videos for longer periods.

5.5. **CLOSED SESSION: Personnel Matter** (Government Code § 54957(b)(1))

Upon return to open session, the Board reported that the Fire Chief performance evaluation had been favorable.

Mr. Clemens made a motion to approve a 15% raise for the Fire Chief effective May 1, 2026. Mr. McKinney seconded; motion passed 4-0 (AYES: Barr, Clemens, McKinney, Vattuone; ABSENT: Dashner).

5.6. Personnel Pay Schedule 2026-27

Mr. Barr made a motion to approve the Pay Schedule for 2026-27 and to approve the revision of the Pay Schedule for 2025-26 for the Fire Chief effective May 1, 2026. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, McKinney, Vattuone; ABSENT: Dashner).

6. **REPORTS**

6.1. Administrative Report

Chief Johnson reported the mold remediation for Station 1 has been completed.

Chief Johnson reported that the engineer promotion test would soon be underway. It was being conducted by Engineer Glenn Verkerk with assistance from Engineer Sean Bitner.

6.2. Legislative Report

Chief Johnson reported the Governor's May revise for the State's budget was better due to some increase in tax collections.

- 6.3. Administrative - EMS
Chief Johnson reported the billing rates for the ambulance were being adjusted.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**

7.1. Board Members

Mr. Clemens said he liked the way the District was moving forward with the station with the better location and response times.

7.2. Firefighters Association

Shea Buhler reported that the fundraiser envelope stuffing had been completed with the assistance of the Arnold Angels and also had been mailed. He added the need for help with the Memorial Day Beer Booth.

Shea Buhler reported that a sea container had been delivered for the burn prop and a variety of CPR items would soon be available—all from last year's proceeds.

7.3. Employees' Group

Shea Buhler noted that there would be a changing of officers within the union as an election was currently underway.

7.4. Public Comments

None

8. **ADJOURNMENT**

Mr. Barr made a motion to adjourn. Mr. McKinney seconded; motion passed 4-0 (AYES: Barr, Clemens, McKinney, Vattuone; ABSENT: Dashner). 10:30 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary

RESOLUTION No. 2026-5
OF THE BOARD OF DIRECTORS OF THE
EBBETTS PASS FIRE PROTECTION DISTRICT
ADOPTING AMBULANCE TRANSPORT RATES
FOR FISCAL YEAR 2026-27

WHEREAS, the District Board finds that it must charge fees to cover the costs of services which the District provides and annually determines the Fee Schedule including a increase of 2.7% so that the fees are no more than necessary to cover the reasonable costs of the governmental activity, and the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity.

BE IT RESOLVED the following rates shall become effective July 1, 2026:

SCT Nurse Transport	\$4,465.00
ALS 1	\$4,465.00
ALS 2	\$4,465.00
BLS E1	\$3,795.00
(TNT) Assessment at Scene	\$1,220.00
Oxygen	\$320.00
EKG	\$131.00
Mileage	\$98.00
Wait Time	\$83.00

BE IT FURTHER RESOLVED these rates will be distributed to Mountain Counties EMS Agency and to EMS/MC.

PASSED, APPROVED AND ADOPTED this 23rd day of June 2026 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President
Board of Directors

Secretary
Board of Directors

New AB716 Bundles	2026-27 CPI-U 2.7%
SCT Nurse Transport	\$4,465.00
ALS 1	\$4,465.00
ALS 2	\$4,465.00
BLS E1	\$3,795.00
(TNT) Assessment at Scene	\$1,220.00
Oxygen	\$320.00
EKG	\$131.00
Mileage	\$98.00
Wait Time	\$83.00

New AB716 Bundles	Bundled rate	2025-26 CPI-U 2.8%	2026-27 CPI-U 2.7%
SCT Nurse Transport	\$4,228.45	\$4,347.00	\$4,465.00
ALS 1	\$4,228.45	\$4,347.00	\$4,465.00
ALS 2	\$4,228.45	\$4,347.00	\$4,465.00
BLS E1	\$3,594.18	\$3,695.00	\$3,795.00
(TNT) Assessment at Scene	\$1,153.87	\$1,187.00	\$1,220.00
Oxygen	\$302.38	\$311.00	\$320.00
EKG	\$123.37	\$127.00	\$131.00
Mileage	\$93.14	\$95.00	\$98.00
Wait Time	\$77.40	\$80.00	\$83.00

RESOLUTION No. 2026-5
OF THE BOARD OF DIRECTORS OF THE
EBBETTS PASS FIRE PROTECTION DISTRICT
ADOPTING AMBULANCE TRANSPORT RATES
FOR FISCAL YEAR 2026-27

WHEREAS, the District Board finds that it must charge fees to cover the costs of services which the District provides and annually determines the Fee Schedule including a increase of 2.7% so that the fees are no more than necessary to cover the reasonable costs of the governmental activity, and the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity.

