

Ebbetts Pass Fire District



BOARD OF DIRECTORS
NOTICE OF REGULAR MEETING
9:00 A.M. Tuesday, June 21, 2022
1037 Blagen Road, Arnold

In compliance with recently issued guidelines from the State of California and other governing agencies, and in order to aid in keeping the public safe, Ebbetts Pass Fire District (EPFD) continues to conduct our Board Meeting via teleconference in addition to the physical location.

To access the meeting please visit zoom.us website and enter Meeting ID: 827 9435 1609 with passcode: 068332. If you need assistance in accessing this information, please email epfd@epfd.org or call the EPFD office at 209-795-1646, Monday through Friday, 8:00 am to 5:00 pm. You may also register in advance for this meeting: <https://us06web.zoom.us/j/82794351609?pwd=SGF3R2ZtY25tcjdvMVFnVkNqdHVIWZz09>

If you would like to comment on any item on our Agenda or an item not on the Agenda, please submit those in writing to our office at PO Box 66, 1037 Blagen Road, Arnold CA 95223 or via email at epfd@epfd.org at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference online.

MEMBERS OF THE BOARD

Pete Neal, President J. Scott McKinney, Secretary
Mike Barr Jon Dashner Denny Clemens

Concerning Public Comment

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

AGENDA

1. **Call to Order, Flag Salute, Roll Call**
2. **Public Appearances/Comment:** The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
3. **Consent Items:** Board action limited to discussion and approval of:
 - 3.1. Minutes: 5/17/22
 - 3.2. Acceptance of May 2022 Checks Listings and Authorize to File for Audit

NOTICE OF REGULAR MEETING – continued

June 21, 2022

4. **Committee Reports:** The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
 - 4.1. **Finance Committee** (Directors Dashner & Barr)
 - 4.2. **Personnel/Safety Committee** (Directors Dashner & McKinney)
 - 4.3. **Fire Prevention Committee** (Directors Neal & Clemens)
 - 4.4. **Apparatus/Equipment Committee** (Directors McKinney & Neal)

5. **Scheduled Items:** The Board will discuss and take action on the specific items listed below.
 - 5.1. **California Department of Health Care Services: Ground Emergency Medical Transportation Program (GEMT)**
 - 5.2. **Public Provider Ground Emergency Medical Transportation IGT Program (PP GEMT IGT)**
 - 5.3. **Citizens' Initiative to increase Sales Tax by 1% for Calaveras County Fire Service:**
Presentation by Dana Nichols
 - 5.4. **Ebbetts Pass Fire District Fire Ban:** Review and Consideration of District-wide Fire Ban
 - 5.5. **Calaveras Local Agency Formation Commission:** Ballot for Independent Special District Alternate Representative on LAFCO
 - 5.6. **County of Calaveras Office of Auditor-Controller: District Signature Authorization**
 - 5.7. **Policy Update / Draft: Begin 30-day Review**
 - 5.7.1. Policy 6110: Personnel – Compensatory Time Off
 - 5.7.2. Policy 6130 Personnel – Vacation Time
 - 5.8. **Resolution No. 2022-2:** Authorizing End-of-Fiscal-Year Interclass Budget Transfers by the Calaveras County Auditor's Office
 - 5.9. **Special District Risk Management Authority:** Proposed Bylaw Revisions

6. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
 - 6.1. Administrative Report
 - 6.2. Legislative Report
 - 6.3. Administrative – EMS

7. **Comments, Questions, and Consideration:** The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
 - 7.1. Board Members
 - 7.2. Firefighters' Association
 - 7.3. Employees' Group
 - 7.4. Public Comments

8. **Adjournment of Regular Meeting**

ADMINISTRATIVE STAFF:
Michael Johnson, Fire Chief
Cheryl Howard, Secretary

Ebbetts Pass Fire District



MINUTES
Board of Directors
May 17, 2022

SUBJECT TO APPROVAL

1. The meeting was called to order with proper social distancing among everyone and with accommodation for the public through the use of Zoom Meetings at 9:00 A.M. Board President Pete Neal called the meeting to order and the Pledge of Allegiance was recited.

Directors present: Denny Clemens
Jon Dashner
Scott McKinney
Pete Neal

Director absent: Michael Barr

District personnel present: Fire Chief Mike Johnson, Cheryl Howard, Erin Felby,
Aaron Downing, Shea Buhler

Others present via Zoom Meeting: None

2. **PUBLIC APPEARANCES/COMMENT** - None

3. **CONSENT ITEMS**

Mr. McKinney made a motion to approve Consent Items 3.1 and 3.2. Mr. Clemens seconded; motion passed 4-0 (AYES: Clemens, Dashner, Neal, McKinney; Absent: Barr).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & Barr)

Chief Johnson reported the Finance Committee had met and reviewed finances including the El Dorado Savings Bank reconciliation. He estimated that the District would carry over nearly \$4 million to the upcoming fiscal year and noted the very good April transport revenue amount of \$125,000 received.

- 4.2. Personnel/Safety Committee (Directors Dashner & McKinney)

Chief Johnson reported the committee members had reviewed the draft MOU and that he had handed out a corrected copy for the Board review (correction different

than the one in the Board's Packet). He noted a other items discussed was the safety equipment provided which Glen Verkerk had been present to give better detail and that Rodney Hendrix was still recruiting for the open position.

4.3. Fire Prevention Committee (Directors Clemens & Neal)

Chief Johnson reported the committee had not met this month yet Joan Lark had processed a few citations. He noted that today closed the time period for private yard waste burning although the Big Trees State Park live burn continued.

4.4. Apparatus/Equipment Committee (Directors McKinney & Neal)

Battalion Chief Aaron Downing reported the new engine would be coming to the District in June. He gave additional information about the pre-build status of the recently ordered ambulance along with the maintenance status of District vehicles.

5. Scheduled Items

5.1. Calaveras Local Agency Formation Commission:

Nomination Ballot for Calaveras LAFCO Special District Member - 2022

Mr. Dashner reported that he would like the position if no other District Board member was interested and noted the meetings were the third Monday of every other month. Mr. Clemens made a motion to have Jon Dashner run for the position on LAFCO. Mr. McKinney seconded; motion passed 4-0 (AYES: Clemens, Dashner, Neal, McKinney; Absent: Barr).

5.2. EPFD Personal Safety Equipment Discussion

Chief Johnson noted the highlighted items on the list under Structure and Wildland on the Personal Equipment List were items to be available on the District's shelves. The items for Structure fire response were headlamp, radio holder, hand tool, door wedges, flashlights, and hose straps. The items for Wildland fire response were headlamp, chest harness, water bottles, hydration bladder, and Code 5 bag. Chief Johnson reported that the other two highlighted items, winter coat and extrication coat, were to be researched further by District personnel.

5.3. Pacific Gas and Electric Company: Enhanced Powerline Safety Settings (EPSS)

Chief Johnson reported that PG&E seemed to want to be more sensitive to anticipate electrical issues before they become larger issues.

5.4. Calaveras Auditor-Controller: FY 2022-23 Preliminary Budget

Chief Johnson reported that, following the Board approval of the COLA, District staff put together the proposed Preliminary Budget for Board approval including the COLA and a healthy capital outlay although not all anticipated revenue increases were yet known. Mr. Dashner made a motion to accept the Preliminary Budget for fiscal year 2022-23 as presented. Mr. McKinney seconded; motion passed 4-0 (AYES: Clemens, Dashner, Neal, McKinney; Absent: Barr).

- 5.5. EPFD Fiscal Year 2022-23 Five-Year Capital Outlay
Chief Johnson reported that the District had paid off the ambulance loan with its IGT receipts this fiscal year. He noted a few of the items included in the Capital Outlay plan for the upcoming fiscal year which also had been included in the Preliminary Budget. Mr. McKinney made a motion to approve the 5-year Capital Outlay as presented. Mr. Clemens seconded; motion passed 4-0 (AYES: Clemens, Dashner, Neal, McKinney; Absent: Barr).
- 5.6. EPFD Fiscal Year 2022-23 Personnel Pay Schedule
Chief Johnson noted that the Pay Schedule presented for Board review included the upper portion as negotiated with the Union which had reduced each level to six steps. Similarly, staff had set the steps to be only six for each level for the administrative personnel. After some discussion, Mr. Clemens made a motion to accept the Pay Schedule for 2022-23 as presented. Mr. Dashner seconded; motion passed 4-0 (AYES: Clemens, Dashner, Neal, McKinney; Absent: Barr).
- 5.7. EPFD Longevity Pay Request for Cheryl Howard
Chief Johnson briefly reviewed the request he had submitted for Cheryl Howard to receive 12% Longevity Pay which is in parity with those who are of similar salary level within the Local #3581 ranks. He added that she had been with the District for over 30 years. Mr. McKinney made a motion to approve the Longevity Pay for Cheryl Howard as presented. Mr. Dashner seconded; motion passed 4-0 (AYES: Clemens, Dashner, Neal, McKinney; Absent: Barr).
- 5.8. Memorandum of Understanding (MOU) Between EPFD and EPFF Local #3581
Chief Johnson reported that a letter had been received from Ebbetts Pass Fire Fighters Local #3581 reporting that its members had met on May 14, 2022, and approved the MOU. Mr. Dashner made a motion to accept the Memorandum of Understanding between Ebbetts Pass Fire District and Ebbetts Pass Firefighter's Local #3581. Mr. McKinney seconded; motion passed 4-0 (AYES: Clemens, Dashner, Neal, McKinney; Absent: Barr).

6. REPORTS

- 6.1. Administrative Report
Chief Johnson reported that the controlled burn at Big Trees State Park was continuing along with a USFS-controlled burn over near Strawberry on the Tuolumne County side of the river. He noted that the marquis sign was in place for the season and that Battalion Chief Matt O'Donnell was currently teaching a high angle course.
- 6.2. Legislative Report
Chief Johnson reported the mail-in ballots were out for the Board of Supervisors position. He added that Dana Nichols would be present at the June regular meeting of the EPFD Board with information on the citizen's sales tax initiative.

6.3. Administrative - EMS

Chief Johnson reported that the Mountain-Valley EMS Agency transition to an agency without Stanislaus County continued with establishment of an office in Copperopolis and the movement of its treasury to Calaveras County.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**

7.1. Board Members

Mr. Dashner complimented District personnel for the continued quality of their work.

Mr. Clemens noted his pleasure with the process for the MOU and negotiations.

7.2. Firefighters Association

Chief Johnson reminded Board members of posted signup sheets for volunteers.

7.3. Employees' Group

Battalion Chief Downing thanked the Board members for their support with equipment and the contract.

