

Ebbetts Pass Fire District



**BOARD OF DIRECTORS
NOTICE OF REGULAR MEETING
Tuesday, February 18, 2020
1037 Blagen Road, Arnold
9:00 A.M.**

MEMBERS OF THE BOARD

**Mike Barr, President Denny Clemens, Secretary
Jon Dashner J. Scott McKinney Pete Neal**

Concerning Public Comment

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

AGENDA

1. **Call to Order, Flag Salute, Roll Call**
2. **Public Appearances/Comment:** The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
3. **Consent Items:** Board action limited to discussion and approval of:
 - 3.1. Minutes: 01/21/20
 - 3.2. Acceptance of January 2020 Checks Listings and Authorize to File for Audit
4. **Committee Reports:** The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
 - 4.1. **Finance Committee** (Directors Dashner & McKinney)
 - 4.2. **Personnel/Safety Committee** (Directors Dashner & McKinney)
 - 4.3. **Fire Prevention Committee** (Director Barr & Clemens)
 - 4.4. **Apparatus/Equipment Committee** (Directors Clemens & Neal)

NOTICE OF REGULAR MEETING – continued

February 18, 2020

5. **Scheduled Items:** The Board will discuss and take action on the specific items listed below.
 - 5.1. Ebbetts Pass Fire District: PG&E Community Resiliency Program Update
 - 5.2. California Dept. of Health Care Services: Intergovernmental Transfer Program Participation 2017-18 and 2018-19
 - 5.3. California Special District Association Board of Directors Call for Nominations Seat C
 - 5.4. Department of Justice Live Scan Resolution 2020-1 (corrected for replacement of Resolution 2019-6)
 - 5.5. Special District Risk Management Authority Spring Education Day
 - 5.6. EPFD Apparatus Committee: Truck Company T-431 Discussion
 - 5.7. EPFD Apparatus Committee: Fremont Fire Engine Purchase of 2002 Pierce Quantum Fire Type 1 Pumper
 - 5.8. **Ebbetts Pass Fire District Policy Review:**
Begin 30-day Review
 - 5.8.1. Policy 6520: Personnel – Personal Appearance Uniform Standards
 - End 30-day Review
 - 5.8.2. Policy 6120: Personnel – Holidays
 - 5.9. **Ebbetts Pass Fire District Fire Ordinance Review:** Continuation of Review
 - 5.9.1. Ebbetts Pass Fire District Fire Ordinance 2020 Review

6. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
 - 6.1. Administrative Report.
 - 6.2. Legislative Report
 - 6.3. Administrative – EMS

7. **Comments, Questions, and Consideration:** The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
 - 7.1. Board Members
 - 7.2. Firefighters' Association
 - 7.3. Employees' Group
 - 7.4. Public Comments

8. **Adjournment of Regular Meeting**

ADMINISTRATIVE STAFF:
Michael Johnson, Fire Chief
Cheryl Howard, Secretary

Ebbetts Pass Fire District



MINUTES
Board of Directors
January 21, 2020

SUBJECT TO APPROVAL

1. The meeting was called to order at 9:00 A.M. by President Mike Barr and the Pledge of Allegiance was recited. Directors present: Michael Barr, Denny Clemens, Jon Dashner, Scott McKinney, and Pete Neal.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard, Erin Felby
Battalion Chief Aaron Downing

Others present via speaker phone: Charles Nicholson, Marvin Pescador

Others present: None

Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None

3. **CONSENT ITEMS**

Mr. Dashner made a motion to approve Consent Items 3.1 and 3.2. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & McKinney)

- 4.1.1. Fiscal Year 2018-19 Financial Audit: Conference Call with Auditor

Chief Mike Johnson telephoned the office of Nicholson & Olson and Charles Nicholson introduced himself along with Marvin Pescador of his staff. He noted that there were two letters required by profession standards to be issued with the audit report: 1) Report on Internal Controls, and 2) Communication to Those Charged with Governance. He reported that there were no real issues with the District's controls with the product adequate and complete. He then reviewed the governance letter noting no disagreements with management, management report was received, no consultation with other accountants, no other issues, and it was a clean, unqualified opinion. Mr. Nicholson reviewed how the audit was prepared under governmental auditing standards and he gave a quick overview of financials.

Mr. Dashner made a motion to accept the 2018-19 Financial Audit as presented. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4.2. Personnel Committee (Directors Dashner & McKinney)

Chief Johnson reported that Jon Dashner and Pete Neal had met as the committee and reviewed that the safety report noting there had been no injuries recently. Other items discussed were the holiday policy, new fighter-paramedic being close to being on the line, and Battalion Chief Hendrix's latest eligibility list search which continued to use the FCTC. Mr. Clemens made a motion to accept the Personnel Report as given. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4.3. Fire Prevention Committee (Directors Barr & Clemens)

Chief Johnson reported there had been a lot of activity including the new mini mart to replace the quick serve mart with demolition possibly starting in May 2020. He reported plans had been received for an indoor cannabis culture facility. He noted the PG&E resiliency project was still on tap.

4.4. Apparatus/Equipment Committee (Directors Clemens & Neal)

Chief Johnson reported there had been no meeting but asked Battalion Chief Downing to report on the District's apparatus. BC Downing reported that he had recently reviewed some engines at Fremont FPD which he may be asking the District to purchase one as there were definite possibilities with the price that Fremont was asking. He reported the ordered ambulance was scheduled to arrive in April and M435 had a small issue which was under warranty. He also reported that the mechanic through the Calaveras County Fire JPA, Richard Lokey, was currently repairing E435.

5. Scheduled Items

5.1. Recommended Changes to Section 8 of Calaveras Fire Joint Powers Authority

Chief Johnson reported that the one page, "Recommended changes to Section 8 of the Joint Powers Agreement as adopted by the JPA Board of Directors on 1/2/2020", was being presented to each member District's Board for approval. The proposed change was to increase the size of the JPA Board to eliminate quorum issues when the County's Fire Chiefs meet for other reasons such as at Board of Supervisor meetings or County OES meetings. Mr. Clemens made a motion to approve the changes to the make-up of the Calaveras Fire JPA Board of Directors as presented in the Section 8: Board of Directors. Mr. McKinney seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.2. Calaveras Fire Foundation and PG&E Grant Approval

Chief Johnson reported that the District had been awarded a grant for the purchase of radio equipment to update the District's handheld radio units. He noted the capabilities of the newer handhelds and remarked that Engineer Bryn Buhler has been working diligently to hone her grant writing skills and obtaining this one was some good work on her part.

- 5.3. Calaveras Enterprise: Ebbetts Pass Fire District Board Appoints New Director
The Board members noted it was a good article.
- 5.4. Calaveras County Building Department Fire Standards Manual Draft
Chief Johnson reported that this was drafted for a standard of interaction with all Calaveras County Fire Districts by Doug Oliver and his staff.
- 5.5. Calaveras County Building Dept. Commercial Projects in District
Chief Johnson reported that he had received information and plans on the cannabis green house and the gas station/mini mart and the Board members were welcome to review them.
- 5.6. Fire District Association of California Annual Conference
Chief Johnson noted that the registration was open for this conference if any Board member wanted to attend. He suggested that it would be beneficial for the newest Board member and maybe another as he estimated it cost around \$900 for each person. Mr. Neal volunteered to attend noting that his schedule showed he was available. Mr. Dashner asked to also attend as he has not attended for a time.
- 5.7. Wildland Urban Interface Training Conference
Chief Johnson asked to attend this conference. Mr. Dashner made a motion to send Fire Chief Johnson to this training conference. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).
- 5.8. EPFD Policy Review - Policy 6120: Holidays
Chief Johnson reported that he had presented this policy to begin the 30-day review process as he thought it would be appropriate to move the Easter Holiday (which is always on Sunday anyway) to be effective on Martin Luther King holiday in January. He noted that it would make the District more in line with state and federal holidays.
- 5.9. Ebbetts Pass Fire District Fire Ordinance 2020 – Draft
Chief Johnson reported that this draft was being presented for Board consideration to clear up the fee structure issues that the court had with the previously adopted Ordinance 2018.

6. **REPORTS**

- 6.1. Administrative Report
Chief Johnson reported that the District had received its tax apportionments in December showing there was recovery for the fiscal year. He added that the PG&E resiliency program should help the District with generator and fuel costs and their representatives may be present in February. The Calaveras Fire JPA had its mechanic, Richard Lokey, at work for the District and was currently at work on an apparatus. He added that the diesel fuel deliveries to the station were now being done by W.H. Brashears.

6.2. Legislative Report

Chief Johnson reported with the new legislative session there were a couple of bills to be watching: AB19 (CalFire to establish a grant fund to purchase vegetation management equipment) and SB801 (requiring electrical companies to provide backup those needing it during PSPS events).

6.3. Administrative - EMS

Chief Johnson reported that the IGT subsidies were currently happening. He noted that the District was set to receive the Calaveras County East Zone ambulance contract award which will begin the process of determining contract details.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**7.1. Board Members

Mr. Neal thanked the staff for their assistance while he has been asking many questions.

7.2. Firefighters Association - None7.3. Employees' Group:

Aaron Downing thanked Mr. Neal for his questions and welcomed him to come by the station any time.

7.4. Public Comments

None

8. **ADJOURNMENT**

Mr. McKinney made a motion to adjourn. Mr. Dashner seconded; motion passed unanimously 5-0. 10:28 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary

**County of Calaveras
General Ledger Summary
Balance Sheet Accounts
As of 1/31/2020**

Fund 2290 Ebbetts Pass Fire

<u>Object Code</u>	<u>Object Description</u>	<u>Balance</u>
<u>Assets</u>		
1006	Cash in Treasury	22900000 860,596.97
1007	Outstanding Checks	22900000 (29,312.86)
1016	Imprest Cash	22900000 40,000.00
Total Assets		\$871,284.11
 <u>Liabilities</u>		
2002	Accounts Payable	22900000 1,163.60
2002	Accounts Payable	22900010 (1,163.60)
2009	Sales Tax Payable	22900010 27.24
2091	Accts Payable - Staledated Cks	22900010 4,481.03
Total Liabilities		\$4,508.27
 <u>Fund Balance</u>		
3002	Fund Bal Unreserv/Undesign	22900000 392,613.82
3043	Reserve for Imprest Cash	22900000 40,000.00
Total Fund Balance		\$432,613.82
Year-to-Date Revenues		\$3,384,120.68
Year-to-Date Expenditures		\$2,949,958.66
Year-to-Date Transfers In		\$0.00
Year-to-Date Transfers Out		\$0.00
Year-to-Date Clearing Accounts		\$0.00
Total Fund Equity		\$866,775.84
Total Liabilities and Fund Equity		\$871,284.11

REVENUE ACCOUNT SUMMARY SHEET - January 2020

Fire Operations: ACCOUNT	F No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Property Tax - Current Secured	4010	2,084,820	0.00	1,153,803.97	55%
Administrative Fee (SB2557)	4013	(40,299)	0.00	(22,197.22)	55%
Unitary Tax	4015	41,651	0.00	21,430.25	51%
Supplemental Tax - Current Secured	4017	14,385	0.00	14,204.93	99%
Property Tax - Current Unsecured	4020	31,294	0.00	26,467.91	85%
Supplemental Tax - Current Unsecured	4027	902	0.00	2,346.33	260%
Prior Unsecured Taxes	4040	1,687	0.00	862.96	51%
Transient Occupancy Taxes	4072	32,000	0.00	23,100.81	72%
Interest	4300	-	0.00	(446.38)	
HOPTR	4463	24,188	7,509.84	10,728.34	44%
Timber Tax	4465	-	0.00	2,171.60	
State Aid for Public Safety	4472	20,000	0.00	12,651.00	63%
Grant	4505	-	0.00	0.00	
Reimbursement - Personnel	4542	30,000	0.00	0.00	0%
Reimbursement - Equipment	4543	5,000	0.00	0.00	0%
HazMat Release Response Plan	4592	-	0.00	0.00	
Report Fees	4593	-	0.00	0.00	
Charges for Current Service (hydrants)	4679	10,500	0.00	0.00	0%
Other Refund - Prior Year Taxes	4684	-	0.00	0.00	
Training Fees	4689	-	0.00	4,700.00	
Gifts/Donations	4707	-	500.00	750.00	
Refund - Misc.	4708	-	0.00	24,195.44	
Other Revenue	4712	-	1,736.04	13,557.84	
Miscellaneous Revenue	4713	500	208.58	318.83	64%
Refunds - Insurance	4743	-	0.00	0.00	
Calaveras Co. >PG&E Butte Fire	4799	44,000	0.00	45,924.59	
Sale of Surplus Property	4800	-	0.00	3,500.00	
Total		2,300,628	9,954.46	1,338,071.20	58%

EMS/Paramedic Program ACCOUNT	P No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax	4077	361,820	0.00	198,941.33	55%
Special Tax - Sustain ALS	4077 S	175,428	0.00	64,493.55	37%
Refunds - Insurance	4743	-	0.00	0.00	
Total		537,248	0.00	263434.88	49%

Station 3 AMBULANCE ACCOUNT	A No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax	4077	828,140	0.00	455,340.33	55%
Special Tax - Sustain ALS	4077 S	1,081,948	0.00	626,855.35	58%
Other Programs - State (GEMT)	4479	9,000	0.00	32,290.68	359%
State Other Aid (IGT)	4580	65,000	0.00	0.00	0%
EMS Transport Revenue	4660	700,000	87,592.41	671,669.80	96%
Calaveras Co. >PG&E Butte Fire	4799	206,000	0.00	0.00	0%
Refunds - Insurance	4743	-	0.00	0.00	
Total		2,890,088	87,592.41	1,786,156.16	62%

FIRE OPERATIONS ACCOUNT SUMMARY SHEET - JAN 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001.1-					
Salaries/Wages	-001	1,052,937	77,881.16	588,108.29	464,828.71	56%
Extra Hire	-002	10,000	0.00	599.71	9,400.29	6%
Extra Hire - Intern	-003	40,000	1,827.63	12,420.38	27,579.62	31%
ST/TF FF Payments	-004	30,000	0.00	6,514.91	23,485.09	22%
Volunteer FF Relief	-005	40,000	124.70	3,094.61	36,905.39	8%
Retirement	-050	214,473	17,640.83	123,292.73	91,180.27	57%
Group Insurance	-055	194,450	26,408.19	135,525.39	58,924.61	70%
Uniform Allowance	-062	3,600	1,400.00	2,800.00	800.00	78%
SERVICES & SUPPLIES	5111.1-					
Safety Clothing	-111	10,000	0.00	355.52	9,644.48	4%
Safety Equipment	-115	6,000	74.60	434.00	5,566.00	7%
Communications-Radios	-121	8,000	0.00	1,272.01	6,727.99	16%
Communications-Phone	-124	12,000	1,387.61	9,153.81	2,846.19	76%
Food - Fire Line Meals	-131	1,200	0.00	2,228.60	(1,028.60)	186%
Housekeeping	-141	8,000	623.98	7,581.51	418.49	95%
Insurance-Prop/Liability	-151	12,000	0.00	13,512.00	(1,512.00)	113%
Insurance-Workers Comp	-153	86,829	36,829.00	86,829.00	-	100%
Maintenance-Apparatus	-181	45,000	15,169.95	62,088.23	(17,088.23)	138%
Maintenance-Utilities	-182	10,000	1,064.27	13,751.65	(3,751.65)	138%
Building Maintenance	-201	21,100	153.72	12,361.31	8,738.69	59%
Emergency Care/Rescue	-211	1,275	0.00	0.00	1,275.00	0%
Memberships	-221	7,755	0.00	7,702.00	53.00	99%
Office Expense	-241	12,050	69.51	5,299.44	6,750.56	44%
Office Expense-Postage	-243	1,000	30.25	221.10	778.90	22%
Office Expense-Copies	-245	1,500	109.07	770.80	729.20	51%
Professional Services	-271	33,000	0.00	0.00	33,000.00	0%
Small Tools/FF Equipment	-401	13,000	118.66	5,538.97	7,461.03	43%
Small Tools-Hose/SCBA	-402	9,000	0.00	88.14	8,911.86	1%
Special District Expense	-411	17,000	2,401.74	8,926.21	8,073.79	53%
SDE--Health Maintenance	-412	4,200	0.00	1,061.68	3,138.32	25%
Training	-422	12,500	476.00	1,133.90	11,366.10	9%
Travel/Education	-478	9,000	0.00	285.26	8,714.74	3%
Transportation Fuel	-480	20,000	1,520.12	13,829.81	6,170.19	69%
Utilities - Water/Sewer	-501	10,280	1,601.37	6,639.82	3,640.18	65%
Utilities - Electrical	-504	11,500	848.33	5,419.72	6,080.28	47%
Utilities - Propane	-505	20,000	3,230.96	6,516.68	13,483.32	33%
LAFCO Fee	5627	3,543	0.00	3,542.68	0.32	100%
FIXED ASSETS						
Building Fund: Structures	5640	211,698	0.00	105,848.61	105,849.39	50%
Equipment	5701	66,000	0.00	64,201.13	1,798.87	0%
Fire Operation Fund Totals		2,269,890	190,991.65	1,318,949.61	950,940.39	58%