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BLS E1	\$3,795.00
(TNT) Assessment at Scene	\$1,220.00
Oxygen	\$320.00
EKG	\$131.00
Mileage	\$98.00
Wait Time	\$83.00

BE IT FURTHER RESOLVED these rates will be distributed to Mountain Counties EMS Agency and to EMS/MC.

PASSED, APPROVED AND ADOPTED this 16 day of June 2026 by the following vote:

AYES: Barr, Clemens, Dashner, McKinney, Vattuone

NOES:

ABSTAIN:

ABSENT:

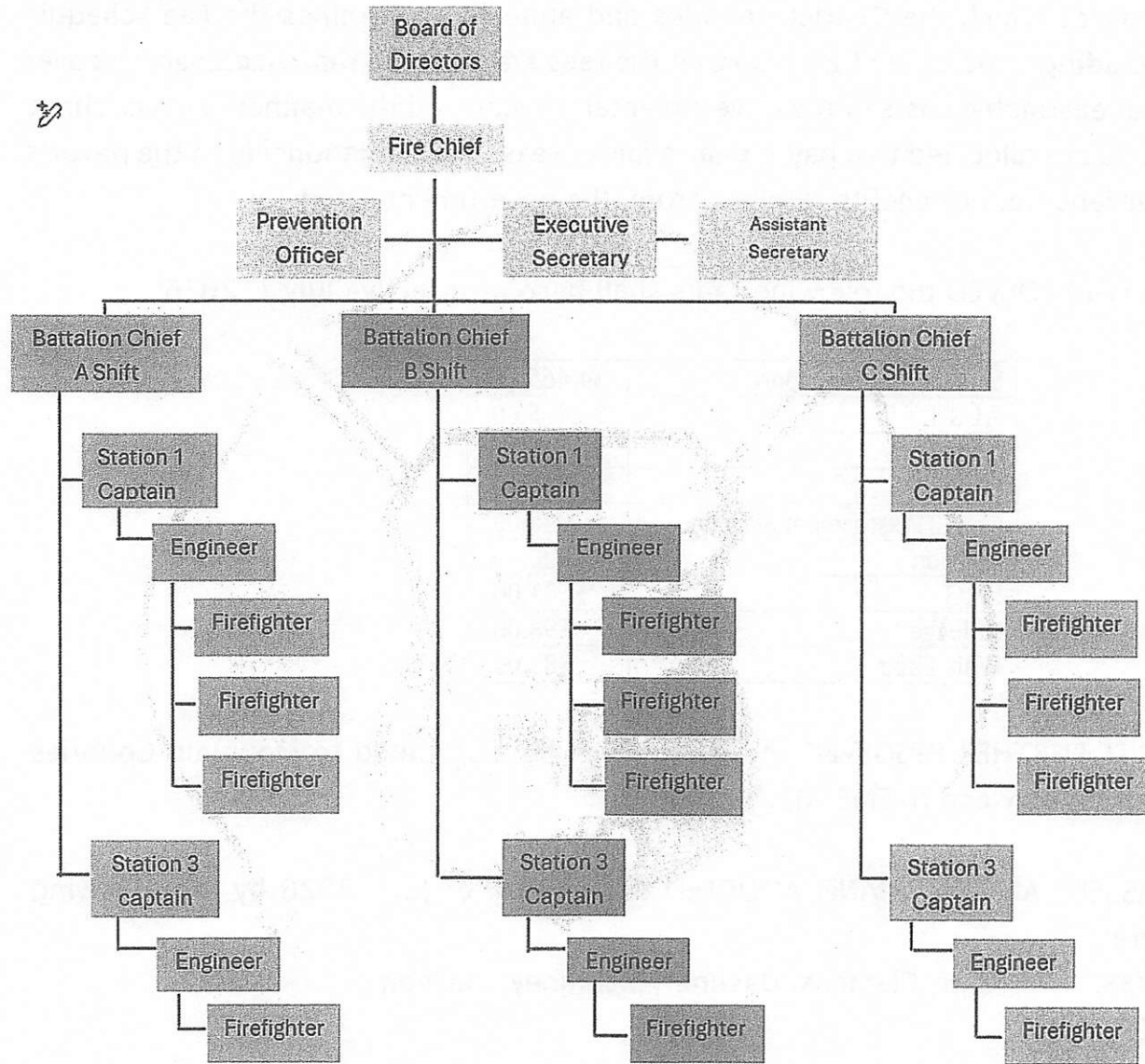
 President
 Board of Directors

 Secretary
 Board of Directors

Ebbetts Pass Fire District	Policy: 4060 Draft 2026
Subject: Organizational Chart	Effective Date: 05/19/92 Supersedes: N/A Review Date: 04/28/2015

01. The following represents the District's current organizational make-up and chain of command:

**Ebbetts Pass Fire District
Organizational Chart**



02. Positions receiving additional compensation for additional responsibilities:
~~EMS Coordinator (See Policy NO.6380).~~

Ebbetts Pass Fire Protection District	Policy: 6319
Subject: Personnel – Position Description: Paid Battalion Chief	Effective Date: Adopted 07/20/2004 <u>Draft 2026</u> Revision Date: 01/28/2008

Scope of Employment

The Battalion Chief is assigned to a working shift consisting of 48 hours. Under direction of the Fire Chief or his/her designee, the Battalion Chief supervises, plans, assigns, directs and coordinates both emergency and non-emergency activities assigned to his/her shift. He/she provides highly responsible and complex staff assistance to the Fire Chief and his/her designees by assisting with short range and long range planning and the development and implementation of goals, objectives, standard operating procedures and priorities. He/she also coordinates assigned activities with other shifts, outside agencies and the general public.