7.4. Public Comments

None

8. **ADJOURNMENT**

Mr. McKinney made a motion to adjourn. Mr. Dashner seconded; motion passed 4-0
10:10 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary

**County of Calaveras
General Ledger Summary
Balance Sheet Accounts
As of 5/31/2022**

Fund 2290 Ebbetts Pass Fire

<u>Object Code</u>	<u>Object Description</u>	<u>Balance</u>
<u>Assets</u>		
1006	Cash in Treasury	4,083,009.11
1007	Outstanding Checks	(9,071.42)
1016	Imprest Cash	40,000.00
Total Assets		\$4,113,937.69
<u>Liabilities</u>		
2002	Accounts Payable	1,163.60
2002	Accounts Payable	(1,163.60)
2091	Accts Payable - Staledated Cks	8,166.69
Total Liabilities		\$8,166.69
<u>Fund Balance</u>		
3002	Fund Bal Unreserv/Undesign	3,425,624.75
3043	Reserve for Imprest Cash	40,000.00
Total Fund Balance		\$3,465,624.75
Year-to-Date Revenues		\$6,776,732.38
Year-to-Date Expenditures		\$6,136,586.13
Year-to-Date Transfers In		\$0.00
Year-to-Date Transfers Out		\$0.00
Year-to-Date Clearing Accounts		\$0.00
Total Fund Equity		\$4,105,771.00
Total Liabilities and Fund Equity		\$4,113,937.69

REVENUE ACCOUNT SUMMARY SHEET - May 2022

Fire Operations: ACCOUNT	F No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Property Tax - Current Secured	4010	2,272,844	0.00	2,203,262.91	97%
Administrative Fee (SB2557)	4013	(42,506)	0.00	(36,874.38)	87%
Unitary Tax	4015	55,156	0.00	55,630.90	101%
Supplemental Tax - Current Secured	4017	31,024	0.00	14,869.16	48%
Property Tax - Current Unsecured	4020	23,191	0.00	24,916.47	107%
Supplemental Tax - Current Unsecured	4027	2,269	0.00	235.29	10%
Prior Unsecured Taxes	4040	3,472	0.00	1,700.40	49%
Transient Occupancy Taxes	4072	45,650	0.00	48,430.44	106%
Interest	4300	5,000	0.00	17,466.49	
HOPTR	4463	22,686	2,948.15	19,654.32	87%
State Grant - OTS & RFC	4455	126,000	0.00	123,392.45	
Timber Tax	4465	-	370.89	2,205.71	
State Aid for Public Safety (Prop 172)	4472	24,876	0.00	27,275.28	
Federal Grant - AFG	4505	15,700	0.00	0.00	
Reimbursement - Personnel	4542	50,000	0.00	309,031.49	618%
Reimbursement - Equipment	4543	5,000	0.00	6,493.50	130%
Charges for Current Service (hydrants)	4679	10,500	0.00	0.00	0%
Other Refund - Prior Year Taxes	4684	-	0.00	0.00	
Training Fees	4689	-	2,525.00	10,625.00	
Gifts/Donations	4707	-	0.00	4,650.00	
Refund - Misc.	4708	-	117.00	3,254.63	
Other Revenue	4712	23,028	1,981.72	21,421.94	93%
Miscellaneous Revenue	4713	21,335	0.00	0.00	0%
Refunds - Insurance	4743	-	0.00	0.00	
Sale of Surplus Property	4800	-	0.00	4,050.00	
Total		2,695,225	7,942.76	2,861,692.00	106%

EMS/Paramedic Program ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax	4077	362,500	0.00	344,260.53	95%
Special Tax - Sustain ALS	4077 S	382,487	0.00	361,813.00	95%
Refunds - Insurance	4743	-	0.00	0.00	
Total		744,987	0.00	706073.53	95%

Ambulance Program ACCOUNT	No.	BUDGETED	RECEIVED Month	Year-To-Date	% Received Year-To-Date
Special Tax	4077	829,650	0.00	787,898.65	95%
Special Tax - Sustain ALS	4077 S	997,193	0.00	948,402.48	95%
Other Programs - State (GEMT)	4479	-		0.00	
Federal Grant - AFG - Generator	4505	9,000	0.00	0.00	0%
State Other Aid (IGT)	4580	376,906	0.00	504,487.83	134%
EMS Transport Revenue	4660	770,000	45,790.57	787,999.62	102%
Collections	4679	-	0.00	7,508.88	
Refunds - Insurance	4743	-	6,228.71	41,170.39	
Total		2,982,749	52,019.28	3,077,467.85	103%

FIRE OPERATIONS ACCOUNT SUMMARY SHEET - MAY 2022

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-1.001	1,112,455	90,978.48	963,931.92	148,523.08	87%
Extra Hire	-1.002	10,000	0.00	4,352.41	5,647.59	44%
Extra Hire - Intern	-1.003	46,506	391.71	7,420.99	39,085.01	16%
ST/TF FF Payments	-1.004	50,000	0.00	139,693.73	(89,693.73)	279%
Volunteer FF Relief	-1.005	40,000	468.66	5,695.55	34,304.45	14%
Retirement-UAL	-1.049	238,123	0.00	226,865.12	11,257.88	95%
Retirement	-1.050	270,000	12,392.10	255,052.71	14,947.29	94%
Group Insurance	-1.055	271,500	18,845.77	235,397.48	36,102.52	87%
Uniform Allowance	-1.062	3,600	0.00	2,800.00	800.00	78%
SERVICES & SUPPLIES	5111					
Safety Clothing	-1.111	10,000	298.66	4,144.96	5,855.04	41%
Safety Equipment	-1.115	6,000	252.44	374.31	5,625.69	6%
Communications-Radios	-1.121	9,100	21.44	1,960.44	7,139.56	22%
Communications-Phone	-1.124	15,000	933.05	11,418.43	3,581.57	76%
Food - Fire Line Meals	-1.131	1,200	194.17	1,026.14	173.86	86%
Housekeeping	-1.141	8,000	365.05	11,293.00	(3,293.00)	141%
Insurance-Prop/Liability	-1.151	28,148	0.00	28,148.00	-	100%
Insurance-Workers Comp	-1.153	30,000	0.00	26,861.88	3,138.12	90%
Maintenance-Apparatus	-1.181	59,000	2,802.98	61,277.04	(2,277.04)	104%
Maintenance-Utilities	-1.182	10,000	82.51	10,230.15	(230.15)	102%
Building Maintenance	-1.201	26,700	3,113.76	24,704.72	1,995.28	93%
Emergency Care/Rescue	-1.211	1,275	0.00	0.00	1,275.00	0%
Memberships	-1.221	8,015	0.00	8,510.00	(495.00)	106%
Office Expense	-1.241	12,050	1,788.21	3,847.76	8,202.24	32%
Office Expense-Postage	-1.243	1,000	23.78	482.00	518.00	48%
Office Expense-Copies	-1.245	1,500	78.75	1,146.62	353.38	76%
Professional Services	-1.271	33,000	0.00	4,014.00	28,986.00	12%
Small Tools/FF Equipment	-1.401	23,000	771.65	117,659.06	(94,659.06)	512%
Small Tools-Hose/SCBA	-1.402	9,000	0.00	6,050.97	2,949.03	67%
Special District Expense	-1.411	17,000	67.26	17,819.43	(819.43)	105%
SDE--Health Maintenance	-1.412	4,700	0.00	3,526.11	1,173.89	75%
Training	-1.422	12,500	4,100.00	9,039.76	3,460.24	72%
Travel/Education	-1.478	9,000	74.14	5,199.68	3,800.32	58%
Transportation Fuel	-1.480	20,000	3,254.24	19,071.42	928.58	95%
Utilities - Water/Sewer	-1.501	10,280	1,670.65	10,377.82	(97.82)	101%
Utilities - Electrical	-1.504	11,500	959.29	10,618.66	881.34	92%
Utilities - Propane	-1.505	20,000	1,269.53	21,751.31	(1,751.31)	109%
LAFCO Fee	5627	3,180	0.00	3,212.61	(32.61)	101%
FIXED ASSETS						
Building Fund: Structures	5640	211,698	0.00	211,697.22	0.78	100%
Equipment	5701	237,292	0.00	223,273.57	14,018.43	0%
Fire Operation Fund Totals		2,891,322	145,198.28	2,699,946.98	191,375.02	93%

CHECKS ISSUED LISTING - MAY 2022 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5001.1.001: SALARIES			
	22453, 22552 Payroll / Statutory Elective Withholding		82,552.66
	22453, 22552 Paychex Fee	employer cost	264.93
1114475, 1115107	PARS	EE withholding	255.08
	22454, 22553 EPFF Local #3581	dues and meals withholding	923.41
	22620 PERS	EE portion; ER paid EE portion	6,982.40
5001.1.002: EXTRA HIRE			<i>none issued</i>
5001.1.003: EXTRA HIRE - SPECIAL			
	22453, 22552 Payroll / Statutory Elective Withholding		364.71
1114475, 1115107	PARS	EE withholding	27.00
5001.1.004: Expenditure: ST/TF Firefighter Payment			<i>none issued</i>
5001.1.005: Expenditure: Volunteer Firefighter Payment			
	1115647 PARS	trust admin fee	468.66
5001.1.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.1.050: RETIREMENT (PERS)			
	22620 PERS	employer portion	12,392.10
5001.1.055: GROUP INSURANCE			
	22453, 22552 Supplemental Life Premium Withholding		-103.60
	1115058 FDAC-EBA	vision/dental/life premium	1,255.31
	1115065 SDRMA-Employee Benefit Service - medical premium		16,791.06
	1115060 LV FF Health & Welfare Trust	medical premium	903.00
5001.1.062: UNIFORM ALLOWANCE			<i>none issued</i>
5111.1.111: SAFETY CLOTHING			
	1115644 L N Curtis & Sons	wildland boots - Eric Riddle	298.66
5111.1.115: SAFETY EQUIPMENT			
	1114758 US Bank	badges, nameplate	252.44

CHECKS ISSUED LISTING - MAY 2022 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.121: COMMUNICATIONS: RADIOS			
1115057	Ebbetts Pass Lumber Co	drill bit	21.44
5111.1.124: COMMUNICATIONS: TELEPHONE			
1115050	AT&T - Local - Sta.2 & 4	209-795-6876 / 6852	202.04
1115638	Comcast	phone/internet	358.99
1115641	Fox Security	Sta. 1&2 alarm monitoring	120.00
1115637	Verizon Wireless (Cell Co)	monthly charges	252.02
5111.1.131: FOOD/FIRE LINE MEALS			
1114758	US Bank	pizza/drinks after Struct Fire	194.17
5111.1.141: HOUSEHOLD EXPENSE			
1115052	CA Waste Recovery	trash removal	208.29
1115057	Ebbetts Pass Lumber Co	bug killer, tie wire,, cleaner, caulk	36.76
1115636	Anchor Pest Control	pest control	120.00
5111.1.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>
5111.1.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>
5111.1.181: MAINTENANCE: APPARATUS			
1114758	US Bank	U1008: batteries; U5: valve core	787.27
1115049	Arnold Auto Supply	U1008:refrigerant, freon, various	910.19
1115049	Arnold Auto Supply	U2102:freon,ATF,fuel filter;U100	559.89
1115642	Golden State EVS	U1002: gauges; U1003: gauges	355.63
1115645	Richard Lokey	U1002: rebuild pump to tank val	190.00
5111.1.182: MAINTENANCE: UTILITIES			
1115639	Arnold Tire	U3019: change tire pressure ser	82.51
5111.1.201: BUILDING & GROUNDS MAINTENANCE			
1115056	Cummins	Sta 2 repair 10-28-2020	2,282.42
1115057	Ebbetts Pass Lumber Co	door locks	35.34
1115059	Ronwright Construction	snow removal	796.00
5111.1.211: EMERGENCY CARE			<i>none issued</i>
5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS			
1112069	US Bank	NFPA	175.00