CHECKS ISSUED LISTING - JAN 2020 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5001.1.001: SALARIES			
	16658, 16731 Payroll / Statutory Elective Withholding		69,883.24
	16658, 16731 Paychex Fee	employer cost	459.35
1079455, 1080022	PARS	EE withholding	127.23
	16659, 16732 EPFF Local #3581	EE dues and meals withholding	900.00
	16838 PERS	EE portion	4,517.94
	16838 PERS	ER paid EE portion	1,993.40
5001.1.002: EXTRA HIRE			<i>none issued</i>
5001.1.003: EXTRA HIRE - SPECIAL			
	16658, 16731 Payroll / Statutory Withholding		1,652.13
1079455, 1080022	PARS	EE withholding	175.50
5001.1.004: Expenditure: ST/TF Firefighter Payment			<i>none issued</i>
5001.1.005: Expenditure: Volunteer Firefighter Payment			
	16658, 16731 Payroll / Statutory Withholding		124.70
5001.1.050: RETIREMENT (PERS)			
	16838 PERS	employer portion	17,640.83
5001.1.055: GROUP INSURANCE			
	16658, 16731 Supplemental Life Premium Withholding		-77.60
	1080376 FDAC-EBA	vision/dental/life premium	1,312.35
	1080380 Hometown Health	medical premium	875.00
	1080385 SDRMA-Employee Benefit Service - medical premium		14,494.20
	1080386 Sterling HSA - deposit to employees accounts HSA-compatible insu		9,804.24
5001.1.062: UNIFORM ALLOWANCE			
	16658, 16731 Employees/Statutory Withholding		1,400.00
5111.1.111: SAFETY CLOTHING			<i>none issued</i>
5111.1.115: SAFETY EQUIPMENT			
	1079915 Ebbetts Pass Lumber Co	traction shoes	74.60
5111.1.121: COMMUNICATIONS: RADIOS			<i>none issued</i>

CHECKS ISSUED LISTING - JAN 2020 FIRE OPERATIONS

5111.1.124: COMMUNICATIONS: TELEPHONE

1080369 AT&T Local	Sta. 2 monthly charges	225.72
1080369 AT&T Local	Sta. 4 monthly charges	241.87
1080373 Comcast	Sta. 1 monthly service	351.22
1079599 Comcast Cable - Sta 2	internet/phone monthly charges	280.70
1079598 Verizon Wireless	monthly charges	288.10

5111.1.131: FOOD/FIRE LINE MEALS

none issued

5111.1.141: HOUSEHOLD EXPENSE

1079911 AmeriPride	towel service	428.86
1079913 CA Waste Recovery Systems	trash removal	195.12

5111.1.151: INSURANCE: PROPERTY/LIABILITY

none issued

5111.1.153: INSURANCE: WORKER'S COMPENSATION

1080385 SDRMA	balance due on annual premium	36,829.00
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5111.1.181: MAINTENANCE: APPARATUS

1079912 Arnold Auto Supply	U8001: fuel filter, br fl; U6001: brk fl	123.29
1079912 Arnold Auto Supply	U1005: wiper, bulbe, rocker sw	137.10
1079915 Ebbetts Pass Lumber Co	assorted fasteners	6.84
1079917 US Bank	batteries, gauge, wipers	932.29
1079917 US Bank -Shandel maint: U8001, U1004, U1003, U1007, U6001, U2102		5,145.00
1080377 Golden State EVS	U1007: valve; U1002: gauges	353.94
1080379 Hi-Tech EVS Inc.	U1007: pump test/repairs	8,471.49

5111.1.182: MAINTENANCE: UTILITIES

1079602 Arnold Automotive	U3019: oil change & parts	523.20
1080375 Arnold Tire & Auto Care	U3019: m/b 2 tires	108.59
1080387 TireHub LLC	U3019: 2 tires	432.48

5111.1.201: BUILDING & GROUNDS MAINTENANCE

1079915 Ebbetts Pass Lumber Co	[;uwppd	41.22
1080384 Ebbetts Pass Gas Serice	repair Sta. 1 heater	112.50

5111.1.211: EMERGENCY CARE

none issued

5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS

1079152 CSDA	membership	7,077.00
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ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - Jan 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-.001	308,462	22,506.46	203,162.48	105,299.52	66%
Retirement	-.050	86,460	6,980.68	51,855.75	34,604.25	60%
Group Insurance	-.055	87,015	3,795.42	47,182.74	39,832.26	54%
Uniform Allowance	-.062	1,200	566.67	1,166.67	33.33	97%
SERVICES & SUPPLIES	5111					
Safety Clothing	-.111	2,728	0.00	0.00	2,728.00	0%
Safety Equipment	-.115	1,000	74.60	128.23	871.77	13%
Communications-Radios	-.121	1,000	0.00	238.47	761.53	24%
Communications-Phone	-.124	615	88.17	579.14	35.86	94%
Housekeeping	-.141	1,900	171.54	1,109.77	790.23	58%
Insurance-Prop/Liability	-.151	2,250	0.00	3,000.00	(750.00)	133%
Insurance-Workers Comp	-.153	20,000	20,000.00	20,000.00	-	100%
Maintenance-Apparatus	-.181	2,900	0.00	432.81	2,467.19	15%
Building Maintenance	-.201	-	0.00	0.00	-	
Emergency Care/Rescue	-.211	-	0.00	0.00	-	
Office Expense	-.241	-	0.00	0.00	-	
Office Expense-Copies	-.245	-	0.00	0.00	-	
Professional Services	-.271	2,200	0.00	0.00	2,200.00	0%
Small Tools/FF Equipment	-.401	-	0.00	0.00	-	
Small Tools-Hose/SCBA	-.402	500	0.00	63.20	436.80	13%
Special District Expense	-.411	700	6.00	78.35	621.65	11%
SDE--Health Maintenance	-.412	1,500	0.00	0.00	1,500.00	0%
SDE--Administration Fee	-.413	-	0.00	0.00	-	
Training	-.422	4,000	0.00	470.00	3,530.00	12%
Travel/Education	-.478	2,700	0.00	0.00	2,700.00	0%
Transportation Fuel	-.480	6,500	568.58	4,120.85	2,379.15	63%
SPECIAL TAX HANDLING FEE	5411	3,618	0.00	1,809.10	1,808.90	50%
Engine Paramedic Program Totals		537,248	54,758.12	335,397.56	201,850.44	62%

CHECKS ISSUED LISTING - JAN 2020 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
5001.2.001: SALARIES			
	16658, 16731 Payroll / Statutory Elective Withholding		20,472.09
	16658, 16731 Paychex Fee	employer cost	111.86
1079455, 1080022	PARS	EE withholding	0.00
	16659, 16732 EPFF Local #3581	EE dues and meals withholding	300.00
	16838 PERS	EE portion	901.41
	16838 PERS	ER paid EE portion	721.10
5001.2.050: RETIREMENT (PERS)			
	16838 PERS	employer portion	6,980.68
5001.2.055: GROUP INSURANCE			
	16658, 16731 Supplemental Life Premium Withholding		0.00
	1080376 FDAC-EBA	vision/dental/life premium	0.00
	1080385 SDRMA-Employee Benefit Service - medical premium		-672.18
	1080386 Sterling HSA - deposit to employees accounts HSA-compatible insu		4,467.60
5001.2.062: UNIFORM ALLOWANCE			
	16658, 16731 Employees/Statutory Withholding		566.67
5111.2.111: SAFETY CLOTHING			<i>none issued</i>
5111.2.115: SAFETY EQUIPMENT			
	1079915 Ebbetts Pass Lumber Co	traction shoes	74.60
5111.2.121: COMMUNICATIONS: RADIOS			<i>none issued</i>
5111.2.124: COMMUNICATIONS: TELEPHONE			
	1080373 Comcast Cable - Sta1	portion internet/phone	\$50.00
	1079598 Verizon Wireless	cell phone service	\$38.17
5111.2.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.2.141: HOUSEHOLD EXPENSE			
	1079911 AmeriPride	towel service	171.54
5111.2.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>

CHECKS ISSUED LISTING - JAN 2020 ENGINE PARAMEDIC

5111.2.153: INSURANCE: WORKER'S COMPENSATION

1080385 SDRMA balance due on annual premium 20,000.00

5111.2.181: MAINTENANCE: APPARATUS *none issued*

5111.2.201: BUILDING & GROUNDS MAINTENANCE *none issued*

5111.2.211: EMERGENCY CARE *none issued*

5111.2.241: OFFICE EXPENSE *none issued*

5111.2.245: OFFICE EXPENSE: COPIES *none issued*

5111.2.271: PROFESSIONAL SERVICES *none issued*

5111.2.401: SMALL TOOLS / ALS EQUIPMENT *none issued*

5111.2.402: SMALL TOOLS - Hose/SCBA *none issued*

5111.2.411: SPECIAL DISTRICT EXPENSE
1079917 US Bank EPN 6.00

5111.2.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE *none issued*

5111.2.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE *none issued*

5111.2.422: TRAINING *none issued*

5111.2.478: TRAVEL/EDUCATION/TRAINING *none issued*

5111.2.480: TRANSPORTATION FUEL
1080384 Ebbetts Pass Gas Service fuel 568.58

5411 P: SPECIAL TAX HANDLING FEE *none issued*

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This not only helps in tracking expenses but also ensures compliance with tax regulations.

In the second section, the author outlines the various methods used to collect and analyze data. This includes both primary and secondary research techniques. The primary research involves direct observation and interviews, while secondary research involves analyzing existing data sources.

The third section focuses on the statistical analysis of the collected data. It describes the use of various statistical tests to determine the significance of the findings. The results indicate a strong correlation between the variables being studied, which supports the hypothesis of the research.

Finally, the document concludes with a summary of the key findings and their implications. It suggests that the results of this study can be used to inform business decisions and improve operational efficiency. The author also identifies some limitations of the study and suggests areas for future research.

STATION 3 A ACCOUNT SUMMARY SHEET - Jan 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-001	1,151,568	84,250.37	608,061.95	543,506.05	53%
Retirement	-.050	238,054	17,888.10	129,838.22	108,215.78	55%
Group Insurance	-.055	320,488	28,770.46	165,997.13	154,490.87	52%
Uniform Allowance	-.062	6,000	2,400.00	4,628.00	1,372.00	77%
SERVICES & SUPPLIES	5111					
Safety Clothing	-.111	15,000	0.00	0.00	15,000.00	0%
Safety Equipment	-.115	2,250	302.55	463.43	1,786.57	21%
Communications-Radios	-.121	4,500	167.16	1,594.99	2,905.01	35%
Communications-Phone	-.124	3,575	340.29	2,064.84	1,510.16	58%
Food - Fire Line Meals	-.131	400	0.00	59.80	340.20	15%
Housekeeping	-.141	6,000	332.89	2,214.68	3,785.32	37%
Insurance-Prop/Liability	-.151	9,000	0.00	10,000.00	(1,000.00)	111%
Insurance-Workers Comp	-.153	65,000	65,000.00	65,000.00	-	100%
Maintenance-Ambulances	-.183	31,250	446.76	31,527.74	(277.74)	101%
Building Maintenance	-.201	5,000	9.64	1,576.85	3,423.15	32%
Emergency Care/Rescue	-.211	38,080	3,834.73	24,552.35	13,527.65	64%
Memberships	-.221	150	0.00	0.00	150.00	0%
Office Expense	-.241	4,800	0.00	424.38	4,375.62	9%
Office Expense - Copies	-.245	150	0.00	75.58	74.42	50%
Professional Services	-.271	59,640	8,472.45	38,736.67	20,903.33	65%
Small Tools/FF Equipment	-.401	7,050	2,855.08	6,115.29	934.71	87%
Small Tools-Hose/SCBA	-.402	-	0.00	0.00	-	
Special District Expense	-.411	8,800	181.76	3,890.27	4,909.73	44%
SDE--Health Maintenance	-.412	3,100	340.00	340.00	2,760.00	11%
SDE--Administrative Fee	-.413	3,800	0.00	6,569.64	(2,769.64)	173%
Training	-.422	12,000	0.00	2,502.62	9,497.38	21%
Travel/Education	-.478	4,500	0.00	126.44	4,373.56	3%
Transportation Fuel	-.480	18,000	3,140.28	12,882.27	5,117.73	72%
Utilities - Water/Sewer	-.501	1,200	198.53	910.01	289.99	76%
Utilities - Electrical	-.504	1,900	157.85	1,121.63	778.37	59%
Utilities - Propane	-.505	5,000	288.55	1,397.68	3,602.32	28%
SPECIAL TAX HANDLING FEE	5411	8,280	0.00	4,140.70	4,139.30	50%
SPECIAL TAX HANDLING FEE	5411	12,575	0.00	6,286.88	6,288.12	50%
REFUND OVERPAYMENT	5612	20,747	2,154.97	2,154.97	18,592.03	10%
FIXED ASSETS						
Building Fund: Structures	5640	-	0.00	0.00	-	
Equipment	5701	290,899	53,997.46	73,946.53	216,952.47	
Fire Operation Fund Totals		2,358,756	275,529.88	1,209,201.54	1,149,554.46	51%

CHECKS ISSUED LISTING - JAN 2020 STATION 3 Ambulance

Check No.	PAID TO	PURPOSE	AMOUNT
5001.3.001: SALARIES			
	16658, 16731 Payroll / Statutory Elective Withholding		74,798.58
	16658, 16731 Paychex Fee	employer cost	447.42
1079455, 1080022	PARS	EE withholding	0.00
	16659, 16732 EPFF Local #3581	EE dues and meals withholding	1,800.00
	16838 PERS	EE portion	5,759.42
	16838 PERS	ER paid EE portion	1,444.95
5001.3.050: RETIREMENT (PERS)			
	16838 PERS	employer portion	17,888.10
5001.3.055: GROUP INSURANCE			
	16658, 16731 Supplemental Life Premium Withholding		-164.63
	1080376 FDAC-EBA	vision/dental/life premium	1,581.75
	1080385 SDRMA-Employee Benefit Service - medical premium		19,929.78
	1080386 Sterling HSA - deposit to employees accounts HSA-compatible insu		7,423.56
5001.3.062: UNIFORM ALLOWANCE			
	16658, 16731 Employees/Statutory Withholding		2,400.00
5111.3.111: SAFETY CLOTHING			<i>none issued</i>
5111.3.115: SAFETY EQUIPMENT			
	1079915 Ebbetts Pass Lumber Co	traction shoes	74.60
	1079917 US Bank	badges, nameplate	227.95
5111.3.121: COMMUNICATIONS: RADIOS			
	1080372 Columbia Communications	antennae for new ambulance	125.49
	1080388 UPS	ship radios for new ambulance	41.67
5111.3.124: COMMUNICATIONS: TELEPHONE			
	1079599 Comcast	Sta. 3 monthly service	260.63
	1079598 Verizon Wireless	cell phone service	79.66
5111.3.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.3.141: HOUSEHOLD EXPENSE			
	1079911 AmeriPride	towel service	257.31

CHECKS ISSUED LISTING - JAN 2020 STATION 3 Ambulance

1079913 CA Waste Recovery Systems trash removal 75.58

5111.3.151: INSURANCE: PROPERTY/LIABILITY *none issued*

5111.3.153: INSURANCE: WORKER'S COMPENSATION

1080385 SDRMA balance due on annual premium 65,000.00

5111.3.181: MAINTENANCE: APPARATUS

1029628 US Bank U1003: batteries (2) 473.90

5111.3.183: MAINTENANCE: AMBULANCES

1079600 Arnold Tire & Auto Care U3508: new tire mounted 180.00

1079912 Arnold Auto Supply car wash, DEF 122.21

1079917 US Bank U6003: parts; U3507: wipers 144.55

5111.3.201: BUILDING & GROUNDS MAINTENANCE

1079915 Ebbetts Pass Lumber Co spring clips 9.64

5111.3.211: EMERGENCY CARE

1080368 Airgas oxygen 201.24

1080382 Life Assist Inc medical supplies 3,054.33

1080389 Zoll Medical Corp medical supplies 579.16

5111.3.221: MEMBERSHIPS/SUBSCRIPTIONS *none issued*

5111.3.241: OFFICE EXPENSE *none issued*

5111.3.245: OFFICE EXPENSE: COPIES *none issued*

5111.3.271: PROFESSIONAL SERVICES

1080378 Elinor Hall MPH IGT consultation 750.00

16793 Nossaman LLP re special tax exemption 6,372.45

1079919 Wittman Enterprises LLC billing service 1,350.00

5111.3.401: SMALL TOOLS/FF EQUIPMENT

1079601 Interstate All Batter Center AED batteries 255.09

1079915 Ebbetts Pass Lumber Co batteries 30.44

1080381 Interstate All Batter Center restock batteries 55.60

1080383 L N Curtis scba bracket for new ambulance 231.13

1080389 Zoll Medical Corporation prev maint for Zoll X-Series 765.00

1080267 Knox Associates small medical vault 1,517.82

CHECKS ISSUED LISTING - JAN 2020 STATION 3 Ambulance

5111.3.402: SMALL TOOLS - Hose/SCBA		<i>none issued</i>
5111.3.411: SPECIAL DISTRICT EXPENSE		
1079916 Stericycle	medical waste disposal	157.76
1079917 US Bank: SAMBA	EPN	24.00
5111.3.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE		
1079914 Co Occupational Med Partners physical		240.00
5111.3.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE		<i>none issued</i>
5111.3.422: TRAINING		<i>none issued</i>
5111.3.478: TRAVEL/EDUCATION/TRAINING		<i>none issued</i>
5111.3.480: TRANSPORTATION FUEL		
1080384 Ebbetts Pass Gas Service	fuel	1,451.86
1079918 Chevron	fuel	129.92
1080673 W H Breshears Inc	fuel	1,558.50
5111.3.501: UTILITIES: WATER/SEWER		
1080370 CCWD	water/sewer	198.53
5111.3.504: UTILITIES: ELECTRICITY		
JE CPPA	electricity	157.85
5111.3.505: UTILITIES: PROPANE		
1080384 Ebbetts Pass Gas Service	propane	288.55
5411 A: SPECIAL TAX HANDLING FEE		<i>none issued</i>
5640 A: STRUCTURES		<i>none issued</i>
5701 A: EQUIPMENT		
1080389 Zoll Medical Corp	Zoll X-Series monitor/defibrillator	34,048.39
16842 KS Statebank	lease payment on 2018 Braun	19,949.07
8001/5612 A: REFUNDS		
1080374 Dept of Health Care Service	GEMT refund FY 15-16	2154.97

Ebbetts Pass Fire District



TO: Ebbetts Pass Fire District Board of Directors

DATE: February 13, 2020

FROM: Mike Johnson, Fire Chief

SUBJECT: PG&E - Community Resiliency Program update

Representatives from PG&E are in attendance to present an update regarding the Community Resiliency Program. Our board has previously approved the installation of an electrical switch to be installed on the property of Station 1. The electrical switch will be used in conjunction with mobile generators to power our facility and many commercial properties during both Public Safety Power Shutdowns (PSPS) and extended power outage situations.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Johnson", with a long horizontal flourish extending to the right.