The Battalion Chief is considered a member of the on-duty emergency response crew who responds to emergency incidents, directs and participates in fire suppression and EMS responses as needed, and has supervisory authority over all personnel and for all activities of all companies on a shift.

Essential Duties and Responsibilities:

- Participates in the suppression of fires and mitigation of medical emergencies and assumes command at major incidents until relieved by the Duty Officer.
- Directs, coordinates and reviews the work plan for an assigned shift, assigns work, training and project activities, monitors work flow; reviews and evaluates work products, methods and procedures, and implements improvements; meets with staff and crews to identify and resolve problems.
- Schedules sick relief, vacation relief and oversees call back.
- Verifies attendance/special project work/overtime relief and signs personnel timecards and submits timecards to the District Secretary.

- Enforces District regulations, policies, and procedures and maintains discipline.
- When going off-duty or coming on-duty, interfaces with his/her relief to ensure all important information is passed on and the status of all personnel and equipment is known.
- Assists with paid staff and volunteer training, and the scheduling and oversight of multi-company drills
- Schedules regular visitations with personnel assigned to other staffed fire stations and directly oversees the activities at those stations having no assigned Station Captain.

Policy 6319 – Page 1 of 2

- Appraises the performance of Station Captains and assists the Station Captain with the appraisal of other employees assigned to his/her shift.
- Oversees and periodically reviews the preparation of various computerized incident reports ensuring accuracy and completeness and may be called upon to periodically prepare special and/or technical reports requested by the Fire/Assistant Chief.
- Acts as Duty Officer during the absence of the Fire Chief or Assistant Chief.
- Assists with short range and long range planning and the development and implementation of goals, objectives, standard operating procedures and priorities.
- Coordinates assigned activities with other shifts, outside agencies and the general public.
- Performs other projects /tasks as may be assigned

Skills Knowledge and/or Experience:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required:

- Knowledge and experience in modern structural and wildland firefighting principles, tactics and strategies with an emphasis on structure protection
- Knowledge of the ICS system and incident command operations, rescue principles, practices, techniques and procedures
- Knowledge of fire prevention and hazardous materials regulation, principles, practices and procedures
- Knowledge of labor relations practices and procedures
- Knowledge of principles and practices of organization, administration, budget, and personnel management and training
- Knowledge of principles and practices of supervision including employee performance evaluation and safety practices
- Principles and practices of public education regarding fire safety and prevention
- Knowledge of modern office procedures, methods and equipment including computer technology required for job responsibilities
- Ability to explain decisions, communicate clearly, and prepare clear, concise and accurate memoranda, letters, written instructions and reports
- Ability to make decisions under pressure and in a timely manner; interpret pertinent policies guidelines and regulations accurately and ability to accept responsibility for decisions
- Ability to assess the training needs of individuals and groups; -ability to develop, test and deliver and evaluate training activities on his/her shift

Qualifications for Appointment:

- Fire Officer 2 Certification or previous California State Fire Marshal Company Officer and Fire Officer Certification.
- Fire Officer 3 Certification or previous California State Fire Marshal Chief Officer Certification (Required within one year of appointment) for new appointments after 6/2026.
- Six years full-time fire service experience gained working with a municipal, special district, state or federal fire service agency

- Two years full-time fire service experience as a Fire Captain
- Class C Driver's License with Firefighter endorsement or higher
- EMT or Licensed Paramedic
- ICS 100 or equivalent experience
- ICS 200 or equivalent experience
- ICS 300 or equivalent experience/training (Required within one year of appointment)

Qualifications for Acting Battalion Chief:

- Four years full-time fire service experience gained working with a municipal, special district, state or federal fire service agency
- One year full-time service as Fire Captain and/or approval of the Fire Chief or his/her designee
- Fire Officer 2 Certification or previous California State Fire Marshal Company Officer and Fire Officer Certification.
- ICS 100 or equivalent experience/training
- ICS 200 or equivalent experience/training
- Completion of the Acting Battalion Chief's Task Book

Ebbetts Pass Fire District	POLICY: 1060
Subject: Fire District Records: Retention and Disposition	Adoption Date: 7/26/10 Revised Date: N/A Review Date: 10/16/2018 <u>Draft 2026</u>

