

Ebbetts Pass Fire District



BOARD OF DIRECTORS
NOTICE OF REGULAR MEETING
Tuesday, September 17, 2019
1037 Blagen Road, Arnold
9:00 A.M.

MEMBERS OF THE BOARD

Jon Dashner, President Thomas Sullivan, Secretary
Denny Clemens, J. Scott McKinney, Mike Barr

Concerning Public Comment

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

AGENDA

1. **Call to Order, Flag Salute, Roll Call**
2. **Public Appearances/Comment:** The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
3. **Consent Items:** Board action limited to discussion and approval of:
 - 3.1. Minutes: 08/20/19
 - 3.2. Acceptance of August 2019 Checks Listing and Authorize to File for Audit
 - 3.2.1. Monthly Budget Report
4. **Committee Reports:** The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
 - 4.1. **Finance Committee** (Directors Dashner & McKinney)
 - 4.1.1. Proposed Final Budget Fiscal Year 2019-20
 - a. Board Discussion and Public Hearing
 - b. Resolution No. 2019-5: Adopting the Final Budget and an Appropriation Limit for the 2018-19 Fiscal Year
 - 4.2. **Personnel Committee** (Directors McKinney & Sullivan)
 - 4.3. **Fire Prevention Committee** (Directors Clemens & Sullivan)
 - 4.4. **Apparatus/Equipment Committee** (Directors Clemens & Barr)

NOTICE OF REGULAR MEETING – continued

September 17, 2019

5. **Scheduled Items:** The Board will discuss and take action on the specific items listed below.
 - 5.1. **California Public Employees' Retirement System:** June 30, 2018 Actuarial Valuation Reports
 - 5.2. **Ebbetts Pass Fire District Finance Committee:** "Builder's Exemption Request" from District Tax Assessments
 - 5.3. **Braun North West Incorporated:** Ambulance build proposal contract
 - 5.4. **Ebbetts Pass Fire District Policy:** End 30-day review
 - 5.4.1. Policy 4060: Organizational Chart

6. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
 - 6.1. Administrative Report.
 - 6.2. Legislative Report
 - 6.3. Administrative – EMS

7. **Comments, Questions, and Consideration:** The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
 - 7.1. Board Members
 - 7.2. Firefighters' Association
 - 7.3. Employees' Group
 - 7.4. Public Comments

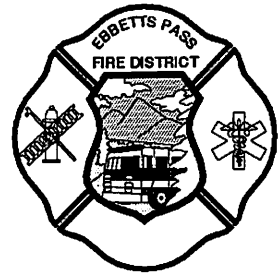
8. **Adjournment of Regular Meeting**

ADMINISTRATIVE STAFF:

Michael Johnson, Fire Chief

Cheryl Howard, Secretary

Ebbetts Pass Fire District



MINUTES

Board of Directors

August 20, 2019

SUBJECT TO APPROVAL

1. The meeting was called to order at 9:00 A.M. by President Jon Dashner and the Pledge of Allegiance was recited. Directors present: Denny Clemens, Jon Dashner, Scott McKinney, and Thomas Sullivan. Michael Barr arrived late at 9:15 due to earlier appointment.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard, Erin Felby
Battalion Chief Rodney Hendrix

Others present: None

Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None

3. **CONSENT ITEMS**

Mr. McKinney made a motion to approve Consent Items 3.1. and 3.2. Mr. Sullivan seconded; motion passed 4-0 (AYES: Clemens, Dashner, McKinney, Sullivan; Absent: Barr).

4. **COMMITTEE REPORTS**

4.1. Finance Committee (Directors Dashner & McKinney)

4.1.1. 5-Year Capital Outlay

Chief Johnson reviewed the proposed Capital Outlay Plan. In year 2019-2020 a large amount of capital purchases are covered by the PG&E settlement funds. He reviewed the plan for utility vehicles from purchase to their retirement. Chief Johnson also noted that most often a year was required when ordering a new engine build-up so that was why the engine purchases were spaced apart as they were on the capital outlay. Chief Johnson emphasized the need to focus on planning for future equipment. Mr. Sullivan made a motion to approve the Capital Outlay Plan as presented. Mr. Clemens seconded; motion passed 4-0 (AYES: Clemens, Dashner, McKinney, Sullivan; Absent: Barr).

Mike Barr arrived at meeting at 9:09.

4.2. Personnel Committee (Directors McKinney & Sullivan)

Chief Johnson reported they had been collecting candidates for firefighter-paramedic position testing and there was one that successfully passed the testing process. He added that another application process was underway which would be closing on September 1st. Discussions were ongoing about starting one of the new hires on one shift and waiting for the other hires when the applicants have tested. Chief Johnson reported that there had been no injuries this past month.

4.3. Fire Prevention Committee (Directors Clemens & Sullivan)

Chief Johnson reported there had been no meeting this past month and he noted some of the items of discussion with the District Attorney which were geared toward enforcement of the unimproved lot cleanup efforts. Mr. Clemens asked about whether Calaveras County had hired its fire official. Chief Johnson responded that there had been no applicants but it was reported that the building official that had been hired from Tuolumne County had some fire review experience.

4.4. Apparatus/Equipment Committee (Directors Clemens & Barr)

Chief Johnson reported that Battalion Chief Downing had not had a recent meeting of this committee. Chief Johnson noted that the Mi Wuk engine should be on-site shortly, E437 had returned after \$4,800 work on the fire pump, and E432 would soon be having its annual pump test and service. He invited interested Board members to view the newly purchased utility pickup which was in process of having radios and other equipment installed.

5. Scheduled Items:

5.1. SDRMA Amended Memorandum of Understanding for Health Benefits

Chief Johnson reported that the Resolution and MOU were presented by SDRMA for Board of Director review for continuing participation in the medical benefits program and he recommended the Board approve it. Mr. Clemens made a motion to approve Resolution 2019-4 Approving the Execution of a Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program. Mr. Sullivan seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

5.2. Arnold Branch Library Thank You

The Board members commented that it was a nice thank-you for the crews helping during the Senior Expo and Health Fair.

5.3. Ebbetts Pass Fire District Finance Committee: "Builder's Exemption Request" from District Special Tax Assessments

Chief Johnson reported that he had spoken on the telephone with Jon Ellis on Monday and told him that the Finance Committee had met and was recommending not to grant Jon Ellis' request for exemption. Mr. Sullivan added that there were concerns that there were other property owners that could come to the Board with similar requests

and there was a need for the Board to maintain a consistency that all parcels, whether improved or unimproved, were needed for the special taxes. Mr. Clemens made a motion to deny the builder's exemption request from Jon Ellis. Mr. McKinney seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

5.4. Calaveras County Elections Dept. – Calaveras Adopting Voter's Choice Act – Election Administration Plan

Chief Johnson noted that he had included this for the Board's information regarding the public comment period for elections starting 2020 to conduct all-mailed ballots.