Mike Johnson, Fire Chief
Ebbetts Pass Fire District



RICHARD FIGUEROA
ACTING DIRECTOR

State of California—Health and Human Services Agency
Department of Health Care Services



GAVIN NEWSOM
GOVERNOR

FEB 03 2020

Mike Johnson, Fire Chief
Ebbetts Pass Fire District
1037 Blagen Road, PO Box 66
Arnold, CA 95223

Dear Mike Johnson:

The Department of Health Care Services (DHCS) has completed its calculation of the following:

1. 2018-19 Rate Range Program wire transfer amounts for the Intergovernmental Agreement Regarding Transfer of Public Funds (Agreement), No. 18-95632. The executed Agreement is enclosed. As stated in Section 1.3 of the Agreement, the enrollment reconciliations will occur on an ongoing basis as updated enrollment figures become available. Actual enrollment will not be considered final until two years after June 30, 2019.
2. 2017-18 Rate Range Program wire transfer amounts for the Intergovernmental Agreement Regarding Transfer of Public Funds, No. 17-94762. The initial wire, which is shown in Exhibit 1, was made during the first calendar quarter of 2019. As stated in Section 1.3 of the Agreement, the enrollment reconciliations will occur on an ongoing basis as updated enrollment figures become available. Actual enrollment will not be considered final until two years after June 30, 2018.

Based on the above calculations, and as provided in the above referenced Agreements, DHCS is requesting that the Ebbetts Pass Fire District transfer funds in the amount of **\$55,306** (Total Wire Transfer Amount) to DHCS by no later than March 20, 2020. Exhibit 1 contains the invoice. Please transfer the above Total Wire Transfer Amount to the following:

Bank of America Sacramento Main
555 Capitol Mall, Suite 1555
Sacramento, CA 95814

For Credit to State of California Account #01482-80005
ABA# 0260-0959-3

FEB - 4 2020

Mike Johnson
Page 2

For Further Credit to: Department of Health Care Services
Reference: 2018-19 Rate Range

As requested by the State Treasurer's Office, all wires must be transmitted prior to 10:00 a.m. on the wiring date. Once the Governmental Funding Entity has transferred funds to the specified account, please email Sandra Dixon at Sandra.Dixon@dhcs.ca.gov with the completed transaction information.

If you have any questions regarding the Intergovernmental Transfer Agreement, please contact Sandra Dixon at (916) 345-8269.

Sincerely,



Jennifer Lopez
Division Chief
Capitated Rates Development Division

Enclosure

cc: Cheryl Howard
Ebbetts Pass Fire District
1037 Blagen Road, PO Box 66
Arnold, CA 95223

Sandra Dixon
Capitated Rates Development Division
Department of Health Care Services
P.O. Box 997413, MS 4413
Sacramento, CA 95899-7413

Exhibit 1 - Wire Request Invoice

Ebbetts Pass Fire District
 Agreement No. 18-95632

2018-19 Section 1 Amount under the Agreement:

Health Plan:	California Health & Wellness		
Rating Region:	18 Rural		
Rate Category	Contribution PMPM	Estimated Member Months as of 12/2019	Estimated Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	479,808	\$ 4,798
Adult - non MCHIP	\$ 0.04	260,122	\$ 10,405
Adult - MCHIP	\$ 0.02	3,710	\$ 74
SPD	\$ 0.15	137,494	\$ 20,624
SPD/Full-Dual	\$ 0.04	53,549	\$ 2,142
BCCTP	\$ 0.15	21	\$ 3
Optional Expansion	\$ 0.01	514,794	\$ 5,148
Estimated Total		1,449,498	\$ 43,194

Health Plan:	Anthem Blue Cross		
Rating Region:	18 Rural		
Rate Category	Contribution PMPM	Estimated Member Months as of 12/2019	Estimated Contribution (Non-Federal Share)
Adult - non MCHIP	\$ 0.02	281,519	\$ 5,630
Adult - MCHIP	\$ 0.01	6,358	\$ 64
SPD	\$ 0.04	132,915	\$ 5,317
SPD/Full-Dual	\$ 0.02	52,813	\$ 1,056
BCCTP	\$ 0.06	31	\$ 2
Estimated Total		473,636	\$ 12,069

Total 2018-19 Section 1 Amount \$ 55,263

2018-19 Section 3 Amount under the Agreement:

Total 2018-19 Section 1 Amount (above)	\$ 55,263
Less amount not subject to fee (Section 3.2)	\$ 55,263
Basis for 20% Assessment Fee	\$ -
20% Assessment Fee (Basis * 20%)	\$ -
Total 2018-19 as of 12/2019 Estimated Member Months	\$ 55,263
2017-18 (Contract #17-94762)	\$ 43
Total Wire Transfer Amount	\$ 55,306

Exhibit 1 - Wire Request Invoice

Ebbetts Pass Fire District
 Agreement No. 17-94762

2017-18 Section 1 Amount under the Agreement:

Health Plan:	Anthem Blue Cross		
Rating Region:	18 Rural		
Rate Category	Contribution PMPM	Estimated Member Months as of 12/2019	Estimated Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	546,052	\$ 5,461
Adult - non MCHIP	\$ 0.01	308,130	\$ 3,081
SPD	\$ 0.04	139,618	\$ 5,585
SPD Full Dual	\$ 0.01	48,996	\$ 490
BCCTP	\$ 0.05	47	\$ 2
Estimated Total		1,042,843	\$ 14,619

Health Plan:	California Health & Wellness		
Rating Region:	18 Rural		
Rate Category	Contribution PMPM	Estimated Member Months as of 12/2019	Estimated Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	479,689	\$ 4,797
Adult - non MCHIP	\$ 0.04	260,825	\$ 10,433
Adult - MCHIP	\$ 0.01	2,985	\$ 30
SPD	\$ 0.13	135,145	\$ 17,569
SPD Full Dual	\$ 0.02	44,792	\$ 896
BCCTP	\$ 0.18	45	\$ 8
Optional Expansion 7/2017 - 12/2017	\$ 0.01	249,350	\$ 2,494
Optional Expansion 1/2018 - 6/2018	\$ 0.01	255,608	\$ 2,556
Estimated Total		1,428,439	\$ 38,783

Total 2017-18 Section 1 Amount \$ 53,402

2017-18 Section 3 Amount under the Agreement:

Total 2017-18 Section 1 Amount (above)	\$ 53,402
Less amount not subject to fee (Section 3.2)	\$ 53,402
Basis for 20% Assessment Fee	\$ -
20% Assessment Fee (Basis * 20%)	\$ -
Total 2017-18 as of 12/2019 Estimated Member Months	\$ 53,402
Less: Initial Wire Transfer (letter dated 2/26/2019)	\$ 53,359
Difference (Included on 2018-19 Invoice)	\$ 43

Ebbetts Pass Fire District



Jennifer Lopez, Division Chief
Capitated Rates Development Division
Department of Health Care Services
1501 Capitol Avenue, MS 4413
P.O. Box 997413
Sacramento, CA 95899-7413

Dear Ms. Lopez:

This letter confirms the interest of Ebbetts Pass Fire District, a governmental entity, federal I.D. Number 94-1619280, in working with Anthem Blue Cross (hereafter, "the MCP") and the California Department of Health Care Services (DHCS) to participate in the Voluntary Rate Range Program, including providing an Intergovernmental Transfer (IGT) to DHCS to be used as a portion of the non-federal share of actuarially sound Medi-Cal managed care capitation rate payments incorporated into the contract between the MCP and DHCS for the service periods of July 1, 2019 through June 30, 2020, and July 1, 2020 through December 31, 2020. This is a non-binding letter, stating our interest in helping to finance health improvements for Medi-Cal beneficiaries receiving services in our jurisdiction. The governmental entity's funds are being provided voluntarily, and the State of California is in no way requiring the governmental entity to provide any funding.

The Ebbetts Pass Fire District is willing to contribute approximately .085%, estimated to be \$127,000, for the Rating Period 2019-20 (July 1, 2019 through December 31, 2020) as negotiated with the MCP. We recognize that, unless a waiver is approved by DHCS, there will be an additional 20-percent assessment fee payable to DHCS on the funding amount, for the administrative costs of operating the voluntary rate range program.

The following individual from our organization will serve as the point of communication between our organization, the MCP and DHCS on this issue:

Mike Johnson, Fire Chief
Ebbetts Pass Fire District
1037 Blagen Road
PO Box 66
Arnold, CA 95223

email: Firechief@epfd.org Phone: 209-795-1646

You may also contact our consultant, Elinor Hall, with any questions or concerns regarding our participation in the IGTs. She can be reached at 503-805-1693 or Elli@ElinorHall.com.

I certify that I am authorized to sign this certification on behalf of the governmental entity and that the statements in this letter are true and correct.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Johnson", with a long horizontal line extending to the right.

Mike Johnson, Fire Chief

Ebbetts Pass Fire District



Jennifer Lopez, Division Chief
Capitated Rates Development Division
Department of Health Care Services
1501 Capitol Avenue, MS 4413
P.O. Box 997413
Sacramento, CA 95899-7413

Dear Ms. Lopez:

This letter confirms the interest of Ebbetts Pass Fire District, a governmental entity, federal I.D. Number 94-1619280, in working with the California Health & Wellness Plan (hereafter, "the MCP") and the California Department of Health Care Services (DHCS) to participate in the Voluntary Rate Range Program, including providing an Intergovernmental Transfer (IGT) to DHCS to be used as a portion of the non-federal share of actuarially sound Medi-Cal managed care capitation rate payments incorporated into the contract between the MCP and DHCS for the service periods of July 1, 2019 through June 30, 2020, and July 1, 2020 through December 31, 2020. This is a non-binding letter, stating our interest in helping to finance health improvements for Medi-Cal beneficiaries receiving services in our jurisdiction. The governmental entity's funds are being provided voluntarily, and the State of California is in no way requiring the governmental entity to provide any funding.

The Ebbetts Pass Fire District is willing to contribute the amount recommended by the Plan and approved by DHCS estimated to be \$259,000 or 2.8% for the Rating Period 2019-20 (July 1, 2019 through December 31, 2020) as negotiated with the MCP. We recognize that unless a waiver is approved by DHCS, there will be an additional 20-percent assessment fee payable to DHCS on the funding amount, for the administrative costs of operating the voluntary rate range program.

The following individual from our organization will serve as the point of communication between our organization, the MCP and DHCS on this issue:

Mike Johnson, Fire Chief
Ebbetts Pass Fire District
1037 Blagen Road
PO Box 66
Arnold, CA 95223

email: Firechief@epfd.org Phone: 209-795-1646

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I certify that I am authorized to sign this certification on behalf of the governmental entity and that the statements in this letter are true and correct.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Johnson", written over a horizontal line.

Mike Johnson, Fire Chief



**California Special
Districts Association**
Districts Stronger Together

DATE: January 27, 2020
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT C**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2021 - 2023 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event, however does comp registration for the two events)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

RECEIVED

JAN 30 2020

Fire District

- Complete Annual Chief Executive Officer Evaluation.

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 26, 2020. Nominations and supporting documentation may be mailed, faxed, or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 25, 2020. All votes must be received through the system no later than 5:00 p.m. July 10, 2020. The successful candidates will be notified no later than July 14, 2020. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2020.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat C-Fred Ryness, Director, Burney Water District*
Sierra Network Seat C-Pete Kampa, GM, Saddle Creek Community Services District*
Bay Area Network Seat C-Stanley Caldwell, Director, Mt. View Sanitary District*
Central Network Seat C-Sandi Miller, GM, Selma Cemetery District*
Coastal Network Seat C-Vincent Ferrante, Director, Moss Landing Harbor District*
Southern Network Seat C-Arlene Schafer, Director, Costa Mesa Sanitary District*
(* = Incumbent is running for re-election)

If you have any questions, please contact Amber Phelen at amberp@csda.net.

AGAIN, THIS YEAR!

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district May 25, 2020. All votes must be received through the system no later than 5:00 p.m. July 10, 2020.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csda.net by **March 26, 2020** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on May 25, 2020 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. July 10, 2020.

The successful candidates will be notified no later than July 14, 2020. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2020.



**California Special
Districts Association**
Districts Stronger Together

2021-2023 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE DIRECTLY)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail, or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax
amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS – March 26, 2020



2021-2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

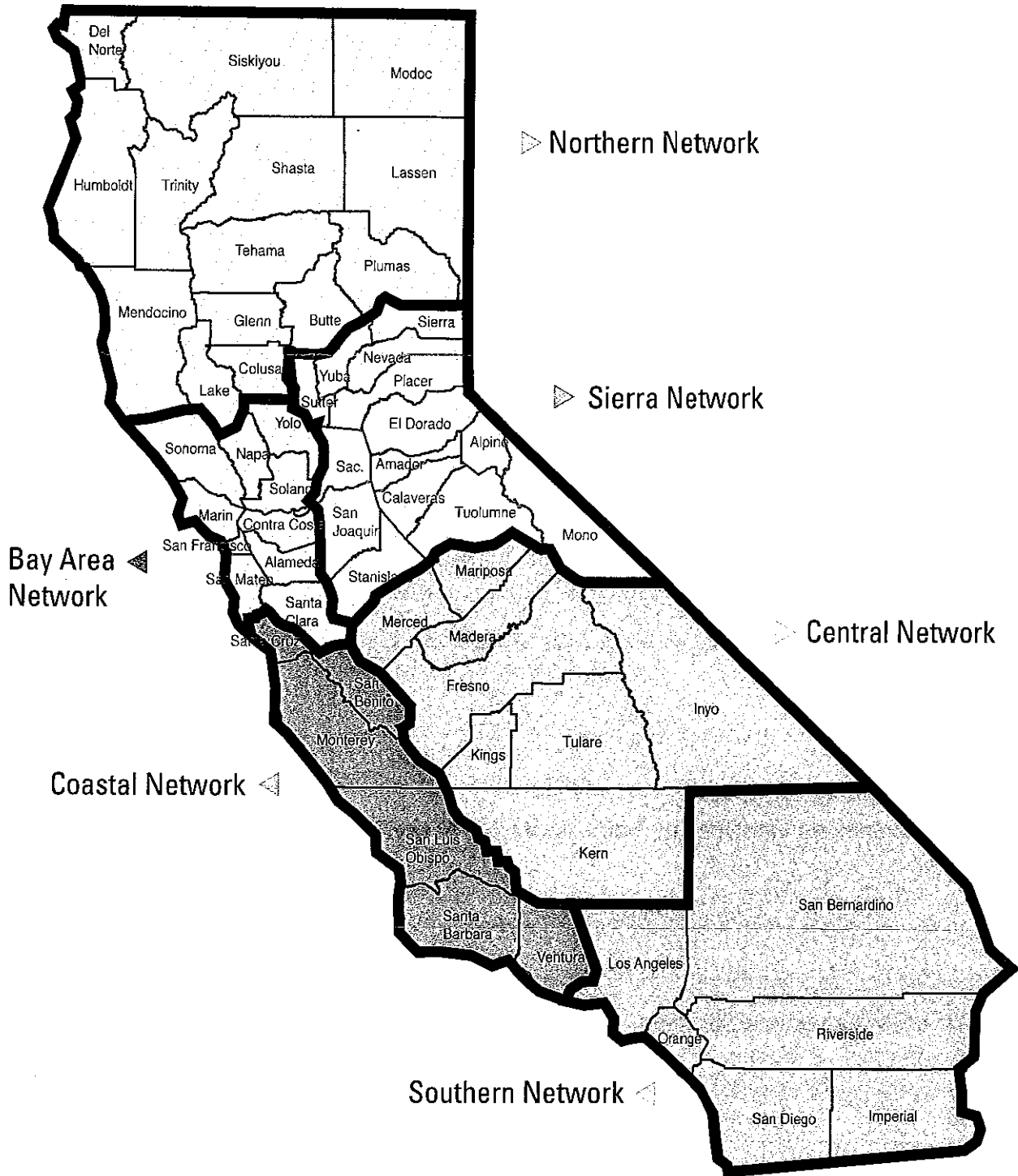
3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 26, 2020 will not be included with the ballot.**



California Special Districts Association
DISTRICT NETWORKS



RESOLUTION OF THE BOARD OF DIRECTORS OF THE
EBBETTS PASS FIRE PROTECTION DISTRICT

RESOLUTION No. 2020 – 1

**APPROVING AN APPLICATION FOR AUTHORIZATION TO ACCESS STATE AND
FEDERAL LEVEL SUMMARY CRIMINAL HISTORY INFORMATION FOR
EMPLOYMENT INCLUDING VOLUNTEERS AND CONTRACTORS, AND FOR
LICENSING OR CERTIFICATION PURPOSES**

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

WHEREAS, Penal Code Section 11105(b)(11) authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Section 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, governing body of a city, county or district or joint powers authority to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

THEREFORE, BE IT RESOLVED, that the Ebbetts Pass Fire Protection District is hereby authorized to access state and federal level summary criminal history information for employment including volunteers, contract employees, licensing, and certifying Emergency Medical Technicians and Paramedics, and may not disseminate the information to a private entity.