1. Purpose: To define policies for retention and disposal of District records, consistent with local, state and federal laws, rules, and accepted business practices.
2. Document retention by class:
 - 2.1. *Administrative documents* – Such as books, including fire codes, policies and operations manuals, simple fire inspections, permits, and station journals shall be kept for no less than seven years following the documents necessity of use or replacement by adoption of other documents.
 - 2.2. *Personnel documents* – Shall be kept for a period of no less than seven years following the termination or retirement of the relevant employee. These documents include personnel files, payroll actions, evaluations, training, certifications and other reports not relating to discipline. All personnel file items relating to discipline shall follow the direction of Ebbetts Pass Fire District “Policy 6600 Personnel Discipline”
 - 2.2.1. Employee medical records shall be retained for no less than thirty years following the termination or retirement of the relevant employee.
 - 2.3. *Property documents* – Pertaining to vehicles, inventory, equipment, supplies and related logs shall be retained for no less than three years.
 - 2.3.1. Fixed asset records and inventories shall be kept in perpetuity.
 - 2.4. *General Reports* – General incident reports and simple, closed, fire cause and origin investigations, evidence logs and weed abatement reports shall be retained for a period of not less than seven years.
 - 2.5. *Finance Records* – Documents including audits, budgets and appropriation limits shall be retained for no less than ten years.
 - 2.6. *Legal Documents* – All legal documents, including resolutions, ordinances and property titles shall be retained in perpetuity.
 - 2.7. *Investigative, evidence and documents related to litigation* – Any investigation that supports the prosecution of a homicide shall be retained in perpetuity. Documents or evidence of crimes resulting in great bodily harm, destruction or damage to an inhabited structure/property shall be retained for seven years following the resolution of the investigation.
 - 2.7.2.8. Security Camera Footage – The Districts security camera system shall maintain a log for a 30-day period.

Ebbetts Pass Fire District	POLICY: 1060
Subject: Fire District Records: Retention and Disposition	Adoption Date: 7/26/10 Revised Date: N/A Review Date: 10/16/2018 <u>Draft 2026</u>

3. Document Disposal:

- 3.1. Documents that remain in valuable use shall not be considered for disposal. The specific time frame for disposal will go into effect upon the practical use of the document ending.
- 3.2. Documents shall be destroyed in a manner commensurate with the sensitivity level of the document. Documents that would expose “protected health or medical information,” home or mailing addresses, date of birth, social security number, health care information or pay rate specifics (other than total net or gross amounts) shall be considered sensitive.
- 3.3. The preferred method for destruction of sensitive documents shall be commercial incineration or document shredding. Records and documents that are no longer needed will be disposed of at the proper time and in a manner that protects personal and financial information.
- 3.4. The Board of Directors may dispose of records that are not expressly required by law to be preserved by either:
 - 3.4.1. Authorizing the destruction of any category of records if the Board does both of the following:
 - Adopts a resolution finding that destruction or disposition of the category of records will not adversely affect any interest of the District or public.
 - Maintains a list, by category of the types of records destroyed or disposed of that reasonably identifies the information contained in those records.
 - 3.4.2. The District adopts and complies with a record retention schedule that meets the Secretary of State's guidelines that classifies all of the District records by category and that establishes a standard protocol for their destruction or disposition.
 - 3.4.3. The District can authorize the destruction of records that are not expressly to be preserved:
 - The document is reproduced so that it does not allow any changes to the original document.
 - The reproduction device accurately reproduces the original and does not permit changes.
 - The reproduction is conveniently accessible with provisions for preserving, examining, and using files.

Ebbetts Pass Fire District	POLICY: 1060
Subject: Fire District Records: Retention and Disposition	Adoption Date: 7/26/10 Revised Date: N/A Review Date: 10/16/2018 <u>Draft 2026</u>

4. Confidentiality: Certain records, such as patient medical records and personal identity information, must be maintained in a safe and secure place. District employees and sub-contractors will comply with all local, state and federal laws, rules, and regulations relating to the release of confidential information.
5. The District is prohibited from destroying or disposing of a record that:
- Relates to the District's formation change of organization, or reorganization.
 - Is an ordinance adopted by the District, unless it has been repealed or is otherwise invalid in which case it can be destroyed after five years.
 - Contains minutes of any meeting of the District's legislative body.
 - Relates to a pending claim or litigation or settlement in the past two years.
 - Is the subject of a pending request under the California Public Records Act.
 - Relates to construction that the District has accepted.
 - Relates to non-discharge debts of the District.
 - Relates to title or real property to which the District has interest.
 - Related to any non-discharged contract to which the District is a party.
 - Has not fulfilled its administrative, fiscal, or legal purpose.
 - Is an unaccepted bid or proposal which is less than two years old, for any public work.
 - Specifies the amount of compensation paid to District employees or officers or independent contractors or relates to expense reimbursement to District officers, or employees or the use of District paid credit cards or travel compensation. *These records may be destroyed seven years after the date of payment.*

Policy 1060

RESOLUTION NO. 2026-4
A RESOLUTION OF THE EBBETTS PASS FIRE DISTRICT
BOARD OF DIRECTORS FOR
DISTRICT SIGNATURE AUTHORIZATION

WHEREAS, the County of Calaveras Office of Auditor-Controller requires an annual review of those approved to sign for the Ebbetts Pass Fire District and provide sample signatures of those individuals.