CHECKS ISSUED LISTING - MAY 2022 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.241: OFFICE EXPENSE			
	1114758 US Bank	spm blckr, spinners, PC & monit	73.21
	1115067 Wiley Computer Works	pur, set up, install Sta 3 PC	600.00
	1115648 Wiley Computer Works	install new router, update wires	1,115.00
 5111.1.243: OFFICE EXPENSE: POSTAGE			
	JE Calaveras Co	checks postage	23.78
 5111.1.245: OFFICE EXPENSE: COPIES			
	1115061 Inland Business System	copier maintenance	78.75
 5111.1.271: PROFESSIONAL SERVICES			<i>none issued</i>
 5111.1.401: SMALL TOOLS/FF EQUIPMENT			
	1115053 Cascade Fire Equip	skull saver ladder guard	193.94
	1115057 Ebbetts Pass Lumber Co	paint, sandpaper	18.30
	1115634 Airgas	bump gas for gas detector	559.41
 5111.1.402: SMALL TOOLS: HOSE / SCBA			<i>none issued</i>
 5111.1.411: SPECIAL DISTRICT EXPENSE			
	1114758 US Bank	EPN program	42.42
	1115057 Ebbetts Pass Lumber Co	marigold spray paint	24.84
 5111.1.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE			<i>none issued</i>
 5111.1.422: TRAINING			
	1114757 Cornerstone Steel Fabricatn	materials deposit burn bldg	3,200.00
	1114758 US Bank/Cornerstone SF	contract deposit burn bldg	400.00
	1115054 Livermore/Pleasanton Fire	Refund class fee	500.00
 5111.1.478: TRAVEL/EDUCATION/TRAINING			
	1114758 US Bank	bal due hotel fees	74.14
 5111.1.480: TRANSPORTATION FUEL			
	1114758 US Bank	U3019 fuel	104.21
	22539 Hunt & Sons Inc	diesel fuel	2,234.29
	1115640 Ebbetts Pass Gas Service	unleaded fuel	244.27
	22643 Hunt & Sons Inc	diesel fuel	671.47

CHECKS ISSUED LISTING - MAY 2022 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
5111.1.501: UTILITIES: WATER/SEWER			
	1115051 CCWD	water/sewer	1,670.65
5111.1.504: UTILITIES: ELECTRICITY			
	JE CPPA	electricity	959.29
5111.1.505: UTILITIES: PROPANE			
	1115640 Ebbetts Pass Gas Service	propane	1,269.53
5640 F: STRUCTURES			<i>none issued</i>
5701 F: EQUIPMENT			<i>none issued</i>

ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - May 2022

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-2.001	355,300	24,524.15	287,552.40	67,747.60	81%
Retirement-UAL	-2.049	124,318	0.00	124,316.78	1.22	100%
Retirement	-2.050	120,989	4,650.17	116,089.59	4,899.41	96%
Group Insurance	-2.055	98,800	6,311.40	82,892.30	15,907.70	84%
Uniform Allowance	-2.062	1,200	0.00	1,200.00	-	100%
SERVICES & SUPPLIES	5111					
Safety Clothing	-2.111	2,725	0.00	1,235.77	1,489.23	45%
Safety Equipment	-2.115	1,000	0.00	28.18	971.82	3%
Communications-Radios	-2.121	800	0.00	293.57	506.43	37%
Communications-Phone	-2.124	480	38.48	529.75	(49.75)	110%
Housekeeping	-2.141	1,900	64.72	1,155.53	744.47	61%
Insurance-Prop/Liability	-2.151	5,630	0.00	5,630.00	-	100%
Insurance-Workers Comp	-2.153	7,020	0.00	7,020.00	-	100%
Maintenance-Apparatus	-2.181	2,900	108.17	1,183.13	1,716.87	41%
Professional Services	-2.271	2,200	0.00	750.00	1,450.00	34%
Small Tools-Hose/SCBA	-2.402	-	0.00	0.00	-	
Special District Expense	-2.411	700	6.00	973.05	(273.05)	139%
SDE--Health Maintenance	-2.412	1,500	0.00	1,249.95	250.05	83%
Training	-2.422	4,000	1,025.00	1,275.00	2,725.00	32%
Travel/Education	-2.478	2,700	0.00	0.00	2,700.00	0%
Transportation Fuel	-2.480	7,200	0.00	7,170.14	29.86	100%
SPECIAL TAX HANDLING FEE	5411	3,625	0.00	3,623.46	1.54	100%
Engine Paramedic Program Totals		744,987	36,728.09	644,168.60	100,818.40	86%

CHECKS ISSUED LISTING - MAY 2022 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
5001.2.001: SALARIES			
	22453, 22552	Payroll / Statutory Elective Withholding	21,958.31
	22453, 22552	Paychex Fee	79.48
	1114475, 1115107	PARS	0.00
	22454, 22553	EPFF Local #3581	458.69
	22620	PERS	2,027.67
5001.2.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.2.050: RETIREMENT (PERS)			
	22620	PERS	4,650.17
5001.2.055: GROUP INSURANCE			
	22453, 22552	Supplemental Life Premium Withholding	-22.00
	1115058	FDAC-EBA	380.00
	1115065	SDRMA-Employee Benefit Service - medical premium	5,953.40
5001.2.062: UNIFORM ALLOWANCE			<i>none issued</i>
5111.2.111: SAFETY CLOTHING			<i>none issued</i>
5111.2.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.2.121: COMMUNICATIONS: RADIOS			<i>none issued</i>
5111.2.124: COMMUNICATIONS: TELEPHONE			
	1115637	Verizon Wireless (Cell Co)	38.48
5111.2.141: HOUSEHOLD EXPENSE			
	1114758	US Bank	16.72
	1115636	Anchor Pest Control	48.00
5111.2.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>
5111.2.153: INSURANCE: WORKER'S COMPENSATION			<i>none issued</i>
5111.2.181: MAINTENANCE: APPARATUS			
	1114758	US Bank	82.45
	1115049	Arnold Auto Supply	25.72
5111.2.271: PROFESSIONAL SERVICES			<i>none issued</i>
5111.2.402: SMALL TOOLS: HOSE / SCBA			<i>none issued</i>

CHECKS ISSUED LISTING - MAY 2022 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
5111.2.411: SPECIAL DISTRICT EXPENSE			
	1114758 US Bank	EPN program	6.00
5111.2.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE			<i>none issued</i>
5111.2.422: TRAINING			
	1114757 Cornerstone Steel Fabricatn	materials deposit burn bldg	800.00
	1114758 US Bank/Cornerstone SF	contract deposit burn bldg	100.00
	1115066 Glenn Verkerk	Class: elect fire investigation	125.00
5111.2.478: TRAVEL/EDUCATION/TRAINING			<i>none issued</i>
5111.2.480: TRANSPORTATION FUEL			<i>none issued</i>
5411 P: SPECIAL TAX HANDLING FEE			<i>none issued</i>

AMBULANCE PROGRAM ACCOUNT SUMMARY SHEET - May 2022

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
SALARIES & BENEFITS	5001					
Salaries/Wages	-3.001	1,320,000	113,001.19	1,254,663.12	65,336.88	95%
Retirement-UAL	-3.049	214,635	0.00	214,635.29	(0.29)	100%
Retirement	-3.050	281,185	12,008.65	259,178.83	22,006.17	92%
Group Insurance	-3.055	389,920	26,272.18	334,996.95	54,923.05	86%
Uniform Allowance	-3.062	6,000	0.00	6,000.00	-	100%
SERVICES & SUPPLIES	5111					
Safety Clothing	-3.111	15,000	7,301.59	11,335.66	3,664.34	76%
Safety Equipment	-3.115	2,250	0.00	42.28	2,207.72	2%
Communications-Radios	-3.121	4,500	0.00	2,110.46	2,389.54	47%
Communications-Phone	-3.124	5,175	583.26	4,307.54	867.46	83%
Food - Fire Line Meals	-3.131	400	0.00	357.11	42.89	89%
Housekeeping	-3.141	6,000	207.66	5,803.22	196.78	97%
Insurance-Prop/Liability	-3.151	22,518	0.00	22,518.00	-	100%
Insurance-Workers Comp	-3.153	23,500	0.00	23,474.18	25.82	100%
Maintenance-Ambulances	-3.183	31,250	125.02	10,613.42	20,636.58	34%
Building Maintenance	-3.201	5,000	0.00	10,631.05	(5,631.05)	213%
Emergency Care/Rescue	-3.211	43,080	657.69	42,740.99	339.01	99%
Memberships	-3.221	150	0.00	150.00	-	100%
Office Expense	-3.241	4,800	2,567.52	3,569.38	1,230.62	74%
Office Expense - Copies	-3.245	215	13.53	203.18	11.82	95%
Professional Services	-3.271	69,934	5,569.82	63,447.72	6,486.28	91%
Small Tools/FF Equipment	-3.401	7,050	0.00	12,467.83	(5,417.83)	177%
Special District Expense	-3.411	8,800	24.00	11,677.71	(2,877.71)	133%
SDE--Health Maintenance	-3.412	13,100	0.00	9,881.33	3,218.67	75%
SDE--Administrative Fee	-3.413	3,800	178.63	286.52	3,513.48	8%
Training	-3.422	12,500	5,299.96	12,110.24	389.76	97%
Travel/Education	-3.478	4,500	4,000.00	4,312.69	187.31	96%
Transportation Fuel	-3.480	22,000	1,154.49	19,978.92	2,021.08	91%
Utilities - Water/Sewer	-3.501	1,350	131.39	1,334.38	15.62	99%
Utilities - Electrical	-3.504	2,100	145.21	1,872.59	227.41	89%
Utilities - Propane	-3.505	5,000	117.34	4,114.81	885.19	82%
Bank Charges	5403 A	-	0.00	40.00	(40.00)	
SPECIAL TAX HANDLING FEE	5411	22,093	0.00	22,083.50	9.50	100%
REFUND OVERPAYMENT	5612	20,747	260.05	114,728.57	(93,981.57)	553%
Bad Debts (NSF checks)	5616	-	0.00	6,890.63	(6,890.63)	
FIXED ASSETS						
Building Fund: Structures	5640	-	0.00	0.00	-	
Equipment	5701	129,250	42,870.88	82,769.02	46,480.98	
Ambulance Program Totals		2,697,802	222,490.06	2,575,327.12	122,474.88	95%

CHECKS ISSUED LISTING - MAY 2022**STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
5111.3.422: TRAINING			
1114757	Cornerstone Steel Fabricatn	materials deposit burn bldg	4,000.00
1114758	US Bank/Cornerstone SF	contract deposit burn bldg	500.00
1115062	Peter Ryan	reimburse medic lic renewal	250.00
1115064	Kody Simons	reimb: Ethical Leadershp, RIO	369.00
1115635	ASHI	CPR materials	180.96
5111.3.478: TRAVEL/EDUCATION/TRAINING			
1114758	US Bank/CSUSac	Medic CI Summer 22 Baker	4,000.00
5111.3.480: TRANSPORTATION FUEL			
22539	Hunt & Sons Inc	diesel fuel	683.54
22643	Hunt & Sons Inc	diesel fuel	470.95
5111.3.501: UTILITIES: WATER/SEWER			
1115051	CCWD	water/sewer	131.39
5111.3.504: UTILITIES: ELECTRICITY			
	JE CPPA	electricity	145.21
5111.3.505: UTILITIES: PROPANE			
1115640	Ebbetts Pass Gas Service	propane	117.34
5403 A: TREASURER'S ADMIN FEE			<i>none issued</i>
5411 A: SPECIAL TAX HANDLING FEE			<i>none issued</i>
5640 A: STRUCTURES			<i>none issued</i>
5701 A: EQUIPMENT			
1114758	US Bank/Knox Co.	MedVault for new E-435 (U1009)	3,374.09
22545	KS State Bank	U3508 final payment	39,496.79
5612 A: REFUNDS			
1115646	patient	refund overpayment	155.18