This Resolution shall become effective immediately upon adoption.

Passed and adopted by the Board of Directors of the Ebbetts Pass Fire Protection District of the County of Calaveras, State of California, this 18th day of February 2020 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President
Board of Directors

Secretary
Board of Directors



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

1112 I Street, Suite 300
Sacramento, California 95814-2865
T 916.231.4141
T 800.537.7790
F 916.231.4111
www.sdrma.org

SPRING EDUCATION DAY

March 24, 2020

Hilton Sacramento Arden West Hotel

SDRMA provides Property/Liability, Workers' Compensation, Health Benefits and Risk Management services to California public agencies. Two times a year, we host our Education Day to provide free training and information regarding coverages, online training programs, technology updates and our many valuable MemberPlus Services.*

In addition, SDRMA members who attend the Education Day are eligible to earn credit incentive points (CIPs) to reduce their annual contribution amounts for both Property/Liability and Workers' Compensation programs.

The Education Day is free to all SDRMA and CSDA members except for the separate workshop for the CSDA Special District Leadership Academy - Governance Foundations*.

Come join us for safety, education and fun!

Hotel Information

Hilton Sacramento Arden West
2200 Harvard Street
Sacramento, California 95815
T: 800.344.4321

Reserve your room by March 9, 2020.

for group rates - \$130 plus tax
Single or Double Room Rates

Ask for group SDRMA or CSDA.

Register online at www.sdrma.org

8:00 - 9:00 a.m.

Registration / Breakfast (provided)

9:00 - 10:30 a.m.

Welcome / Annual Membership Meeting
* What's happening in the current insurance market
* Impacts to the 2020-21 renewal

10:30 - 10:45 a.m.

Break

10:45 - 11:00 a.m.

CSDA / SDF Acknowledgements and Presentations

10:45 a.m. - 3:45 p.m.

SEPARATE WORKSHOPS

SDRMA Supervisor Safety Specialist Certificate Program * Alan Larson, Alan Larson & Associates
Separate All-Day Workshop - Earn this special certificate for SDRMA Members Only!

11:00 a.m. - 12:00 p.m.

SDA Governance Foundations Workshop * David Aranda, SDA
Separate All-Day Workshop - SDRMA Member: Free * CSDA Member: \$125

12:00 - 1:00 p.m.

General Session
"Preventing and Surviving Violence" * Adam Coughran

1:00 - 2:15 p.m.

Lunch (provided)

2:15 - 2:30 p.m.

Concurrent Breakout Sessions

1A - Property/Liability - Legal Updates for 2020 * Dennis Timoney, SDRMA
1B - Workers' Compensation 101 * Dori Zumwalt, Sedgwick * Danny Peña, SDRMA

2:30 - 3:45 p.m.

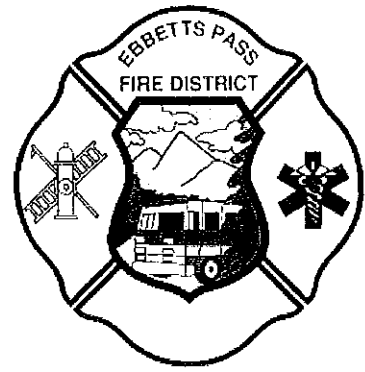
Break

3:45 p.m.

Adjourn

Session A - Property/Liability Topics Session B - Workers' Compensation Topics

Ebbetts Pass Fire District



TO: Ebbetts Pass Fire District Board of Directors

DATE: January 10, 2020

FROM: Ebbetts Pass Fire District - Apparatus Committee

SUBJECT: Truck Company T-431 Discussion

Discussion regarding the status of our 1989 Truck Company T-431 and recommendation for continued service in our district or surplus. Apparatus Committee and Chief Aaron Downing will be present for detailed discussion.

Sincerely,


Mike Johnson, Fire Chief
Ebbetts Pass Fire District

February 6, 2020

To: EPFD Board of Directors, Chief Johnson

Re: Asset vs Liability analysis of Truck #8001- Aerial Apparatus

Members in Attendance: BC Downing, Capt. Buhler, Board Members Clemons and Neal.

Truck #8001 has been EPFD's fleet for approximately 10 years. During this time, it has not been involved in any emergency operations. The trucks basic use is for public relations, such as flag presentations.

The committee discussed the following:

- A. Truck expenses to date or per year. Refer to maintenance cost sheet.
- B. Qualified personnel needed to operate.
- C. Number of personnel to perform truck related assignments.
- D. Lack of equipment.
- E. Limitations of roadway access, weather conditions and space needed for the configuration- slope, size
- F. I.S.O. implications. Retain ladders to qualify.
- G. Projected expenses. Routine maintenance and tires.
- H. Current value is estimated at \$5000 - \$20,000.

It is the committee's recommendation to eliminate the truck from the fleet. The need for some type of rescue vehicle with an elevated platform still exists. A rig with more adaptability to the unique challenges within our fire district would be an asset to the fleet.

*For Review:
Chief:
BC Downing:*

Fiscal Year 2015-16

P.O. No.	Description	Date	Ref. No.	8001
11034	FailSafe Testing U8001: annual aerial inspection	07/01/15	1004066	600.00
11151	Burton's Fire Inc U8001: receptacle, plug conn	12/02/15	1010636	123.81
Total FY 2015-16:				\$723.81

Fiscal Year 2014-15

P.O. No.	Description	Date	Ref. No.	8001
10729	FailSafe Testing U8001: Annual ladder inspection	07/31/14	382898	600.00
Total FY 2014-15				\$600.00

Fiscal Year 2013-14

P.O. No.	Description	Date	Ref. No.	8001
10540	Burton's Fire Inc U8001: annual testing & PM serv	01/28/14	373136	6,932.98
10568	Mello Truck Repair Inc U8001: annual servicing	2/5/2014	374397	1,075.08
10676	Arnold Auto Supply U8001: flasher	06/11/14	380071	14.77
Total FY 2013-14:				\$8,022.83

Fiscal Year 2012-13

P.O. No.	Description	Date	Ref. No.	8001
9930	Burton's Fire Inc U8001: Repair items, Ladder test	07/01/12	344462	9,065.38
9957	Arnold Auto Supply U8001: batteries (6)	08/09/12	345557	874.11
9995	Mello Truck Repair Co Inc. U8001: BIT inspection; service	09/11/12	347803	1,786.77
	Arnold Auto Supply U8001 terminals	03/14/13		320.89
Total FY 2012-13:				\$12,047.15

Fiscal Year 2011-12

P.O. No.	Description	Date	Ref. No.	8001
9552	Burton's Fire, Inc U8001: repairs	08/11/11	327665	9,929.46
9569	Burton's Fire, Inc U8001: white paint	08/25/11	328118	42.25
9578	Burton's Fire, Inc U1005: regulator; U8001: repairs	09/27/11	330085	1,616.09
9615	Arnold Auto Supply U8001: mirror; U1006: rad cap	10/12/11	330710	228.40
9611	Ebbetts Pass Lumber Co U8001: detailing; U1005: curtain	10/12/11	330716	22.05
9651	Arnold Auto Supply U6001: filters, grease; U8001: filters	11/16/11	332438	67.01
9658	Gateway Press Inc U8001: reflective striping	11/16/11	332451	222.39
9718	Arnold Auto Supply U8001: Hydraulic fluid	01/06/12	334697	150.13
9717	Pete Ryan - reimb: U8001: fuel line and fittings	01/06/12	334709	253.02
9765	EPFD: Jack Horner U8001: generator part	02/21/12	4432	350.00
Total FY 2011-12:				\$12,880.80

Fiscal Year 2010-11

P.O. No.	Description	Date	Ref. No.	8001
9382	Mello Truck Repair Inc 8001: BIT, service	02/15/11	317533	442.72
Total FY 2010-11:				\$442.72



Ebbetts Pass Fire District

TO: Ebbetts Pass Fire District Board of Directors

DATE: February 13, 2020

FROM: Ebbetts Pass Fire District - Apparatus Committee

SUBJECT: Fremont Fire Engine Purchase -- 2002 Pierce Quantum Type 1 Pumper

Fremont Fire Department is surplusing a 2002 Type 1 Fire Engine. Our Fleet Manager has looked at the unit and talked with our Apparatus Committee regarding purchasing the unit for the set price of \$5,000. The unit is 2 Wheel Drive although would be useful as our front-line engine in the dry months and would be our newest Type 1 in the fleet by 8 years.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Johnson", with a long horizontal flourish extending to the right.

Mike Johnson, Fire Chief
Ebbetts Pass Fire District

Ebbetts Pass Fire Protection District	Policy: 6520
Subject: Personnel - Personal Appearance: Uniform Standards	Effective Date: 11/19/12 Supersedes: 06/26/2006 Revision Date: 04/19/2016 Draft 2020

Policy 6520: Personal - Uniform Standards.

Purpose and Scope

These policies are to establish guidelines for appropriate dress and appearance while on duty. Appropriate attire and a good personal appearance serve a number of basic functions: First, rapport with the public is enhanced when served by well-dressed employees. This demonstrates to the public that the District and its employees are professional and serious about the District's functions. Secondly, well-dressed employees will generally be treated with more respect by the public and coworkers. This improves the work environment and builds employee morale. No regulations pertaining to personal appearance are intended to be discriminatory.

01. The Board of Directors shall establish an annual uniform allowance which personnel shall use to purchase and maintain uniforms and other authorized station attire.
02. Uniform standards shall be established and updated by the Fire Chief or his/her designee in consultation with recognized bargaining units.
03. Uniform specifications, public appearance attire, station attire, response attire, workout attire, after hour's attire, etc., shall be outlined in Appendix "U" of the EPFD Policies and Procedures Manual. The Fire Chief or his/her designee shall have authority to modify Appendix "U" without Board approval.
04. On-duty personnel are directed to wear the uniform badge shirt for all known errands, details or appearances where they will be in contact with the public. ¼ Zip Sweatshirt/Pullover and approved Full-Zip Jackets are appropriate over uniform dress for said activities.
05. The Fire Chief or his/her designee shall conduct annual inspections of uniforms, station attire, response attire, workout attire, after hours attire, etc and complete a checklist.
06. Employees shall have one complete change of uniform and other duty attire available at their duty station while on duty.
07. When reporting for duty, employees shall be neat and clean in their personal appearance. Garments shall be neat, clean and properly pressed.
08. Employees shall not wear any unauthorized pins/badges/patches etc. on uniforms or other response, station or **after hours** attire.

09. On-duty supervisory personnel shall be responsible to evaluate the dress and appearance of personnel under his/her supervision and enforce the standards outlined in this policy and in Appendix "U".
10. As per the standards outlined in Appendix "U", the on-duty supervisor shall designate the appropriate uniform attire during shifts.
11. All on-duty employees assigned to shift shall wear the same designated uniform attire.
12. Designated attire being worn by on-duty personnel shall not show signs of extensive wear, color distortion, staining or extensive mending.
13. Supervisory personnel are empowered and expected to inform subordinate personnel when uniforms are worn, faded and in need of replacement.
14. Jewelry that may hang down, become caught, transfer heat to the skin, interfere with dexterity and the ability to manipulate emergency equipment or otherwise has the potential to injure or interfere with the performance of duties shall not be worn.
15. Older uniform styles, logos, screen printing, and colors not specified in Appendix "U", are not to be worn by on-duty employees.
16. All off-duty employees are not to wear EPFD uniforms without the approval of the Fire Chief.

Appendix "U" Uniform

Standard for Full-Time Career Personnel

Uniform Work Pant:

Manufacturer: WorkRite or Flying Cross

Color: Midnight Blue (WorkRite) or LAPD Blue (Flying Cross)

Uniform Class B (badge) shirt:

Manufacturer: WorkRite

Color: Midnight Blue

EPFD Shoulder Patches both sides 1" below sleeve seam

Badge: Left Breast above Pocket

Nameplate: Immediately above Right Breast Pocket, centered

Service Stars: 1" Above Nameplate, centered with Pocket

Uniform Sweatshirt/Pullover:

Job style - Collar, 1/4 zipper

Color: Dark Navy Blue

Left Breast Logo - Standardized Approved by EPFD Fire Chief - embroidery

Right Breast Name - Last Name in 1/2" embroidery

Uniform Tee Shirt and Hooded Sweatshirt

Color - Navy Blue

Left Breast Logo - Standardized Approved by EPFD Fire Chief - Silkscreened on "T" shirt

Back of Shirt - Ebbetts Pass Fire District -

Uniform Rain/EMS Jacket:

Galls Waterproof Parka - Model JA281/ or individually approved by Fire- Chief

Color: Navy Blue

Left Breast Logo: Standardized Approved by EPFD Fire Chief - embroidery

Inclement Weather Gear

As approved by the duty officer to be appropriate for both public appearance and/or functionality for a particular activity or shift requiring specialized gear temporarily during inclement weather

Ball Cap

Color - Navy or Dark Navy -Blue

Logo - Standardized Approved by EPFD Fire Chief — embroidery (See below approved embroidery)

Back of Cap - Plain, EPFD, Ebbetts Pass Fire or Last Name - embroidery



Stocking Cap/Toboggan (Navy or Dark Navy Blue)

Color: Navy Blue

Logo: Standardized Approved by EPFD Fire Chief – embroidery



Sun Cap (Navy Blue)

Color: Navy or Dark Navy Blue

Logo: Standardized Approved by EPFD Fire Chief – embroidery



Physical Fitness & Soft Time Attire

Solid Color Navy Blue Sweatpants or Solid Color (Navy Blue or Black) Gym Shorts

EPFD Uniform Tee or Sweatshirt

A Non-Collar Sweatshirt maybe used, but for Physical Fitness & Soft Time Attire only

Appendix "U" - Page 1 of 5

Uniform Standard for Volunteer Staff Uniforms

Uniform Work Pant:

Manufacturer: Workrite, Dickies or Ben Davis

Color: Midnight Blue, Navy Blue

Volunteers may purchase career staff uniform pants if they desire

Uniform Class B (badge) shirt:

Manufacturer: WorkRite

Color: Midnight Blue

EPFD Shoulder Patches both sides 1" below sleeve seam

Badge: Left Breast above Pocket

Nameplate: Immediately above Right Breast Pocket, centered

Service Stars: 1" Above Nameplate, Centered with Pocket

Uniform Sweatshirt: (Optional for Volunteers)

Job style - Collar, 1/4 zipper

Color: Dark Navy Blue

Left Breast Logo - Standardized Approved by EPFD Fire Chief

Right Breast Name - Last Name in 1/2" embroidery

Uniform Tee Shirt:

Color: Navy Blue

Left Breast Logo - Standardized Approved by EPFD Fire Chief

Right Breast Name - Last Name in 1/2" embroidery - Optional for Volunteers

Back of Shift - Ebbetts Pass FIRE

Uniform Rain/Inclement Weather/EMS jacket (Optional for Volunteers):

Galls Waterproof Parka Model JA281/ or individually approved by Fire Chief

Color: Navy Blue

Left Breast Logo - Standardized Approved by EPFD Fire Chief

Ball Cap

Color - Navy Blue

Logo - Standardized Approved by EPFD Fire Chief - embroidery

Back of Cap - Plain, EPFD, Ebbetts Pass Fire or Last Name - embroidery

Stocking Cap/Toboggan (Navy Blue)

Color: Navy Blue

Logo: Standardized Approved by EPFD Fire Chief - embroidery

Physical Fitness & Soft Time Attire

Solid Color Navy Blue Sweatpants or Gym Shorts

EPFD Uniform Tee or Sweatshirt

A Non-Collar Sweatshirt maybe used, but for Physical Fitness & Soft Time Attire only

Appendix "U" - Page 2 of 5

EPFD Class A Uniform Standards

(Paid Personnel must obtain Class A Uniforms upon 1st year anniversary)

Chief Officers

Coat – Flying Cross Legends Double Breasted dark navy Dress Coat #34892, with gold fire service buttons.

Pants - Flying Cross dark navy Dress Pant #32278, same material as coat, without pleats.

Shirt – Flying Cross white long or short sleeve uniform shirt without markings, epaulets on shoulders, scalloped pocket flaps and pleated pockets with a badge holder above the left front pocket and a "military press". No service stars to be worn.

Hat – Bell Crown Style. Black visor, dark navy top, with a dark navy border around base of hat. black hat band, with gold fire service buttons and gold front hat badge indicative of rank:

Fire Chief – Gold hat badge with five crossed bugles and buttons being same.

Deputy Chief - Gold hat badge with four crossed bugles and buttons being same.

Assistant Chief – Gold hat badge with three crossed bugles and buttons being same.

Battalion Chief - Gold hat badge with two crossed bugles and buttons being same.

Collar Insignias - Gold, $\frac{3}{4}$ inch diameter, bugles only (not solid) indicative of rank. Worn on the collar of the white shirt.

Sleeve Markings - The Class A coat shall have sleeve markings indicative of the number of bugles worn for the rank. Both arm sleeves to have stripes sewn on the front half only. Bottom of first stripe is to be 4 inches from the cuff. Stripes shall be gold and $\frac{1}{2}$ inch and have $\frac{1}{4}$ inch separation between stripes. Additional stripes shall be added towards the cuff.

5 Bugles (5) gold stripes

4 Bugles (4) gold stripes

3 Bugles (3) gold stripes

2 Bugles (2) gold stripes

Service Markings – Stars shall represent five years of active service and shall be the same color as the sleeve markings. Stars shall be embroidered directly on the sleeve (no patches) in a row horizontally $\frac{1}{4}$ inch apart and start $\frac{1}{4}$ inch above the stripes. Stars shall be $\frac{3}{4}$ inch in size and rows shall be $\frac{1}{4}$ inch apart. Stars shall be configured in a pyramid, starting with the first three stars $\frac{1}{4}$ inch above the top stripe, followed by two stars above the first three, followed by one star above the two stars and are to be worn on the left sleeve only. If a member has more than 30 years of service, the seventh star shall be placed on the bottom row, the eighth on the second row, and so on.

