Ebbetts Pass Fire District



BOARD OF DIRECTORS NOTICE OF REGULAR MEETING

Via teleconference webinar

9:00 A.M. Tuesday, June 15, 2021

In compliance with recently issued guidelines from the State of California and other governing agencies, and in order to aid in keeping the public safe, Ebbetts Pass Fire District (EPFD) will be conducting our Board Meeting via teleconference until further notice.

To access the meeting please visit zoom.us website and enter Meeting ID: 991 2135 1097 with passcode: 862992. If you need assistance in accessing this information, please email epfd@epfd.org or call the EPFD office at 209-795-1646, Monday through Friday, 8:00 am to 5:00 pm. You may also register in advance for this meeting: https://zoom.us/j/94203922908?pwd=YXM2L1ZDRVp5cnphQoFQTDVSQytLQT09

If you would like to comment on any item on our Agenda or an item not on the Agenda, please submit those in writing to our office at PO Box 66, 1037 Blagen Road, Arnold CA 95223 or via email at epfd@epfd.org at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference online.

MEMBERS OF THE BOARD

Denny Clemens, President Pete Neal, Secretary
Mike Barr Jon Dashner J. Scott McKinney

Concerning Public Comment

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

AGENDA

- 1. Call to Order, Flag Salute, Roll Call
- Public Appearances/Comment: The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
- 3. **Consent Items:** Board action limited to discussion and approval of:
 - 3.1. Minutes: 5/18/21
 - 3.2. Acceptance of May 2021 Checks Listings and Authorize to File for Audit
- 4. <u>Committee Reports:</u> The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
 - 4.1. Finance Committee (Directors Dashner & Barr)
 - 4.1.1. California Municipal Advisors LLC: Discussion / update regarding refinancing of the District's outstanding CalPERS Unfunded Accrued Liability

NOTICE OF REGULAR MEETING - continued

June 15, 2021

- 4.2. **Personnel/Safety Committee** (Directors Dashner & McKinney)
- 4.3. Fire Prevention Committee (Directors Neal & Clemens)
- 4.4. **Apparatus/Equipment Committee** (Directors McKinney & Neal)
- 5. <u>Scheduled Items</u>: The Board will discuss and take action on the specific items listed below.
 - 5.1. **County of Calaveras Office of Auditor-Controller:** District signature Authorization
 - 5.2. County of Calaveras Office of Auditor-Controller: Resolution 2021-6 Authorizing the Calaveras County Auditor's Office to make appropriate interclass budget transfers to overdrawn expense accounts in order to close the fiscal year. Funds shall be transferred from like class expense accounts with more than sufficient ending balances, or if no funds are available in those accounts 3002 Fund Balance Unreserve / Undesign account will be used if sufficient cash is available.
 - 5.3. **Ebbetts Pass Fire District Finance Committee:** Authorization to temporarily increase District credit card maximum for the purchase of Polaris Utility Vehicle in the sum of \$33,080.08
 - 5.4. Special Districts Risk Management Authority: Workers Compensation Program Invoice
 - 5.5. Wittman Enterprises, LLC: Ambulance billing service increase
 - 5.6. **Fire Agencies Insurance Risk Authority:** Notice of nomination results and voting procedure for the Fire Agencies Insurance Risk Authority Governing Board of Directors positions
 - 5.7. **Calaveras Fire Joint Powers Authority:** Distribution of Transient Occupancy Tax and Proposition 172 revenue for 2020/21
- 6. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
 - 6.1. Administrative Report
 - 6.2. Legislative Report
 - 6.3. Administrative EMS
- 7. <u>Comments, Questions, and Consideration</u>: The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
 - 7.1. Board Members
 - 7.2. Firefighters' Association
 - 7.3. Employees' Group
 - 7.4. Public Comments
- 8. Adjournment of Regular Meeting

ADMINISTRATIVE STAFF:
Michael Johnson, Fire Chief
Cheryl Howard, Secretary

Ebbetts Pass Fire District



MINUTES

Board of Directors May 18, 2021

SUBJECT TO APPROVAL

1. The meeting was called to order with proper social distancing among everyone and with accommodation for the public through the use of Zoom Meetings at 9:00 A.M. Board President Denny Clemens called the meeting to order and the Pledge of Allegiance was recited.

Directors present: Michael Barr

Denny Clemens Jon Dashner Scott McKinney

Pete Neal

District personnel present: Fire Chief Mike Johnson

District Secretary Cheryl Howard Battalion Chief Rodney Hendrix

Chuck Hatcher, Rodney Rodr, Jim Eaves, Josh Hotchkiss

Others present via Zoom Meeting: Dmitry Semenov, CalMuni Advisors LLC

Media present: None

2. PUBLIC APPEARANCES/COMMENT - None

3. Consent Items

Mr. McKinney made a motion to approve Consent Items 3.1 and 3.2. Mr. Barr seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.1. Discussion/Action Regarding Refinancing of the District's Outstanding CalPERS Unfunded Accrued Liability (UAL)

The Board's consensus was to move this agenda item discussion in consideration of the meeting's Zoom attendee. Chief Johnson reported on the next steps of the Board toward

saving some costs with regard to refinancing the District's CalPERS Unfunded Accrued Liability. He noted that Dmitry Semenov from CalMuni Advisors was available to answer any questions the Board may have and he continued by noting some of the choices the Board had which would make the savings possible for the District. He overviewed the choice of 15-, 20-, and 25-year term; whether private or public placement; and whether the District wanted to contribute an amount at the beginning of the refunding term. Dmitry Semenov explained that private placement actually meant a loan from a bank whereas public was a bond issuance. Mr. Semenov also noted that the payment date to CalPERS was required by the end of July.

Mr. Barr reported that the Finance Committee recommended the 20-year term with private placement. Following much discussion, Mr. McKinney made a motion to proceed with the refunding of the CalPERS Unfunded Accrued Liability by financing by private placement for a 20-year term with a caveat of the possibility of paying it off earlier at the 15-year term should the District finances allow it. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

Chief Johnson reminded the Board members that there had been discussion that the District would consider paying the nearly equivalent amount that the District would have paid for the recently ordered fire engine instead of where the Board had decided to finance the engine purchase. Mr. McKinney then made a motion to pay down the CalPERS Unfunded Accrued Liability by \$800,000. Mr. Barr seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

Mr. Semenov explained that they would send out the proposal to a wide group of banks that were used to dealing with governmental loans and he anticipated they would receive 3 to 5 proposals which were usually competitive rates. The proposals would be reviewed and selection made of the winning bid. He added that he would stay in contact with Chief Johnson over the next month as more decisions may need to made by the Board but he anticipated that the need for special meetings would be minimized.

Mr. Semenov left the Zoom Meeting following this discussion and the Board thanked him for his information.

4. **COMMITTEE REPORTS**

4.1. Finance Committee (Directors Barr & Dashner)

Chief Johnson reported the committee had discussion the UAL proposal in addition to the ambulance rates that were being presented later in the agenda.

4.2. Personnel Committee (Directors Dashner & McKinney)

Chief Johnson reported that Firefighter-Paramedic Josh Hotchkiss had completed his year of probation but as his family was unable to be present at this meeting his badge pinning was being postponed. FFP Hotchkiss said that he hoped to have his 5-year-old son pin him at the next meeting of the Board.

Board of Directors Minutes May 18, 2021 **EPFD**

4.3. Fire Prevention Committee (Directors Clemens & Neal)

Chief Johnson reported on a few building projects in the Arnold area and then reported on his recent discussion with Mike Johnson of CalTrans and CalTrans fuels reduction crew which would initially start near Red Tail Hawk and continue along the highway through Arnold by July 4th and then continue work along the highway up in the high country later in the summer.

Chief Johnson reported that the Fire Prevention Committee had recommended that the Board send a letter to Calaveras County and to CalTrans about the build-up of fuels along area roadways. He had included letter drafts for the Board's review. The Board members' consensus was the letters were good and to have the Board President sign and send the letters.

Apparatus/Equipment Committee (Directors McKinney & Neal) 4.4.

Chief Johnson reported on the recent Pierce engine inspection trip by Aaron Downing, Shea Buhler, Bryn Buhler, and Sean Bitner; and he noted the timeline for the build-up of the engine anticipating a potential delivery date near the end of December.

5. Scheduled Items

Neal).