THEREFORE IT IS RESOLVED by the Board of Directors that the persons named below are approved to sign for Ebbetts Pass Fire District for Claim Transmittals and Transfers:

1. _____
Michael Barr

2. _____
Dennis Clemens

3. _____
Jon Dashner

4. _____
J. Scott McKinney

5. _____
Jon Vattuone

Passed and adopted on June 16, 2026, by the following vote of the Board of Directors of the Ebbetts Pass Fire Protection District

AYES:
NOES:
ABSENT:

Signed: _____

Chair, Board of Directors

Ebbetts Pass Fire Protection District

ATTEST: _____
Clerk of the Board

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS TERM 2027-2029 SEAT C

CSDA Board of Directors Election Ballot - Term 2027 - 2029; Seat C - Sierra Network

Please vote for your choice

Choose one of the following candidates:

- Peter Kampa, General Manager, Groveland Community Services District (Incumbent)
- Scott Holbrook, Auburn Area Recreation and Park District
- Christy Jewell, Director, South Placer Municipal Utility District

Peter Kampa, General Manager, Groveland Community Services District (Incumbent)

[Please click here for the candidate information sheet.](#)

[Please click here for the candidate statement.](#)

Scott Holbrook, Auburn Area Recreation and Park District

[Please click here for the candidate information sheet.](#)

[Please click here for the candidate statement.](#)

Christy Jewell, Director, South Placer Municipal Utility District

[Please click here for the candidate information sheet.](#)

[Please click here for the candidate statement.](#)



**California Special
Districts Association**
Districts Stronger Together

2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Peter Kampa

District/Company: Groveland Community Services District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 8 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I currently serve as CSDA Board Vice President after serving as President in 2025. Serve on all CSDA Committees.

Other than a 5 year break as a special district consultant, I have served on the CSDA Board continuously since 1998.

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

ACWA, Mountain Counties Water Resources Assn and California Rural Water Association

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

Spearheaded Tuolumne County CSDA Chapter formation and seating special districts on Tuolumne County LAFCO

Led formation of the Tuolumne-Stanislaus Integrated Regional Water Management Authority

4. List your involvement in civic and/or non-profit organization:

Yosemite Hwy 120 Chamber of Commerce, Blue Zones Project Tuolumne, Groveland Rotary

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

2026 Candidate Statement – Peter Kampa, CSDM



I respectfully seek your support for reelection to the Board of Directors of the California Special Districts Association.

I have proudly served 26 years on the CSDA Board, including as Vice President in 2023, 2024, and 2026, and as Board President in 2025. These leadership roles have strengthened my commitment to ensuring CSDA remains the foremost advocate and resource for California's special districts during a time of increasing complexity and challenge.

Special districts face mounting pressures: infrastructure funding gaps, insurance market instability, wildfire resilience demands, workforce succession challenges, and evolving regulatory mandates. CSDA must continue to lead proactively — protecting local revenues, advancing practical and workable legislation, and ensuring lawmakers understand the essential services districts provide every day.

My focus remains on strengthening CSDA's strategic leadership, expanding high-value member services, and investing in professional development that prepares the next generation of district leaders. We must continue equipping districts with tools to address governance best practices, financial sustainability, and long-term infrastructure planning while preserving local control.

As a Certified Special District Manager with more than 30 years in local government, I have served as General Manager for eleven districts across Northern and Central California. The districts under my leadership deliver water, sewer, fire protection, ambulance, parks and recreation, solid waste, roads, stormwater, snow removal, library services, and mosquito abatement. Alongside outstanding management teams, I have overseen the planning, design, funding, and construction of nearly \$90 million in public facilities, infrastructure improvements, and technology upgrades

I currently serve as General Manager of the Groveland Community Services District and the Copper Valley Community Services District.

It has been an honor to serve, and I respectfully ask for your continued support as we lead CSDA into its next chapter of advocacy, innovation, and resilience.



**California Special
Districts Association**
Districts Stronger Together

2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Scott H. Holbrook

District/Company: Auburn Area Recreation and Park District

Title: ARD Board Member

Elected/Appointed/Staff: Elected

Length of Service with District: 28

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

No.

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

No.

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

LAFCo.

4. List your involvement in civic and/or non-profit organization:

I work with the International Order of the Odd Fellows and with
the Auburn Rotary.

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

I thank all for their consideration and hopeful vote for my candidacy for the CSDA Board. I bring a long history of getting things done. My leadership has led to many great collaborations with other City, County, State & Federal agency creating win wins that may not otherwise have happened. The policies I have been the lead on have worked to create order, consistency and especially long-term fiscal viability.

I think out of the box, keep an open mind, and open ears to develop consensus and solutions that benefit the community and the district. I am not a rubber stamper, and feel I would be a great addition to the Board and would help represent special districts as we move forward in an ever-changing political, environmental and fiscal world.