Appendix "U" - Page 3 of 5

Tie - Black in color. Tie may be clip-on or tie-style. Tie shall be $2\frac{1}{4}$ to $2\frac{1}{2}$ inches wide at the bottom. Tie Bar shall be gold in color.

Badge - To be worn on left breast in badge holder of coat. A second badge may be worn on the white long sleeve uniform shirt. Badges shall comply with the district's badge specifications.

Belt – Black in color, basket weave, with a minimum width $1\frac{1}{2}$ ", maximum width $1\frac{3}{4}$ ". Buckle shall be gold in color. Belt shall be worn with the belt entering the belt loops on the left side first.

Shoes - Black in color, plain toe dress style, lace up with high gloss shine. Solid black dress socks shall be worn under the dress shoes or high gloss duty boots.

District Patch - To be centrally located on both sleeves of the coat, with the top of the patch to be 1" inch below the shoulder seam. Patches shall be sewn on with black thread.

Gloves – Hatch brand. Gloves shall be white and the style used for Class A uniforms.

Line Personnel

Coat – Flying Cross Legends Double Breasted dark navy Dress Coat #34892, with silver fire service buttons.

Pants - Flying Cross dark navy Dress Pant #32278, same material as coat, without pleats.

Shirt – Flying Cross white long sleeve uniform shirt without markings, epaulets on shoulders, scalloped pocket flaps and pleated pockets with a badge holder above the left front pocket and a “military press”.

Hat – Bell Crown Style. Black visor, dark navy top, with a dark navy border around base of hat. black hat band, with silver fire service buttons and silver front hat badge indicative of rank:

Captain – Silver hat badge with two parallel bugles and buttons being same.

Engineer - Silver hat badge with one bugle and buttons being same.

Firefighter – Silver hat badge with firefighter scramble and buttons shall be silver with “FD” in the center.

Collar Insignias - Worn by company officers and engineers. Silver, ¾ inch diameter, bugles only (not solid) indicative of rank. Worn on the collar of the collar of the white shirt. Firefighters shall not have collar brass.

Sleeve Markings - The Class A coat shall have sleeve markings indicative of the number of bugles worn for the rank. Both arm sleeves to have stripes sewn on the front half only. Bottom of first stripe is to be 4 inches from the cuff. Stripes shall be 1/2 inch wide and

Appendix “U” - Page 4 of 5

have 1/4 inch separation between each. Additional stripes shall be added towards the cuff. Stripes shall be silver (grey color # UN938) for company officers and engineers. Firefighters shall not have a stripe.

Captain (2) silver (grey) stripes

Engineer (1) silver (grey) stripe

Service Markings - Stars shall represent five years of active service and shall be the same color as the sleeve markings. Stars shall be embroidered directly on the sleeve (no patches) in a row horizontally ¼ inch apart and start ¼ inch above the stripes. Stars shall be ¾ inch in size and rows shall be ¼ inch apart. Stars shall be configured in a pyramid, starting with the first three stars ¼ inch above the top stripe, followed by two stars above the first three, followed by one star above the two stars and are to be worn on the left sleeve only. If a member has more than 30 years of service, the seventh star shall be placed on the bottom row, the eighth on the second row, and so on.

If a member does not have any stripes, then the first row of silver stars shall be placed 4 ¾ inches from the cuff.

Tie - Black in color. Tie may be clip-on or tie-style. Tie shall be 2 ¼ to 2 ½ inches wide at the bottom. Tie Bar shall be silver in color.

Badge - To be worn on left breast in badge holder of coat. A second badge may be worn on the white long sleeve uniform shirt. Badges shall comply with the district’s badge specifications.

Belt - Black in color, basket weave, with a minimum width 1½", maximum width 1¾". Buckle shall be silver in color. Belt shall be worn with the belt entering the belt loops on the left side first.

Shoes - Black in color, plain toe dress style, lace up with high gloss shine. Solid black dress socks shall be worn under the dress shoes or high gloss duty boots

District Patch - To be centrally located on both sleeves of the coat, with the top of the patch to be 1" inch below the shoulder seam. Patches shall be sewn on with black thread.

Gloves -Gloves shall be white and the style used for Class A uniforms.

Uniform Standard for Cadet Uniforms

Uniform Work Pant:

Manufacturer: Dickies or Ben Davis

Color: Midnight Blue, Navy Blue

Cadets may purchase career staff uniform pants if they desire

Uniform Class B (badge) shirt:

Manufacturer: Flying Cross; Tropical Blend Short Sleeve

Color: Light Blue

EPFD Shoulder Patches both sides 1" below sleeve seam

Badge: Left Breast above Pocket

Nameplate: Immediately Above Right Breast Pocket, centered

Service Stars: 1" Above Nameplate, Centered with Pocket

Uniform Sweatshirt: (Optional for Cadets)

Job style - Collar, 1/4 zipper, deep (radio capable) front pocket

Color: Dark Navy Blue

Left Breast Logo - Standardized Approved by EPFD Fire Chief

Right Breast Name - Last Name in 1/2" embroidery - Optional for Cadets

Uniform Tee Shirt:

Color: Gray (probationary Cadets are to wear the plain white Tee shirt)

Left Breast Logo - Standardized Approved by EPFD Fire Chief

Right Breast Name - Last Name in 1/2" embroidery - Optional for Volunteers

Back of Shift - Ebbetts Pass FIRE - Cadet

Uniform Rain/EMS Jacket:

Galls Waterproof Parka - Model JA281/ or individually approved by Fire Chief

Color: Navy Blue

Left Breast Logo: Standardized Approved by EPFD Fire Chief - embroidery

Inclement Weather Gear

As approved by the duty officer to be appropriate for both public appearance and/or functionality for a particular activity or shift requiring specialized gear temporarily during inclement weather

Ball Cap

Color - Navy Blue

Logo - Standardized Approved by EPFD Fire Chief - embroidery

Back of Cap - EPFD, Ebbetts Pass Fire or Last Name - embroidery

Physical Fitness & Soft Time Attire

Solid Color Navy Blue Sweatpants or Gym Shorts

EPFD Uniform Tee or Sweatshirt

Uniform Standard for Administrative Staff

All administrative staff members will be expected to dress in an appropriate manner, convey a professional appearance or image, and are encouraged to be neat and clean. Clothing or accessories that are a safety concern on the apparatus floor such as open toed shoes, sandals or excessive jewelry are not permitted.

Clothing should be neat and clean, jewelry should be worn in moderation. Insignia or clothing that displays statements or profanity is not permitted.

Business Hours (Mon-Fri)

Slacks/Pants: Should not be "skin tight" and should look professional.

Jeans: Should fit appropriately, not be faded, not have frays or holes, and be worn with appropriate shoes (no athletic shoes or flip-flops).

Dresses/Shirts: No more than one inch above the knee, slits should be moderate. Denim dresses and skirts are permissible. No shorts or skorts.

Shirts/Blouses: No tank tops or spaghetti strap tops without another shirt, sweater or jacket worn over it. No see through materials. No non-collared attire (athletic type; t-shirts, sweatshirts or jerseys). Embroidered "Polo" type shirts (EPFD midnight blue).

Uniforms: Administrative Officers are to wear Class-B uniforms during business hours or when meeting with the public on behalf of the Fire District.

Soft Time (Weekends and after office hours)

Jeans and athletic shoes may be worn during soft time or when doing "dirty work" or certain events.

Administrative Officers may conform to the administrative staff dress code during soft time. Only EPFD embroidered "Polo" type shirts (white or midnight blue) are permitted.

EPFD Uniform Checklist

Class C Uniform

- Appropriate items according to Policy 6520 Appendix U
- Duty shirt in good repair (Minimum of 3)
- Pant in good repair (Minimum of 2)
- Duty boots in good repair
- Belt in good repair

Class B Uniform (In addition to Class C Uniform)

- Appropriate items according to Policy 6520 Appendix U
- Badge shirt in good repair (Minimum of 2)
- Brass present and in good repair

Class A Uniform

- Appropriate items according to Policy 6520 Appendix U
- Coat in good repair
- Dress shirt in good repair
- Hat in good repair
- Pant in good repair
- Shoes in good repair
- Belt in good repair
- Brass present and in good repair
- Gloves in good repair
- Uniform fits appropriately

Inclement weather gear

- Appropriate items according to Policy 6520 Appendix U
- Jacket in good repair
- 1/4 zip sweatshirt in good repair

Employee Name and Signature: _____ Date: _____

Supervisor Name and Signature: _____ Date: _____

Ebbetts Pass Fire Protection District	Policy: 6120
Subject: Personnel - Holidays	Effective Date: Adopted 03/29/94 Revision Date: N/A Review: 8/18/2015 <u>2020 Draft</u>

01. This policy shall apply to all permanent/probationary full-time employees not assigned to a tour-of-duty (Shift).
02. The following days shall be recognized and observed as paid holidays:
 - New Years Day
 - Presidents Day
 - ~~Easter~~ Replace with Martin Luther King's Day
 - Memorial Day
 - Independence Day
 - Labor Day
 - Veterans Day
 - Thanksgiving Day and the Day after
 - Christmas
 - 3 Floating Holidays to be taken at employee's discretion
03. If a paid holiday falls on a workday during an employees' scheduled vacation period, that day shall be considered as a paid holiday and not vacation time.
04. If a holiday falls on Saturday or Sunday, employees may elect to take the holiday day on the Friday prior to or the Monday after.
05. A paid holiday may be "floated" and utilized as paid time off within one calendar year of the actual holiday.
06. Personnel assigned to shift shall be allowed to work a light-duty schedule in observance of the following designated holidays:
 - New Years Day
 - Martin Luther King's Day
 - ~~Lincoln's Birthday~~ Remove Lincoln's birthday add Friday after Thanksgiving
 - Washington's Birthday
 - Easter
 - Memorial Day
 - Independence Day
 - Labor Day
 - Columbus Day
 - Veterans Day
 - Thanksgiving Day add Friday after Thanksgiving
 - Christmas Day

Fire Ordinance ~~2012~~20208

**EBBETTS PASS FIRE PROTECTION DISTRICT
FIRE ORDINANCE ~~2012~~20208**

AN ORDINANCE OF THE EBBETTS PASS FIRE PROTECTION DISTRICT
REPLACING ALL EXISTING EPFD FIRE ORDINANCES

**EBBETTS PASS FIRE PROTECTION DISTRICT
FIRE ORDINANCE 20120208**

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2018

INTRODUCTION

Within the boundaries of the Ebbetts Fire Protection District, fire and life safety regulations are enforced by:

1. The California Department of Forestry and Fire Protection, by the application and enforcement of regulations contained in Public Resources Code 4290 and 4291.
2. The County of Calaveras, by the application and enforcement of codes contained in the California Building Code, the California Fire Code and other such regulations as may be contained in the Calaveras County Code of Ordinances and
3. The Ebbetts Pass Fire Protection District by the application and enforcement of various amendments to the above-mentioned codes as contained in Ebbetts Pass Fire District Ordinance ~~2019~~2020~~8~~.

TITLE: Ebbetts Pass Fire District Ordinance ~~2018~~-2020

An ordinance of the Ebbetts Pass Fire Protection District (“EPFD”), hereinafter referred to as EPFD Ordinance ~~2019~~2020~~8~~, adopting the provisions, with certain amendments made based upon findings of fact, of the most recent editions of the California Fire Code, Calaveras County Fire and Life Safety Regulations and California Public Resources Code 4290 and 4291, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Ebbetts Pass Fire Protection District; providing for the issuance of permits and collection of fees therefor; and repealing Ordinance 2018~~2~~ of the Ebbetts Pass Fire Protection District and all other ordinances and parts of ordinances in conflict therewith.

SECTION 1: ADOPTION

The Board of Directors of the **EBBETTS PASS FIRE PROTECTION DISTRICT** ordains as follows:

1.1. That a certain document, three (3) copies of which are on file in the office of EPFD Station One, being marked and designated as the California Fire Code, 2013 edition, including Appendix B, Appendix C, and Appendix D, as published by the International Code Council, is hereby adopted with certain amendments as specified below as the Ebbetts Pass Fire Protection District Fire Ordinance ~~2018~~-2020 in the State of California regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in this office of the Ebbetts Pass Fire Protection District are hereby referred to and adopted and made part of, as fully set out in EPFD Ordinance ~~2019~~2020~~8~~, with the additions, amendments, insertions, deletions and changes, if any, as prescribed below.

1.2. That the geographic limits referred to in certain sections of the 2013 California Fire Code are established, unless

otherwise approved by the District's Fire Code Official, as being within the boundaries of the Ebbetts Pass Fire Protection District.

1.3. That the Ebbetts Pass Fire Protection District additionally adopts by reference the most current published version of the California Public Resources Codes (PRC), Section 8.10 of the Calaveras County Code of Ordinances, Ebbetts Pass Fire District Clearance Requirements for Unimproved Lots, and declares such codes are fully in force and in effect as though fully set forth herein except as the same may be modified by the amendments and additions thereto hereinafter set forth below.

1.4. That the California Fire Code, Calaveras County Code of Fire and Life Safety Regulations and the California Public Resources Code 4290 and 4291 as adopted by EPFD have been modified as described below in order to establish a more restrictive standard deemed reasonably necessary because of local climatic, geologic or topographical conditions.

Amendments to the above-referenced codes can be found in the Amendment and Addition Matrix below. A more detailed description can be found in Appendix A.

AMENDMENT SUMMARY MATRIX – See Appendix A for a more detailed description

Referenced Code	Referenced Code Section	Title/Subject	EPFD Ordinance Section
California Fire Code	104.2	Applications/Permits	4.1
Calaveras County Code	8.10.320	Fire Management Plans	4.3
California Fire Code	3404.1	Flammable Liquid Storage	5.1
California Fire Code	3804.2	Installation of LPG Tanks	5.2A
California Fire Code	3807	LPG Safety Devices	5.2.B - D
California Fire Code	3308	Fireworks	6
California Fire Code	907.2	Automatic Fire Detection Systems-New Buildings	7.1 and 7.5
California Fire Code	907.3	Automatic Fire Detection Systems-Existing Buildings	7.2 and 7.5
California Fire Code	907.7.5	Automatic Fire Detection and Automatic Fire Sprinkler Systems-Monitoring	7.4
California Fire Code	903.2	Automatic Fire Sprinkler Systems-New Buildings	7.8
California Fire Code	903.6	Automatic Fire Sprinkler Systems-Existing Buildings	7.8
California Fire Code	903.3	Automatic Fire Sprinkler Systems-Installation	7.9
California Fire Code	904.4	Automatic Fire Sprinkler Systems-Inspection/Testing	7.9/7.10
Calaveras County Code	8.10.340	Roads and Driveways	8.2
California Fire Code	Appendix D	Fire Apparatus Access Roads	8.2
Calaveras County Code	8.10.200	Premises Identification	8.5 - 8.7
Public Resources Code	4291 (a) and 4290	Defensible Space	9.4
California Fire Code	4601	Existing Buildings – Adequate Water Supplies	10.3
Calaveras County Code	8.10.520	Water Supply Systems	10.4 - 10.5
California Fire Code	Appendix C C105	Distribution of Fire Hydrants	10.10 - 10.12
California Fire Code	507.5.4/507.5.5/507.5.6	Hydrant Protection and Marking	10.19 - 10.28

1.5. That Ordinance 2018~~2~~ of the Ebbetts Pass Fire Protection District entitled Ebbetts Pass Fire Protection District Fire

Ordinance 20182 is hereby repealed and replaced in its entirety.

1.6. That if any section, subsection, sentence, clause or phrase of EPFD Ordinance ~~2018-2020~~ is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of EPFD Ordinance ~~201920208~~. The Board of Directors of the Ebbetts Pass Fire Protection District hereby declares that it would have passed EPFD Ordinance ~~201920208~~, and each section, subsection, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

1.7. That nothing in EPFD Ordinance ~~2018-2020~~ or in the Fire Code hereby adopted by reference shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 1.5 of EPFD Ordinance ~~201920208~~; nor shall any just or legal right or remedy of any character be lost, impaired or affected by EPFD Ordinance ~~201920208~~.

1.8. That the Ebbetts Pass Fire Protection District is hereby ordered and directed to cause EPFD Ordinance ~~2018-2020~~ to be published and or posted in accordance with Government Code 25124.

1.9. That EPFD Ordinance ~~2018-2020~~ and the rules, regulations, provisions, requirements, orders and matters established and adopted shall take place and be in full force and effect 30 days from and after the date of its final passage and adoption.

SECTION 2: FINDINGS OF FACT AND AMENDMENTS TO ADOPTED CODES

Findings of Fact and Amendments to Adopted Codes

2.1. The Board of Directors of the Ebbetts Pass Fire Protection District finds that the unique characteristics of the topography, geography, and climatic conditions within the District, combined with the intermix of residential and commercial structures within the wildlands of the District, requires modifications/amendments of the California Fire Code, California Public Resources Codes and other such administrative codes in order to better protect the health, safety, welfare, material wealth, and economic well-being of the residents and property owners within the area known as the Ebbetts Pass Fire Protection District. These modifications/amendments to State and Local Government (County) adopted standards are found reasonably necessary because of the "Findings of Fact" adopted as part of EPFD Ordinance ~~201920208~~.

2.2. Within the adoptive ordinance, specific amendments have been established which are more restrictive in nature than those adopted by the State of California commonly referred to as the California Fire Code, and the Public Resources Codes, and the Calaveras County Fire and Life Safety Code. These amendments have been recognized by the Ebbetts Pass Fire Protection District to address the fire protection problems, concerns and future direction by which the District can establish and maintain an environment which will work toward affording a level of safety to all who live, work and visit within its boundary.