CHECKS ISSUED LISTING - MAY 2022**STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
5001.3.001: SALARIES			
22453, 22552	Payroll / Statutory Elective Withholding		101,499.44
22453, 22552	Paychex Fee	employer cost	370.86
1114475, 1115107	PARS	EE withholding	425.63
22454, 22553	EPFF Local #3581	dues and meals withholding	1,917.90
22620	PERS	EE portion; ER paid EE portion	8,787.36
5001.3.049: RETIREMENT UAL PREPAYMENT & LOAN			<i>none issued</i>
5001.3.050: RETIREMENT (PERS)			
22620	PERS	Employer Portion	12,008.65
5001.3.055: GROUP INSURANCE			
22453, 22552	Supplemental Life Premium Withholding		-126.50
1115058	FDAC-EBA	vision/dental/life premium	1,795.07
1115065	SDRMA-Employee Benefit Service - medical premium		24,603.61
5001.3.062: UNIFORM ALLOWANCE			<i>none issued</i>
5111.3.111: SAFETY CLOTHING			
1115644	L N Curtis & Sons	structure/extrication pants	7,301.59
5111.3.115: SAFETY EQUIPMENT			<i>none issued</i>
5111.3.121: COMMUNICATIONS: RADIOS			<i>none issued</i>
5111.3.124: COMMUNICATIONS: TELEPHONE			
1115054	Comcast - Sta. 3	phone/internet	263.69
1115638	Comcast	phone/internet	239.32
1115637	Verizon Wireless (Cell Co)	monthly charges	80.25
5111.3.131: FOOD/FIRE LINE MEALS			<i>none issued</i>
5111.3.141: HOUSEHOLD EXPENSE			
1115052	CA Waste Recovery	trash removal	80.68
1115057	Ebbetts Pass Lumber Co	bug killer, tiewire, cleaner, caulk	54.98
1115636	Anchor Pest Control	pest control	72.00
5111.3.151: INSURANCE: PROPERTY/LIABILITY			<i>none issued</i>

CHECKS ISSUED LISTING - MAY 2022**STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
5111.3.153:	INSURANCE:	WORKER'S COMPENSATION	<i>none issued</i>
5111.3.183:	MAINTENANCE:	AMBULANCES	
1115049	Arnold Auto Supply	U3506: oil seal ; wax, wash, coc	45.02
1115639	Arnold Tire	U3509: mount tires; valve stems	80.00
5111.3.201:	BUILDING & GROUNDS MAINTENANCE		<i>none issued</i>
5111.3.211:	EMERGENCY CARE		
1115048	Airgas	oxygen	657.69
5111.3.221:	MEMBERSHIPS/SUBSCRIPTIONS		
1112069	US Bank	CSCA: EMS membership	150.00
5111.3.241:	OFFICE EXPENSE		
1114758	US Bank	spm blckr, PC & monitor	2,046.00
1115057	Ebbetts Pass Lumber Co	adapter, batteries	26.52
1115067	Wiley Computer Works	pur, set up, install Sta 3 PC	495.00
5111.3.245:	OFFICE EXPENSE - COPIES		
1115061	Inland Business System	copier maintenance	13.53
5111.3.271:	PROFESSIONAL SERVICES		
1115068	Wittman Enterprises, LLC	PCRS: 36	1,080.00
1115643	Health Management Associate	IGT consulation services	540.00
	JE Calaveras Co Sheriff's Office	ambulance dispatch fee-March	2,263.38
	JE Calaveras Co Sheriff's Office	ambulance dispatch fee-April	1,686.44
5111.3.401:	SMALL TOOLS/FF EQUIPMENT		<i>none issued</i>
5111.3.411:	SPECIAL DISTRICT EXPENSE		
1114758	US Bank	EPN program	24.00
5111.3.412:	SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE		<i>none issued</i>
5111.3.413:	SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE		
1115063	Sacramento Metro FPD	GEMT admin reimbursement	178.63



MICHELLE BAASS
DIRECTOR

State of California—Health and Human Services Agency
Department of Health Care Services



GAVIN NEWSOM
GOVERNOR

June 9, 2022

MIKE JOHNSON, FIRE CHIEF
EBBETTS PASS FIRE DISTRICT
PO BOX 66
ARNOLD, CA 95223

EBBETTS PASS FIRE DISTRICT
NATIONAL PROVIDER IDENTIFIER: 1184780181
FISCAL PERIOD ENDED JUNE 30, 2018
AUDIT ISSUED TO PROVIDER: 05/06/21

GROUND EMERGENCY MEDICAL TRANSPORTATION PROGRAM (GEMT)

This letter is to inform you that the Department of Health Care Services (DHCS) has completed the State Fiscal Year (SFY) 2017-18 final reconciliation process for the GEMT program using the data from the audited GEMT cost report, required by State Plan Amendment 09-024. A supplemental reimbursement underpayment was identified in the amount of **\$5,743.45**.

The total underpaid supplemental reimbursement amount will be processed and paid. Please note this final settlement accounts for any eligible Affordable Care Act transports.

Should you have any questions please contact us at GEMT@dhcs.ca.gov.

Christie Hansen

Christie Hansen, Chief
Medi-Cal Supplemental Payment Section
Safety Net Financing Division
Department of Health Care Services

Ground Emergency Medical Transportation

GEMT Supplemental Reimbursement Program
SPA 09-024

	Interim Supplemental Payment
	Interim Supplemental Payment (CA-MMIS Transport # Adjustment)
	Removal of Unallowable Billing/Accounting Costs
	Interim Settlement
X	Final Settlement

FINAL AUDITED ADJUSTED SCHEDULE 9*

PROVIDER LEGAL NAME	Ebbetts Pass Fire District
CLAIMING PERIOD	7/1/17 - 6/30/18
AUDITED COST REPORT ISSUE DATE	5/6/2021
AVERAGE COST PER TRANSPORT (from Line 9 of accepted cost report)	\$ 5,002.73

Total transport totals below noted on Line 10, per quarter, are based on updated CA-MMIS fee for service transport data.

Average Cost Per GEMT Service from Audited Cost Report	
1. Cost of MTS Services (from Sch.2)	\$ 2,799,709
2. Indirect Cost Factor Based on MTS Services? (please use drop down box)	No
3. If no, please enter the cos basis for calculating Indirect Cost	\$0.00
4. Indirect Cost Factor	0.00%
5. Administration & General Allocation from Sch. 5 (A)	\$ 100,000
6. Administration & General to be Included	\$100,000
7. Grand Total of MTS Expense (Sum Lines 1 & 6)	\$2,899,708

Medi-Cal					
Managed Care	Fee For Service Non-ACA	Fee For Service ACA	Medi-Medi	Other	
8. Total Number of MTS Transports (from submitted cost report)	52	4	7	18	632

9. AUDITED Average Cost Per Transport (Audited Total/Line 8)	\$4,066.91
--	------------

ADJUSTED SCHEDULE 9 Calculation of Medi-Cal Settlement - NON-ACA						
	Qtr 1 07/01 - 09/30	Qtr 2 10/01 - 12/31	Qtr 3 01/01 - 03/31	Qtr 4 04/01 - 06/30	Totals	SOURCE
10. Total No. of Medi-Cal Fee for Service GEMT Transports	2	1	-	1	4	CA-MMIS Report (Line 9 x Line 10)
11. Total Cost of Medi-Cal GEMT Transports (Line 9 x Line 10)	\$8,133.82	\$4,066.91	\$0.00	\$4,066.91	\$16,267.64	CA-MMIS Report (Line 9 x Line 10)
12. <Less: Amount Paid> (i.e. Medi-Cal FFS or Other Payments)	(221.65)	(106.38)	-	(224.29)	(552.32)	CA-MMIS Report (Line 11 - Line 12)
13. Net Cost of Transports (CPE Amt.)	7,912.17	3,960.53	-	3,842.62	15,715.32	(Line 13 * 50%)
14. Non Federal Share	3,956.09	1,980.27	-	1,921.31	7,857.67	(Line 13 * 50%)
15. Net Federal Participation Amount (FFP Amt.)	3,956.08	1,980.26	-	1,921.31	7,857.65	(Line 13 * 50%)

ADJUSTED SCHEDULE 9 Calculation of Medi-Cal Settlement - ACA						
	Qtr 1 07/01 - 09/30	Qtr 2 10/01 - 12/31	Qtr 3 01/01 - 03/31	Qtr 4 04/01 - 06/30	Totals	SOURCE
16. Total No. of Medi-Cal Fee for Service GEMT Transports	95%	95%	94%	94%	7	CA-MMIS Report (Line 9 x Line 16)
17. Total Cost of Medi-Cal GEMT Transports (Line 9 x Line 16)	\$4,066.91	\$9,133.82	\$12,200.73	\$4,066.91	\$28,468.37	CA-MMIS Report (Line 9 x Line 16)
18. <Less: Amount Paid> (i.e. Medi-Cal FFS or Other Payments)	(106.38)	(294.73)	(439.30)	(110.40)	(950.81)	CA-MMIS Report (Line 17 - Line 18)
19. Net Cost of Transports (CPE Amt.)	3,960.53	7,839.09	11,761.43	3,956.51	27,517.56	(Line 13 = 0)
20. Non Federal Share	198.03	391.95	705.69	237.39	1,533.06	(Line 13 = 0)
21. Net Federal Participation Amount (FFP Amt.)	3,762.50	7,447.14	11,055.74	3,719.12	25,984.50	(Line 13 = 100%)

Summary Check Figures	
Total Transports	11
Total Amount Paid	(1,503.13)
Total Due to Provider	33,842.15

FINAL SETTLEMENT - NON-ACA										
	a	b	c	d	e	f	g	h	i	
SFY Quarter	Non-ACA Transports from Interim Settlement	Non-ACA Interim Payment Amount	Non-ACA Interim Settlement CPE Difference	Non-ACA Final Settlement CPE Amount	Non-ACA Final Settlement CPE Difference d-(b+c)	Non-ACA Interim Payment FFP Paid	Non-ACA Interim Settlement FFP Paid	Final Settlement 50% FFP Non-ACA	Final Settlement Reconciled 50% FFP Non-ACA h-(f+g)	
22. Quarter 1	2	\$ 9,783.82	\$ -	\$ 7,912.17	\$(1,871.65)	\$ 4,891.91	\$ -	\$ 3,956.08	\$ (935.83)	
23. Quarter 2	1	\$ 4,896.35	\$ -	\$ 3,960.53	\$(935.82)	\$ 2,448.17	\$ -	\$ 1,980.26	\$ (467.91)	
24. Quarter 3	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
25. Quarter 4	1	\$ 4,778.44	\$ -	\$ 3,842.62	\$(935.82)	\$ 2,389.22	\$ -	\$ 1,921.31	\$ (467.91)	
26. Totals	4	\$ 19,458.61	\$ -	\$ 15,715.32	\$(3,743.29)	\$ 9,729.30	\$ -	\$ 7,857.65	\$ (1,871.65)	