You got nothing to lose, and a good chance you will gain by putting a checkmark next to my name, you won't regret it!

Again Thanks & as Always Keep Smilin'

Scott Holbrook



**California Special
Districts Association**
Districts Stronger Together

2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Christy Jewell

District/Company: South Placer Municipal Utility District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 3.25 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I do not have current involvement, but I have supported past initiatives such as workforce development,

Legislative Days at the state capital, the CSDA Annual Conference and General Managers' Conference

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

Institute for Local Government (Sr. Program Manager), League of CA Cities,

and the CA Internship & Work Experience Association.

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

We Prosper Together/Valley Vision; ILG Pathways to Public Service; Greater Sacramento Economic Council; City of

Rocklin Community Recognition Commission; Placer County Economic Development Committee; multiple Chambers of Commerce.

4. List your involvement in civic and/or non-profit organization:

Chambers of Commerce, Talent Pipeline Management, Hearts Landing Ranch,

City of Rocklin Community Recognition Commission

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

CHRISTY JEWELL

Rocklin, CA ♦ 916.276.7356 ♦ cjewell@spmud.ca.gov ♦ [linkedin.com/in/christyjewell](https://www.linkedin.com/in/christyjewell)

I am writing to express my interest in and qualifications for serving as a board member for the 2027-2029 term, representing the Sierra Network, with the California Special Districts Association (CSDA). As a Placer County resident since 2003, I have been active in business, economic and workforce development initiatives locally and statewide.

As the immediate past board president for the South Placer Municipal Utility District (SPMUD), I have the opportunity to ensure that the District is fulfilling its obligation to its customers through proper collection and conveyance of wastewater, as well as a fiduciary responsibility to ensure our rates are reasonable and sufficient to meet current and future needs of the system.

My work as a Senior Program Manager with the Institute for Local Government (ILG) allowed me to work with many CSDA board members, staff, and representatives from various special districts throughout the state on initiatives such as workforce development, Legislative Days at the state capital, CSDA Annual Conference and General Managers' Conference, and ILG's efforts in public engagement, and workforce recruitment/retention/resiliency to help special districts navigate complex issues, increase their capacity, and build trust in their communities.

I have served on many different committees and boards (Chambers of Commerce, higher education work-based learning partners, local city government, talent pipeline management) allowing me the opportunity to interact with members of CSDA, CSAC, and the League of CA Cities. I believe that individual and collective goals are best achieved collaboratively, and I will work alongside these partners to meet the organizational priorities of CSDA.

I am committed to representing the unique needs of special districts in the Sierra Network on this board. I appreciate your taking time to consider me in serving as a Board Member with CSDA and humbly ask for your vote.

Respectfully,



Christy Jewell

Staff Report

Date: June 16, 2026
To: Board of Directors
From: Fire Chief, Mike Johnson
Topic: Discussion/Action Regarding Adoption of Resolution Approving Participation in the CalPERS California Employers' Pension Prefunding Trust Program

Recommendation:

Staff recommends that the Board of Directors adopt Resolution No. 2026 - 6, which (i) authorizes the District's participation in the CalPERS California Employers' Pension Prefunding Trust program (the "CEPPT"), (ii) approves the form of Agreement and Election to Prefund Employer Contributions and related CEPPT documents, (iii) designates the incumbents in the positions of President and Fire Chief as the District's authorized representatives for purposes of administering the District's CEPPT Prefunding Account, including requesting disbursements, and (iv) authorizes and directs the authorized representatives to execute and deliver all required CEPPT documents and take related actions necessary or advisable to implement the District's participation in the CEPPT.

Background:

The District provides defined-benefit pensions through the California Public Employees Retirement System ("CalPERS") for its full-time miscellaneous and safety employees, serving as a substitute for social security pensions (the "Pension Plans"). As the plan sponsor, the District is responsible for covering both the Normal Costs and any Unfunded Accrued Liability (UAL) associated with the Pension Plans. The UAL represents the shortfall between the plan's current assets and its total accrued liabilities, reflecting the amount required to fully fund all promised benefits for employees and retirees.

In April of 2021, the Board adopted a Resolution establishing the District's Unfunded Accrued Liability Management Policy (the "2021 Pension Policy") to promote the long-term financial stability of its Pension Plans. In September 2025, the Board adopted a Resolution amending and restating the 2021 Pension Policy (together, the "Pension Management Policy") to further strengthen the long-term financial sustainability of the Pension Plans.

A key component of the Pension Management Policy is the use of an IRS-approved Section 115 Trust (the "115 Trust") to manage excess pension contributions once the Pension Plans reach an 85% funded ratio. By utilizing a separately invested and professionally managed 115 Trust account, the District can enhance

investment returns, maintain a minimum 85% funded ratio, mitigate future UAL volatility, and establish a buffer against potential “superfunding.”