2.3. Pursuant to Section 4117 of the Public Resources Code, Section 13869.7 (A) of the Fire Protection District Law and Sections 17958.5 and 17958.7 of the Health and Safety Code, the report contained herein is submitted as the "Findings of Fact" document with regard to the adopting ordinance of the Ebbetts Pass Fire Protection District.

2.4. Under the provisions of Section 17958.5 of the Health and Safety Code, local amendments of State adopted standards shall be based on CLIMATE, GEOGRAPHICAL, and TOPOGRAPHICAL conditions. The Findings of Fact contained herein shall address each of these situations and shall present the local situation which, either singularly or in combination, caused the established amendments to be adopted. Additionally, the California Department of Forestry and Fire Protection (Cal-Fire) has determined that the State Responsibility Areas (SRA) within the County of Calaveras, where in which the Ebbetts Pass Fire Protection District is located, to be a "Very High Fire Hazard Zone.

Finding of Facts –Climatic Considerations

2.5. The Ebbetts Pass Fire Protection District is located within the heart of the Stanislaus National Forest. Elevations within the District range from 2,500 to 5,500 feet. The annual rainfall averages 21 inches; very often diminished rainfall amounts create a condition of drought and extreme fire danger. Most precipitation falls between the months of November and April. Snowfall can vary from an average of one to four feet in commercial areas of the District and between two to six feet in those residential areas at the higher elevations.

During dry periods of the year between May and November, high temperatures average 90-95 degrees. Low fuel moistures, relative humidity and high burn indexes are the norm for six months or more of each year. "Red flag" conditions are common. In combination, these conditions subject the District to severe and often critical fire seasons most every year.

The temperature and terrain features also blend to create gusty, prevailing winds and wind changes to occur regularly, further adding to the dry conditions and flammability of wildland fuels. During the winter season, snowfalls create problems in regard to access, response times and premises identification, with snowfall amounts varying from year to year. The Fire District is dependent upon local snow removal contractors for keeping access roads clear. Snow removal from private driveways and roadways is the responsibility of property owners.

Findings of Fact–Geographical and Topographical Considerations

2.6. The vast majority of structures within the Ebbetts Pass Fire Protection District lie upon moderate to steep sloping terrain features amid varying types of 10-hour, 100-hour and 1,000-hour fuel types. It is most common for residential structures to be built into, and blended in, with the timber and wildland vegetation common to these elevations. The District is a true example of mixing urban development within the wildlands that has commonly become known as the urban/wildland intermix. Fuel loads average 45 to 80 tons per acre in developed residential areas and 80-125 tons per acre in adjacent areas. Geographical and terrain features are such that residential structures have been built on slopes, in chimneys, and on ridge tops. Long, narrow, steep driveways are common, limiting access to individual properties and dwellings.

Ingress and egress from residential developments all originate from State Highway 4. Many of the ingress roads are narrow and substandard, built prior to the adoption of road standards. In the majority of residential developments, most subdivision streets converge onto one main artery which in turn, intersects with the State Highway. This creates the potential for heavy traffic congestion should the need for evacuation occur. Congestion is common during peak seasons when rentals and second homes are likely to be occupied. Peak seasonal periods coincide with the fire season.

Amendments to Adopted Codes

2.7. To mitigate the potential of devastating loss of property and life which can result from the wildland/intermix fire and the effect of the above-described combination of climatic, geographical and topographical factors on the ability of fire suppression forces to manage the wildland intermix fire, the Ebbetts Pass Fire Protection District has incorporated amendments and modification of the California Fire Code, Public Resources Code and other published fire and life safety standards.

2.8. **Building Fires:** The amendments and modifications to the aforementioned are deemed reasonably necessary to support the District's efforts to keep Building fires small so they can be controlled by a limited number of resources before spreading to the wildland. It is believed that more restrictive requirements pertaining to the installation of Automatic Fire Detection systems which provide for the early detection of fires, Automatic Fire Extinguishing Systems, and Automatic Fire Sprinkler Systems that suppress fires before they become large, the use of fire resistive building materials, the provision of adequate water supplies for fire suppression, and improved access support that effort.

2.9. **Wildland Fires:** The amendments and modifications to the aforementioned codes are deemed reasonably necessary to the District's efforts to keep wildland fires originating within the District's boundaries small so they too can be controlled by a limited number of resources before becoming a conflagration. It is believed that more

restrictive requirements pertaining to clearance of defensible space around structures and the reduction of fuel loads on unimproved properties within and adjacent to, residential and commercial developments support that effort.

2.10. Finding: It is the District's finding that the modifications to the adopted standards contained herein are reasonably necessary to:

1. Provide early detection of building fires which provides increased opportunity to contain the fire to the Building and help prevent spread to the wildland; and
2. Amendments related to fuel loads on lots and around structures also help provide increased opportunities for rapid control of a wildland fire and the prevention of a conflagration as well as provide added elements of safety for fire suppression forces.

While it is clearly understood that the adoption of such regulations may not prevent the incidence of fire, the ongoing enforcement of the California Fire Code, Public Resources Codes, Calaveras County Fire and Life Safety Code, and the amendments to those Codes contained herein, may reduce the severity and potential loss of life and property within the boundaries of the Ebbetts Pass Fire Protection District

SECTION 3: DEFINITIONS

3.1. Access Ways and/or Roads: A road or means that provides fire apparatus and/or firefighting personnel access from a fire station to a Building, facility, or portion thereof. This is a general term inclusive of all other terms such as, but not necessarily limited to, fire lane, public street, private street, parking lot lane and access roadway.

3.2. Adequate Water Supply: Adequate Water Supply shall mean the available water flow (amount), supply (duration) and access (location) which the Fire Code Official or designee determines is necessary to protect any Building(s), structures, developments, or potential developments. This shall include private residential, commercial, and public Buildings on land to be developed or improved. This shall include adequate water flow and supply (duration) for potential Building/improvements on lots or parcels created for development as part of a subdivision of land.

3.3. Alternate Means of Compliance: An alternative method to meet the intent of a regulation or requirement allowed by the Fire Code Official which provides the same overall practical effect of the regulation or requirement.

3.4. Approved: Approved shall mean meeting all the requirements of the Fire Code Official as to the location, size, type of material and manner of installation.

3.5. Automatic Fire-Detection System: Approved heat or smoke detection devices, equipment and systems or combinations of systems used to detect a fire, activate an alarm, communicate the activation of a detection device to audible alarms and signal monitoring station, or any combination thereof.

3.6. Automatic Fire-Extinguishing System: An approved system of devices and equipment which automatically detects a fire and discharges an approved fire-extinguishing agent onto or in the area of a fire.

3.7. Automatic Fire-Sprinkler System: An Automatic Fire Sprinkler System, for fire protection purposes, is an approved integrated system of underground and overhead piping designed in accordance with fire protection engineering standards. The system includes a suitable water supply. The portion above ground is a network of specially sized piping to which automatic sprinklers are connected in a systematic pattern. The system is usually activated by heat from a fire and discharges water over the fire area. The system may also include fire flow alarms which sound upon activation of a sprinkler head. The system may also include communications equipment which, upon activation of a fire flow alarm, sends a signal to a monitoring (signal) station.

The system may also include Post Indicator Valves (PIV) which can control the water which supplies various zones or areas of the extinguishing system. PIVs may also have communication devices which monitor whether the valve is opened or closed and sends a signal to a monitoring (signal) station should the valve be closed. A system may also include fire department connections for the purpose of adding additional water pressure to the system during a fire event by using fire apparatus pumps.

3.8. Board: Board shall mean the Board of Directors of the Ebbetts Pass Fire Protection District.

3.9. Building: Building shall mean any structure built upon any lot, parcel, or property within the jurisdiction of the Ebbetts Pass Fire Protection District including, but not limited to, any dwelling

classified as residential, commercial, and accessory.

3.10. Central Signal Station: An approved, certified and/or licensed location or facility staffed and equipped to monitor alarm systems and notify emergency services that a fire alarm system, Automatic Fire Protection System, Fire Sprinkler System, Automatic Fire Extinguishing System or other such fire protection devices have been activated.

3.11. Chief: Chief shall mean the Chief Officer of the Ebbetts Pass Fire Protection District having responsibility for the enforcement of this code and/or his/her authorized representative.

3.12. Commercial Building: Commercial Building shall mean any Building, dwelling, apartment, condominium, townhouse, motel, bed and breakfast or room used as a place of business, or any room, apartment, dwelling or Building rented or leased to others. Exception: Single Family Residential Dwellings having fewer than two dwelling units.

3.13. Developer: Developer shall mean any lot owner, parcel owner or other person, firm, corporation, association, partnership, trust, company, public or private, responsible for the improvement of land or project in question, be it for private or public use.

3.14. Development Project: Any project undertaken for the purpose of development, including a project involving the issuance of a permit for construction or reconstruction, but not a permit to operate.

3.15. Division of Land: A Division of Land shall mean the division, by any entity or developer, of any unit or units of improved or unimproved land or any portion thereof, shown on the most current equalized county assessment roll as a unit or contiguous units, for the purpose of sale, lease, financing, transfer, or building development, whether immediate or future. Property shall be considered as contiguous units even if separated by roads, streets, utility easements or railroad right-of-ways.

3.16. Facilities: Facilities shall mean such water mains, fire hydrants, appliances, appurtenances, Buildings, equipment, etc. thereto as are necessary for fire protection.

3.17. Fire Code Official: Fire Code Official shall mean the person(s) appointed by the Fire Chief to enforce the EPFD Fire Ordinance. The Fire Code Official may have various titles related to the specific duties to which they are assigned. The Fire Code Official is authorized by the Board of Directors of the Ebbetts Pass Fire District to enforce EPFD Ordinance ~~2018-2020~~ and issue citations and/or arrest persons for violations of EPFD Ordinance ~~2019~~2020~~8~~.

3.18. Fire Flow: Fire Flow shall include the amount of water in gallons per minute required for an individual structure, occupancy class or hazard, for more multiple structures, occupancies or hazards, total amount of water available in storage for fire protection of a structure, occupancy, or hazard, and/or total amount of water available in storage for fire protection of multiple structures, occupancies, or hazards. Fire flows shall be calculated above what is required/needed for domestic use.

3.19. Fire Hazard: Fire Hazard shall mean anything or act which increases or may cause an increase of the hazard or menace of fire to a greater degree than is customarily recognized as normal by persons in the public service regularly engaged in preventing, suppressing, or extinguishing fires; or which may obstruct, delay, hinder or interfere with the operations of the fire district or the egress of occupants

or the access of emergency equipment in the event of fire.

3.20. Fire Management Plan: A plan that addresses the fire protection needs of a Development, with implementation methods necessary to achieve the standards of EPFD Ordinance ~~2018-2020~~ or having the same practical effect.

3.21. Fire Protection Water Supply Systems: Any combination of pipes, valves, appliances, devices, tanks, pumps, connections, etc. used to store or deliver water for the purpose of fire protection.

3.22. Judgment: Judgment shall mean the decision of the Fire Chief or designee based upon sound fire protection principles. Such judgment shall be conclusive unless overruled by the Board of Directors of the Ebbetts Pass Fire Protection District through a regular grievance or appeal process.

3.23. Relief: An exemption from all or part of a requirement or regulation approved by the Fire Code Official.

3.24. Subdivision: Subdivision shall mean the same as Division of Land. (3.14)

3.25. To Develop Land: To Develop Land shall mean any division or subdivision of land, change in zoning, improvement of land or change in permitted use of land.

3.26. To Improve Land: To Improve Land shall mean to make any improvements or do any work upon such land which would legally require the issuance of a building permit, whether actually issued or not, under the California Building Code or any other County or District Ordinance. It shall also be held to mean that to Divide Land is to Improve Land. This shall include properties zoned residential as well as commercial.

SECTION 4: SUBMISSION OF PLANS FOR REVIEW and FIRE MANAGEMENT PLANS

Submission of Plans for Review

4.1 Affected activities requiring the submittal of plans for review by the District's Fire Code Official include but are not limited to:

1. Permitting or approval of new parcels, including subdivisions and/or divisions of land but excluding lot line adjustments.
2. Application for a building permit for new, or additions to, any Building. Exception: R-3 Single Family Residential having less than two dwelling units.
3. Application for use permit, change of zoning or change of occupancy classification

4.2. Permission for occupancy of any Building, or permission to proceed with the development of any property created as a result of a subdivision and/or division of land shall not be granted until such Building or Development Project has met the conditions of the District's Fire Code Official.

Fire Management Plans

4.3. As a conditional requirement for approval of any subdivision of land, commercial development projects, and/or commercial Building project, the Calaveras County Fire Ordinance and/or the District's Fire Code Official may require a Fire Management Plan.

4.4. In order to meet the requirements of EPFD Ordinance ~~2018-2020~~ and the intent of its amendments made to other adopted ordinances or standards, the District may require provisions more stringent than those provisions and requirements of a Fire Management Plan required by the Calaveras County Fire Ordinance.

4.5. The Fire Management Plan shall be approved prior to the issuance of any building permit and shall address all aspects of fire protection requirements and mitigation measures.

4.6. A Fire Management Plan may, but is not necessarily limited to, address the following:

1. Impact on the existing fire service delivery system's (agency's) ability to provide and/or maintain a level of service reasonably equal to services being currently provided.
2. Availability of fire protection water, required fire flows and storage.
3. Problems associated with ingress/egress, circulation and the response times of emergency equipment.
4. Fire Hazards existing within the proposed project area or immediately adjacent to the area including vegetation and combustible fuels.
5. Requirements of EPFD Ordinance ~~2018-2020~~ which cannot be met due to project design or other constraints.
6. Fire protection measures which are consistent with provisions of EPFD Ordinance ~~2018-2020~~ and/or other recognized fire protection standards.

SECTION 5: STORAGE OF FLAMMABLE OR COMBUSTIBLE LIQUIDS and LIQUEFIED PETROLEUM GAS

Storage of Flammable or Combustible Liquids

5.1. The storage of Class 1, II and III liquids in above ground tanks must be approved by the District's Fire Code Official.

Storage of Liquefied Petroleum Gas

5.2. The installation of storage containers for liquefied petroleum gas shall be restricted as follows:

1. The installation of storage tanks in excess of 500 gallons either singly or in multiple of tanks with an aggregate capacity in excess of 500 gallons shall require approval of the Fire Code Official.
2. Any tanks or aggregates of tanks in excess of 500 gallons shall be enclosed by a fence at least 6 feet in height and located a minimum of 3 feet from the tank(s). The fence shall have a gate on the side which faces the access route to the tank and shall be kept locked when unattended.
3. All metering devices and shutoff valves to individual apartments, suites, dwellings, etc., that are serviced by one tank shall be marked in a manner that corresponds to the address, apartment or suite number that is served by that metering device and shutoff valve.
4. Additional fire protection requirements may be established as a condition of approval in consideration of special features such as topographical conditions, nature of the occupancy, response distances, proximity to Buildings and the degree of life safety protection deemed needed.

These additional fire protection requirements include, but are not limited to, fire appliances, hydrants, Automatic Fire Detection, Automatic Fire Sprinkler System, and Automatic Fire Extinguishing System.

SECTION 6: FIREWORKS

6.1. The provisions of this section are not to be construed as all inclusive. References shall be made to the most recent standards, suggestions and procedures recommended by the California State Fire Marshal's Office in regard to the regulation of fireworks.

6.2. All definitions of fireworks, dangerous fireworks, and safe and sane (private use) fireworks shall have respective meanings ascribed to them in the California Health and Safety Code, or their most recent amendments or changes.

6.3. It shall be unlawful for any person to possess, store, to offer for sale, expose for sale, sell at retail, or use or explode any fireworks, dangerous fireworks or safe and sane (private use) fireworks within the jurisdiction of the EBBETTS PASS FIRE PROTECTION DISTRICT.

6.4. Public displays of safe and sane (private use) fireworks shall be allowed on a limited permit basis only.

SECTION 7: AUTOMATIC FIRE DETECTION AND AUTOMATIC FIRE SPRINKLER SYSTEMS

Automatic Fire Detection Systems:

7.1. Any Building constructed within the Ebbetts Pass Fire Protection District shall have an approved Automatic Fire Detection System. Exception: Unless otherwise required by the CFC, Single Family Residential having less than two dwelling units.

7.2. As part of any renovation and or addition to any Building in which the total value of renovations and/or repairs or additions exceeds 50% of the assessed value of the Building prior to renovation and/or repair, or additions to, an approved Automatic Fire Detection System shall be installed throughout. Exception: Unless otherwise required by the CFC, Single Family Residential having less than two dwelling units.

7.3. Any Automatic Fire Detection System installed within the Ebbetts Pass Fire Protection District shall be installed and certified by a licensed installer/contractor.

7.4. All Automatic Fire Detection System shall be monitored by a certified "Central Signal Station".

7.5. The Fire Code Official may require additional components such as bells, pull stations, detectors, outside indicating lights and other devices.

7.6. The Fire Code Official requires that alarm systems and Central Signal Stations be inspected and maintained in accordance with CFC and National Fire Protection Association (NFPA) standards and that inspections and maintenance be performed by a licensed alarm system installer/contractor.

7.7. With the exception of dwelling units and where it may be otherwise required by the CFC, the installation of an Automatic Fire Detection System may be waived by the Fire Code Official in structures with Automatic Fire Sprinkler Systems installed throughout.

Automatic Fire Sprinkler Systems:

7.8. An approved Automatic Fire Sprinkler Systems shall be installed and maintained as set forth below: Unless otherwise required by the CFC, any commercial/industrial Building having a total floor area which exceeds 3,600 square feet, or is otherwise required to do so by the CFC, shall have an Automatic Fire Sprinkler Systems installed throughout.