County of Calaveras Auditor-Controller: EPFD Preliminary Budget FY 2021-22 5.2. Chief Johnson reported that administrative staff had prepared a preliminary budget for the next fiscal year and he briefly reviewed the budget preparation details included in the Board's packet. Following some discussion, Mr. Neal made a motion to accept the Preliminary Budget detail for fiscal year 2021-22 as presented. Mr. Barr seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney,

5.3. EPFD Ambulance Rate Adjustment for Fiscal Year 2021-22

Chief Johnson reported that the current ambulance contract allows a cost-of-living adjustment annually and BC Rodney Hendrix had been working with Jennifer Gentry of Wittman Enterprises to follow industry standards for the billing process. BC Hendrix reported that they had applied the same COLA percentage that the Sheriff's Office did for the annual increase of the dispatch fee. He reported that three items had been left off the transport rate listing that had been included in the Board's packet—Oxygen \$250.00, Wait Time \$64.00, and Medications 128.00. He added that Cheryl Howard had prepared a corrected Ambulance Transport Rates for Fiscal Year 2021-22 which had been given to the Board. Mr. Dashner made a motion to adopt the Ambulance Transport Rates for Fiscal Year 2021-22 as presented. Mr. Barr seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.4. Policy Revision and Introduction

5.4.1. Policy 6540: Personnel Promotions

<u>Policy 6550: Personnel Promotion – Procedures</u>

Chief Johnson commented that there were just revisions of existing policies which better defined District practice. Mr. Neal made a motion to approve Policy 6540 and Policy 6550 regarding Personnel Promotions as presented. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.4.2. Debt Management Policies

Chief Johnson noted that the debt management policies had been crafted the UAL consultants and he hoped the Board had reviewed them over the past month. He had received no comments or requests for change.

Resolution 2021-4: Approving and Adopting a Debt Management Policy

Cheryl Howard noted that the proposed resolution as included in the Board's packet needed a few corrections:

Paragraph 6 line 1: addition of "Policy 1200:" Section 2 line 2: addition of "Policy 1200:" Section 2 line 3: correction of date to "May 18"

Passed and Adopted: correction of date to "18th day of May"

Mr. Dashner made a motion to adopt Resolution 2021-4: A Resolution of the Board of Directors of the Ebbetts Pass Fire Protection District Approving and Adopting a Debt Management Policy as corrected. Mr. Barr seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

Resolution 2021-5: Adopting an Unfunded Accrued Liability Management Policy Cheryl Howard noted that the proposed resolution as included in the Board's packet needed a few corrections:

Section 2 line 2: addition of "proposed Policy 1210:"

Section 2 line 4: correction of date to "May 18"

Passed and Adopted: correction of date to "18th day of May"

Mr. Dashner made a motion to adopt Resolution 2021-5: A Resolution of the Board of Directors of the Ebbetts Pass Fire Protection District Adopting an Unfunded Accrued Liability Management Policy as corrected. Mr. Barr seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

6. **REPORTS**

6.1. Administrative Report

Chief Johnson reported there had been many fire starts since the start of this year's fire season. BC Hendrix reported on the fire the previous day near Avery Sheep Ranch Road.

Chief Johnson reported that the District's Covid-19 plan had relaxed to having a single layer of shirt when responding to a patient. If responding to any suspected with Covid-19, full protections would be remain in effect.

Chief Johnson reported that the burned storage containers for burn training should be arriving shortly and BC O'Donnell was working on their installation.

Chief Johnson also reported that both West Point and San Andreas Fire Protection Districts had passed their special taxes in their elections.

6.2. Legislative Report

Chief Johnson reported on the 4290 revision which was an emergency pieces of legislation for the State.

6.3. Administrative - EMS

Chief Johnson reported that the MVEMSA Director Lance Doyle had stepped down from his position. Cindy Murdaugh had accepted the position temporarily and Stanislaus County had determined for a one-year continuance in the LEMSA so it order to continue as a five-county-member LEMSA.

7. COMMENTS, QUESTIONS, CONSIDERATIONS

7.1. Board Members

Mr. McKinney noted that the CalFire prevention sign had not been replaced on the Utica Grade. Chief Johnson commented that he would check into it.

Mr. Clemens asked if there had been any progress on the County not allowing the cooking/warming/spiritual fires. Chief Johnson responded that he had not heard anything more regarding that but he had heard there was an effort by the County to put in place an emergency moratorium on fireworks for this year.

Mr. Dashner congratulated Firefighter-Paramedic on his one-year anniversary with the District.

Mr. Dashner thanked all those who had been working on the UAL refunding as he thought it was a monumental move by the District. Mr. Clemens added that he was happy with the Board trying to be smart with taxpayer money.

7.2. <u>Firefighters Association</u> – Chief Johnson reported that the Association was working toward getting a letter mailed out telling area residents and property owners that the Association remained active although there were currently no plans for a Memorial Day beer booth nor an Independence Day BBQ.

- 7.3. <u>Employees' Group</u> Chuck Hatcher reported that morale was at an all-time high and thanked the Board for the inclusion of personnel in the running of the District.
- 7.4. <u>Public Comments</u> None

8. ADJOURNMENT

Mr. McKinney made a motion to adjourn. Mr. Neal seconded; motion passed unanimously. 10:24 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary

County of Calaveras General Ledger Summary

Balance Sheet Accounts

As of 5/31/2021

Fund 2290 Ebbetts Pass Fire

Object Code	Object Description		Balance
<u>Assets</u>			
1006 1007	Cash in Treasury Outstanding Checks	22900000 22900000	2,900,743.44 (25,552.91)
1016	Imprest Cash	22900000	40,000.00
Total Assets			\$2,915,190.53
<u>Liabilities</u>			
2002	Accounts Payable	22900000	1,163.60
2002	Accounts Payable	22900010	(1,163.60)
2091	Accts Payable - Staledated Cks	22900010	4,929.08
Total Liabilities			\$4,929.08
Fund Balance			
3002	Fund Bal Unreserv/Undesign	22900000	1,841,126.02
3043	Reserve for Imprest Cash	22900000	40,000.00
Total Fund Balanc	e		\$1,881,126.02
Year-to-Date Re	venues		\$6,410,322.22
Year-to-Date Ex			\$5,381,186.79
Year-to-Date Tra			\$0.00
Year-to-Date Tra Year-to-Date Cle			\$0.00 \$0.00
rear-to-Date Cie	earing Accounts		Φυ.υυ
Total Fund Equi	ty		\$2,910,261.45
Total Liabilities	and Fund Equity		<u>\$2,915,190.53</u>

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Current Date:

06/09/2021

REVENUE ACCOUNT SUMMARY SHEET - May 2021

e Operations:	F		RECEIVED	i	% Received
ACCOUNT	No.	BUDGETED	Month	Year-To-Date	Year-To-Date
Property Tax - Current Secured	4010	2,181,293	0.00	2,144,445.28	98
Administrative Fee (SB2557)	4013	(39,444)	0.00	(42,506.13)	108
Unitary Tax	4015	46,197	0.00	46,197.30	100
Supplemental Tax - Current Secured	4017	14,382	0.00	63,416.78	44:
Property Tax - Current Unsecured	4020	31,294	0.00	32,224.15	103
Supplemental Tax - Current Unsecured	4027	902	0.00	2,135.24	237
Prior Unsecured Taxes	4040	2,153	0.00	1,085.55	50
Transient Occupancy Taxes	4072	18,691	0.00	20,768.11	11:
Interest	4300	_	0.00	7,386.62	
Rents and Leases	4301	-	0.00	4,200.00	
HOPTR	4463	24,188	0.00	17,703.78	7.
State Grant - OTS & VFA	4455	94,000	71,025.78	71,025.78	7(
State Grant - PSPS	4456	-	0.00	9,000.00	
Timber Tax	4465	- 1	0.00	3,433.78	
State Aid for Public Safety	4472	14,250	0.00	11,804.45	
Federal Grant - AFG	4505	75,000	73,991.43	73,991.43	9
Reimbursement - Personnel	4542	30,000	0.00	335,022.01	111
Reimbursement - Equipment	4543	5,000	0.00	10,000.00	200
HazMat Release Response Plan	4592	-	0.00	0.00	
Report Fees	4593	-	0.00	0.00	
PG&E - Station Grounds Usage	4642	-	0.00	19,100.00	
Charges for Current Service (hydrants)	4679	10,500	0.00	0.00	
Other Refund - Prior Year Taxes	4684	-	0.00	0.00	
Training Fees	4689	-	3,500.00	9,150.00	
Gifts/Donations	4707	-	0.00	325.00	
Refund - Misc.	4708	-	120.00	12,749.56	
Other Revenue	4712	20,835	1,918.89	17,451.18	8
Other Revenue - PG&E Butte Fire	4712		0.00	19,274.27	
Miscellaneous Revenue	4713	500	0.00	0.00	
Other Misc Rev: PG&E Rate Credit 2020	4724	-	0.00	1,273.00	
Refunds - Insurance	4743	-	5,478.42	5,478.42	
Sale of Surplus Property	4800	-	0.00	1,500.00	
tal		2,529,741	156,034.52	2,897,635.56	11