5.5. 5.5.1. End 30-Day Review:

6361: Personnel–Position Description: Assistant to Executive Secretary

Chief Johnson reported that there had been no further comment received regarding the proposed policy and that he had included the requested other duties as required or assigned. Mr. Sullivan made a motion to approve Policy 6361 Personnel Position Description: Assistant to Executive Secretary as presented. Mr. McKinney seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Sullivan).

5.5.2. Begin 30-Day Review:

Policy 4060: Organizational Chart – 2019 Draft

Chief Johnson asked the Board members to review the proposed chart which included removal of Assistant Chief, the addition of the Assistant to Executive Secretary, and the addition of the firefighter-paramedic for each shift.

6. **REPORTS**

6.1. Administrative Report

Chief Johnson reported that the District had been well represented at the service for Brian Dickson and noted that Brian's family seemed truly appreciative of the Proclamation approved by the District Board of Directors.

Chief Johnson reported that he had recently had Albert Alt, Calaveras County Administrative Officer, and John Osborn, Calaveras County Director of Emergency Services, come to meet him at Station 1. He had then given them a tour of the station including the engines and ambulance units. He had then taken them to the Blagen Road and Murphys Road areas.

6.2. Legislative Report

Chief Johnson reported that AB543 had passed which requires specialized training for dealing with patients with dementia in addition to the patient's caregivers. Personnel at Mountain-Valley EMS Agency were compiling that training.

6.3. Administrative - EMS

Chief Johnson reported that he and Cheryl Howard had met with Wittman Enterprises (the District's billing company) for the first annual review so that we can know if District's practices were in line with industry standards or needing tuning up.

7. COMMENTS, QUESTIONS, CONSIDERATIONS**7.1. Board Members**

Mr. Sullivan said that he was disappointed with the turnout for the thank-you concert. Rodney Hendrix noted that he had been disappointed as well but it had turned out that many of the staff were busy that weekend. He added that there were several more who planned to be available and present at the second one which was scheduled for Saturday, August 24, at the Camp Connell Beer Garden. It was being advertised in thepinetree.net.

Mr. Sullivan thanked everyone involved for all the courtesies that had been extended with his recent transport to the hospital.

Mr. McKinney reported that he had met with Mike Oliveira where had recently done a video taken with a drone of the car show. Mike Oliveira had expressed a desire to do a drone video of the fire district showing training activities and other activities of the fire district.

7.2. Firefighters Association

Rodney Hendrix reported that the raffle had grossed over \$68,000.

7.3. Employees' Group:

Rodney Hendrix reported that Rodney Rodr had stepped down as Union President and Chuck Hatcher had been elected to the position.

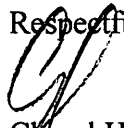
7.4. Public Comments

None

8. ADJOURNMENT

Mr. Sullivan made a motion to adjourn. Mr. Barr seconded; motion passed unanimously 5-0. 10:34 A.M.

Respectfully submitted,



Cheryl Howard
District Secretary

**County of Calaveras
General Ledger Summary
Balance Sheet Accounts
As of 8/31/2019**

Fund 2290 Ebbetts Pass Fire

<u>Object Code</u>	<u>Object Description</u>		<u>Balance</u>
<u>Assets</u>			
1006	Cash in Treasury	22900000	(214,530.40)
1007	Outstanding Checks	22900000	(864.59)
1016	Imprest Cash	22900000	40,000.00
Total Assets			<u>(\$175,394.99)</u>
<u>Liabilities</u>			
2002	Accounts Payable	22900000	1,163.60
2002	Accounts Payable	22900010	(1,163.60)
2009	Sales Tax Payable	22900010	59.62
2091	Accts Payable - Staledated Cks	22900010	4,481.03
Total Liabilities			<u>\$4,540.65</u>
<u>Fund Balance</u>			
3002	Fund Bal Unreserv/Undesign	22900000	392,613.82
3043	Reserve for Imprest Cash	22900000	40,000.00
Total Fund Balance			<u>\$432,613.82</u>
Year-to-Date Revenues			\$176,644.91
Year-to-Date Expenditures			\$789,194.37
Year-to-Date Transfers In			\$0.00
Year-to-Date Transfers Out			\$0.00
Year-to-Date Clearing Accounts			<u>\$0.00</u>
Total Fund Equity			<u>(\$179,935.64)</u>
Total Liabilities and Fund Equity			<u>(\$175,394.99)</u>

REVENUE ACCOUNT SUMMARY SHEET - Aug 2019

ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Fire Operations:					
Property Tax - Current Secured	4010	1,796,008	0.00	-	0%
Administrative Fee (SB2557)	4013	(34,000)	0.00	-	0%
Unitary Tax	4015	39,050	0.00	-	0%
Supplemental Tax - Current Secured	4017	28,284	0.00	-	
	4020	24,755	0.00	-	0%
Supplemental Tax - Current Unsecured	4027	444	0.00	-	
Prior Unsecured Taxes	4040	625	0.00	-	0%
Transient Occupancy Taxes	4072	-	0.00	-	
Interest	4300	-	0.00	-	
State Grants	4455	-	0.00	-	
HOPTR	4463	23,424	0.00	-	0%
Timber Tax	4465	15	0.00	-	0%
State Aid for Public Safety	4472		0.00	-	
Grant	4505	-	0.00	-	
Reimbursement - Personnel	4542	30,000	0.00	-	0%
Reimbursement - Equipment	4543	5,000	0.00	-	
HazMat Release Response Plan	4592	-	0.00	0.00	
Report Fees	4593	-	0.00	-	
Administrative Costs - Eng. Para. Reimb	4603	18,114	0.00	-	0%
Administrative Costs - Sta. 3 A Reimb	4603	41,460	0.00	-	0%
Charges for Current Service (hydrants)	4679	10,500	0.00	-	0%
Other Refund - Prior Year Taxes	4684	-	0.00	-	
Training Fees	4689	-	125.00	375.00	
Gifts/Donations	4707	-	0.00	-	
Refund - Misc.	4708	-	162.50	1,386.51	
Staledated Checks	4710	-	0.00	-	
Other Revenue	4712	-	1680.96	5,042.88	
Miscellaneous Revenue	4713	500	0.00	-	
Refunds - Insurance	4743	-	0.00	-	
Sale of Surplus Property	4800	-	3500.00	3,500.00	
Total		1,984,179	5,468.46	10304.39	1%

ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
EMS/Paramedic Program					
Special Tax	4077	362,276	0.00	0.00	0%
Refunds - Insurance	4743	-	0.00	0.00	
Total		362,276	0.00	0.00	0%

ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Station 3 AMBULANCE A					
Special Tax	4077	829,213	0.00	0.00	0%
Other Programs - State (GEMT)	4479	9,000	0.00	0.00	0%
EMS Transport Revenue	4660	650,000	112,180.08	166,340.52	26%
Refunds - Insurance	4743	-	0.00	0.00	
Total		1,488,213	112180.08	166340.52	11%

FIRE OPERATIONS ACCOUNT SUMMARY SHEET - AUGUST 2019

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001.1-					
Salaries/Wages	-.001	979,000	87,325.41	162,701.28	816,298.72	17%
Extra Hire	-.002	10,000	0.00	221.34	9,778.66	2%
Extra Hire - Intern	-.003	40,000	953.81	1,453.25	38,546.75	4%
ST/TF FF Payments	-.004	30,000	0.00	0.00	30,000.00	0%
Volunteer FF Relief	-.005	40,000	612.37	1,054.00	38,946.00	3%
Retirement	-.050	156,558	17,965.41	17,965.41	138,592.59	11%
Group Insurance	-.055	188,646	15,263.85	40,888.70	147,757.30	22%
Uniform Allowance	-.062	3,600	0.00	1,400.00	2,200.00	39%
SERVICES & SUPPLIES	5111.1-					
Safety Clothing	-.111	10,000	0.00	0.00	10,000.00	0%
Safety Equipment	-.115	6,000	0.00	37.66	5,962.34	1%
Communications-Radios	-.121	7,000	795.11	795.11	6,204.89	11%
Communications-Phone	-.124	12,000	1,179.71	2,592.35	9,407.65	22%
Food - Fire Line Meals	-.131	1,200	0.00	70.80	1,129.20	6%
Housekeeping	-.141	8,000	3,388.80	4,207.89	3,792.11	53%
Insurance-Prop/Liability	-.151	11,000	0.00	13,512.00	(2,512.00)	123%
Insurance-Workers Comp	-.153	61,215	0.00	50,000.00	11,215.00	82%
Maintenance-Apparatus	-.181	37,550	0.00	1,816.25	35,733.75	5%
Maintenance-Utilities	-.182	8,250	697.38	1,242.43	7,007.57	15%
Building Maintenance	-.201	12,500	3,887.70	5,025.25	7,474.75	40%
Emergency Care/Rescue	-.211	1,275	0.00	0.00	1,275.00	0%
Memberships	-.221	7,055	0.00	600.00	6,455.00	9%
Office Expense	-.241	12,050	921.53	1,245.94	10,804.06	10%
Office Expense-Postage	-.243	1,000		26.95	973.05	3%
Office Expense-Copies	-.245	1,500	136.82	273.64	1,226.36	18%
Professional Services	-.271	12,000	0.00	0.00	12,000.00	0%
Small Tools/FF Equipment	-.401	13,000	577.53	710.08	12,289.92	5%
Small Tools-Hose/SCBA	-.402	9,000	0.00	0.00	9,000.00	0%
Special District Expense	-.411	17,000	666.10	694.74	16,305.26	4%
SDE--Health Maintenance	-.412	4,000	275.00	275.00	3,725.00	7%
Training	-.422	5,000	0.00	87.00	4,913.00	2%
Travel/Education	-.478	9,000	0.00	0.00	9,000.00	0%
Transportation Fuel	-.480	20,000	3,429.45	4,244.77	15,755.23	21%
Utilities - Water/Sewer	-.501	10,280	0.00	1,571.97	8,708.03	15%
Utilities - Electrical	-.504	13,500	811.36	1,509.83	11,990.17	11%
Utilities - Propane	-.505	17,150	0.00	0.00	17,150.00	0%
LAFCO Fee	5627	2,614	0.00	3,542.68	(928.68)	136%
FIXED ASSETS						
Building Fund: Structures	5640	211,698	0.00	0.00	211,698.00	0%
Equipment	5701	-	45,924.59	55,924.59	(55,924.59)	#DIV/0!
Fire Operation Fund Totals		1,989,641	184,811.93	375,690.91	1,613,950.09	19%

CHECKS ISSUED LISTING - August 2019 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5001.1.001: SALARIES			
	15908, 15965 Payroll / Statutory Elective Withholding		\$79,372.81
	15908, 15965 Paychex Fee	employer cost	\$316.86
1055870, 1056580	PARS	EE withholding	\$383.02
	15909, 15966 EPFF Local #3581	dues and meals withholding	\$840.00
	15983 PERS	06-2019-2, 07-2019-1	\$6,412.72
5001.1.002: EXTRA HIRE			none issued
5001.1.003: EXTRA HIRE - INTERNS			
	15908, 15965 Payroll / Statutory Elective Withholding		\$787.31
1055870, 1056580	Paychex Fee	employer cost	\$166.50
5001.1.004: ST/TF Firefighter Payment			none issued
5001.1.005: Volunteer Firefighter Response/Relief			
	15908, 15965 Payroll / Statutory Elective Withholding		\$158.12
1055870, 1056580	PARS	EE withholding	\$12.62
	1073366 PARS	trust administration	\$441.63
5001.1.050: RETIREMENT (PERS)			
	15983 CalPERS	Employer Portion 06-2019-2	\$5,053.76
	15983 CalPERS	Employer Portion 07-2019-1	\$4,905.34
	15983 PERS	unfunded liability	\$7,397.41
5001.1.055: GROUP INSURANCE			
	1073362 FDAC-EBA	med/vis/den/life ins prem	\$1,310.35
	1073371 SDRMA-Employee Benefit Service - medical premium		\$14,030.10
	15908, 15965 Supplemental Life Premium Withholding		(\$76.60)
5001.1.062: UNIFORM ALLOWANCE			none issued
5111.1.111: SAFETY CLOTHING			none issued
5111.1.115: SAFETY EQUIPMENT			none issued
5111.1.121: COMMUNICATIONS: RADIOS			
	1072708 Ebbetts Pass Lumber Co	aaa batteries	\$15.43
	1073372 Power Works	vehicle radio chargers	\$779.68

CHECKS ISSUED LISTING - August 2019 FIRE OPERATIONS

5111.1.124: COMMUNICATIONS: TELEPHONE

1073357 AT&T	local service Sta. 2	\$218.30
1073357 AT&T	local service Sta. 4	\$236.87
1073360 Comcast	phone/internet Sta. 1	\$347.44
1072706 Comcast	phone/internet Sta. 2	\$124.07
1072704 Verizon Wireless	cellular service	\$253.03