In lieu of an Automatic Fire Sprinkler Systems, commercial structures having a total floor area in excess of 3,600 square feet but less than 5,000 square feet may be divided into areas less than 3,600 square feet if separated by a two-hour fire/area separation.

All Indoor Cannabis or Cannabis Derivative cultivation facilities shall have an approved Automatic Fire Sprinkler Systems (adequate fire system flow and water source) installed throughout. * Cannabis processing is prohibited in any form.

Existing: Additions or alterations to existing Buildings having a total floor area in excess of 3,600 square feet in which the total value of renovations/repairs or additions exceeds 50% of the assessed value of the Building prior to renovation/repair or additions, shall have an approved Automatic Fire Sprinkler Systems installed throughout.

In lieu of an Automatic Fire Sprinkler Systems, additions to existing Buildings which increase the total floor area above 3,600 square feet but less than 5,000 square feet may be divided into areas less than 3,600 square feet by two-hour fire/area separations.

System Requirements

7.9. Anyone who installs an automatic fire detection or Automatic Fire Sprinkler Systems shall be a licensed and/or certified installer of automatic fire detection and/or fire extinguishing systems and such installers shall be able to provide by contract, services for the maintenance and testing of such systems.

7.10. Maintenance and testing of automatic fire detection and fire extinguishing systems shall be the responsibility of the building owner and certification of testing shall be provided by the owner upon request of the Fire Code Official.

SECTION 8: FIRE EQUIPMENT ACCESS, ROADS AND DRIVEWAYS, and PREMISES IDENTIFICATION

8.1. It shall be the responsibility of property owners and/or property developers to make such provisions that may be deemed necessary by the Fire Code Official in regard to roadways, streets, driveways and Access Ways that will provide a reasonable means of safe, timely egress for evacuation of residents and safe access for fire suppression equipment and personnel utilizing that equipment. These provisions may include, but are not necessary limited to additional ingress/egress routes or changes in road design.

Fire Lanes and Emergency Equipment Access

8.2. The Fire Code Official is given the authority to require areas, roads, driveways, to be cleared of obstructions and maintained as "FIRE LANES" or for emergency access. Such access may be required at any location where it is determined that without such emergency access for firefighting equipment, the entry by and use of fire apparatus and/or other emergency equipment would be obstructed or otherwise rendered unduly difficult.

8.3 As part of any development or Building project, the Fire Code Official is given authority to require provision for access and maneuvering of fire apparatus. Such provisions may include, but is not necessarily limited to, the provision of designated fire lanes, no parking areas, minimum turning radius and width of access ways, and emergency access roads.

Roads and Driveways

8.4. Roadway and Driveway standards to be in conformance with, and enforced by, Calaveras County through application of standards outlined in Section 8.10.340 of the CALAVERAS COUNTY FIRE AND LIFE SAFETY REGULATIONS.

Premises Identification and Signing

8.5. Premises identification and signing shall be in conformance with standards outlined in Section 8.10.340 of the CALAVERAS COUNTY FIRE AND LIFE SAFETY REGULATIONS and the regulations specified below.

8.6. Structures not readily visible from the roadway shall have premises identification numbers posted at the driveway/access entrance visible from both directions of roadway travel.

8.7. Numbers posted at driveway or other access entrances shall be posted at such a height above the ground to remain clear of snow.

8.8. Cannabis cultivation area registration will be clearly visible within ten feet of the property ingress. It shall be posted between four and six feet above the ground on a durable, rigid, and rectangular signboard of no less than eighteen inches per side with four-inch font containing reflective material sufficient to allow an enforcement official to readily locate it with a flashlight after dark.

SECTION 9: FIRE HAZARD ABATEMENT, FUEL MODIFICATION and DEFENSIBLE SPACE

Purpose, Scope and Intent – Fire Hazard Abatement – Fuel Modification

9.1. Fire hazard abatement regulations pertaining to fuel modification are based upon the premise that:

1. People inhabiting structures and their associated activities in around their homes are the primary source of potential ignition of a fire within the inhabited subdivisions of the District and
2. That fuel loading on improved or unimproved lots and/or parcels of land within, or adjacent to, inhabited areas can significantly contribute to the intensity and spread of a wildfire making it more difficult to control.

In an effort to reduce the chance of a structure (Building) fire spreading to the wildland and growing into a conflagration and in support of efforts to control a wildfire once an ignition occurs, it has been determined that modification and reduction of flammable vegetation within hillside developments and the provision of defensible space around structures is critical.

It has also been determined that modification and reduction of vegetation along roadways, driveways and on unimproved properties adjacent to structures reduce radiant heat and fire intensity, providing an increased margin of safety for fire suppression personnel, provides a point of attack and place of defense for the protection of structures and increased safety for evacuating civilians during a wildland fire.

FUEL MODIFICATION REGULATIONS

9.2. Regulations pertaining to fire safe clearance on properties within the District originate from two different ordinances which are enforced by two different agencies.

Improved Properties – Public Resources Code 4291

9.3. The California Public Resources Code 4291, enforced by the California Department of Forestry and Fire Protection (Cal Fire), requires homeowners to provide vegetation clearance and fuel reduction around homes and Buildings. These regulations require:

1. A “Defensible Space Zone” 30 feet around the structure and
2. A “Reduced Clearance Zone” between 30 feet and 100 feet (or to the property line) of additional clearance.

Unimproved Properties – Ebbetts Pass Fire District Ordinance ~~2018~~2019 2020

9.4. It is the purpose and intent of the regulations and requirements specified below to be used in support of PRC 4290 and 4291 and the Districts overall efforts to mitigate to some degree the potential for conflagration resulting from a wildland/intermix fire. This is accomplished by:

1. Extending the “Reduced Fuel Zone” concept found in PRC 4291 to the entire unimproved lot or parcel privately owned unimproved lots or parcels within and/or adjacent to subdivisions or developments and
2. By extending the “Reduced Fuel Zone” concept in support of PRC 4290, to the perimeters and Access Ways to all residential, commercial, and industrial Buildings.

The modification and reduction of fuels on unimproved lots or parcels located adjacent to lots or parcels with structures will help keep a wildfire from intensifying as it moves by reducing heat intensity, reducing flame lengths and help keep flames from spreading from the ground to the trees.

In combination, PRC 4291 and PRC 4290 regulations enforced by Cal Fire and the requirements of Ordinance ~~2018-2020~~ work together to provide a greater margin of safety for the evacuation of civilians and enhance the effectiveness of firefighting efforts to protect homes and property should a wildfire occur.

Scope of Enforcement Efforts – EPFD Ordinance 2018

9.5. It is the intent of EPFD Ordinance ~~2018-2020~~ that, over time, ~~most dangerous~~ unimproved lots or parcels will be addressed providing equal benefit to all similarly situated lot or parcel owners. It is also recognized, however, that because of the vast number of unimproved lots and parcels and the vast amount of combustible vegetation that would be required to be removed within the District, it is neither practical nor reasonable to expect that all ~~dangerous~~ unimproved lots or parcels be identified and addressed within any one calendar year or inspection/cleanup cycle.

Therefore, the provisions and requirements contained within this section shall be enforced on a priority basis. The focus of, and number of, inspections and requests for compliance shall be established by the Fire Code Official based upon the degree allowable by available funding and staffing.

Unimproved Properties – Reduced Clearance Zone Standards

9.6. Regulations pertaining to fuel modification and fuel reduction on unimproved lots and parcels shall be in accordance with standards contained within a separate ~~STANDARDS AND DETAIL~~ document entitled: Ebbetts Pass Fire District Clearance Requirements for Unimproved Lots and Parcels. (See Appendix B)

Waste Material

9.7. Disposal of waste material caused by site development, construction, fuel modification or reduction shall be in accordance with 8.10.24 of the Calaveras County Fire Ordinance.

SECTION 10: FIRE PROTECTION WATER SUPPLY SYSTEMS

Existing Buildings

10.1. Section 4601 of the CFC allows Fire Code Officials to require modifications to certain existing Buildings that do not comply with the minimum requirements of the CFC and EPFD Ordinance ~~2019~~2020~~8~~. The intent of this section is to provide a minimum degree of fire and life safety to persons occupying existing Buildings.

10.2. EPFD Ordinance ~~2018~~2020 amends CFC Section 4601 to include Buildings which may not be in compliance with current requirements relating to water supplies for fire protection.

10.3. When an existing Building is to be renovated and/or modified and is found to be in excess of a reasonable working distance from an adequate water supply as defined within Appendix C of the CFC, the Fire Code official may require the owner to install an approved Automatic Fire Detection System or Automatic Fire Sprinkler System and/or Fire Protection Water System and/or provide a water supply capable of supplying the required fire flow within a reasonable working distance.

Where Required-Existing Parcels Within Existing Residential Subdivisions

10.4. At such time as any part of an existing Fire Protection Water Supply System is modified or improved including water mains, fire hydrants, storage capacity, valves, appliances, pressures, etc. the modifications, additions, improvements, etc. shall be reviewed and approved by the Fire Code Official.

In such cases where an existing Fire Protection Water Supply System is being improved in phases or parts, the Fire Code Official may allow reasonable exceptions to the requirements of EPFD Ordinance ~~1011, 2019~~2020, the CFC, and Section 8.10.520 of the Calaveras County Fire and Life Safety Code in order to accommodate existing geographical and topographical conditions that would otherwise impose unreasonable or prohibitive financial costs.

Where Required-New Residential Subdivisions

10.5. Any developer, divider or sub divider of land, who in so doing creates new parcels or lots that allows or creates a potential to increase Building density within the boundaries of the original parcel of land to exceed one house/Building per five acres of land, shall provide a Fire Protection Water Supply System which meets the standards of EPFD Ordinance 2018.

10.6. All facilities, which are part of any Fire Protection Water Supply System or other such fire protection/extinguishing devices or systems required to be installed by EPFD Ordinance ~~2019~~2020~~8~~, shall meet the specifications and standards designated by the Fire Code Official.

10.7. All facilities or other such fire protection/extinguishing devices or systems required to be installed by EPFD Ordinance ~~2018~~2020 which are component parts tying the system into, or will receive water from, the Calaveras County Water District shall meet the standards and specifications designated by that agency.

Plan Review and Inspection

10.8. The Calaveras County Water District and/or the developer of any land and/or the builder of any Building that initiates construction of, or improvement to, any portion of a Fire Protection Water Supply System shall submit plans to the Fire Code Official for approval.

10.9. The Fire Code Official or designee shall approve the location for installation of any fire hydrant or other such water supply appliance or source.

Standards and Specifications

10.10. Fire hydrants serving residential structures/developments shall be spaced every 500 feet, as measured along the street, roadway, or approved means of access. The Fire Code Official may increase/decrease distance requirements in order to place hydrants in a more functional location.

10.11. Fire hydrants serving commercial/industrial developments and/or Buildings shall be spaced every 250 feet. The Fire Code Official may increase/decrease distance requirements in order to place hydrants in a more functional location.

10.12. Additional fire hydrants may be required to meet the criteria of having an adequate source of water within a "reasonable working distance" from facilities/Buildings.

10.13. No fire hydrant shall be served by a main of less than six inches and each main shall be part of a looped system where practical. The Fire Code Official may require 8" mains to enhance fire flows or provide for future expansion of the system.

10.14. Minor distribution lines supplying residential areas shall be no less than six inches in diameter and, when practical, arranged so they form a gridiron in all areas of the distribution system. The Fire Code Official may require 8" mains to enhance fire flows or provide for future expansion of the system.

10.15. Eight-inch or larger distribution mains shall be used in commercial/industrial areas for all long runs of pipe, for dead ends, or where the topography of the land or layout of the streets is not well adapted to looping, forming a gridiron, or where future expansion of the system has the potential to occur.

Types of Hydrants

10.16. Hydrants shall be "DRY BARREL", breakaway type with full 5-1/4" valve opening. Inlet construction shall be hub or flanged 6-inch inside diameter pipe and the direction of opening shall be counter clockwise.

10.17. The hose connections for each hydrant shall be National Standard Fire Hose Threads, and each hydrant shall have two (2) 2-1/2" outlets and one (1) 4-1/2" steamer outlet.

Hydrant On/Off Valve and Discharge Risers (Extensions)

10.18. The Fire Code Official may require the provision of hydrant on/off valve and discharge risers to allow hydrants to be used when buried in snow. Any such device, including the height of risers, fire department connections, etc. must have the approval of the Fire Code Official before installation.

Snow Markers

10.19. Snow markers (stakes) shall be provided as part of the installation of each hydrant.

10.20. Snow markers, unless otherwise specified, shall be constructed of 2" X 2" X 1/8" angle iron of sufficient length to project 8 feet above the ground, shall be cemented into the thrust block, and shall be at least 18 inches from the hydrant.

10.21. Snow markers shall be painted with yellow enamel paint to match the color of the hydrant.

10.22. Snow markers shall have the topmost 12" painted red, orange, green or blue, whichever color corresponds with the hydrant's tested/calculated fire flow.

10.23. Snow markers shall have a 4" reflective stripe or tape 13" below the top of the stake.

Color Coding

10.24. Each fire hydrant shall be given three (3) coats of metal paint, color yellow, in compliance with Federal Color Specifications TT-C-595, Color No. 1305.

10.25. The fire hydrant's top and the three outlet caps shall be color coded to correspond with the calculated/tested GPM flow from that hydrant. Color coding of hydrants shall be as follows:

1. 1500 GPM or greater shall be **BLUE**.
2. 1000-1500 GPM shall be **GREEN**.
3. 500-1000 GPM shall be **ORANGE**.
4. Less than 500 GPM shall be **RED**.

Hydrant Installation/Protection

10.26. Unless otherwise approved by the Fire Code Official, no hydrant shall be installed in excess of 10 feet from the roadway edge.

10.27. Unless otherwise approved by the Fire Code Official, no hydrant shall be installed with the bottom edge of any outlet closer than 15 inches from the surrounding ground level and the outlets shall be positioned for best access by fire apparatus utilizing the roadway.

10.28. The Fire Code Official may require the installation of retaining walls, barriers, additional excavating or other such means as a way to protect a hydrant from becoming buried by soil erosion and/or conditions which may cause a hydrant to become inaccessible over time. Any such installation shall be engineered and meet the approval of the Fire Code Official and the Calaveras County Department of Public Works.

Valves and Connections

10.29. All hydrant laterals shall have a shutoff valve between the main and the hydrant.

10.30. In residential districts, valves shall be placed in the main distribution lines so as to not have more than two fire hydrants between valves or to exceed a linear distance of 800 feet between valves.

10.31. In commercial/residential districts, valves shall be placed in the main distribution lines so as to have not more than two fire hydrants between valves not to exceed a linear distance of 500 feet between valves.

10.32. The connection to the street main shall not be less than 6" inside diameter for hydrants that serve residential districts.

10.33. The connection to the street main shall not be less than 8" inside diameter for hydrants that serve commercial/industrial districts.

SECTION 11: INSPECTIONS, APPROVALS, CERTIFICATION FOR OCCUPANCY

11.1. No final inspection as required by EPFD Ordinance ~~2018-2020~~as to all or any portion of the Building and/or Development Project, Access Ways, installation of Automatic Fire Detection Systems, Automatic Fire Sprinkler Systems, Automatic Fire Extinguishing Systems, and/or Fire Protection Water Supply Systems shall be deemed completed until the installation of the required Automatic Fire Detection Systems, Automatic Fire Sprinkler Systems, Automatic Fire Extinguishing Systems, and/or Fire Protection Water Supply System, or Access Way and/or Road for that Building and/or Development Project has been inspected and approved by the Fire Code Official.

11.2. Final inspection of the requirements specified within EPFD Ordinance ~~2018-2020~~ for any development/Building project shall be conducted solely to implement the enforcement of such provisions of EPFD Ordinance ~~2018-2020~~ and shall in no manner be deemed assurance on the part of any agency that said requirements are or will continue to remain in good working order.

SECTION 12: RELIEF, ALTERNATE MEANS OF COMPLIANCE, and APPEALS

12.1. With approval of the Fire Chief, the Fire Code Official shall have the authority to allow Relief from compliance with a section or sections of EPFD Ordinance ~~2018-2020~~ or an Alternate Means of Compliance to sections of the CFC and the amendments herein. Granting Relief and/or allowing an Alternate Means of Compliance shall be allowed only when based upon special circumstances and/or findings as described below.

The granting of Relief shall be based upon the following:

1. A finding that the Building and or Development Project cannot comply to the requirements because of special circumstances applicable to the property or Building such as when the physical characteristics of the property or engineering issues related to the design and construction of a Building.
2. A finding that an Alternate Means of Compliance cannot be provided.
3. A finding that providing Relief does not jeopardize life safety.
4. Financial hardship, community benefit, or the worthiness of a project are not considerations in determining whether to grant relief.

Allowing an Alternate Means of Compliance:

1. An Alternative Means of Compliance may be allowed only when based upon a finding that the purpose and intent of the requirement from which the Alternate Means of Compliance is granted will be substantially achieved by an alternative means or method.

12.2. Nothing in the sections above shall be interpreted or implied that an owner and or Developer has the right to Relief and/or the allowance of an Alternate Means of Compliance.

12.3. The Fire Chief, Fire Code Official, or his/her designee may impose conditions or improvements not specifically delineated within EPFD Ordinance ~~2018-2020~~ that it finds necessary to implement the intent and purpose of EPFD Ordinance ~~2019~~20208.

Appeals

The Board of Directors of the Ebbetts Pass Fire District shall act as the final appellate body in matters regarding the implementation of requirements outlined in EPFD Ordinance ~~2019~~20208.