EMS/Paramedic Program			RECEIVED		% Received
ACCOUNT	No.	BUDGETED	Month	Year-To-Date	Year-To-Date
Special Tax	4077	362,185	0.00	343,967.46	95%
Special Tax - Sustain ALS	4077 S	228,854	0.00	186,807.57	82%
Refunds - Insurance	4743	-	0.00	0.00	
Total		591,039	0.00	530775.03	90%

Station 3 AMBULANCE A			RECEIVED		% Received
ACCOUNT	No.	BUDGETED	Month	Year-To-Date	Year-To-Date
Special Tax	4077	828,955	0.00	787,258.83	95%
Special Tax - Sustain ALS	4077 S	1,089,749	0.00	1,065,465.17	98%
State Grant - COVID-19	4455	5,000	0.00	0.00	
Other Programs - State (GEMT)	4479	9,000	0.00	0.00	0%
State Other Aid (IGT)	4580	120,000	0.00	0.00	0%
EMS Transport Revenue	4660	750,000	79,864.59	884,758.09	118%
Collections	4679	-	500.00	1,967.85	
Calaveras Co. >PG&E Butte Fire	4799	206,000	0.00	205,901.55	100%
Refunds - Insurance	4743	-	0.00	22,696.31	
Total		3,008,704	80,364.59	2,968,047.80	99%

FIRE OPERATIONS ACCOUNT SUMMARY SHEET - MAY 2021

					ACCOUNT	% Disbursed
ACCOUNT	No.	BUDGET	Month	Year-To-Date	BALANCE	Year-To-Date
SALARIES & BENEFITS	5001.1-				-	
Salaries/Wages	001	1,094,488	83,181.17	919,429.20	175,058.80	84%
Extra Hire	002	10,000	0.00	0.00	10,000.00	0%
Extra Hire - Intern	003	40,306	1,935.15	42,909.58	(2,603.58)	106%
ST/TF FF Payments	004	30,000	0.00	67,421.83	(37,421.83)	225%
Volunteer FF Relief	005	40,000	1,240.97	5,531.90	34,468.10	14%
Retirement	050	238,123	20,442.80	224,855.57	13,267.43	94%
Group Insurance	055	232,240	18,947.71	224,532.68	7,707.32	97%
Uniform Allowance	062	3,600	0.00	2,800.00	800.00	78%
SERVICES & SUPPLIES	5111.1-			2,000.00		
Safety Clothing	111	10,000	-34.86	1,184.35	8,815.65	12%
Safety Equipment	115	6,000	0.00	2,197.32	3,802.68	37%
Communications-Radios	121	27,000	295.98	8,618.85	18,381.15	32%
Communications-Phone	124	12,000	1,011.06	12,177.96	(177.96)	101%
Food - Fire Line Meals	131	1,200	50.06	450.64	749.36	38%
Housekeeping	141	8,000	268.77	8,491.80	(491.80)	106%
Insurance-Prop/Liability	151	15,009	0.00	15,009.00	- (152133)	100%
Insurance-Workers Comp	153	62,966	0.00	62,205.95	760.05	99%
Maintenance-Apparatus	181	45,000	1,822.13	63,204.02	(18,204.02)	140%
Maintenance-Utilities	182	10,000	5,601.76	16,784.51	(6,784.51)	168%
Building Maintenance	201	21,700	0.00	27,789.63	(6,089.63)	128%
Emergency Care/Rescue	211	1,275	0.00	0.00	1,275.00	0%
Memberships	221	7,755	0.00	7,888.00	(133.00)	102%
Office Expense	241	12,050	296.09	7,591.31	4,458.69	63%
Office Expense-Postage	243	1,000	1.80	631.65	368.35	63%
Office Expense-Copies	245	1,500	130.85	1,587.97	(87.97)	106%
Professional Services	271	33,000	0.00	7,904.20	25,095.80	24%
Small Tools/FF Equipment	401	88,000	183.70	79,371.58	8,628.42	90%
Small Tools-Hose/SCBA	402	15,700	0.00	12,122.65		77%
Special District Expense	411	17,000	287.71	11,234.41	5,765.59	66%
SDEHealth Maintenance	412	4,200	256.32	2,061.23		49%
Training	422	12,500	3,787.00	10,816.52	1,683.48	87%
Travel/Education	478	9,000	875.68	946.97	8,053.03	11%
Transportation Fuel	480	20,000	1,005.33	11,439.98		57%
Utilities - Water/Sewer	501	10,280	1,701.81	10,069.50		98%
Utilities - Electrical	504	11,500	885.81	9,307.31	2,192.69	81%
Utilities - Propane	505	20,000	602.03	15,567.57	4,432.43	78%
LAFCO Fee	5627	3,242	0.00	3,241.49		100%
FIXED ASSETS	+	-,		-,		
Building Fund: Structures	5640	211,698	0.00	211,697.22	0.78	100%
Equipment	5701	815,601	117,099.12	191,970.38		0%
Fire Operation Fund Total		3,202,933		2,301,044.73		72%

Check No.	PAID TO	PURPOSE	AMOUNT
5001.1.001:	74.005.70		
19830, 199	74,965.78		
	52 Paychex Fee	employer cost	215.45
1099745, 11003		EE withholding	274.57
•	53 EPFF Local #3581	dues and meals withholding	900.00
200	38 PERS	EE portion; ER paid EE portion	6,825.37
5001.1.002:	EXTRA HIRE		none issued
5001.1.003:	EXTRA HIRE - SPECIAL		
19830, 199	52 Payroll / Statutory Elective With	holding	1,818.15
1099745, 11003	28 PARS	EE withholding	117.00
5001.1.004:	Expenditure: ST/TF Firefight	er Payment	none issued
	·	•	
5001.1.005:	Expenditure: Volunteer Firef	ighter Payment	
11003	55 Employment Dev Dept	unemployment	781.50
11008	83 PARS	trust admin fee	459.47
5001.1.050:	RETIREMENT (PERS)		
200	38 PERS	employer portion	12,103.01
200	38 PERS	unfunded accrued liability	8,339.79
5001.1.055:	GROUP INSURANCE		
19830, 199	52 Supplemental Life Premium \	Withholding	-121.28
	56 FDAC-EBA	vision/dental/life premium	1,337.85
11003	58 SDRMA-Employee Benefit S	ervice - medical premium	16,828.14
11003	57 LV FF Health & Welfare Trus	t medical premium	903.00
5001.1.062:	UNIFORM ALLOWANCE		none issued
• • • • • • • • • • • • • • • • • • • •	SAFETY CLOTHING		
	70 UPS	ship turnouts for repair	21.14
	84 Scott's PPE Recon	repair turnouts	392.00
11008	82 Petty Cash	uniform tee purchases	(448.00)
5111.1.115:	SAFETY EQUIPMENT		none issued

Check No. PAID TO 5111.1.121: COMMUNICATIONS: RADIOS	PURPOSE	AMOUNT
1099949 Power Works	repair portable	295.98
5111.1.124: COMMUNICATIONS: TELEPHO	ONE	
1100361 AT&T - Local - Sta.2 & 4	monthly charges	201.49
1100877 Comcast - Sta. 1 & 2	phone/internet	556.73
1100876 Verizon Wireless	monthly charges	252.84
5111.1.131: FOOD/FIRE LINE MEALS		
1100882 Petty Cash	ziploc bags, sandwiches	50.06
5111.1.141: HOUSEHOLD EXPENSE		
1099941 AmeriPride Service	rag/coverall material	88.76
1100885 Sierra Janitorial Supply	TP, disinfectant, bleach	180.01
5111.1.151: INSURANCE: PROPERTY/LIAI	DII ITV	none issued
5111.1.151: INSURANCE: PROPERTITEIA		none issued
5111.1.153. INSURANCE. WORKER 5 COM	WPENSATION	none issued
5111.1.181: MAINTENANCE: APPARATUS		
1099947 Richard Lokey Trucking	U1008: rebuld fan clutch; U3: rep	1,259.82
1100874 Arnold Auto Supply	U1008: bulb	9.65
1100879 Golden State EVS	U1008: solenoid, lock, handle	552.66
5111.1.182: MAINTENANCE: UTILITIES		
1099947 Richard Lokey Trucking	U3020: replace map sensor hose	646.74
1099950 US Bank / A&G Transmission	U3020: repair cracked transmiss	2,840.42
1100371 Arnold Automotive	U3021: power wagon service	231.73
1100886 Arnold Automotive	U3018: service; brakes; oil & fue	1,854.88
1100882 Petty Cash	switches	27.99
5111.1.201: BUILDING & GROUNDS MAINT	ΓENANCE	none issued
5111.1.211: EMERGENCY CARE		none issued
5111.1.221: MEMBERSHIPS/SUBSCRIPTIO	NS	none issued
5111.1.241: OFFICE EXPENSE		
1099950 US Bank	snam blooker ool burrer	32.85
1100882 Petty Cash	spam blocker, cal, buzzer binders, ink, copies	32.65 263.24
1100002 Felly Cash	binders, link, copies	203.24