5111.1.131: FOOD/FIRE LINE MEALS

none issued

5111.1.141: HOUSEHOLD EXPENSE

1072708 Ebbetts Pass Lumber Co	batteries, round-up	\$42.23
1072708 Ebbetts Pass Lumber Co	Sta. 4 siding replacement	\$2,115.20
1072713 Sierra Janitorial Supply	TP, PT, liners, detergent	\$332.06
1072715 US Bank	mattress	\$385.03
1073354 AmeriPride	towel service	\$184.14
1073355 Anchor Pest Control	pest control	\$120.00
1073356 Arnold Auto Supply	oil eater for Sta. 2	\$15.02
1073358 CA Waste Recovery	trash removal	\$195.12

5111.1.151: INSURANCE: PROPERTY/LIABILITY

none issued

5111.1.153: INSURANCE: WORKER'S COMPENSATION

none issued

5111.1.181: MAINTENANCE: APPARATUS

none issued

5111.1.182: MAINTENANCE: UTILITIES

1073361 Arnold Auto Supply	U3019: m&b rear tires	\$114.59
1073373 Sonora Ford	U3018: regen repair	\$144.00
1073373 Arnold Automotive	U6006: boat and trailer service	\$438.79

5111.1.201: BUILDING & GROUNDS MAINTENANCE

1072707 Cummins Pacific	Sta. 1 generator service/repair	\$1,503.95
1072707 Cummins Pacific	Sta. 2 generator service/repair	\$1,067.86
1072708 Ebbetts Pass Lumber Co	boards, fan, ties	\$68.89
1073359 CISCO Fire Sprinklers Inc	annual inspect; repair pipe	\$869.00
JE Calaveras Co Environmental Health - CUPA fee		\$378.00

5111.1.211: EMERGENCY CARE

none issued

5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS

none issued

CHECKS ISSUED LISTING - August 2019 FIRE OPERATIONS

5111.1.241: OFFICE EXPENSE

1072715 US Bank	screen, HD, website monitoring	\$346.53
1073373 Wiley Computer Works	computer assist and cleanup	\$575.00

5111.1.243: OFFICE EXPENSE: POSTAGE

JE Calaveras Co	mailing of checks
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5111.1.245: OFFICE EXPENSE: COPIES *none issued*

5111.1.271: PROFESSIONAL SERVICES *none issued*

5111.1.401: SMALL TOOLS/FF EQUIPMENT

1072708 Ebbetts Pass Lumber Co	cutt-off wheel, lopper, disc	\$88.43
1072715 US Bank	snatch blocks, cable, receiver,ba	\$489.10

5111.1.402: SMALL TOOLS: HOSE / SCBA *none issued*

5111.1.411: SPECIAL DISTRICT EXPENSE

1072715 US Bank: SAMBA	EPN reporting	\$27.28
1072715 US Bank	flowers BJD's family; ropes/pulley	\$373.27
1072715 US Bank	passport collector system	\$115.55
1072712 Charity Maness	PR work for EPFD	\$150.00

5111.1.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE

1072705 Co Occupational Med Partners	stress test	\$275.00
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5111.1.422: TRAINING *none issued*

5111.1.478: TRAVEL/EDUCATION/TRAINING *none issued*

5111.1.480: TRANSPORTATION FUEL

1073365 Ebbetts Pass Gas Service	gasoline and diesel	\$3,429.45
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5111.1.501: UTILITIES: WATER/SEWER *none issued*

5111.1.504: UTILITIES: ELECTRICITY

JE CPPA	electricity	\$811.36
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5111.1.505: UTILITIES: PROPANE *none issued*

5627 F: LAFCO Fee *none issued*

CHECKS ISSUED LISTING - August 2019 FIRE OPERATIONS

5640 F: STRUCTURES

none issued

5701 F: EQUIPMENT

1073111 Hoblit Chrysler/Jeep/Dodge	2019 Ram Crew Cab Pickup	\$45,924.59
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ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - AUG 2019

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-.001	293,511	31,308.43	60,121.26	233,389.74	20%
Retirement	-.050	64,248	7,446.17	7,446.17	56,801.83	12%
Group Insurance	-.055	80,771	6,353.97	17,028.66	63,742.34	21%
Uniform Allowance	-.062	1,200	0.00	600.00	600.00	50%
SERVICES & SUPPLIES	5111					
Safety Clothing	-.111	2,728	0.00	0.00	2,728.00	0%
Safety Equipment	-.115	1,000	0.00	0.00	1,000.00	0%
Communications-Radios	-.121	1,000	0.00	0.00	1,000.00	0%
Communications-Phone	-.124	615	88.19	138.19	476.81	22%
Housekeeping	-.141	1,900	254.48	321.82	1,578.18	17%
Insurance-Prop/Liability	-.151	2,204	0.00	3,000.00	(796.00)	136%
Insurance-Workers Comp	-.153	17,050	0.00	0.00	17,050.00	0%
Maintenance-Apparatus	-.181	1,900	45.02	45.02	1,854.98	2%
Building Maintenance	-.201	-	0.00	0.00	-	
Emergency Care/Rescue	-.211	-	0.00	0.00	-	
Office Expense	-.241	-	0.00	0.00	-	
Office Expense-Copies	-.245	-	0.00	0.00	-	
Professional Services	-.271	2,200	0.00	0.00	2,200.00	0%
Small Tools/FF Equipment	-.401	-	0.00	0.00	-	
Small Tools-Hose/SCBA	-.402	500	0.00	0.00	500.00	0%
Special District Expense	-.411	700	6.00	17.46	682.54	2%
SDE--Health Maintenance	-.412	3,000	0.00	0.00	3,000.00	0%
SDE--Administration Fee	-.413	18,114	0.00	0.00	18,114.00	0%
Training	-.422	1,500	0.00	470.00	1,030.00	31%
Travel/Education	-.478	2,700	0.00	0.00	2,700.00	0%
Transportation Fuel	-.480	6,500	0.00	683.41	5,816.59	11%
SPECIAL TAX HANDLING FEE	5411	3,623	0.00	0.00	3,623.00	0%
Engine Paramedic Program Totals		506,964	45,502.26	89,871.99	417,092.01	18%