Monies held in such trusts can be invested pursuant to Government Code 53216, which allows investments to be more diversified; whereas the District’s investments policy is governed by the applicable provisions of Government Code Section 53601 and following, which are more restrictive in nature. Furthermore, setting aside funds in a 115 Trust can potentially earn a higher rate of return than if funds were invested by the District on its own.

Since the District does not currently maintain its own Section 115 trust for pension prefunding purposes, the District may participate in an existing multiple-employer Section 115 trust program established and administered by a third-party provider.

Discussion:

There are approximately four reputable third-party providers offering 115 Trust services to public agencies in California. The Chief, in collaboration with the Finance Committee, and with the assistance of Weist Law, conducted an extensive review of available options. This evaluation considered factors such as investment strategy, flexibility, historical investment performance, cost efficiency, legal compliance, and the provider’s experience in managing similar public agency trust programs.

Following this due diligence process, staff determined that the CEPPT offers the optimal solution for the District’s needs at this time. The CEPPT provides:

- A Multiple-Employer Trust Structure: The CEPPT is structured as a multiple-employer trust program under which each participating employer maintains a separate Prefunding Account, while administrative and investment functions are pooled.
- Separate District Account: All District contributions and assets attributable to those contributions will be separately accounted for in the District’s Prefunding Account and held for the exclusive purpose of funding District contributions to its CalPERS pension plans and defraying CEPPT administrative expenses.
- Investment Strategy Options: The CEPPT offers two asset allocation strategies with different expected return and volatility profiles, allowing the District to select the strategy that best aligns with the District’s Pension Management Policy, risk tolerance, and liquidity needs.
- Administrative Support: The program is administered by CalPERS, with the CalPERS Board of Administration maintaining responsibility for administration and investment of the CEPPT in accordance with applicable law and the CEPPT governing documents.

- **Prefunding Flexibility:** Participation in the CEPPT enables the District to prefund pension obligations, including unfunded accrued liability and normal cost payments, while retaining discretion over whether, when, and how much to contribute, subject to CEPPT requirements.

To formalize the District's participation in the CEPPT, the Board must approve the form of, and authorize and direct the District's authorized representatives to execute and deliver, the following CEPPT documents:

1. **Agreement and Election to Prefund Employer Contributions:** The attached Agreement and Election to Prefund Employer Contributions establishes the District's participation in the CEPPT and governs the administration of the District's Prefunding Account.
2. **Certification of Funding Policy:** The attached Certification of Funding Policy identifies the District's selected CEPPT asset allocation strategy and provides estimated contribution and reimbursement information for CEPPT asset management purposes. The Certification of Funding Policy expressly provides that the estimated contribution and reimbursement information does not create any implied commitment to contribute to, or seek reimbursement from, the CEPPT.

Remaining Steps:

If the Board adopts the subject Resolution, the remaining steps necessary to establish the District's Prefunding Account with the CEPPT are as follows:

1. The District submits the adopted Resolution and required CEPPT participation documents to CalPERS.
2. CalPERS reviews the submitted documents and, following approval, establishes the effective date of the District's participation in the CEPPT.
3. The District's authorized representatives execute any signature-ready CEPPT documents required by CalPERS, including the Certification of Funding Policy and Delegation of Authority to Request Disbursements.
4. CalPERS establishes the District's Prefunding Account within the CEPPT.
5. CalPERS notifies the District when the Prefunding Account is ready and provides contribution instructions.

Financial Impact:

There is no required initial contribution associated with adoption of the Resolution unless the Board separately directs that an initial contribution be made. Future contributions to the CEPPT are voluntary and may be made

at such times and in such amounts as the Board or its authorized representatives determine to be appropriate and consistent with the District's Pension Management Policy, available funds, and CEPPT requirements.

The CEPPT offers two investment strategies designed to balance return expectations with risk tolerance, safety, liquidity, and flexibility. As with all investments, CEPPT investments are subject to market conditions and fluctuations, and there is no guaranteed rate of return.

Options:

1. Adopt the Resolution as presented, thereby approving participation in the CEPPT.
2. Do not approve but provide alternative direction to staff.

ATTACHMENTS:

- A. Resolution No. 2026 - 6
- B. Form of Agreement and Election to Prefund Employer Contributions
- C. Form of Certification of Funding Policy

MRJ

RESOLUTION NO. 2026 - 6

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EBBETTS PASS FIRE PROTECTION DISTRICT APPROVING PARTICIPATION IN AND ADOPTION OF THE CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST PROGRAM; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGREEMENT AND ELECTION TO PREFUND EMPLOYER CONTRIBUTIONS AND RELATED DOCUMENTS; DELEGATING AUTHORITY TO REQUEST DISBURSEMENTS; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATED THERETO

WHEREAS, the Board of Directors (the "Board") of the Ebbetts Pass Fire Protection District (the "District") is required under the Public Employees' Retirement Law, commencing with Section 20000 of the Government Code of the State of California, as amended (the "Retirement Law"), to make payments to the California Public Employees' Retirement System ("CalPERS") relating to pension benefits accruing to current and former District employees who are CalPERS members, including retired employees (the "CalPERS Obligations"); and