Check No.	PAID TO	PURPOSE	AMOUNT
	: OFFICE EXPENSE: POSTAGE 882 Petty Cash JE Calaveras Co	postage checks postage	1.80
	: OFFICE EXPENSE: COPIES 880 Inland Business System	copier maintenance	130.85
5111.1.271	: PROFESSIONAL SERVICES		none issued
5111.1.401	: SMALL TOOLS/FF EQUIPMEN	Т	
1099	944 Ebbetts Pass Lumber Co	small tool items	132.43
1099	950 US Bank	ignition key switch	13.45
1100	882 Petty Cash	gauge, fuel, parts	37.82
5111.1.402	: SMALL TOOLS: HOSE / SCBA	A	none issued
5111.1.411	: SPECIAL DISTRICT EXPENSE		
	950 US Bank	Ubiquiti Powerbeam, element	374.87
	950 US Bank	credit on returned airMAX	(375.38)
	950 US Bank: SAMBA	EPN program	41.81
	366 Glaze Concrete	deposit for lifejack shed	240.00
	874 Arnold Auto Supply	lugs (radio)	6.41
5111.1.412	: SPECIAL DISTRICT EXPENSE	: HEALTH MAINTENANCE	
	944 Ebbetts Pass Lumber Co	materials for workout room	256.32
5111.1.422	: TRAINING		
19	906 Glaze Concrete Construction	deposit toward pier footings	700.00
1100	162 NorCal Containers	(3) burned cargo containers	3,000.00
1100	369 Mountain-Valley EMSA	EMT recerts (MRJ, JTE)	87.00
5111.1.478	: TRAVEL/EDUCATION/TRAININ	IG	
1099	950 US Bank	ERS Online Training Acad	748.00
1100	875 Bryn Buhler	reimb mileage for Pierce trip	127.68

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.480: T	RANSPORTATION FUEL		
1100364	Ebbetts Pass Gas Service	unleaded fuel	121.36
19964	Hunt & Sons Inc	diesel fuel	452.81
20030	Hunt & Sons Inc	diesel fuel	325.65
1100882	Petty Cash	diesel fuel	105.51
5111.1.501: U	TILITIES: WATER/SEWER		
1099942	CCWD	water/sewer	1,701.81
5111.1.504: U	TILITIES: ELECTRICITY		
JE	СРРА	electricity	838.21
5111.1.505: U	TILITIES: PROPANE		
1100364	Ebbetts Pass Gas Service	propane	602.03
5640 F: STRU	ICTURES		none issued
5701 F: EQUI	PMENT		
1099963	Power Works - Mobile/HT radi	ios & ancilliary accessories	43,107.69
1099962	73,991.43		

ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - May 2021

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	001	341,811	23,291.63	276,122.78	65,688.22	81%
Retirement	050	104,280	9,084.75	99,608.07	4,671.93	96%
Group Insurance	055	92,345	6,122.35	76,577.64	15,767.36	83%
Uniform Allowance	062	1,200	0.00	1,200.00	-	100%
SERVICES & SUPPLIES	5111					
Safety Clothing	111	2,728	0.00	0.00	2,728.00	0%
Safety Equipment	115	1,000	0.00	0.00	1,000.00	0%
Communications-Radios	121	1,000	0.00	317.00	683.00	32%
Communications-Phone	124	615	38.54	767.36	(152.36)	125%
Housekeeping	141	1,900	476.59	1,847.99	52.01	97%
Insurance-Prop/Liability	151	2,500	0.00	2,500.00	•	100%
Insurance-Workers Comp	153	17,038	0.00	16,719.81	318.19	98%
Maintenance-Apparatus	181	2,900	0.00	773.22	2,126.78	27%
Professional Services	271	2,200	0.00	2,200.00	-	100%
Small Tools-Hose/SCBA	402	500	0.00	60.23	439.77	12%
Special District Expense	411	700	6.00	66.00	634.00	9%
SDEHealth Maintenance	412	1,500	0.00	588.95	911.05	39%
Training	422	4,000	2,500.00	3,201.45	798.55	80%
Travel/Education	478	2,700	0.00	0.00	2,700.00	0%
Transportation Fuel	480	6,500	502.64	6,774.24	(274.24)	104%
SPECIAL TAX HANDLING FEE	5411	3,622	0.00	3,621.46	0.54	100%
Engine Paramedic Program To	otals	591,039	42,022.50	492,946.20	98,092.80	83%

Check No.	PAID TO	PURPOSE	AMOUNT
5001.2.001:	SALARIES		
h	2 Payroll / Statutory Elective With	holding	20,792.88
	2 Paychex Fee	employer cost	68.04
1099745, 110032	8 PARS	EE withholding	0.00
	3 EPFF Local #3581	dues and meals withholding	450.00
2003	8 PERS	EE portion; ER paid EE portion	1,980.71
5001.2.050:	RETIREMENT (PERS)		
	8 PERS	employer portion	4,530.39
2003	8 PERS	unfunded accrued liability	4,554.36
	GROUP INSURANCE		05.00
Color	2 Supplemental Life Premium \		-35.00
	6 FDAC-EBA	vision/dental/life premium	394.50
110035	8 SDRMA-Employee Benefit S	ervice - medical premium	5,762.85
5001.2.062:	UNIFORM ALLOWANCE		none issued
5111.2.111:	SAFETY CLOTHING		none issued
5111.2.115:	SAFETY EQUIPMENT		none issued
5111.2.121:	COMMUNICATIONS: RADIOS	8	none issued
5111.2.124:	COMMUNICATIONS: TELEPI	HONE	
	6 Verizon Wireless	monthly service	38.54
1	HOUSEHOLD EXPENSE		35.50
	1 AmeriPride Service 5 Foothill Portable Toilets	rag/coverall material	
1874	o US Bank	portable toilet during water repai 48" lightbulbs	19.31
	3 CA Waste Recovery	trash removal	201.78
110000	o o, crueto recoro.		
5111.2.151:	INSURANCE: PROPERTY/LIA	ABILITY	none issued
5111.2.153:	INSURANCE: WORKER'S CO	OMPENSATION	none issued
5111.2.181:	MAINTENANCE: APPARATU	S	none issued
	PROFESSIONAL SERVICES		none issued
5111.2.402:	SMALL TOOLS: HOSE / SCE	BA	none issued
E444 0 444	CDECIAL DICTRICT EVDENC	E	
	SPECIAL DISTRICT EXPENS		6.00
] 109995	io US Bank:SAMBA	EPN reporting	6.00

CHECKS ISSUED LISTING - MAY 2021 ENGINE PARAMEDIC

Check No. PAID TO PURPOSE AMOUNT

5111.2.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE none issued 5111.2.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE none issued