FINAL SETTLEMENT - ACA										
	j	k	l	m	n	o	p	q	r	
SFY Quarter	ACA Transports from Interim Settlement	ACA Interim Payment Amount	ACA Interim Settlement CPE Difference	ACA Final Settlement CPE Amount	ACA Final Settlement CPE Difference m-(k+l)	ACA Interim Payment FFP Paid	ACA Interim Settlement FFP Paid	Final Settlement 100% FFP ACA	Final Settlement Reconciled 100% FFP ACA q-(o+p)	
27. Quarter 1	1	\$ 4,896.35	\$ -	\$ 3,960.53	\$(935.82)	\$ 4,651.53	\$ -	\$ 3,762.50	\$ (889.03)	
28. Quarter 2	2	\$ 9,710.74	\$ -	\$ 7,839.09	\$(1,871.65)	\$ 9,225.20	\$ -	\$ 7,447.14	\$ (1,778.06)	
29. Quarter 3	1	\$ 4,779.44	\$ -	\$ 11,761.43	\$ 6,981.99	\$ 4,492.67	\$ -	\$ 11,055.74	\$ 6,563.07	
30. Quarter 4	0	\$ -	\$ -	\$ 3,956.51	\$ 3,956.51	\$ -	\$ -	\$ 3,719.12	\$ 3,719.12	
31. Totals	4	\$ 19,386.53	\$ -	\$ 27,517.56	\$ 8,131.03	\$ 18,369.40	\$ -	\$ 25,984.50	\$ 7,615.10	

Net Over/Under Payment: \$ 5,743.45

Summary Check Figures

Adjustment Verification Non-ACA	\$ 7,857.65	f+g+i
Adjustment Verification ACA	\$ 25,984.50	o+p+r
Adjustment Total	\$ 33,842.15	

Total Due to Provider	\$ 33,842.15
Check Figure	\$ -

DATE: 6/6/2022
FROM: DHCS AB1705
TO: EPFD
SUBJECT: **Public Provider Ground Emergency Medical Transportation IGT Program**

Hello,

This email is intended for all eligible providers as defined in § 14105.945(a)(1) of the Welfare and Institutions Code that are interested in participating in the Public Provider Ground Emergency Medical Transportation (PP-GEMT) Intergovernmental Transfer (IGT) Program. In accordance with Assembly Bill (AB) 1705 (Chapter 544, Statutes of 2019), this program is set to **launch January 1, 2023**.

Once the PP-GEMT IGT Program is implemented public providers will no longer be included in the GEMT Quality Assurance Fee (QAF) program and the GEMT Certified Public Expenditure (CPE) program will cease to operate. Instead, public providers will receive increased reimbursement through an add-on payment under the PP-GEMT IGT program. The nonfederal share cost of implementing the PP-GEMT IGT program will be supported by intergovernmental transfers of funds by participating providers. Implementation of the PP-GEMT IGT Program may cease if there are insufficient nonfederal share funds to support implementation of the program. If the PP-GEMT IGT program ceased to operate, public providers would return to the status quo (i.e., be included in the GEMT QAF program and claim FFS reimbursement through the GEMT CPE program).

In order to keep eligible providers informed of developments related to implementation of the program DHCS is working to develop a comprehensive Listserv email distribution. Please respond to this email with the following information if your entity is interested in information related to the PP-GEMT IGT program for Calendar Year 2023:

- Legal name of participating entity
- All applicable email contacts (including titles)
- Any National Provider Identifiers (NPI) associated with your Funding Entity.

The primary intent of this email is to keep interested entities informed of next steps as this program is under development and ultimately implemented. DHCS will be reaching out to providers that intend to participate in the PP-GEMT IGT program with additional information in the coming months inclusive of online training. In the interim, please visit the PP-GEMT IGT Program website ([PPGEMTIGT \(ca.gov\)](http://PPGEMTIGT.ca.gov)) to obtain more information. This webpage will be updated periodically as new information becomes available.

If you wish to include additional contacts or be removed from this distribution list, please email AB1705@dhcs.ca.gov with a list of all email addresses to be added or removed.

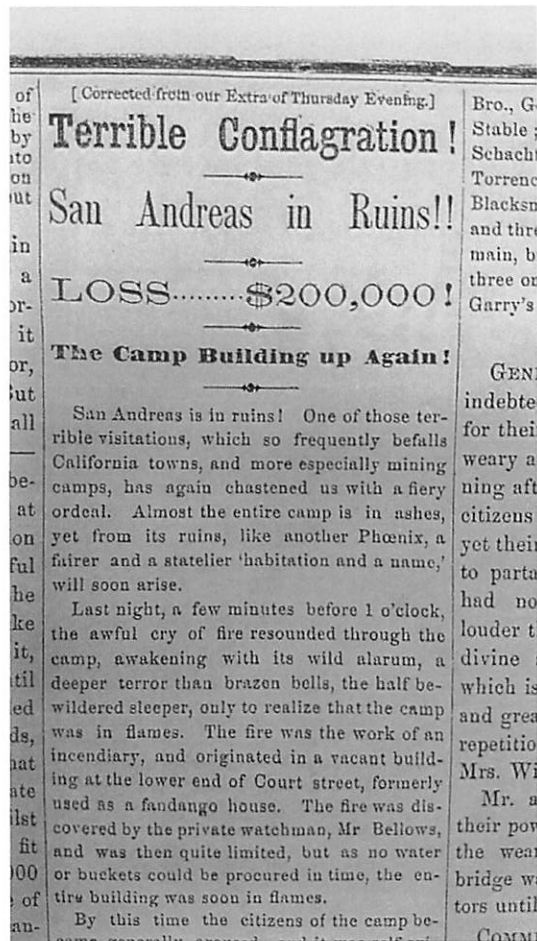
Thank you,

PP-GEMT PROGRAM

Protecting Calaveras County



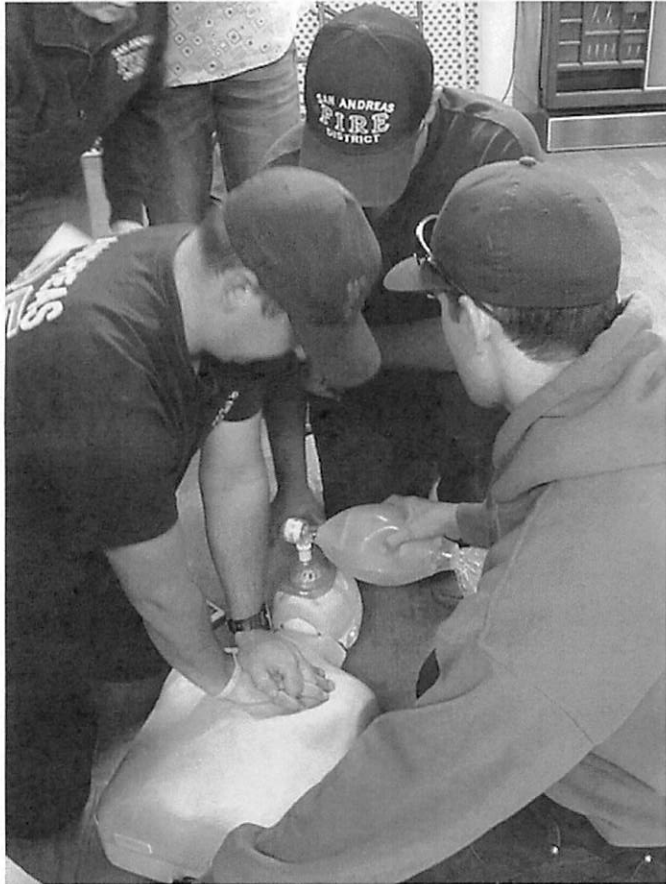
How can we keep our fire
stations staffed?



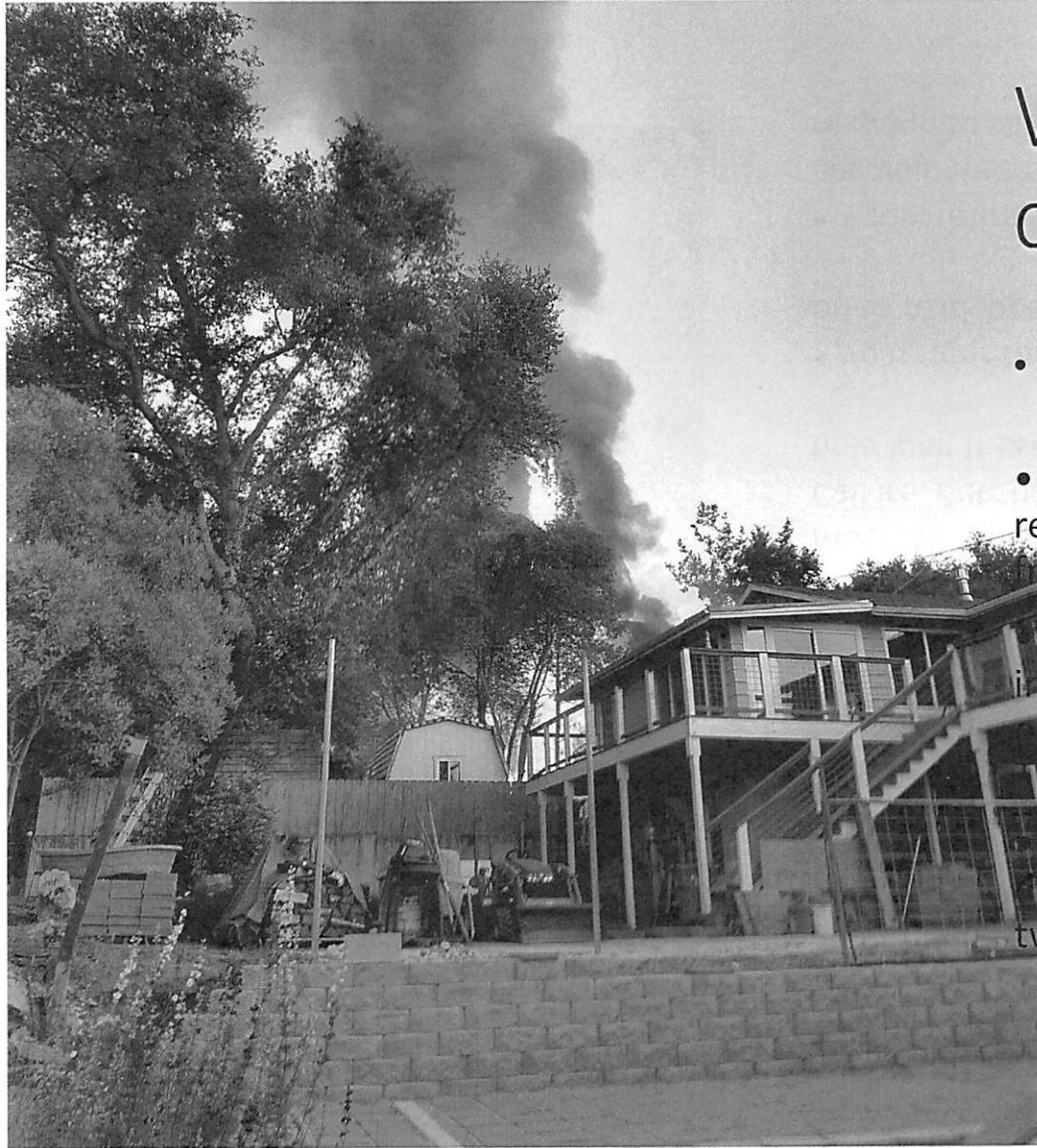
Volunteer firefighters were once the people who owned the town

- Business owners in San Andreas formed a volunteer fire company in 1858 after flames destroyed most of the town. Volunteers paid dues to be members.
- Initially, fires were the only emergency addressed by the fire company
- 160 years later, the job has changed radically. Firefighters now most often respond to medical emergencies and have become key providers of early, lifesaving medical care including CPR and stabilization of injuries.
- Firefighters must now undergo rigorous training and meet a long list of governmental standards.