CHECKS ISSUED LISTING - August 2019 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
5001.2.001: SALARIES			
15908, 15965	Payroll / Statutory Elective Withholding		\$28,942.73
15908, 15965	Paychex Fee	employer cost	\$73.89
1055870, 1056580	PARS	EE withholding	\$0.00
15909, 15966	EPFF Local #3581	dues and meals withholding	\$420.00
15983	PERS	06-2019-2, 07-2019-1	\$1,911.25
5001.2.050: RETIREMENT (PERS)			
15983	CalPERS	Employer Portion 06-2019-2	\$1,794.68
15983	CalPERS	Employer Portion 07-2019-1	\$2,083.16
15983	PERS	unfunded liability	\$3,568.33
5001.2.055: GROUP INSURANCE			
1073362	FDAC-EBA	med/vis/den/life ins prem	\$528.75
1073371	SDRMA-Employee Benefit Service - medical premium		\$5,825.22
15908, 15965	Supplemental Life Premium Withholding		\$0.00
5001.2.062: UNIFORM ALLOWANCE			<i>none issued</i>
5111.2.111: SAFETY CLOTHING			<i>none issued</i>
5111.2.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.2.121: COMMUNICATIONS: RADIOS			<i>none issued</i>
5111.2.124: COMMUNICATIONS: TELEPHONE			
1073360	Comcast	monthly service - 1 line	\$50.00
1072704	Verizon Wireless	monthly service - E435	\$38.19
5111.2.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.2.141: HOUSEHOLD EXPENSE			
1072713	Sierra Janitorial Supply	TP, PT, liners, detergent	\$199.24
1073354	AmeriPride	towel service	\$73.66
1073355	Anchor Pest Control	pest control	\$48.00
5111.2.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>

CHECKS ISSUED LISTING - August 2019 ENGINE PARAMEDIC

5111.2.153: INSURANCE: WORKER'S COMPENSATION	<i>none issued</i>
5111.2.181: MAINTENANCE: APPARATUS	
1073356 Arnold Auto Supply U1005: cleaner, relay	\$45.02
5111.2.201: BUILDING & GROUNDS MAINTENANCE	<i>none issued</i>
5111.2.211: EMERGENCY CARE / RESCUE	<i>none issued</i>
5111.2.241: OFFICE EXPENSE	<i>none issued</i>
5111.2.271: PROFESSIONAL SERVICES	<i>none issued</i>
5111.2.401: SMALL TOOLS / ALS EQUIPMENT	<i>none issued</i>
5111.2.402: SMALL TOOLS: HOSE / SCBA	<i>none issued</i>
5111.2.411: SPECIAL DISTRICT EXPENSE	
1072715 US Bank: SAMBA EPN reporting	\$6.00
5111.2.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE	<i>none issued</i>
5111.2.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE	<i>none issued</i>
5111.2.422: TRAINING	<i>none issued</i>
5111.2.478: TRAVEL/EDUCATION/TRAINING	<i>none issued</i>
5111.2.480: TRANSPORTATION FUEL	
1073365 Ebbetts Pass Gas Service diesel	\$655.16
5411 P: SPECIAL TAX HANDLING FEE	<i>none issued</i>

STATION 3 A ACCOUNT SUMMARY SHEET - AUG 2019

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-.001	1,011,073	94,489.31	170,094.41	840,978.59	17%
Retirement	-.050	187,951	20,372.68	20,372.68	167,578.32	11%
Group Insurance	-.055	273,264	20,814.59	51,716.41	221,547.59	19%
Uniform Allowance	-.062	4,800	0.00	2,228.00	2,572.00	46%
SERVICES & SUPPLIES	5111					
Safety Clothing	-.111	11,890	0.00	0.00	11,890.00	0%
Safety Equipment	-.115	2,250	0.00	0.00	2,250.00	0%
Communications-Radios	-.121	4,500	779.68	779.68	3,720.32	17%
Communications-Phone	-.124	3,325	266.93	492.82	2,832.18	15%
Food - Fire Line Meals	-.131	400	0.00	59.80	340.20	15%
Housekeeping	-.141	4,624	457.30	654.88	3,969.12	14%
Insurance-Prop/Liability	-.151	6,000	0.00	10,000.00	(4,000.00)	167%
Insurance-Workers Comp	-.153	50,000	0.00	0.00	50,000.00	0%
Maintenance-Ambulances	-.183	31,250	4,535.62	23,029.14	8,220.86	74%
Building Maintenance	-.201	5,000	1,165.64	1,535.68	3,464.32	31%
Emergency Care/Rescue	-.211	30,000	2,445.02	7,249.88	22,750.12	24%
Memberships	-.221	150	0.00	0.00	150.00	0%
Office Expense	-.241	1,800	0.00	37.50	1,762.50	2%
Office Expense - Copies	-.245	105	0.00	0.00	105.00	0%
Professional Services	-.271	59,640	4,557.97	8,418.72	51,221.28	14%
Small Tools/FF Equipment	-.401	6,000	964.71	1,371.81	4,628.19	23%
Small Tools-Hose/SCBA	-.402	1,050	0.00	0.00	1,050.00	0%
Special District Expense	-.411	13,136	637.19	980.81	12,155.19	7%
SDE--Health Maintenance	-.412	3,000	0.00	0.00	3,000.00	0%
SDE--Administrative Fee	-.413	45,261	0.00	0.00	45,261.00	0%
Training	-.422	2,000	345.00	685.99	1,314.01	34%
Travel/Education	-.478	4,500	0.00	0.00	4,500.00	0%
Transportation Fuel	-.480	11,000	1,630.89	3,286.88	7,713.12	30%
Utilities - Water/Sewer	-.501	900	0.00	157.79	742.21	18%
Utilities - Electrical	-.504	1,900	197.55	375.80	1,524.20	20%
Utilities - Propane	-.505	5,000	0.00	0.00	5,000.00	0%
SPECIAL TAX HANDLING FEE	5411	8,276	0.00	0.00	8,276.00	0%
REFUND OVERPAYMENT	5612	25,000	0.00	0.00	25,000.00	0%
FIXED ASSETS						
Building Fund: Structures	5640	-	0.00	0.00	-	
Equipment	5701	-	19,949.07	19,949.07	(19,949.07)	
Fire Operation Fund Totals		1,815,045	173,609.15	323,477.75	1,491,567.25	18%

CHECKS ISSUED LISTING - August 2019**STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
5001.3.001: SALARIES			
15908, 15965	Payroll / Statutory Elective Withholding		\$85,242.20
15908, 15965	Paychex Fee	employer cost	\$295.56
1055870, 1056580	PARS	EE withholding	\$0.00
15909, 15966	EPFF Local #3581	dues and meals withholding	\$1,680.00
15983	PERS	06-2019-2, 07-2019-1	\$7,271.55
5001.3.050: RETIREMENT (PERS)			
15983	CalPERS	Employer Portion 06-2019-2	\$4,931.66
15983	CalPERS	Employer Portion 07-2019-1	\$5,715.37
15983	PERS	unfunded liability	\$9,725.65
5001.3.055: GROUP INSURANCE			
1073362	FDAC-EBA	med/vis/den/life ins prem	\$1,930.25
1073371	SDRMA-Employee Benefit Service - medical premium		\$19,014.84
15908, 15965	Supplemental Life Premium Withholding		(\$130.50)
5001.3.062: UNIFORM ALLOWANCE			<i>none issued</i>
5111.3.111: SAFETY CLOTHING			<i>none issued</i>
5111.3.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.3.121: COMMUNICATIONS: RADIOS			
1073372	Power Works	vehicle radio chargers	\$779.68
5111.3.124: COMMUNICATIONS: TELEPHONE			
1072706	Comcast - Sta. 3	monthly service	\$227.03
1072704	Verizon Wireless	monthly service	\$39.90
5111.3.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.3.141: HOUSEHOLD EXPENSE			
1072713	Sierra Janitorial Supply	TP, PT, liners, detergent	\$199.24
1073354	AmeriPride	towel service	\$110.48
1073355	Anchor Pest Control	pest control	\$72.00
1073358	CA Waste Recovery	trash removal	\$75.58