5111.2.422: TRAINING

1100162 NorCal Containers (3) burned cargo containers 2,500.00

5111.2.478: TRAVEL/EDUCATION/TRAINING none issued

5111.2.480: TRANSPORTATION FUEL

 19964 Hunt & Sons Inc
 diesel fuel
 277.69

 20030 Hunt & Sons Inc
 diesel fuel
 224.95

5411 P: SPECIAL TAX HANDLING FEE none issued

STATION 3 A ACCOUNT SUMMARY SHEET - May 2021

					ACCOUNT	% Disbursed
ACCOUNT	No.	BUDGET	Month	Year-To-Date	BALANCE	Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	001	1,249,643	102,096.39	1,221,079.76	28,563.24	98%
Retirement	050	251,922	21,315.50	230,158.74	21,763.26	91%
Group Insurance	055	346,315	29,224.69	327,348.30	18,966.70	95%
Uniform Allowance	062	6,000	0.00	5,188.00	812.00	86%
SERVICES & SUPPLIES	5111					
Safety Clothing	111	15,000	0.00	6,443.30	8,556.70	43%
Safety Equipment	115	2,250	75.49	1,195.48	1,054.52	53%
Communications-Radios	121	4,500	0.00	1,191.54	3,308.46	26%
Communications-Phone	124	3,575	347.78	3,869.72	(294.72)	108%
Food - Fire Line Meals	131	400	0.00	390.55	9.45	98%
Housekeeping	141	6,000	208.57	5,863.35	136.65	98%
Insurance-Prop/Liability	151	13,000	0.00	13,000.00	-	100%
Insurance-Workers Comp	153	53,267	0.00	51,069.80	2,197.20	96%
Maintenance-Ambulances	183	31,250	906.18	10,035.82	21,214.18	32%
Building Maintenance	201	5,000	50.78	3,149.95	1,850.05	63%
Emergency Care/Rescue	211	43,080	7,593.87	35,451.22	7,628.78	82%
Memberships	221	150	0.00	150.00	-	100%
Office Expense	241	4,800	665.57	2,104.97	2,695.03	44%
Office Expense - Copies	245	150	0.00	131.85	18.15	88%
Professional Services	271	59,640	1,465.00	48,290.59	11,349.41	81%
Small Tools/FF Equipment	401	7,050	0.00	7,436.01	(386.01)	105%
Special District Expense	411	8,800	24.00	2,805.75	5,994.25	32%
SDEHealth Maintenance	412	3,100	0.00	4,302.44	(1,202.44)	139%
SDEAdministrative Fee	413	3,800	0.00	0.00	3,800.00	0%
Training	422	12,000	9,087.00	11,833.43	166.57	99%
Travel/Education	478	4,500	800.00	1,305.22	3,194.78	29%
Transportation Fuel	480	18,000	1,412.73	18,470.03		103%
Utilities - Water/Sewer	501	1,200	159.41	1,243.92	(43.92)	104%
Utilities - Electrical	504	1,900	185.05	1,910.55	(10.55)	101%
Utilities - Propane	505	5,000	151.11	2,791.12	2,208.88	56%
SPECIAL TAX HANDLING FEE	5411	21,476	0.00	21,473.30	2.70	100%
REFUND OVERPAYMENT	5612	20,747	0.00	25,693.60	(4,946.60)	124%
FIXED ASSETS						
Building Fund: Structures	5640	-	0.00	0.00		
Equipment	5701	300,399	6,755.46	282,687.69	17,711.31	
Fire Operation Fund Total	ls	2,503,914	182,524.58	2,348,066.00	155,848.00	94%

CHECKS ISSUED LISTING - MAY 2021 STATION 3 A

Check No.	PAID TO	PURPOSE	AMOUNT
5001.3.001: 3	SALARIES		
19830, 1995	2 Payroll / Statutory Elective Withh	olding	89,476.60
19830, 1995	2 Paychex Fee	employer cost	351.50
1099745, 110032	8 PARS	EE withholding	0.00
19831, 1995	3 EPFF Local #3581	dues and meals withholding	2,250.00
2003	8 PERS	EE portion; ER paid EE portion	10,018.29
5001.3.050: I	RETIREMENT (PERS)		
2003	8 PERS	Employer Portion	13,451.11
2003	8 PERS	Employer Unfunded Liab Apr	7,864.39
5001.3.055: (GROUP INSURANCE		
19830, 1995	2 Supplemental Life Premium V	/ithholding	-189.00
	6 FDAC-EBA	vision/dental/life premium	2,077.49
110035	8 SDRMA-Employee Benefit Se	•	27,336.20
5001.3.062: \	UNIFORM ALLOWANCE		none issued
5111.3.111:	SAFETY CLOTHING		none issued
	SAFETY EQUIPMENT		
109995	0 US Bank	badge	75.49
5111.3.121: (COMMUNICATIONS: RADIOS		none issued
5111.3.124: (COMMUNICATIONS: TELEPH	ONE	
109994	3 Comcast - Sta. 3	phone/internet monthly charges	266.99
110087	6 Verizon Wireless	monthly service	80.79
5444.0.404.			
5111.3.131: 1	FOOD/FIRE LINE MEALS		none issued
5111.3.141:	HOUSEHOLD EXPENSE		
109994	1 AmeriPride Service	rag/coverall material	53.26
	3 CA Waste Recovery	trash removal	78.16
110088	5 Sierra Janitorial Supply	TP, disinfectant, bleach	77.15
5111.3.151: I	INSURANCE: PROPERTY/LIA	BILITY	none issued
	NSURANCE: WORKER'S CO		none issued

CHECKS ISSUED LISTING - MAY 2021 STATION 3 A

Check No. PAID TO	PURPOSE	AMOUNT
5111.3.183: MAINTENANCE: AMBULANCE	S	
1099944 Ebbetts Pass Lumber Co	distilled water	5.93
1099947 Richard Lokey Trucking	U3506: change air bag	190.00
1100874 Arnold Auto Supply	U3506: oil seal; wax, wash, coc	320.42
1100878 Arnold Tire	U3509: mount tires; valve stems	
1100882 Petty Cash	U3508: antifreeze; U9 straighten	66.92
5111.3.201: BUILDING & GROUNDS MAINT	ENANCE	
1099944 Ebbetts Pass Lumber Co	corner brace, painter tape	25.23
1099950 US Bank	electrical items	15.14
1100882 Petty Cash	conduit, coverplate, duplex	10.41
110002 Folly Guest	oritalis, coverplate, duplox	
5111.3.211: EMERGENCY CARE		
1099946 Life Assist, Inc.	medical supplies	1,733.81
1099948 Nationwide Medical Surgical S	l versed	91.20
1100359 Airgas	oxygen	634.76
1100368 Life Assist, Inc	medical supplies	4,062.36
1100881 Life Assist, Inc	medical supplies	1,071.74
5111.3.221: MEMBERSHIPS/SUBSCRIPTIO	ONS	none issued
	ONS	none issued
5111.3.241: OFFICE EXPENSE		
	Iaptop for PCR input, anti-virus	none issued 665.57
5111.3.241: OFFICE EXPENSE		
5111.3.241: OFFICE EXPENSE 1099950 US Bank 5111.3.245: OFFICE EXPENSE - COPIES		665.57
5111.3.241: OFFICE EXPENSE 1099950 US Bank 5111.3.245: OFFICE EXPENSE - COPIES 5111.3.271: PROFESSIONAL SERVICES	laptop for PCR input, anti-virus	665.57 none issued
5111.3.241: OFFICE EXPENSE 1099950 US Bank 5111.3.245: OFFICE EXPENSE - COPIES 5111.3.271: PROFESSIONAL SERVICES 1099951 Wittman Enterprises, LLC	laptop for PCR input, anti-virus billing services	665.57 none issued 1,200.00
5111.3.241: OFFICE EXPENSE 1099950 US Bank 5111.3.245: OFFICE EXPENSE - COPIES 5111.3.271: PROFESSIONAL SERVICES	laptop for PCR input, anti-virus billing services	665.57 none issued
5111.3.241: OFFICE EXPENSE 1099950 US Bank 5111.3.245: OFFICE EXPENSE - COPIES 5111.3.271: PROFESSIONAL SERVICES 1099951 Wittman Enterprises, LLC	laptop for PCR input, anti-virus billing services IGT consulation services	665.57 none issued 1,200.00
 5111.3.241: OFFICE EXPENSE 1099950 US Bank 5111.3.245: OFFICE EXPENSE - COPIES 5111.3.271: PROFESSIONAL SERVICES 1099951 Wittman Enterprises, LLC 1100367 Health Management Associate 	laptop for PCR input, anti-virus billing services IGT consulation services	665.57 none issued 1,200.00 265.00
5111.3.241: OFFICE EXPENSE 1099950 US Bank 5111.3.245: OFFICE EXPENSE - COPIES 5111.3.271: PROFESSIONAL SERVICES 1099951 Wittman Enterprises, LLC 1100367 Health Management Associate 5111.3.401: SMALL TOOLS/FF EQUIPMEN 5111.3.411: SPECIAL DISTRICT EXPENSE	laptop for PCR input, anti-virus billing services IGT consulation services	665.57 none issued 1,200.00 265.00 none issued
5111.3.241: OFFICE EXPENSE 1099950 US Bank 5111.3.245: OFFICE EXPENSE - COPIES 5111.3.271: PROFESSIONAL SERVICES 1099951 Wittman Enterprises, LLC 1100367 Health Management Associate 5111.3.401: SMALL TOOLS/FF EQUIPMEN	laptop for PCR input, anti-virus billing services IGT consulation services	665.57 none issued 1,200.00 265.00
5111.3.241: OFFICE EXPENSE 1099950 US Bank 5111.3.245: OFFICE EXPENSE - COPIES 5111.3.271: PROFESSIONAL SERVICES 1099951 Wittman Enterprises, LLC 1100367 Health Management Associate 5111.3.401: SMALL TOOLS/FF EQUIPMEN 5111.3.411: SPECIAL DISTRICT EXPENSE 1099950 US Bank: SAMBA	laptop for PCR input, anti-virus billing services EIGT consulation services T	665.57 none issued 1,200.00 265.00 none issued 24.00
5111.3.241: OFFICE EXPENSE 1099950 US Bank 5111.3.245: OFFICE EXPENSE - COPIES 5111.3.271: PROFESSIONAL SERVICES 1099951 Wittman Enterprises, LLC 1100367 Health Management Associate 5111.3.401: SMALL TOOLS/FF EQUIPMEN 5111.3.411: SPECIAL DISTRICT EXPENSE 1099950 US Bank: SAMBA	laptop for PCR input, anti-virus billing services IGT consulation services T EPN reporting fee for IGT wire transfer	665.57 none issued 1,200.00 265.00 none issued 24.00 20.00