Who volunteers now? How can they afford to do it?



- Young people seeking training. Some can afford to volunteer because they still live at home.
- Once they are fully trained, many fire districts pay small stipends if the volunteers serve 24-hour shifts at the station. However this is not a living wage.
- Volunteers who are fully trained can sometimes temporarily earn as much as \$30 an hour if they serve on strike teams on fires run by CalFire. But this is like a jackpot, the volunteers never know when or how long these assignments will be.
- Volunteer turnover is high. Once they have experience, many moved on to paid jobs so they can start a family and earn a living.
- A few retirees and middle age adults also volunteer. But most middle-age volunteers have to work and so have limits on their ability to respond to calls.



What happens when I dial 911?

- Dispatchers send the nearest available resources.
- In the case of structure fires, like this one, the response includes fire engines and other units from a number of different agencies.

One fire engine is not enough to handle a fully-involved structure fire. Most fire districts only have one engine crew, if that, on duty at any given time. Thus mutual aid is essential.

By incredible good luck, this fire happened during Tuesday night training in San Andreas, so two engine crews were immediately available.

Engine crew sizes vary

- Four is considered standard, both due to 2-in-2 out rule and for intensive medical events like CPR.
- Three is minimum to get paid for state wildfire events
- Many Calaveras districts have only one or two on the engine, at least for initial dispatch.



Many fire districts in Calaveras County lack adequate revenue, depend on strike team pay



- Several Districts have less money than it takes to keep a bare bones operation.

- Almost all districts subsidize their operation by sending engines out on strike teams. But the money is not reliable.

- Districts have been draining down their reserves to maintain operations.

- Firefighters leave for other jobs because they can't live on volunteer pay.



How to assure response time and impact in Calaveras Count

- Have at least two firefighters on duty 24/7 in all fire districts
- Reopen and staff now-closed stations in geographically large districts that need them to assure fast response
- Move closer to 4-person engine staffing where possible. This will likely be a combination of paid and volunteer firefighters.
- Eliminate dependence on strike team earnings

A 1-cent sales tax could stabilize Calaveras Fire protection

- a 1-cent sales tax would yield about \$4 million per year, or around \$400,000 per fire agency in Calaveras County.
- Every fire district in Calaveras County could get enough revenue to keep a couple paid firefighters on duty, 24/7 and, possibly also expand volunteer stipends and training.
- Pay would be in the \$15/hour range, close to minimum wage, not competitive with city fire departments.
- Revenue should be divided in a way that accounts both for basic staffing needs and the variation in population, call volume and geographic area of the districts.



Sales tax in California

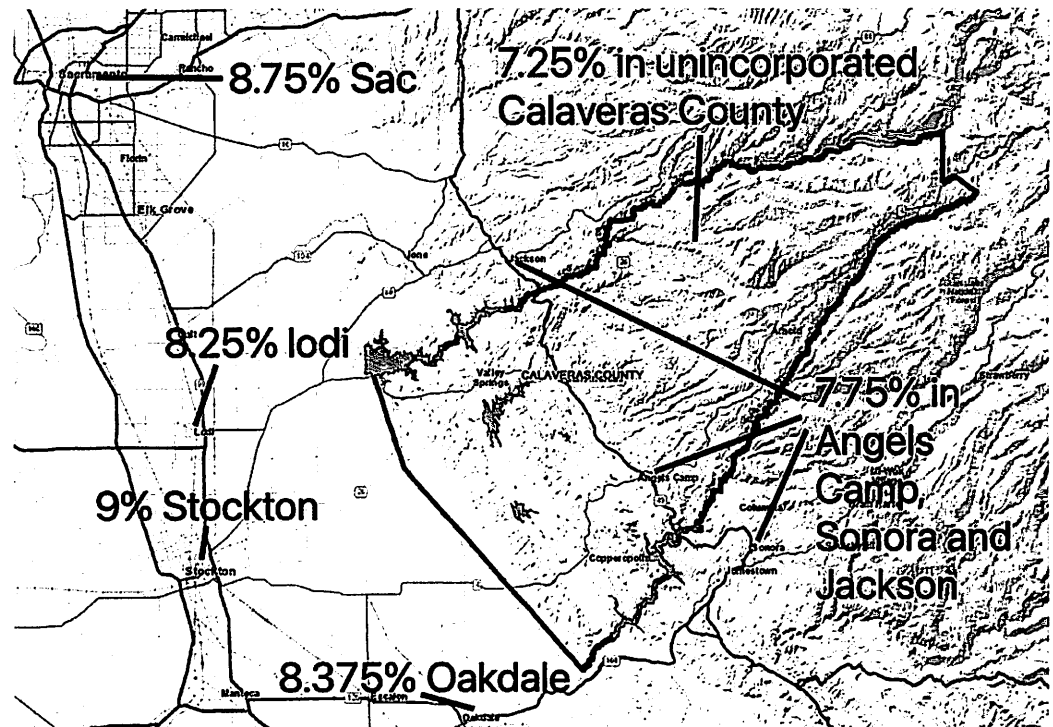
- Right now, Calaveras County residents pay higher sales tax when they visit other parts of the state.
- But visitors to Calaveras County pay less when they come here, even though our fire agencies come to their aid for emergencies.



Sales tax in the region

- If voters approve a 1 cent sales tax, the rate would go to 8.25% in unincorporated Calaveras County

- The rate would increase to 8.75% in Angels Camp

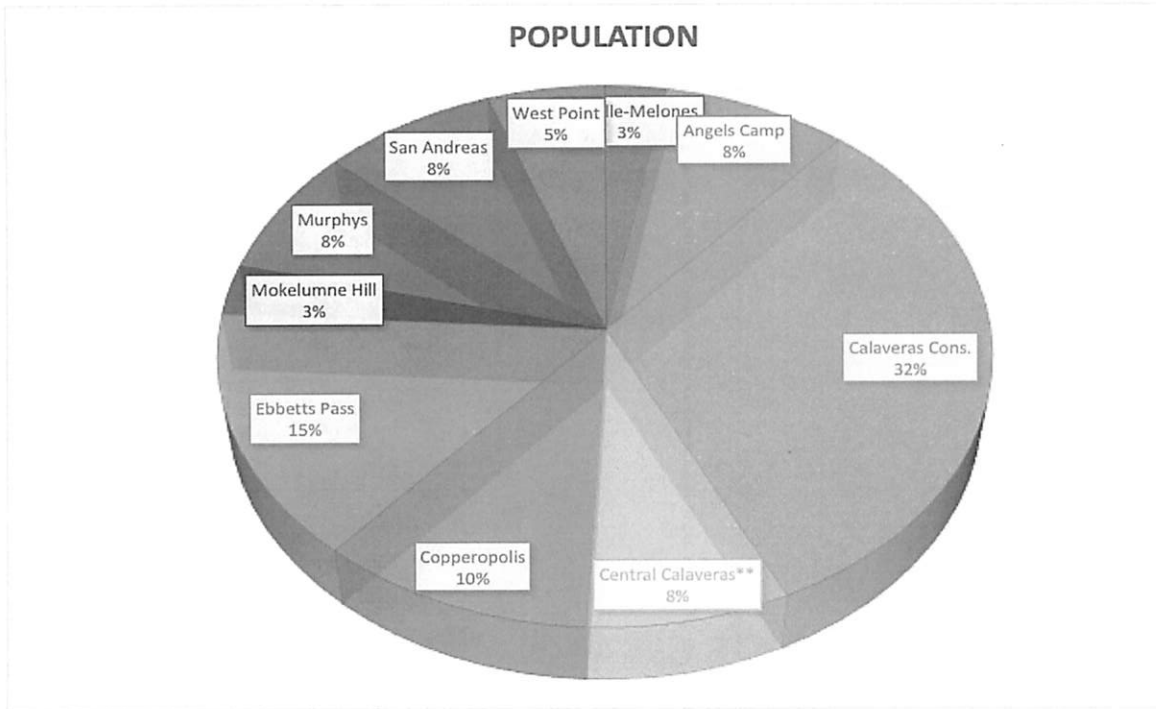


Voter Approval required

- If voters circulate a petition to get a sales tax measure on the ballot, then it will require a simple majority, 50% plus one, to pass.
- If Fire agencies or county government put it on the ballot, it requires a 2/3 plus one supermajority, making passage less likely.



Calaveras taxable sales in 2020	
1st Quarter	\$ 97,712,597.00
2nd Quarter	\$ 121,921,236.00
3rd Quarter	\$ 142,081,062.00
Subtotal: 1st three quarters:	\$ 361,714,895.00
4th Quarter, 2020:	\$ 137,212,897.00
Taxable sales for 2020:	\$ 498,927,792.00
Taxable Sales for 2019:	\$ 431,383,676.00
Taxable sales for 2018	\$ 389,702,383.00



If revenue divided 69 percent 1 percent to compensate SAFPD for government infrastructure burden, and 30 percent apportioned by population

For a 1 percent Sales Tax Measure

Column1	Population %	2018	2019	2020
Altaville Melones	3%	\$ 303,967.86	\$ 336,479.27	\$ 389,163.68
Angels Camp	8%	\$ 362,423.22	\$ 401,186.82	\$ 464,002.85
Calaveras Consolidated	32%	\$ 643,008.93	\$ 711,783.07	\$ 823,230.86
Central Calaveras	8%	\$ 362,423.22	\$ 401,186.82	\$ 464,002.85
Copperopolis	10%	\$ 385,805.36	\$ 427,069.84	\$ 493,938.51
Ebbetts Pass	15%	\$ 444,260.72	\$ 491,777.39	\$ 568,777.68
Mokelumne Hill	3%	\$ 303,967.86	\$ 336,479.27	\$ 389,163.68
Murphys	8%	\$ 362,423.22	\$ 401,186.82	\$ 464,002.85
San Andreas	8%	\$ 362,423.22	\$ 401,186.82	\$ 464,002.85
West Point	5%	\$ 327,350.00	\$ 362,362.29	\$ 419,099.35

**San Andreas Total
with County
Government
Infrastructure
burden adjustment:**



DISTRICT WIDE FIRE BAN



**"GAS ONLY DURING
FIRE SEASON!"**

WEBSITE:
www.truckeefire.org/fire-ban

As we've all seen, the fire danger in California has continued to increase and the Truckee area is no exception. **California has seen 9 of the 20 most destructive fires in California's recorded history in the last 5 years!**

The build-up of dry fuels, a significant drought and more people moving to and visiting the wildland urban interface have led to this extreme fire danger that threatens our community. **Many of the visitors to our region don't understand the danger, adding to the risk of an escaped campfire.**

Each year the Fire District responds to unattended or improperly extinguished residential campfires that escape the fire ring and start a wildfire. If this happens on a windy day a wildfire could be devastating to our community. **That is why the Truckee Fire Protection District is implementing a District-wide ordinance to ban backyard type campfires during fire season.**

EFFECTIVE THIS FIRE SEASON
(Starting in June)

- **No wood or charcoal fires**
- **Report illegal fires by calling 911**
- **Fire season usually runs from June -November**

***PLEASE NOTE** - *The fire ban does not include gas appliances like gas BBQ's, gas fire pits, pellet burning devices. Campgrounds and Day-use picnic areas are exempt.*



DISTRICT WIDE FIRE BAN



**“GAS ONLY DURING
FIRE SEASON!”**

WEBSITE:

www.truckeefire.org/fire-ban

FREQUENTLY ASKED QUESTIONS (FAQ)

What is banned?