WHEREAS, the District is a political subdivision of the State of California whose income is excluded from gross income under Section 115(1) of the Internal Revenue Code of 1986, as amended (the "Code"); and

WHEREAS, the District currently has an unfunded accrued liability (the "UAL") relating to its CalPERS Obligations; and

WHEREAS, the CalPERS Obligations, including the UAL, and all other aspects of the pension arrangements between CalPERS and the District, are governed by contracts with CalPERS for public safety and miscellaneous employees, as amended from time to time (collectively, the "Pension Plans"); and

WHEREAS, in April of 2021, the Board adopted a Resolution establishing the District's Unfunded Accrued Liability Management Policy (the "2021 Pension Policy") to promote the long-term financial stability of its Pension Plans; and

WHEREAS, in September of 2025, the Board adopted a Resolution amending and restating the 2021 Pension Policy (the "2025 Policy Amendment," and together with the 2021 Pension Policy, the "Pension Management Policy") to further strengthen the long-term financial sustainability of the Pension Plans; and

WHEREAS, the Pension Management Policy emphasizes the use of a Code Section 115-compliant trust as a primary tool for managing excess pension contributions once the Pension Plans reach an 85% funded ratio, allowing the District to direct funds into a separately invested trust account to seek enhanced investment returns and buffer against future UAL fluctuations; and

WHEREAS, District staff and the Finance Committee, with the assistance of Weist Law, conducted a review of potential Section 115 trust options to identify an approach that balances

return, safety, liquidity, cost, administrative support, legal compliance, and flexibility in alignment with the Pension Management Policy, and determined that the California Employers' Pension Prefunding Trust Program administered by CalPERS is the preferred option at this time; and

WHEREAS, the CEPPT is a trust fund consisting of an aggregation of separate single-employer accounts, with pooled administrative and investment functions; and

WHEREAS, all District contributions and assets attributable to District contributions will be separately accounted for in the CEPPT as the District's "Prefunding Account," which Prefunding Account will be held for the exclusive purpose of funding District contributions to its Pension Plans and defraying the administrative expenses of the CEPPT; and

WHEREAS, as a condition of participation in the CEPPT, the District must adopt the provisions of the Agreement and Election to Prefund Employer Contributions (the "Prefunding Trust Agreement"), the form of which has been presented at this meeting and is on file with the Secretary; and

WHEREAS, the CEPPT, among other things, enables the District to pre-fund pension obligations, including UAL and normal costs, in a manner consistent with the Pension Management Policy and Prefunding Trust Agreement; and

WHEREAS, the CEPPT is intended to perform an essential governmental function within the meaning of Section 115 of the Code and applicable Internal Revenue Service guidance; and

WHEREAS, the Board has plenary authority for the administration and investment of its Prefunding Account pursuant to the Prefunding Trust Agreement and any applicable state laws and applicable federal laws and regulations; and

WHEREAS, the District retains discretion to make contributions, if any, to the CEPPT as and when deemed necessary or appropriate in accordance with the Prefunding Trust Agreement, the Pension Management Policy, and applicable law; and

NOW, THEREFORE BE IT RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF THE EBBETTS PASS FIRE PROTECTION DISTRICT THAT:

Section 1. Recitals and Findings. The Board hereby finds and declares that the foregoing recitals are true and correct and are incorporated herein by reference.

Section 2. Adoption of CEPPT. The Board hereby approves the District's participation in and adoption of the California Employers' Pension Prefunding Trust program.

Section 3. Authorized Representatives; Delegation of Authority. The Board hereby designates the incumbents in the positions of President and Fire Chief, and each of them acting alone, as the District's authorized representatives for purposes of establishing, administering, and managing the District's participation in the CEPPT and the District's Prefunding Account.

The Board further delegates to the incumbents in the positions of President and Fire Chief, and each of them acting alone, authority to request on behalf of the District disbursements from the CEPPT and to certify the purpose for which the disbursed funds will be used.

The authorized representatives are hereby authorized and directed, for and on behalf of the District, to execute and deliver the Agreement and Election to Prefund Employer Contributions, the Certification of Funding Policy, and any other documents, certificates, forms, notices, or instruments necessary or advisable to establish and administer the District's participation in the CEPPT.

Section 4. Approval of CEPPT Documents. The Board hereby authorizes and approves the Prefunding Trust Agreement in substantially the form on file with the Secretary, together with additions, corrections, or modifications as may be approved by any authorized representative executing the same, such execution to constitute conclusive evidence of such approval. The Board further approves the form of the Certification of Funding Policy, and any related CEPPT implementation documents required by CalPERS. The authorized representatives are hereby authorized and directed to execute and deliver such documents and to take any related actions necessary or advisable to carry out the purposes of this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED by the Board of Directors of the Ebbetts Pass Fire Protection District at a meeting thereof on the 16th day of June 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President

Secretary