CHECKS ISSUED LISTING - MAY 2021 STATION 3 A

Check No.	PAID TO	PURPOSE	AMOUNT
5111.3.422: T	RAINING		
1100162	NorCal Containers	(3) burned cargo containers	9,000.00
5111.3.478: T	RAVEL/EDUCATION/TRAININ	G	
1100362	Alex Baker	reimb: RS1 class registration	400.00
1100365	Randayn Forrest	reimb: RS1 class registration	400.00
5111.3.480: T	RANSPORTATION FUEL		
19964	Hunt & Sons Inc	diesel fuel	636.00
	WEX Bank	diesel fuel	214.18
	Hunt & Sons Inc	diesel fuel	562.55
2000			0000
	JTILITIES: WATER/SEWER		
1099942	CCWD	water/sewer	159.41
5111.3.504: L	JTILITIES: ELECTRICITY		
JE	: CPPA	electricity	185.05
		•	
5111.3.505: L	JTILITIES: PROPANE		
110364	Ebbetts Pass Gas Service	propane	151.11
5411 A: SPE	CIAL TAX HANDLING FEE		none issued
5640 A: STRI	UCTURES		none issued
5701 A: EQU	IPMENT		
1100360	AED Supperstore (Allied 100)	STAT Adult ALS Manikin	6,755.46
	., ,		
5612 A: REF	UNDS		none issued



COUNTY OF CALAVERAS OFFICE OF AUDITOR-CONTROLLER DISTRICT SIGNATURE AUTHORIZATION

The person(s) named below are approved to sign for

Ebbetts Pass Fire District

		Claim Transmitta	^T ransfers
1.	Mike Barr	XX	XX
	Name (Typed)		
	Signature		
2.	Jon Dashner	XX	XX
۷.	Name (Typed)		
	Signature		
3.	Denny Clemens	XX	XX
0.	Name (Typed)		
	Signature		
4	J. Scott McKinney	XX	XX
٦.	Name (Typed)	. [
	Signature		
5.	Pete Neal	XX	XX
Ο.	Name (Typed)		
	Signature		

Board Member Signature Date Requires Resolution demonstrating Attestation

Revised: 6/2/2021ch

CPY	•		()
- Limi	(District)		۱۰ من
	(Address))	
	Org. Key#	<u> </u>	
Resolution #			
Office to make approportion of the fiscal with more than sufficient of the fiscal with more than sufficient of the first o	District, a priate interclass budget translated prize	ansfers to overdrawn e ansferred from like clas to funds are available it will be used if sufficient o	xpense accounts in secounts and secounts at those accounts the cash is available.
On a motion by Direct	tor	, seconded by	.a
Resolution was dul	y passed and adoptedDistrict on this,d	by the Board of ay of 201 b	Directors of the y the following vote:
Ayes:			
Noes:			
Absent:			
Absent: Abstained:		,	
Abstained:	,		
Abstained:			

Ebbetts Pass Fire District



DATE:

06/08/21

TO:

EPFD Finance Committee

FROM:

Chief Mike Johnson

Attached is the quote from Polaris Sales Inc. which details the Polaris Range Crew, track system, track mount, and body panel upgrade to red for a total of \$30,860.80. There would be an additional amount due of \$2,219.28 for accrued sales tax then making the total \$33,080.08.

Polaris requests payment be made by credit card or by bank wire within 30 days. After discussion with Cheryl, we recommend that the Board's Finance Committee authorize staff to temporarily increase the credit limit on the District's credit cards which would allow an additional 30 days for payment. The delivery terms of 180 days would then have delivery during the beginning of December.

Thank you for your consideration.

MRJ

DATE:

06/10/21

TO:

EPFD Admin Staff

FROM:

EPFD Finance Committee



To enable the District to timely order/purchase a capital asset meeting the seller's pre-payment demand, we hereby authorize the administrative staff to <u>temporarily</u> increase the District's CalCard credit limit(s) to total \$35,000.

Reviewed by:	Date:



Polaris Sales Inc

2100 Hwy 55, Medina (Hamel), MN 55340

Phone: 866-468-7783 Fax: 763-847-8288

Name: Shea Buhler

Contact Email: sbuhler@epfd.org Information:

Phone: 2097954288

Fax:

Bill To:

Ship To:

Ebbetts Pass Fire District

Ebbetts Pass Fire District

1037 Blagen Rd.

PO Box 66

1037 Blagen Rd.

Arnold, CA 95223

PO Box 66

Arnold, CA 95223

OUOTE

gov.info@polaris.com www.polaris.com

Quote Number:

QUO-27612-X2L0N9

Revision #:

Date:

6/7/2021 9:49 AM

Quote Expires:

7/7/2021

Contract Name: Polaris Direct

Contract #:

Expiration Date:

Cage:

3FP69

Duns#:

123399383

Tax ID#:

41-1921490

Customer#:

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination-CONUS US Continental (CONUS) Only	180 Days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	MSRP	Discount Price	Extended
R21RSU99BW	1	RANGER CREW XP 1000 NorthStar Premium - Burgundy Metallic - CA	\$27,499.00	\$25,461.33	\$25,461.33
2883313	1	1000's Prospector Pro Track System	\$4,999.99	\$4,181.35	\$4,181.35
2889426	1	XP 1000 / Crew XP 1000 Prospector Track Mount	\$499.99	\$418.13	\$418.13
Body Panel Upgrade- Red	1	Body Panel Upgrade- Red		\$549.99	\$549.99
Comments: Ba	sed on	timing of any award, part numbers and colors	are subject to	SUBTOTAL	\$30,610.80
ch	ange.			INSTALL*	\$250.00
				FREIGHT	\$0.00
				TAX	\$0.00
*Installation Pric	ing is Op	en Market		TOTAL	\$30,860.80

Acceptance and Payment Information

Quote: Page 1 of 2



OUOTE

gov.info@polaris.com www.polaris.com

2100 Hwy 55, Medina (Hamel), MN 55340

Phone: 866-468-7783 Fax: 763-847-8288

Wire Payment: Phone: 1-888-799-4737
US Bank ABA#: 091 000 022
602 2nd Ave South Acct#: 1 702 2513 9170

Minneapolis, MN 55402 Ref: Polaris Direct MIL-6/3/2021 1:57 PM-Shea Buhler

PO#:

Ship To Address:	Billing Address:
Name:	Name:
Address:	Address:
Address:	Address:
Address:	Address:
City, State & ZIP:	City, State & ZIP:
Contact Name:	Contact Name:
Phone:	Phone:
Alternate Contact Name:	Alternate Contact Name:
Alternate Phone:	Alternate Phone:
Email:	Email:
Credit Card Holder:	
Credit Card Type: VISA / Mastercard	
Card Number:	
Expiration Date:	
To accept this quotation, sign here and return:	
Printed name:	

Quote: Page 2 of 2

Workers' Compensation Program Invoice



Program Year 2021-22

Ebbetts Pass Fire District

Post Office Box 66 Arnold, California 95223 Invoice Date: 05/20/2021

\$52,038.48

Invoice Number: 70168

Member	Number:	5451

Class Code	Classification Description	Reported Payroll	Rate per \$100	Annual Contribution
7706	Firefighters - including Fire Chiefs	\$2,300,000	\$5.64	\$129,720.00
7707 **	Volunteer Firefighters - per capita charge	15	\$325.09	\$4,876.35
8742-P *	* Non-Paid Governing Body Members - per capita charge	5	\$20.46	\$102.30
8742-V	Non-Safety Volunteers	\$2,000	\$1.90	\$38.00
8810 ** Indicate	Clerical/Office Employees es per capita rate class code	\$105,000	\$0.58	\$609.00
Total Est	timated Annual Contribution Based on Manual Rates			\$135,345.65
	timated Annual Contribution Based on Manual Rates tion as Adjusted by the Experience Modification Factor of 64%			\$135,345.65 \$86,621.22
Contribu				10 10
Contribu Less: *6	tion as Adjusted by the Experience Modification Factor of 64%		-	\$86,621.22
Contribu Less: *6 Estimate	tion as Adjusted by the Experience Modification Factor of 64% % Credit Incentive Program Discount		-	\$86,621.22 -8,120.74
Contribu Less: *6 Estimate	tion as Adjusted by the Experience Modification Factor of 64% % Credit Incentive Program Discount ed Annual Adjusted Contribution		-	\$86,621.22 -8,120.74 \$78,500.48

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment. For invoice questions call the SDRMA Finance Department.