CHECKS ISSUED LISTING - August 2019

STATION 3 A

5111.3.151: INSURANCE: PROPERTY/LIABILITY

none issued

5111.3.153: INSURANCE: WORKER'S COMPENSATION

none issued

5111.3.181: MAINTENANCE: APPARATUS

none issued

5111.3.183: MAINTENANCE: AMBULANCES

1072708 Ebbetts Pass Lumber Co	fasteners, connector	\$27.19
1073356 Arnold Auto Supply	U6: code reader, fuses; U8: DEF	\$104.82
1073367 Robert Hahn's Automotive	U3507: service; rear brakes; shocks	\$3,905.11
1073369 Sam Berri Towing	U3506: towed amb to Jackson	\$375.00
1073370 Sonora Ford	U3507: service; oil/filter change	\$123.50

5111.3.201: BUILDING & GROUNDS MAINTENANCE

1072707 Cummins Pacific	sta. 3 generator service/repair	\$1,165.64
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5111.3.211: EMERGENCY CARE / RESCUE

1072711, 1073364 Life Assist Inc	medical supplies	\$2,445.02
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5111.3.221: MEMBERSHIPS/SUBSCRIPTIONS

none issued

5111.3.241: OFFICE EXPENSE

none issued

5111.1.245: OFFICE EXPENSE: COPIES

none issued

5111.3.271: PROFESSIONAL SERVICES

15917 Nossaman LLP	request for spec tax exemption	\$803.25
1073363 Elinor Hall MPH	IGT consultation services	\$375.00
1073375 Wittman Enterprises	July: 49 PCR's	\$375.00
JE Calaveras Co Sheriff's Office	dispatch fee - June	\$3,004.72

5111.3.401: SMALL TOOLS/FF EQUIPMENT

1072709 Interstate All Battery center	AED batteries	\$826.25
1072715 US Bank	battery/charger	\$138.46

5111.3.402: SMALL TOOLS: HOSE / SCBA

none issued

5111.3.411: SPECIAL DISTRICT EXPENSE

1072708 Ebbetts Pass Lumber Co	quick links, puller, fasteners	\$50.30
1072714 Stericycle	medical waste disposal	\$151.44
1072715 US Bank: SAMBA	EPN reporting	\$24.00

CHECKS ISSUED LISTING - August 2019**STATION 3 A**

1073368 Sacramento Metro Fire Dist	GEMT admin fee	\$411.45
5111.3.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE <i>none issued</i>		
5111.3.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE <i>none issued</i>		
5111.3.422: TRAINING		
1072710 Nick Landuyt	reimburse reg Company Officer	\$345.00
5111.3.478: TRAVEL/EDUCATION/TRAINING <i>none issued</i>		
5111.3.480: TRANSPORTATION FUEL		
1073365 Ebbetts Pass Gas Service	fuel	\$1,356.37
1072716 WEX Bank	fuel	\$274.52
5111.3.501: UTILITIES: WATER/SEWER <i>none issued</i>		
5111.3.504: UTILITIES: ELECTRICITY		
JE CPPA	electricity	\$197.55
5111.3.505: UTILITIES: PROPANE <i>none issued</i>		
5403 A: BANK CHARGES		
JE WestAmerica Bank	lockbox account fee	\$187.70
5411 A: SPECIAL TAX HANDLING FEE <i>none issued</i>		
5640 A: STRUCTURES <i>none issued</i>		
5701 A: EQUIPMENT		
15916 KS Statebank	ambulance lease purchase	\$19,949.07
8001/5612 A: REFUNDS <i>none issued</i>		

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
EBBETTS PASS FIRE PROTECTION DISTRICT

RESOLUTION No. 2019-5

**RESOLUTION ADOPTING THE FINAL BUDGET AND AN
APPROPRIATIONS LIMIT FOR THE 2019-20 FISCAL YEAR**

WHEREAS, the Board of Directors has adopted a Preliminary Budget for fiscal year 2019-20 and a notice was published stating that the final budget was to be adopted; and

WHEREAS, by previous Resolution the Board of Directors has established the method of calculation of the appropriations limit on the proceeds of taxes, and a notice was published stating that an appropriations limit was to be adopted and that the information and data for the limit was available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Ebbetts Pass Fire District for 2019-20 that the Operations-Fire final budget totals \$2,300,628, the Engine Paramedic Program final budget totals \$537,248, and Station 3 Ambulance Program final budget totals \$2,890,088.

BE IT FURTHER RESOLVED that the adopted Appropriations Limit for the 2017-18 fiscal year is \$4,434,845.

PASSED, APPROVED AND ADOPTED this 17 day of September 2019 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President
Board of Directors

Secretary
Board of Directors



California Public Employees' Retirement System
P.O. Box 942715 | Sacramento, CA 94229-2715
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442
www.calpers.ca.gov

Actuarial Circular Letter

September 4, 2019
Circular Letter: 200-039-19
Distribution: VI

To: All Public Agency Employers
Subject: June 30, 2018 Actuarial Valuation Reports

Purpose

The purpose of this Circular Letter is to inform you that the 2018 actuarial valuation reports have been completed and uploaded to my|CalPERS.

Background

The 2018 valuation reports set the required contributions for public agency employers and certain members for fiscal year 2020-21.

As required by the Public Employees' Pension Reform Act (PEPRA), members hired after January 1, 2013, (PEPRA members) are subject to possible increases or decreases to their contribution rate based on the results of the annual actuarial valuations. Many PEPRA member groups will experience an increase to their contribution rate for fiscal year 2020-21 as a result of the 2018 valuations. The main reason for these increases is that the discount rate was reduced from 7.25 percent to 7.0 percent for these valuations, increasing the expected cost of PEPRA member benefits. **Refer to the cover letter of the report for information on the PEPRA member contribution rate(s) for your plan for fiscal year 2020-21.**

More information

The actuarial valuation reports are expected to also be available on the CalPERS website by the end of September. You can find the reports under the **Employer** tab in the Actuarial Services section of our website at www.calpers.ca.gov.