12.4. Any decision or requirement placed or made by the Fire Chief, Fire Code Official or his/her designee may be appealed in writing to the Ebbetts Pass Fire District Board of Directors within 15 days of the applicant's receipt of notice of the requirements. The written appeal shall state the requirements being appealed and the basis for which the appeal is being submitted. The written appeal may request deletion of a requirement, reduction in requirements, or a request for consideration of Relief or Alternate Means of Compliance.

12.5. The Appeal shall be agendized for hearing at a regular monthly Board meeting within 60 days following the date the appeal request was received. The appeal hearing may be postponed and rescheduled for a future Board meeting at the request of the applicant.

12.6. The applicant shall be notified as to the date and time of the regular Board meeting at which his/her request shall be considered.

12.7. The Board shall hear testimony by any and all parties involved and then make a determination to sustain, modify, overrule any condition or requirement, address any oversight, provide Relief, allow an Alternate Means of Compliance or any combination thereof.

12.8. The Board may postpone the final decision to gather more facts and/or hear additional testimony.

12.9. If new facts are presented during the appeal process, the matter shall be referred back to the Fire Chief and/or Fire Code Official for review, reconsideration and recommendations.

12.10. All actions taken by the Board regarding the granting or denial of the final appeal shall be documented as part of the minutes of the meeting during which the appeal was heard. Within ten days of a final decision being made, Board action shall be reported in writing to the applicant and any other affected person.

12.11. Any action taken by a Board, by the Fire Code Official or by the Fire Chief pursuant to EPFD Ordinance ~~2018-2020~~ regarding appeals, Relief or Alternate Means of Compliance shall not necessarily be deemed as a precedent for the granting of appeals, Relief or Alternate Means of Compliance subsequent to that action.

12.12. The Fire Chief and/or Fire Code Official maintain the authority to impose temporary requirements, impose restrictions and/or take necessary actions to ensure the safety of the public during the appeals process.

12.13. The filing of an appeal regarding any of the requirements of EPFD Ordinance ~~2018-2020~~ shall not stay (postpone):

1. Proceedings for criminal prosecution for violations of EPFD Ordinance ~~20192020~~8.
2. An order for correction of a matter which, in the judgment of the Fire Code Official poses a serious and immediate threat to life or property.

APPENDIX A - SUMMARY EXPLANATION OF AMENDMENTS

CFC= California Fire Code CCC=Calaveras County Fire and Life Safety Ordinance

PRC= Public Resources Code

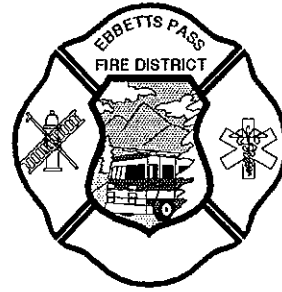
CODE	Code Section	Title/Subject	EPFD Ordinance Section	Intent and Summary Requirements of Amendment
CFC	104.2	Applications/Permits	4.1	To define which Building and development activities require submission of plans for District review.
CCC	8.10.320	Fire Management Plans	4.2	To allow the District to impose more stringent mitigations if found necessary.
CFC	3404.1	Flammable Liquid Storage	5.1	Requires District approval for the installation of any aboveground tank for the storage of Class I, II and III flammable liquids
CFC	3804.2	Installation of LPG Tanks	5.2A	Requires District approval for the installation of LPG tanks in excess of 500 gallons.
CFC	3807	LPG Safety Devices	5.2.B-D	Requires the addition of additional fire protection/safety measures for the protection of larger propane tanks
CFC	3308	Fireworks	6	Bans the sale and use of all fireworks within District boundaries
CFC	907.2	Fire Alarm Systems-Automatic Fire Detection Systems-New Buildings	7.1 and 7.5	Requires the installation of a monitored fire detection system in newly constructed commercial/industrial Buildings
CFC	907.3	Fire Alarm Systems-Automatic Fire Detection Systems-Existing Buildings	7.2 and 7.5	Requires the installation of a monitored fire detection system in existing commercial/industrial Buildings that are renovated
CFC	907.7.5	Automatic Fire Detection and Automatic Fire Sprinkler Systems-Monitoring	7.4	Requires the monitoring of all fire detection systems.
CFC	903.2	Automatic Fire Sprinkler Systems-New Buildings	7.8	Requires the installation of a fire extinguishing system in any new commercial or industrial Building in excess of 3600 square feet
CFC	903.6	Automatic Fire Sprinkler Systems-Existing Buildings	7.8	Requires the installation of a fire extinguishing system in any commercial or industrial Building in excess of 3600 square feet which is renovated
CFC	903.3	Automatic Fire Sprinkler Systems-Installation	7.9	Requires installers of fire alarm and fire extinguishing systems be licensed/certified.
CFC	904.4	Automatic Fire Sprinkler Systems-Inspection/Testing	7.9/7.10	Places responsibility for the testing and maintenance of fire alarm/extinguishing systems with the owner.

CODE	Code Section	Title/Subject	EPFD Ordinance Section	Intent of Amendment
CCC	8.10.340	Roads and Driveways	8.2	Gives authority to the District's Fire Code Official to require that fire access roads, driveways and areas be cleared of obstructions.
CFC	Appendix D	Fire Apparatus Access Roads	8.2	Gives authority to the District's Fire Code to require

				the provision of fire lanes, no parking areas, etc., found necessary but not otherwise required by the CFC or CCC.
CCC	8.10.200	Premises Identification	8.5 - 8.7	Gives authority to the District's Fire Code Official to modify the requirements contained within the CCC to accommodate local climactic and topographical conditions.
PRC	4291 (a) and 4290	Defensible Space	9.4	Extends the defensible space requirements contained in the reduced clearance zone to unimproved lots/parcels.
CFC	4601	Existing Buildings - Adequate Water Supplies	10.3	Gives authority to the District's Fire Code Official to require the installation of an adequate water supply when an existing Building is renovated.
CCC	8.10.520	Water Supply Systems	10.4 - 10.5	Requires that the District's Fire Code Official approve any modifications, additions, and improvements to existing water systems including the installation of additional hydrants. Allows the District's Fire Code Official to allow reasonable exceptions to required hydrant spacing and fire flow requirements to accommodate a phased improvement program of an existing water system. Requires the installation of a water distribution system for fire protection within any new subdivision.
CFC	Appendix C C105	Distribution of Fire Hydrants	10.10 - 10.12	Gives authority to the District's Fire Code Official to increase/decrease hydrant spacing in order to put hydrants in a more functional location.
CFC	507.5.4/507.5.5/507.5.6	Hydrant Protection, Marking and Access	10.19 - 10.28	Gives authority to the District's Fire Code Official to require additional means for protecting and marking hydrants and to require discharge risers.

Ebbetts Pass Fire District

Ebbetts Pass Fire District Clearance Requirements For Unimproved Lots and Parcels



Regulations pertaining to fire safe clearance on properties within the boundaries of the Ebbetts Pass Fire District originate from two different ordinances which are enforced by two different agencies.

Regulations Pertaining to Improved Properties

In January 2005, new regulations under Cal Fire's Public Resources Code 4291 became effective. These regulations require that homeowners provide additional clearance around buildings and structures built within the wildland/intermix areas of the state. This law requires homeowners provide a 30-foot Defensible Space Zone with an additional 70-foot Reduced Fuel Zone around structures. Cal Fire has primary responsibility for inspection and enforcement of fire hazard reduction regulations around homes and buildings. See Cal Fire's form for detailed information.

Regulations Pertaining to Unimproved Properties

In order to help enhance the effectiveness of PRC 4291 requirements and add to the safety of our homes, families, communities and the safety of Firefighters trying to protect homes and property from wildfires, **Ebbetts Pass Fire District Ordinance 201920208, Section 9 extends the Reduced Fuel Zone concept to the unimproved (vacant) subdivision parcels or lots.**

The purpose of extending the Reduced Fuel Zone concept to unimproved lots and parcels is based on the premise that modifying the fuel load on a vacant lot or parcel will help keep a wildfire from intensifying as it moves. This modification on a vacant lot or parcel reduces heat intensity, reduces flame length and helps keep flames from spreading from the ground to the tree tops.

Ebbetts Pass Fire District Ordinance ~~2018-2020~~ 201920208 Section 9 covers:

- Unimproved lots or parcels within established subdivisions.
- An unimproved lot or parcel that is outside the boundaries of a subdivision but adjacent to improved parcels within the subdivision.
- Modification requirements for unimproved parcels or lots are the same as Cal-Fire's PRC 4291 requirements for the Reduced Fuel Zone.

The following criteria/explanation has been established so the property owner and the hired worker will know what is required to bring an unimproved lot or parcel into compliance with Ebbetts Pass Fire District Ordinance 201920208, Section 9.

The primary goal of our fuel reduction program is to keep fire from going from the GROUND to the CROWN of trees. Information below will help you achieve that goal.

1. Cut down and remove dead trees. Remove limbs on cut and already downed trees and dispose of both properly. If there are standing dead trees, they must be cut down. Newly cut trees and those which have fallen must be cut up and stacked or removed from the lot entirely. Do not stack next to or under live trees. Branches from these trees may NOT be left on the ground – they must be removed from the lot. Dead trees are both a fire and safety hazard. Contact your local forester for details about bug infested trees.

2. Remove dead branches and trees which are leaning into or against larger trees.

If dead branches or dead trees are leaning into or against live trees, they must be removed. Any trees, live or dead, that have fallen into other trees, (ex: "leaners") must be dropped to the ground, cut up and stacked or removed from the lot. Dead branches and trees ignite quickly. If the "fire ladder" has not been eliminated, a fire within those trees will quickly "climb" the ladder of limbs and begin spreading faster, gaining heat and momentum with every tree consumed.

3. Remove and dispose of all dead tree limbs within 15 feet of the ground. Remove live branches to 6 feet (if tree height is 6 feet or less, remove 1/3 of the branches p live or dead). You may be required to limb higher depending on slope of land.

The primary goal of our fuel reduction program is to keep fire from going from the GROUND to the CROWN (top) of trees. Remove ALL dead tree limbs that are within 15 feet of the ground. Live branches must be removed to give 6 feet of clearance from the ground. This means that if ANY PORTION of the dead limb HANGS within six feet of the ground, the limb MUST be removed. If there is a slope to the property, you may be requested to limb higher, so there are six feet of clearance between the ground and the first set of branches. If you are six feet tall and can walk under the tree without bending, you have limbed high enough. If a tree is six feet or less, remove 1/3 of the branches. Properly dispose of limbs by hauling, chipping or by burning following legally established burning restrictions. A FIRE LADDER is the means by which a fire travels from the ground via flammable material, into a tree. Fire traveling to the top of a tree is called "crowning". Remove ladder fuels such as live tree limbs, to a height of at least six feet. A SIX FOOT TALL PERSON SHOULD BE ABLE TO WALK FREELY UNDER YOUR TREES. If the limbs are dead, remove to 15 feet.

4. Remove dead branches on ground.

During most winters, dead branches are blown from trees. These must be removed from the ground so that they do not help fuel a fire and for the safety of the firefighter.

5. Remove all dead brush and brush growing under trees and bushes, such as manzanita, buck brush, wild lilac, etc..

Dead brush, whether under trees, bushes, or lying on the ground, is fire fuel. The more fire fuel, the hotter the fire and more damage to trees and nearby structures will occur. Maintain a vertical clearance space of at least 3 times the height of a shrub between any shrub and overhanging tree branch.

As an example, if an entire Manzanita or lilac bush is dead, REMOVE THE ENTIRE BUSH. If a portion of the bush is dead, you may opt to remove only the dead portion. If a few limbs are dead, removal of those dead limbs from that bush may be sufficient, depending on what is around or above the brush/bush.

6. Remove accumulations of dead materials and/or flammable ground vegetation from underneath and within manzanita and other brush.

This type of debris occurs because of weather. Wind causes limbs to break, dead pine needles to blow off the trees. This is typical "winter fall". If this debris is not removed yearly, it continues to accumulate and cause a fire hazard. If this is removed yearly, it is usually not much of a chore to keep the fire fuel controlled on your lot. Piles of debris must not be left on your lot – they must be removed.

Dead or live brush removal and removal of debris from under trees slows the progression of fire.

7. Thin manzanita bushes. Remove all dead wood from the plant. Remove all dead manzanita bushes.

Manzanita is highly flammable and volatile. If you wish to keep your manzanita, you must: remove all dead branches; clear around the bush or clump of bushes. A simple guideline is to create space between plants equal to their height.

If manzanita is growing under a tree, and it wereas to catch on fire, the flames would be three times the height of the plant. If a plant is 6 feet tall, the flame length would be 18 feet! In that situation, the manzanita should be removed, or the tree limbed at least 18 feet. If a manzanita bush is dead – remove the entire bush.

8. Accumulations and/or piles of dead and dying material must be removed.

Remove all debris lying on ground. When needles, grass, cones and leaves are raked into piles, the piles must be removed. Piles of debris are fuels that will carry a small, manageable fire and spread it throughout a lot and into the trees very rapidly. Downed wood and debris become kindling for a fire. Limbs will create flame lengths that carry fire into brush and trees. 3" – 4" of accumulated pine needles may be left on the lot forming a "carpet of needles" which helps hold moisture in the ground and helps prevent soil erosion. If the "fire ladder" has been removed, the pine needles are more easily managed because there is no fire ladder to carry the flames into the trees. A ~~FIRE LADDER~~ is the means by which a fire travels from the ground via flammable material, into a tree. Fire traveling to the top of a tree is called "crowning". Remove ladder fuels such as tree limbs, to a height of at least six feet. ~~A SIX FOOT TALL PERSON SHOULD BE ABLE TO WALK FREELY UNDER YOUR TREES.~~

9. Remove dead and/or dying smaller trees growing under and/or within the limbs of taller healthy trees.

This could act as a "fire ladder". These small, dying or dead trees are extremely flammable. If they are ignited, they carry fire very quickly into the trees, gaining heat and momentum with every tree consumed.

10. Thin saplings and/or small trees.

All of these saplings will not grow to maturity and they create ladder fuels that endanger the health of mature trees.

11. Cut bear clover and/or ground cover vegetation to a height of 34 inches or lower.

Bear clover, also known as mountain misery is highly flammable. The taller this native plant grows, the more flammable it becomes. If you wish to keep the mountain misery, it should be maintained to be no higher than 34 inches. If the bear clover is growing underneath low-growing green bushes, or under saplings, the bear clover should be removed, or remove the bush and/or sapling.

12. Cut ALL dead and/or dying grass and weeds.

Dry, cut grass, leaves and pine needles may stay on the ground, but may be no more than 3 – 4 inches deep.

13. No Cannabis cultivation on unimproved lots in areas zoned R1, RR, GF, and unimproved commercial property under 6 acres.

Cannabis is a form of vegetation that contributes to fire loading.

~~Thin saplings and/or small trees:~~

~~All of these saplings will not grow to maturity and they create ladder fuels that endanger the health of mature trees.~~

~~Cut bear clover and/or ground cover vegetation to a height of 4 inches or lower.~~

~~Bear clover, also known as mountain misery is highly flammable. The taller this native plant grows, the more flammable it becomes. If you wish to keep the mountain misery, it should be maintained to be no higher than 4 inches. If the bear clover is growing underneath low-growing green bushes, or under saplings, the bear clover should be removed, or remove the bush and/or sapling.~~

On parcels with uninterrupted low growing vegetation, create a fuel break around the perimeter of the parcel by cutting the ground vegetation to a height of no more than 4" from within 20 feet of the property line(s).

On parcels with "uninterrupted" ground cover vegetation, an area of at least twenty feet along each property line must be cut to a height not to exceed 4 inches, especially along property lines adjacent to other properties with a house and/or properties that are upslope. If the ground cover is growing uninterrupted, you should create "islands" of groupings with areas cleared of ground cover between each grouping.

~~Cut ALL dead and/or dying grass and weeds.~~

~~Dry, cut grass, leaves and pine needles may stay on the ground, but may be no more than 3-4 inches deep.~~

IN ADDITION TO THE FOREGOING CRITERIA, large areas of brush MUST be reduced. This can be accomplished in several ways:

- Create cleared areas or “spaces” around individual bushes. The size of the cleared area around the bush needs to equal the height of the bush that will remain. All flammable debris in that area must be removed. Leaving a pattern of bushes with space between them can be done throughout an entire parcel.
- Create “islands” of bushes. Numerous bushes can remain on the parcel in a group (no larger than ten feet in diameter) with a cleared area around the grouping. The cleared area must equal the diameter of the grouping or “island” of bushes.
- Create fuel breaks along property lines and within properties, especially along property lines which are adjacent to property with a home, properties which are upslope or properties adjacent to forest lands. These fuel breaks can be accomplished by removing all brush along a 15 to 20 foot strip, property line to property line. Properly dispose of all cut brush by hauling, chipping or by burning following legally established burning restrictions.

All cut and/or downed debris shall be disposed of by Hauling, Chipping, Burning (following legally established burning restrictions) or other methods of disposal approved by the property owner and by Ebbetts Pass Fire District or Cal Fire. At NO TIME shall debris be buried on the parcel, deposited on the property of another, dumped into holes on the parcel or covered by pine needles.

If a canopy exists (tops of trees touching or intertwined), the canopy must be interrupted.

Before burning always call the Air Quality Control number in San Andreas to ascertain if it is a “burn day”.
Burn Information Line: 209-754-6600.

Under certain conditions, i.e. topography or fuel type, the Ebbetts Pass Fire District may require more or less fuel reduction on one parcel than on another.

Fire safety/prevention is every property owner’s responsibility. Please help us keep your property safe.

Thank you. Ebbetts Pass Fire District

For more information or assistance please call
Ebbetts Pass Fire District Fire Prevention
Joan Lark, Prevention Officer
209-795-7393
joanlark@epfd.org

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