Total Contribution Amount Due by July 15

Workers' Compensation Credit Incentive Program



Ebbetts Pass Fire District

CIP Points Earned as of: 3/31/2021

The Credit Incentive Program (CIP) is designed to encourage our Members to take a proactive approach for loss prevention administration, training and safety/risk management. In an effort to assist our Members in achieving the lowest contributions possible, we performed a review of the documents submitted to date for the CIP program year 2020-21. The following earned credits have been documented and will be applied toward the annual renewal invoice for the 2021-22 program year:

CIP Criteria Description*	CIPs Earned	CIP \$ Earned	Unearned CIPs	Unearned CIP \$
SDRMA Safety Specialist Certificate	0	\$0	2	\$2,857
Special District Administrator designation from SDLF	0	\$0	2	\$2,857
Staff Attendance at SDRMA Workshop	2	\$2,857	0	\$0
Additional Staff Attendance at SDRMA Workshop	1	\$1,428	0	\$0
Management Staff Attendance at CSDA Sponsored Training	0	\$0	1	\$1,428
Additional Management Staff Attendance at CSDA Sponsored Training	0	\$0	1	\$1,428
Attendance at OSHA/Safety Management Seminar	0	\$0	1	\$1,428
Injury, Illness and Prevention Program	2	\$2,857	0	\$0
TargetSolutions Online Training Program	0	\$0	3	\$4,285
Use of SDRMA Safety Video Library	0	\$0	2	\$2,857
ADMINISTRATION TRACK TOTALS - 9 POINTS MAXIMUM	5	\$7,142	4	\$5,713
SDLF District of Distinction designation	0	\$0	4	\$5,713
Single Board Member Attendance at SDRMA Workshop	. 1	\$1,428	0	\$0
Additional Board Member Attendance at SDRMA Workshop	0	\$0	15	\$1,428
Single Board Member Attendance at CSDA Training	0	\$0	1	\$1,428
Additional Board Member Attendance at CSDA Training	0	\$0	1 1	\$1,428
Completion of two CSDA Education / Webinar sessions	0	\$0	2	\$2,857
General Safety Specialist Certificate	0	\$0	1.	\$1,428
GOVERNANCE TRACK TOTALS - 4 POINTS MAXIMUM	1	\$1,428	3	\$4,285
No Claims during the year	0	\$0	2	\$2,857
Utilization of Company Nurse	0	\$0	2	\$2,857
CLAIMS TRACK TOTALS - 2 POINTS MAXIMUM	0	\$0	2	\$2,857
COMBINED TRACK TOTALS - 15 POINTS MAXIMUM	6	\$8,570	9	\$12,855
5 YEAR NO CLAIMS BONUS	0	\$0	3	\$4,285
TOTAL CREDIT INCENTIVE POINTS	6	\$8,570	12	\$17,140

^{*}For detailed information, please see the Workers' Compensation CIP criteria for the applicable Program Year. For questions, please contact our Claims department at claims@sdrma.org or 800.537.7790.



2021 - 22 Credit Incentive Program Criteria

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses and positively impact the overall cost of workers' compensation coverage through the Credit Incentive Program.

Credit incentives of up to 15 points can be earned based on an Agency's participation in meeting the following program guidelines. One CIP point is equal to a 1% discount on the Agency's Workers' Compensation Program contributions invoice. Participating members may choose among various options to complete during the CIP period (April 1 – March 31) to reach the maximum points allowable within each track.

The maximum total points a member can receive is 15 points (not including bonus points) and points earned before March 31, 2022 will be applied to the 2022-23 Program Year. Options allowing a member to earn points for both Property/Liability and Workers' Compensation are designated with (Credit will be applied to both programs). Points are currently awarded as follows:

LOSS PREVENTION TRACK (8 POINTS MAXIMUM)

For staff accredited with the SDRMA General Safety Specialist Certificate or Supervisor Safety Specialist Certificate. This certificate program is a way for the Agency's staff to demonstrate their dedication to safety and loss prevention. The General Safety Specialist certificate requires the Agency employee complete and pass four OSHA certified general training courses and to receive the Supervisor Safety Specialist certificate, complete and pass two supervisory safety courses in addition to the four OSHA certified general training courses. Certificates are valid for 2 years. (Credits earned for first year only)

2 points maximum

No Documentation Required - Will be confirmed by SDRMA.

(Credit will be applied to both programs)

For each <u>full-day</u> attendance by the Agency's safety officer, designated individual, or employee(s) at an SDRMA Safety/Claims Education Day (First attendee earns 2 points, second attendee earns 1 point).

3 Points maximum

No Documentation Required - Will be confirmed by SDRMA.

(Credit will be applied to both programs)

For management staff or governing body member attending an approved Legal Seminar relating to Employment Practices or Human Resource issues (Each attendee earns 1 point).

2 Points maximum

Documentation Required – Course syllabus and certificate of completion.

For staff participation in SDRMA's online safety training program – Vector Solutions (formerly TargetSolutions) Safety Programs. 25% of member employees (FT, PT and volunteer firefighters) must each successfully complete a minimum of four individual e-training modules.

3 points maximum

No Documentation Required - Will be confirmed by SDRMA.

Workers' Compensation Program



For a member agency utilizing the Company Nurse incident reporting toll-free number (877.518.6711) to report each workplace incident during the program year prior to filing a workers' compensation claim form (DWC1).

2 points maximum

No Documentation Required - Will be confirmed by SDRMA.

ADMINISTRATION TRACK (2 POINTS MAXIMUM)

For management staff accredited with the Certified Special District Manager (CSDM) designation by the Special District Leadership Foundation (SDLF). This certification program is a way for special district administrators to affirm – to their customers, to their board of directors, and to themselves – that they are competent and experienced in their profession. Requirements for this certification include management experience, continuing education, community service, and ultimately an exam. (Credits earned for first year only)

2 points maximum

No Documentation Required - Will be confirmed by SDLF.

(Credit will be applied to both programs)

For each <u>full-session</u> attendance by the Agency's management staff in a California Special Districts Association (CSDA) sponsored training program, such as CSDA annual conference workshops and/or the Special District Leadership Academy (Each attendee earns 1 point).

2 points maximum

No Documentation Required - Will be confirmed by CSDA.

(Credit will be applied to both programs)

GOVERNANCE TRACK – GOVERNING BODY RELATED (2 POINTS MAXIMUM)

For Agency accredited with District of Distinction designation by the Special District Leadership Foundation (SDLF). This accreditation program enables districts to demonstrate to their communities, the media and legislators their commitment to operate in a sound, responsible manner. Districts apply to SDLF for designation as a "District of Distinction" by submitting financial audits, policies and procedures and proof of Governance and Ethics training received by directors and executive staff. (Credits earned for first year only)

2 points maximum

No Documentation Required - Will be confirmed by SDLF.

(Credit will be applied to both programs)

For each <u>full-session</u> attendance by a member of the Agency's governing body in a California Special Districts Association (CSDA) sponsored training program, such as CSDA annual conference workshops (SDRMA approved), Board Leadership Training, Special District Leadership Academy and/or Special District Leadership Foundation (Each attendee earns 1 point).

2 points maximum

No Documentation Required - Will be confirmed by CSDA.

(Credit will be applied to both programs)

Workers' Compensation Program



CLAIMS TRACK (3 POINTS MAXIMUM)

For a participating member agency not having any "paid" and/or "filed" claims for one year as well as having an EMOD 1.0 or under.

1 point

No Documentation Required - Will be confirmed by SDRMA.

For a participating member agency not having any "paid" and/or "filed" claims for three years as well as having an EMOD 1.0 or under.

2 points

No Documentation Required - Will be confirmed by SDRMA.

The following bonus points are in addition to the 15 CIP point limit:

CLAIMS BONUS TRACK (3 POINTS MAXIMUM)

For a participating member agency not having any "paid" and/or "filed" claims for five years as well as having an EMOD 1.0 or under.

3 points

No Documentation Required - Will be confirmed by SDRMA.

CONTACT INFORMATION

For questions regarding point credits or the Credit Incentive Program, please contact SDRMA Chief Risk Officer Debbie Yokota at dyokota@sdrma.org or call the SDRMA office at 800.537.7790.