Questions

If you have any questions, contact the CalPERS Customer Contact Center at **888 CalPERS (or 888-225-7377)**.

Scott Terando, Chief Actuary
Actuarial Office

Jon V. Ellis

P. O. Box 389
Avery, CA 95224

March 27, 2019

Ebbetts Pass Fire District Board of Directors
Ebbetts Pass Fire District
1037 Blagen Rd.
Arnold, CA 95223

Re: District Assessments

To Ebbetts Pass Fire District Board of Directors:

I am supportive of maintaining reasonable funding for the services Ebbetts Pass Fire District (EPFD) provides.

I do not support paying a fee for each lot I have for sale. There is no distinction in the service Ebbetts Pass Fire District provides me as owner of multiple lots from the same service it provides to an owner of a single lot.

In Haman v. County of Humboldt, supra, 8 Cal.3d at p. 925 (1973) the California Supreme Court determined the Legislature may permissibly distinguish or defer assessment in favor of a particular class to promote a legitimate interest. This concept led to the Legislature providing a "builder's exemption" deferring property for sale from supplemental assessments. [see Shafer v. State Bd. of Equalization 174 Cal. App. 3d 423 (1985)]

I submit Cedar Ridge Subdivision providing accessible quality buildable lots for needed housing which provides local economic stimulus in our community at large is a legitimate interest.

Therefore I respectfully request a "builder's exemption" deferring the EPFD assessments on my inventory of lots for sale until the lot is sold.

Sincerely



Jon Ellis

Property Owner

Page 1 of 1

Phone (209) 795-4538 * Fax (209) 795-9089

email cedarridge@sbcglobal.net

Ebbetts Pass Fire District



TO: Ebbetts Pass Fire District Board of Directors

DATE: August 20, 2019

FROM: Ebbetts Pass Fire District – Finance Committee

SUBJECT: “Builder’s Exemption Request” from District Tax Assessments

The Ebbetts Pass Fire District Finance Committee has reviewed the “Builder’s Exemption Request” submitted by Mr. Jon Ellis regarding a deference from the Districts Voter approved special tax. The Committees recommendation to the Ebbetts Pass Board of Directors is to deny the request for deferring special taxes approved by the Districts Voters on the developers inventory of lots.

Sincerely,

Mike Johnson, Fire Chief
Ebbetts Pass Fire District

BRAUN-NW inc.

150 North Star Drive / PO Box 1204 / Chehalis, WA 98532 / 360.748.0195 / 800.245.6303 / fax 360.748.0256

PROPOSAL

SEPTEMBER 10, 2019

EBBETT'S PASS FIRE DISTRICT
ATTN: BRYN BUHLER
1037 ELAGEN ROAD
ARNOLD, CA 95223
bu357@epfd.org

REF: ONE (1) 2020 NORTH STAR 153-1 AMBULANCE

BRAUN NORTHWEST IS PLEASED TO OFFER THE FOLLOWING PROPOSAL WHICH IS
BASED UPON HGAC CONTRACT AM10-18:

ONE (1) 2020 NORTH STAR 153-1 AMBULANCE ON A 2020 RAM 4500 4X4 DIESEL CHASSIS
PER ENCLOSED SPECIFICATIONS DATED 9/6/19 AND "APPROVAL" DRAWINGS DATED
6/2/18.

BASE PRICE HGAC CA06	\$ 165,884.00
PUBLISHED UNPUBLISHED OPTIONS TAKEN	\$ 34,336.00
HGAC FEE	\$ 1,000.00
TOTAL F.O.B. CHEHALIS, WA	\$ 201,220.00

Sales tax not included

F.O.B.: CHEHALIS, WASHINGTON

DELIVERY: APPROXIMATELY 240-270 DAYS ARO.

TERMS: NINETY PERCENT (90%) PAYMENT DUE UPON RECEIPT
OF VEHICLE. BALANCE DUE IN THIRTY (30) DAYS.

NOTE: Price includes two roundtrips for one person flying out from Sacramento, CA to Portland, OR
for Pre-Build and for Final inspection.

Braun Northwest Inc. is a California dealer (#16055) with insurance information available upon request.

Braun Northwest Inc. is a Washington dealer (0991-A) with insurance information available upon request.

Respectfully Submitted by:
BRAUN NORTHWEST, INC.


Tami McCallum, V.P. Sales

Date: 9/10/2019

We agree to accept the above proposal:
EBBETT'S PASS FIRE DISTRICT

Signature _____ Date _____

Printed Name _____ Title _____

TM/sel
cc CS

Enclosures: Options page, specifications, drawings.



EMERGENCY VEHICLES

www.braunnw.com

To: Chief Johnson and EPFD Board Members

From: Engineer Buhler

CC: Battalion Chief Downing

Date: September 11, 2019

Re: Reasons for ambulance proposal pricing increase

After speaking with Larry McAbee at BraunNW, I was able to garner some information regarding the 4-6% pricing increase on the next ambulance build (3509). Just for reference, our final price for 3508 with tax, but not including incidentals (radios, MedVault, etc.) was \$203,971.27. The next ambulance build will cost \$215,269.20 including tax. This is a 6% increase in price. The reason for the price increase is multi-faceted and explained in the following:

- Every year the price for a new build ambulance rises approximately 4-4.5%. This is simply due to inflation/rising cost of business.

- Every year chassis prices rise approximately 1.5-2.5%. There will be a 2 year difference between the 3508 and 3509 chassis', equaling approximately a 3-5% increases in cost of the chassis.

- The cost of Aluminum has risen approximately \$2500-\$3000/unit. This is largely due to the well-known trade war with China, which has resulted in tariffs on certain goods and materials. This was expected since last year.