Residential campfires/bonfires that burn anything other than gas and BBQ's that burn solid fuel like charcoal briquettes, wood or lump charcoal including the Big Green Egg type.

What is allowed?

Gas campfires, gas portable fire pits, gas BBQ's, pellet burning devices.

Who is exempt?

Designated campgrounds and day-use picnic areas, private campgrounds and community picnic areas with a valid permit, outdoor special event/commercial cooking operations with a valid permit.

Will the ban start when CalFire announces fire season for the entire state?

Yes, typically starting in June and ending after we get significant moisture, usually in November.

Can people use a briquette fuel-based smoker?

No, the issue being that there are briquettes being used and there still exists a risk of improper disposal of charcoal remnants.

Can people use a wood pellet fuel-based BBQ/smoker?

Yes, pellet burning devices are well contained and fully consumed to ash with no super-heated particles remaining that could start a fire after disposal.

Can people add wood shavings, like apple wood and other types you can buy for added flavoring, to a smoker or gas grill?

No, the addition of wood shavings will present a similar risk of incomplete combustion and improper disposal that can start a wildfire.

Would the district consider issuing briquette BBQ permits to individual residents?

No, with over 15,000 residential structures in the district, there is no logistical/financial way we could inspect, issue, or enforce permits of that magnitude.

Will permits be issued for picnic areas and special events/commercial cooking operations that use briquette/wood BBQ's?

Yes, these operations will be inspected for safe practices and issued a permit with specific operating guidelines.

**BEFORE THE BOARD OF DIRECTORS OF THE TRUCKEE
FIRE PROTECTION DISTRICT OF NEVADA COUNTY**

ORDINANCE 04-2019

**AN ORDINANCE SETTING FORTH THE REQUIREMENTS AND/OR RESTRICTIONS
PERTAINING TO BANNING OPEN BURNING, RECREATIONAL FIRES AND
CHARCOAL BBQ'S DURING HIGH FIRE CONDITIONS AND PROVIDING FOR
ENFORCEMENT OPTIONS AND PENALTIES**

WHEREAS, Truckee Fire Protection District is a Fire Protection District organized and existing pursuant to Health and Safety Code Sections 13800 ("TFPD") and following., and

WHEREAS, In the Truckee Fire Protection District, wildfire threatens people, forests, homes, structures and recreation and the area is identified by Cal Fire as a Very High Fire Severity Zone, and

WHEREAS, there is an increased threat of wildfire when open burning, recreational fires and charcoal BBQ's are allowed during high fire hazard conditions, and

WHEREAS, improperly extinguished recreational fires have the potential to escape the confines of their fire ring and threaten to, and have in the past spread to nearby wildland and structures, and

WHEREAS, improperly disposed of charcoal BBQ ashes have the potential to ignite combustible material and threaten to, and have spread to nearby wildland and structures, and

WHEREAS, the large visitor population in the District is not familiar that the District experiences elevated wildland fire danger and is designated a Very High Fire Severity Zone by the State of California, and

WHEREAS, by banning open burning, recreational fires and charcoal BBQ's during high fire hazard conditions (Wildland Fire Season), the threat of wildfire can be reduced.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE TRUCKEE FIRE PROTECTION DISTRICT OF NEVADA COUNTY AS FOLLOWS:

1. All of the above recitals are true and correct.
2. The District Board hereby rescinds Ordinance 03-2019 "*Setting Forth the Requirements and/or Restrictions Pertaining to Banning Open Burning and Recreational Fires During High Fire Conditions and Providing for Enforcement Options and Penalties*", effective when this ordinance takes effect.
3. Open Burning, Camp Fires, Bonfires, Portable Outdoor Fireplaces, Charcoal Barbeques,

Truckee Fire Protection District

ORDINANCE 04-2019

Ceremonial Fires and Recreational Fires as stated in the 2016 California Fire Code within the District's jurisdiction, shall be prohibited when atmospheric conditions or other local circumstances make such fires hazardous including when, in the judgment of the Fire Chief or their designee, the menace of destruction by wildfire to life, improved property, or natural resources is due to factors that may cause the rapid spread of wildfire such as; high winds, low fuel moistures, fire weather, the issuance of red flag warnings, severe threat of wildland fire, or the issuance of the fire restriction "suspending burning" on lands within or adjacent to the TFPD by the California Department of Forestry and Fire Protection (CalFire) or by the United States Forest Service (USFS).

EXEMPTIONS:

- a. UL or ASMI listed manufactured GAS (LPG or NG) outdoor flame devices, such as: Gas BBQ's or Gas Fire-pits that comply with the Fire Code.
 - b. Campfires and Charcoal BBQ's in designated campgrounds and/or picnic areas located on State or Federal lands.
 - c. Campfires and Charcoal BBQ's in a designated campgrounds and/or picnic area on other public or private lands, with additional restrictions as determined by TFPD staff.
 - d. Charcoal BBQ's for a commercial restaurant, catering operation or special event, with additional restrictions as determined by TFPD staff.
4. Open Burning (as described in section 2) will be prohibited on issuance of the fire restriction "suspending burning" on lands within or adjacent to the Fire District by the California Department of Forestry and Fire Protection (CalFire) or by the United States Forest Service (USFS). This is often referred to as the "burn ban" and "wildland fire season" which generally runs from June to November when wildland fires can burn out of control, but will vary each year depending on past, current and forecast conditions.
 5. Subject to Sections 2 & 3 of this Ordinance, failure to comply may be punishable as a misdemeanor, and a possible fine of \$1000.00 per day of violation and/or up to 90 days in jail.
 6. The Fire Chief can delay the start of, or the end of the ban on open burning based on local fire conditions.
 7. If any section, sub-section, paragraph, clause or word of the Ordinance is determined in a final ruling by a court of competent jurisdiction to be invalid or unenforceable, such finding shall not invalidate any other section, sub-section, paragraph, clause or word of this Ordinance, which shall remain in effect.
 8. This Ordinance shall take effect and be in force 30 days from its passage, until it is amended, suspended, and/or rescinded by the Board of Directors. Before the expiration of 15 days after its passage, the Ordinance shall be published once in the *Sierra Sun*, a newspaper of general circulation within the jurisdiction of TFPD.

PASSED AND ADOPTED at a duly held meeting of the Board of Directors of the Truckee Fire Protection District of Nevada County on DATE, by the following vote:

AYES:

NOES:

ABSENT: _____

ABSTAIN: _____

Attested by: _____
Joyce Engler, Administrative Officer/Clerk of the Board

Dated: DATE

Mike Johnson

From: Bill Seline
Sent: Thursday, June 2, 2022 11:35 AM
To: Mike Johnson
Cc: Dennis Clemens; jondashner Kevin McKechnie
Subject: Re: Fire Ban questions

Chief,

Glad to help on this. About 4 or 5 years ago we noticed that our escaped campfires had gone from around 5 to around 15 a year so wanted to do something. We polled the community on an informal facebook poll and 75% of 200 respondents said they would support a campfire and charcoal ban during fire season. The Board agreed and put this ordinance in place. <https://www.truckee-fire.org/fire-ban-faq>

We wanted to tie it to some independent decider so we tied it to the local Cal Fire burn ban. It doesn't always align perfectly since the unit has a low elevation west side portion that drives the ban maybe earlier than we would need it but we didn't want to be in a position of deciding when fire season starts and ends. It seems to work fine. Cal Fire banned burning in our unit last week which triggered our campfire ban. We don't change it if the weather changes, we believe consistent season long ban is important for consistency and messaging.

As you can imagine we got some pushback initially from locals who said it was a way of life but they also seem to understand that we are reacting to the lowest common denominator which is often visitors (and locals) that don't put their fires out and it reignites the following day. The more controversial part is the charcoal ban. In our district over the 5 years we looked at we had 8 fires started by improperly disposed of charcoal (dumped in the backyard). But it seems we had some complaints about this.

The other issue is we ban fires and charcoal but the State and Fed campgrounds in our district allow it and won't follow our ordinance. This drives people crazy. We just tell them we don't have authority. The fact is we have never had a local fire from a campground campfire because of the quality of the ring, low fuel and patrolled nature - so not our biggest risk.

Lastly, the local retailers are still selling wood and charcoal and this also drive some people crazy. Our board didn't want to mess with controlling commerce and it was an unintended consequence. They are big corporate stores that just get delivery's and don't make local decisions. The way we have dealt with it is we provide signs explaining the ban that they all willingly post. People can still use the charcoal and wood at the campgrounds.

We tell people to either talk to their neighbor when the burn or call 911. Most just call 911. We went on about 100 complaint calls last year but 50% were legal gas fires or BBQs, so good education opportunity. We educate and extinguish and have not taken any legal action to date, no time for that and people cooperate. In a few cases we involved local LE to back us up but rare.

All the local fire districts followed suit and copied the ordinance so we can now say it is "regional" ban, which is nice too.

We considered this concept of providing a certification program maybe on line with a test to allow permitted fires. The problem is that the neighbor sees the neighbor having a fire so they have their own and nobody knows who's permitted and who is not. We just don't believe that that is a practical solution. However, we do permit commercial operations. Say a restaurant wants to BBQ. We come out and make sure they have a proper disposal method, daily - good clearances etc. and provide them a permit. Also, for special events, say a wedding caterer wants to BBQ, we will do the same. We allow Gas BBQs and Campfires so there is some fire allowed. As you know when people turn those appliance off they cool quickly and don't create the problem. People argue "I am at the campfire and I can manage it with my hose" and we have to explain that the fires are usually not a problem while you are having the fire, its the next day when you aren't here and the wind picks up, RH drops etc.

In summary the district, board, neighboring FDs and the silent majority are really happy and supportive of this ban, and it works. Since its been in place over the last three years I think we have had only 3 escaped campfire fires and no BBQ's.

Bill Seline
Fire Chief
Truckee Fire Protection District
530-414-6871

From: Mike Johnson <firechief@epfd.org>
Sent: Thursday, June 2, 2022 11:05 AM
To: Bill Seline <[redacted]>
Cc: Dennis Clemens <[redacted]>; jondashner <[redacted]>
Subject: Fire Ban questions

Chief Seline,

We hope all is well in the Truckee Fire Protection District! We had reached out to your agency about a year ago to inquire about the Fire Ban you have created for your Fire District and recent conversations with our Fire Prevention Committee has resurfaced the topic and hoped to get a better understanding of the Ordinance if possible? Currently we do not have a Fire Ban Ordinance in place, although considering it since wildfires are at an all time high threat and any effort to prevent them should be considered. If its not to much to ask is there an SOP/SOG or policy your agency has put into place we could look over? Is there any suggestions you may have for us, perhaps some challenges we should be aware of? Thanks Chief for taking the time to read this email. Have a nice day!