Also, visit our website at www.sdrma.org, click on MemberPlus Services and then click on Vector Solutions (formerly TargetSolutions) Program to view information about the Online Certified Safety Training Program Courses available to all members including:

Over 800 member safety-training courses in English and Spanish

- Courses that meet State and Federal government regulations for required contact hours for certified water and wastewater operators
- Courses endorsed by the National Fire Protection Association (NFPA)
- Courses that are recognized and accepted by the California Water Environmental Association (CWEA) and the California Department of Health Services (DHS)
- OSHA approved training courses 40 new courses
- Professional Development Courses in Leadership, Management, Computer Skills, Customer Service,
 Finance, Health and Wellness
- Online Driver Training and Compliance Program
- Emergency Vehicle Operator
- Law Enforcement, Online Police Training
- Human Resources

Mike Johnson

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Cheryl Howard <epfd@epfd.org>

Sent: To: Thursday, June 3, 2021 9:37 AM

Subject:

Mike Johnson Fwd: Fee Review

----- Original Message -----

Subject: Fee Review Date: 2021-06-03 09:15

From: "Harms, Russ" < RHarms@webillems.com>

To: "epfd@epfd.org" <epfd@epfd.org>

Cc: "Imboden, Walter" <wimboden@webillems.com>, "Wolf-Garcia, Kathryn"

<kwolf@webillems.com>

Good morning,

It is with great pride that Wittman Enterprises, LLC has served the Ebbetts Pass Fire District with complete EMS billing services since 2018. We are grateful for your partnership and value greatly the work we do together.

In order to keep up with increasing postage costs, wage and employee costs, and technology upgrades, we are requesting respectfully a moderate increase to our billing rate. We understand that in these tough economic times every penny counts, thus this request is not made without considerable consideration. However, the reality that postage costs alone have increased six times out of the last eight years is an indication that we are not keeping up with the costs of doing business.

We therefore propose a rate adjustment to \$30 per processed incident, effective August 1, 2021. This represents the first update to your fees since 2018. We pledge to hold this new rate for three years and then notify you should CPI-type adjustments be appropriate in the future.

Thank you for your long-term trust in our team. We are fortunate to have you as our Partners.

My best always,

Russ

Russ Harms

Wittman Enterprises, LLC | Executive Director of Business Development

11093 Sun Center Drive | Rancho Cordova, CA 95670

916.669.4628 (Direct Line) | 916.471.5128 (Direct Fax)

www.webillems.com [1]



Fire Agencies Insurance Risk Authority

Susan Blankenburg, General Manager 595 Market Street, Suite 2100 San Francisco, CA 94105 Office 415-536-4005 Fax 415-536-8499

Date:

May 20, 2021

To:

FAIRA Membership

From:

Susan Blankenburg

Subject:

NOTICE OF NOMINATION RESULTS AND VOTING PROCEDURE FOR THE FIRE

AGENCIES INSURANCE RISK AUTHORITY – GOVERNING BOARD OF DIRECTORS

POSITIONS

Dear FAIRA Member:

After receipt and completion of all nominations received by our office, we are pleased to announce the individuals representing their Member Districts have been nominated or required to stand for election to the Governing Board positions, as required by the Joint Powers of Authority Agreement. These individuals and the Districts they represent are listed below:

Chief Brian Boggeln

Alpine FPD

Chief Reno DiTullio Jr.

Aromas Tri-County FPD

Chief Mike Sims

Bonita Sunnyside FPD

Chief Don Butz

Lakeside FPD

Chief Scott Draper

Mason Valley FPD (Permanent Seat per JPA)

Director Rhonda Haynes

Orange County Fire Authority (Permanent Seat per JPA)

A ballot has been enclosed to cast your District's votes for the four (4) vacancies on the Authority Governing Board. The four candidates receiving the highest number of votes (vote for no more than four) will be elected.

Please return the ballot form to this office or via email to Alex Banks (<u>Alex_Banks@AJG.com</u>) no later than June 21st, 2021.

Best regards,

Susan Blankenburg, General Manager

CC:

Dale E. Bacigalupi, Authority Counsel

BALLOT

FAIRA MEMBER ELECTION BALLOT FOR GOVERNING BOARD OF DIRECTORS

The		(Member Name), a me	ember of FAIRA,
hereby votes the following for four (4) of the in	dividuals listed below to represent	the District, and to
fill the four (4) FAIRA Board of Dire	ctors posit	ions effective July 1, 2021.	
The		(Member Name), has a	uthorized the
election by motion of the Board made	de and pas	ssed on	, 2021.
		Mark the box for the candidate of	of choice.
<u>Title/Name</u>		Member Agency	
Chief Brian Boggeln		Alpine FPD	
Chief Reno DiTullio Jr		Aromas Tri-County FPD	
Chief Mike Sims		Bonito Sunnyside FPD	
Chief Don Butz		Lakeside FPD	
Dated:,	2021	GI : (B)::://A II ::	D. I. Delevated
		Chairman of District/Authority Person	Board or Designated
ATTEST:			
District/Authority Board Clerk or I	Jesignated	d Person	

DISTRIBUTION OF TOT AND PROP 172 REVENUE FOR 2020/21

		County	fire - 9 Districts		Fire - Each District			<u>sherriff</u>	Roads			Visitors Bureau	
TOT REVENUE & DISTRIBUTION - 25 % for F	ire												
Revenue Received as of 4/30	\$	1,642,176	\$	186,912	\$	20,768	\$	186,912	\$	186,912	\$	186,912	
Distributed By County as of 4/30	\$	747,648											
Balance TO BE DISTRIBUTED ???	\$	894,528	\$	223,632	\$	24,848	\$	223,632	\$	223,632	\$	223,632	
TOTAL YTD 2020/21	\$	1,642,176	\$	410,544	\$	45,616	\$	410,544	\$	410,544	\$	410,544	
PROP 172 REVENUE & DISTRIBUTION - 10 %	for E	iro											
Revenue Received as of 4/30	ا 101 c												
•	ð	2,116,000											
Distributed By County as of 4/30	\$	1,683,000	\$	168,300	Ş	18,700	\$	1,683,000					
Balance TO BE DISTRIBUTED ???	\$	433,000	\$	43,288	\$	4,810	\$	433,000					
TOTAL YTD 2020/21	\$	2,116,000	\$	211,588	\$	23,510	\$	2,116,000					

TWO QUESTIONS

1 HOW WILL THE BALANCE OF THE TOT AND PROP172 REVENUE FOR 2020/21 BE DISTRIBUTED?

2 HOW MUCH DO WE BUDGET FOR 2021/22?

Example of the Impact \$15,000 has to Copperopolis Fire District

Paramedics on Lake Tulloch Friday, Saturday Sunday EVERY WEEKEND FROM MEMORIAL DAY TO LABOR DAY
Paramedic is on the lake for 12 hours with the Sheriff
Water Rescue Training for Paramedics
Uniforms and equipment for Paramedics
Backfill with staff at time and a half when a Per Diem doesn't show
COST IS BETWEEN \$11,000 AND \$15,000 A SEASON
WAS AN UNBUDGETED ITEM IN 2020/21 AND AGAIN IN 2021/22

		REVENUE ANALYSIS OF TOT AND PROP 172 SINCE INCEPTION									
		TOT		PROP 172	TOTAL FOR EACH DISTRICT			TOTAL FOR 9 DISTRICTS			
2018 ACTUAL	\$	18,100	\$	21,256	\$	39,356	\$	354,204			
2019 ACTUAL	\$	28,313	\$	23,874	\$	52,187	\$	469,683			
2020 ACTUAL	\$	40,885	\$	23,510	\$	64,395	\$	579,555			
2021 BUDGET	\$	18,700	\$	14,250	\$	32,950	\$	296,550			
2021 ACTUAL AS OF APRIL 30	\$	20,768	\$	17,938	\$	38,706	\$	348,354			
2021/22 CHRISTA RECCOMENDS TO BOARD	\$	45,616	\$	23,509	\$	69,125	\$	622,125			
WHAT WE HAVE RECEIVED SINCE INCEPTION	\$	108,066	\$	86,578	\$	194,644	\$	1,751,796			
IMPACT ON EACH DISTRICTS		Taxes Covering		ACTUAL TOT & 172 as % of	ACTUAL TOT 8	172 as % of	F	PROPOSED TOT & 172 as % of			
ANNUAL OPERATING BUDGET		Operating		Operating Budget 2020	Operating Budg	et 4/30 2021		Operating Budget 2022			
Fire District		Budgets 2020/21	\$	64,395	\$	38,706	\$	69,125			
Altaville/Malones	\$	86,000		75%	459	5		80%			
Angels Camp	\$	760,000		8%	5%			9%			
Calco	\$	783,000		8%	5%			9%			
Central	\$	82,000		79%	479	ś		84%			
Copperopolis	\$	1,353,000		5%	3%		L.	5%			
Ebbetts	\$	2,880,000		2%	1%		<u></u>	2%			
Moke Hill	\$	240,000		27%	169			29%			
Murphys	\$	1,350,000		5%	3%			5%			
San Andreas	\$	264,000		24%	159		L	26%			
West Point	\$	720,000		<u>9%</u>	<u>5%</u>		L	10%			
	\$	8,518,000		7%	3%			7%			