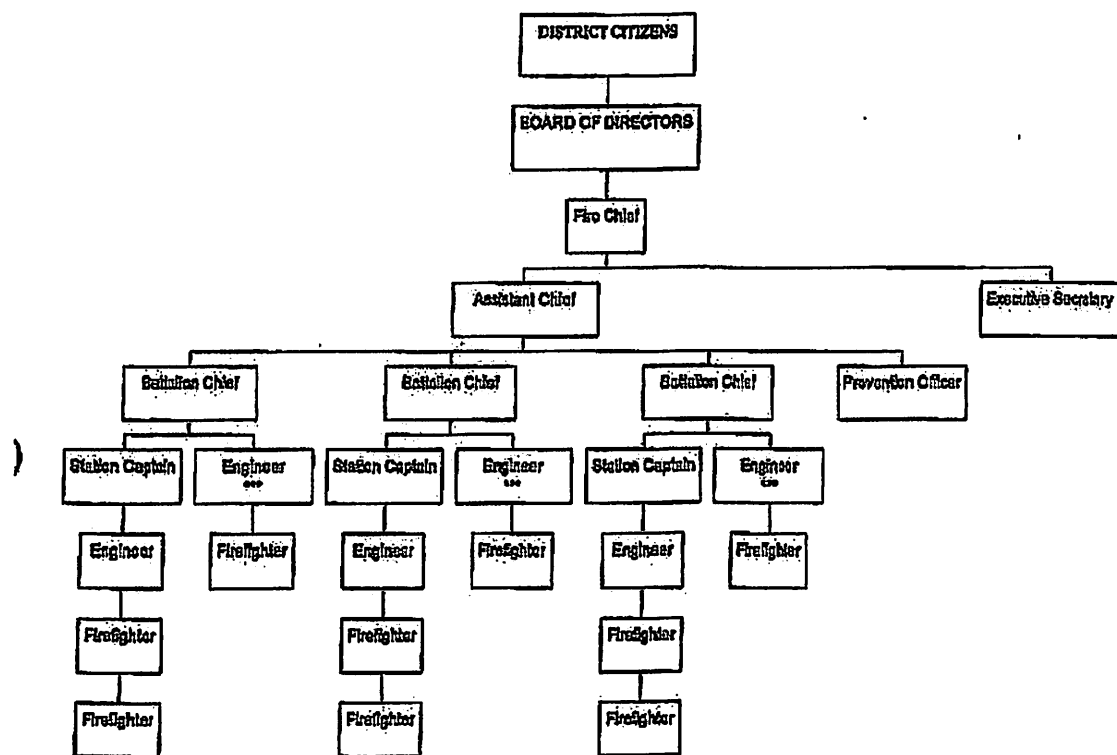
This pricing increase was certainly not unexpected and follows the industry standard for apparatus manufacturing and purchasing. No major changes were made to our spec so the increase in price is considerably modest. Please let me know if you have any more questions or concerns regarding the proposed pricing for our next ambulance purchase.

Engineer Bryn Buhler

Ebbetts Pass Fire District	Policy: 4060
Subject: Organizational Chart	Effective Date: 05/19/92 Supersedes: N/A Review Date: 04/28/2015

01. The following represents the District's current organizational make-up and chain of command:

EBBETTS PASS FIRE DISTRICT Organizational Chart

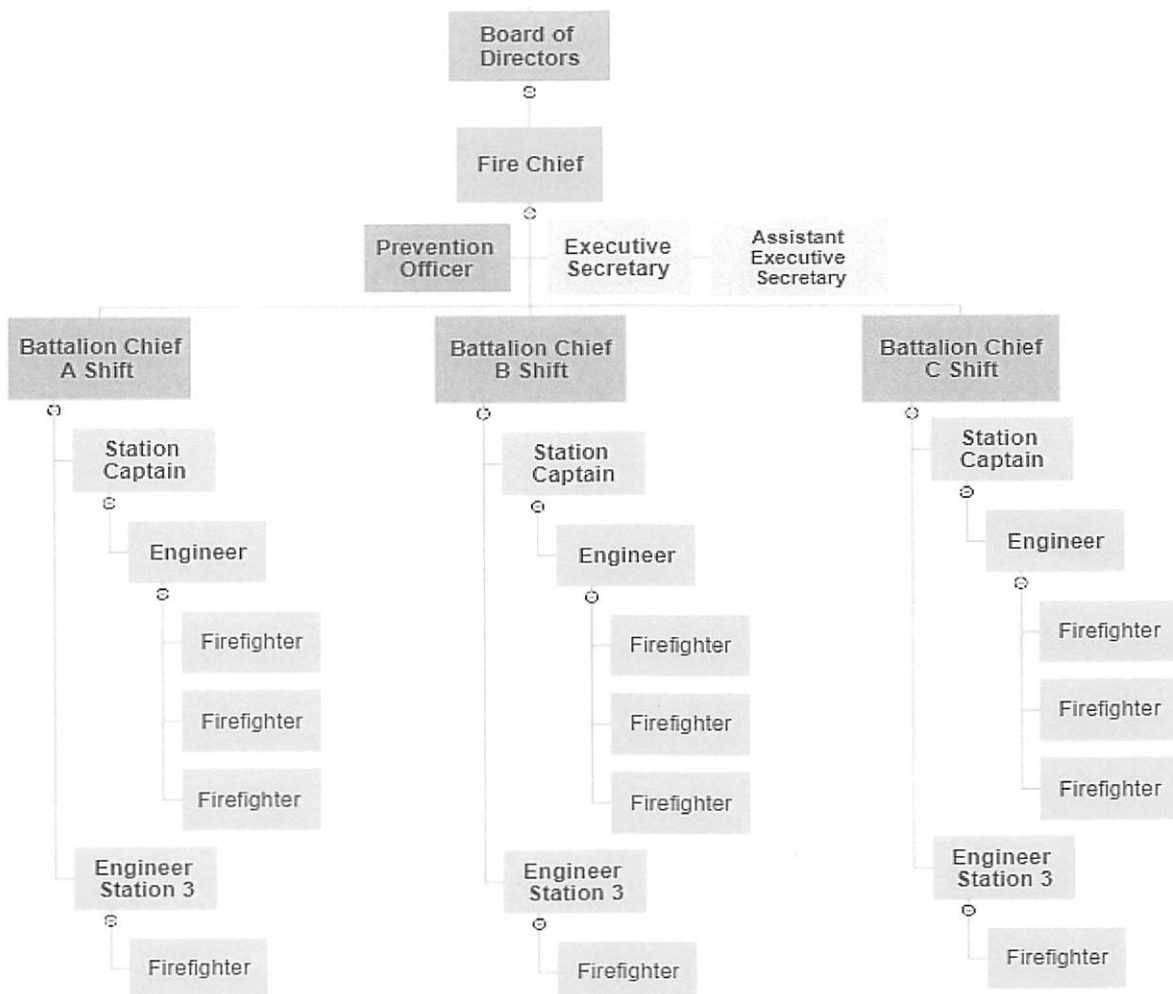


02. Positions receiving additional compensation for additional responsibilities: EMS Coordinator (see Policy No. 6380).

Ebbetts Pass Fire District	Policy: 4060 Draft 2019
Subject: Organizational Chart	Effective Date: 05/19/92 Supersedes: N/A Review Date: 04/28/2015

01. The following represents the District's current organizational make-up and chain of command:

**Ebbetts Pass Fire District
Organizational Chart**



02. Positions receiving additional compensation for additional responsibilities: EMS Coordinator (see Policy No. 6380).