Mike Johnson, Fire Chief
Ebbetts Pass Fire District
1037 Blagen Road
PO Box 66
Arnold, CA 95223
(209) 795-1646

Calaveras Local Agency Formation Commission

June 8, 2022

TO: All Independent Special District Board Chairpersons
FROM: John Benoit, Executive Officer
SUBJECT: **Ballot for Independent Special District Alternate Representative on LAFCO**

Dear Independent Special District Board Chair,

The nomination process has concluded with the nomination of two individuals running to become Independent Special District Representative Alternate on LAFCO. You will be selecting one Independent Special District Alternate Representative. **Independent Special District Representatives to be seated on LAFCO are elected by the presiding officers (chair) of each Independent Special District.**

VOTE for one: The person receiving the most number of votes will be seated as the Independent Special District alternate member. In the event of a tie, there will be a coin toss.

You may be directly receiving information from candidates for LAFCo's Individual Special District representatives. Attached is information candidates have sent to me.

Please **vote for one**. Please be sure to sign, date and either mail your ballot to Calaveras LAFCO, c/o John Benoit, P.O. Box 2694, Granite Bay, California 95746 or by email at j.benoit4@icloud.com. Ballots must be received by 5:00 PM July 8, 2020. **Any ballots received after that date and time or received unsigned will not be counted.**

If you have any questions, you may call me at (707) 592-7528 (cell) or (209) 754-6511 or email me at j.benoit4@icloud.com

Calaveras Local Agency Formation Commission

******Official Ballot****
Independent Special District Election**

June 8, 2022

Instructions to Voters (District Presiding Officers or Chair)

Indicate the name of your district in the space provided below:

_____ Ebbetts Pass Fire District _____

Name of the Board of Director's Presiding Officer (or) Chair:

Name: _____ Pete Neal _____ Date: _____

Signature: _____ Phone #: _____

EMAIL address: _____

Place an X on the line before the name of the nominee you want to represent Independent Special Districts on the Local Agency Formation Commission: **Vote for one.**

_____ Jon Dashner Ebbetts Pass Fire Protection District

_____ Richard Randolph Mark Twain Healthcare District

Ballot must be received by 5:00 pm **July 8, 2022.** Mail to:

Calaveras Local Agency Formation Commission
c/o John Benoit
P.O. Box 2694
Granite Bay, CA 95746

Or by Email: at j.benoit4@icloud.com

***** BALLOTS MUST BE RECEIVED BY 5:00 PM July 8, 2022*****
ANY BALLOT RECEIVED LATE OR UNSIGNED WILL NOT BE COUNTED.



COUNTY OF CALAVERAS
 OFFICE OF AUDITOR-CONTROLLER
 DISTRICT SIGNATURE AUTHORIZATION

The person(s) named below are approved to sign for

Ebbetts Pass Fire District

- | | <i>Claim
Transmittals</i> | <i>Transfers</i> |
|---|-------------------------------------|-------------------------------------|
| 1. Mike Barr
Name (Typed)

Signature | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Jon Dashner
Name (Typed)

Signature | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Denny Clemens
Name (Typed)

Signature | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. J. Scott McKinney
Name (Typed)

Signature | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Pete Neal
Name (Typed)

Signature | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

 Board Member Signature Date
 Requires Resolution demonstrating Attestation

Ebbetts Pass Fire Protection District	Policy: 6110
Subject: Personnel - Compensatory Time Off	Effective Date: Adopted 08/28/2006 Revision Date: Reviewed: 08/18/2015

Purpose and Scope

The purpose of this policy is to define guidelines for the accrual and use of Compensatory Time Off.

01. Employees hired under the current (2006) version of the Memorandum of Understanding between the Ebbetts Pass Fire Protection District and Ebbetts Pass Firefighter's Local #3581 may elect to accrue and maintain a maximum of 240 hours of Compensatory Time Off in lieu of cash payment for overtime hours worked.

Employees hired after July 1, 2008, may elect to accrue and maintain a maximum 96 hours of CTO.

02. Administrative employees who meet the FLSA exemption from overtime criteria are not allowed to accrue CTO.
03. For record keeping purposes, CTO hours represent hours previously earned at 1.5T which have been converted to straight time.
04. Effective January 1, 2007, under the guidelines outlined under Policy No. 6110.06. below, employees assigned to shift work are allowed the utilize a maximum of 240 hours (10-24 hour shifts) of CTO per calendar year and must be taken in minimum 12-hour blocks of time.
05. Effective January 1, 2006, under the guidelines outlined in Policy No. 6110.06. below, employees assigned to a 40-hour per week work schedule are allowed to utilize 80 hours (8-8 hour days) of CTO per calendar year and must be taken in minimum 8-hour blocks of time.

06. Requests for scheduled shift vacancy including CTO shall be submitted at least 14 days in advance. Requests shall be approved by the Fire Chief with reasonable regard for the desires of the employee insofar as they are consistent with the needs of the District. Standard approval shall require back-fill employees to sign-up for the shifts made vacant by the CTO request.

- ~~06~~07. Employees may utilize CTO to take time off from work for any reason, however, the Fire Chief or his/her designee shall have full discretion to establish guidelines and procedures for processing and authorizing employee request for utilization of CTO and may deny requests to utilize CTO if established guidelines are not met or followed. Such guidelines

and procedures may included, but are not necessarily limited to:

- CTO request notification time frames: ~~21~~14 days
 - Established procedures for filling shift vacancies
 - Availability of qualified relief
 - Maintenance and affect on minimum staffing levels
 - The absence of the employee does not cause a hardship on the District
07. Except upon termination of employment or retirement, cash payments for time accrued as CTO shall not be allowed without approval of the Board.
 08. Upon request, and with the approval of the Fire Chief or his/her designee, an employee may be allowed to utilize more than 240 hours per year for reasons having to do with family emergencies or special circumstances.
 09. Without District approval, accrued CTO time may not be transferred (donated) from one employee to another employee.

Ebbetts Pass Fire Protection District	Policy: 6130
Subject: Personnel - Vacation Time	Effective Date: Adopted 03/29/94 Revision Date: 06/19/2018 Review Date: <u>2022_06/19/2018</u>

01. Each permanent full-time employee shall be entitled to an annual paid vacation. No employee shall be entitled to utilize accrued vacation time until he/she has been in District service for at least 12 months.

01.1. The Board of Directors authorizes the Fire Chief the discretion to waive the required 12 months of service time for employees who have become permanent full-time and who were previously temporary part-time, temporary full-time or permanent part-time.

02. With sufficient notification and so long as it does not place a burden on District operations, personnel shall be allowed to take vacation time in any increments of time.

03. Requests for ~~vacation~~ scheduled shift vacancy including vacation shall be submitted at least 21-14 days in advance. Requests shall be approved by the Fire Chief with reasonable regard for the desires of the employee insofar as they are consistent with the needs of the District. Standard approval shall require back-fill employees to sign-up for the shifts made vacant by the vacation request.

04. Requests for vacation submitted between January 1 and January 31 of each calendar year shall be honored by seniority.

06. Paid vacation time for 24-hour shift personnel shall accrue as follows:

Upon hire and less than 5 years of service: 9.33 hours/month (112 hours/year) (Cap 224)
 Begin at 5 years of service and less than 10 years of service: 14.0 hours/month (168 hours/year) (Cap 336)
 Begin at 10 years of service and less than 15 years of service: 18.67 hours/month (224 hours/year) (Cap 448)
 Begin at 15 years of service: 20 hours/month (240 hours/year) (Cap 480)

07. Paid vacation time for 8-hour-per-day personnel shall accrue monthly at a rate equal to:

Upon hire and less than 5 years of service: 10 working days per year (Cap 160)
 Begin at 5 years of service and less than 10 years of service: 15 working days per year (Cap 240)
 Begin at 10 years of service and less than 15 years of service: 20 working days per year (Cap 320)
 Begin at 15 years of service: 22 working days per year (Cap 352)

08. Employees may not accrue more than two years of vacation time based upon their respective time in service.

08.1. Employees shall be allowed a 30-day "grace" period to schedule vacation upon reaching their designated vacation cap.

09. Upon separation from service, retirement, or death, employees, and in the case of death the spouse of the employee, shall be paid for 100% of unused vacation time at the current hourly rate for their rank and step.
10. Cash payments for accrued vacation time, with the exception of separation from service, retirement or death, shall not be allowed.

RESOLUTION NO. 2022-02

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
EBBETTS PASS FIRE PROTECTION DISTRICT
ORG. KEY #22900010**

Resolution of the Ebbetts Pass Fire District authorizing the Calaveras County Auditor's Office to make appropriate interclass budget transfers to overdrawn expense accounts in order to close the fiscal year. Funds shall be transferred from like class expense account with more than sufficient ending balances or, if no funds are available in those accounts, the 3002 Fund Balance Unreserved/Undesignated account will be used if sufficient cash is available.

PASSED AND ADOPTED by the Board of Directors of the Ebbetts Pass Fire Protection District at a meeting thereof on the 21st day of June 2022, by the following vote:

AYES:
NOES:
ABSENT:

President

Secretary

May 18, 2022

Ms. Cheryl Howard
District Secretary
Ebbetts Pass Fire District
Post Office Box 66
Arnold, California 95223-0066

Dear Ms. Howard,

On May 5, 2022, the SDRMA Board of Directors approved tentative Bylaw revisions in draft form and authorized staff to send the proposed Bylaw revisions to members for review and comment. Current Bylaws require that members receive a draft of the proposed Bylaw revisions at least 30 days before final approval by the SDRMA Board of Directors. The Board will take final action on the revised Bylaws at the next regular board meeting at 3:00 p.m. on June 22, 2022, in Sacramento, California at the SDRMA administration building.

Regarding the Bylaw revisions, the proposed amendments identified ambiguous language contained in Article 5, Joint Protection Programs. Provided below for your review is the excerpt from the SDRMA Bylaws with the “redlined” version of the Bylaws showing proposed revisions.

ARTICLE V
JOINT PROTECTION PROGRAMS

1. Implementation of Joint Protection Programs

The Board of Directors may, at any time, offer such Programs as it may deem desirable. Such Program or Programs shall be offered on such terms and conditions as the Board of Directors may determine. Members must participate in at least one Joint Protection Program, but participation in any additional Programs or plans will be optional. Those Programs currently include: Property/Liability, Workers’ Compensation, Health Benefits and various optional ancillary coverages. The Board of Directors shall establish the amount of Contributions, Estimated Contributions and Assessments, determine the amount of loss reserves, provide for the handling of claims, determine both the type and amount of insurance and/or reinsurance, if any, to be purchased, and otherwise establish the policies and procedures necessary to provide a particular Program for Members. As soon as feasible after development of the details of a Program, the specific rules and regulations for the implementation of such Program shall be adopted by the Board, which shall cause them to be set forth in written form in a ~~policy~~ Memorandum of Coverage document and ~~procedures~~ Claims Manual prepared by the Authority for the Members.

2. Method of Calculating Contributions

The Board of Directors shall establish the method of calculating contributions for Members in each Program or plan annually.



There is no action required by your agency. To view a copy of the complete SDRMA Bylaws, please login to [MemberPlus™](#) and click on the SDRMA DOCS drop down to find our Governing Documents.

However, if you have any comments on the proposed Bylaw revisions mail them to:

SDRMA
c/o Laura Gill, CEO
1112 I Street, Suite 300
Sacramento, California 95814

Thank you for helping make SDRMA a premier risk management provider! If you have any questions, please contact us at memberplus@sdrma.org or 800.537.7790.

Sincerely,
Special District Risk Management Authority

Mike Scheafer, President
SDRMA Board of Directors

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Ebbetts Pass Fire District