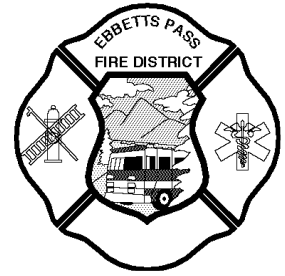


Ebbetts Pass Fire District



MINUTES
Board of Directors
May 19, 2026

Approved 06/16/26

1. The meeting was called to order at 9:00 A.M. with additional accommodation for the public through the use of Zoom Meetings. Board President Jon Vattuone called the meeting to order and the Pledge of Allegiance was recited.

Directors present: Michael Barr
Denny Clemens
Scott McKinney
Jon Vattuone

Absent: Jon Dashner

District personnel present: Fire Chief Mike Johnson, Cheryl Howard, Andrea Ramirez
Aaron Downing, Shea Buhler, Danny Bredbenner
Spencer Hickok, Cruz Raymer

Public present: Jim McKeon
Matthew Estes, Project Manager, Capital Program Management (CPM)
Jeff Evans, Construction Manager, Capital Program Management

Others present via Zoom Meeting: Erin Felby

2. **PUBLIC APPEARANCES/COMMENT** – Jim McKeon introduced himself and noted he was in the process of becoming a volunteer with EPFD.
3. **CONSENT ITEMS**
Mr. Barr made a motion to accept Consent Items 3.1. and 3.2. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, McKinney, Vattuone; ABSENT: Dashner).
4. **COMMITTEE REPORTS**
 - 4.1. Finance Committee (Directors Clemens & Vattuone)
Chief Johnson reported the additional 40% of Teeter funds were received in April and noted the revenue received for the CLFPT.

- 4.1.1. Preliminary Budget Fiscal Year 2026-2027
Chief Johnson reported there had been no public comment received over the past month and reminded the Board members that there would be opportunity for change in the budget by the time of the adoption of the final budget in September or October. Mr. Clemens made a motion to approve the Preliminary Budget fiscal year 2026-27. Mr. Barr seconded; motion passed 4-0 (AYES: Barr, Clemens, McKinney, Vattuone; ABSENT: Dashner).
- 4.2. Personnel/Safety Committee (Directors Clemens & Barr)
Chief Johnson reported the District was down one employee due to Firefighter-Paramedic Dalton Butow leaving to go to Novato Fire District.
- 4.2.1. Promotional Badge Pinning: William Koelzow to be Pinned as Engineer Paramedic
Tabled until next month.
- 4.2.2. Job Announcement: Part-Time Fire Prevention Officer Recruitment
Chief Johnson reported that the announcement for the position had been released and there was one applicant to date. It would remain open until June 1st.
- 4.3. Fire Prevention Committee (Directors McKinney & Vattuone)
Chief Johnson reported the Firewise meeting had been held at Independence Hall and he wanted to thank the Ebbetts Pass Firefighters Association and Jon Vattuone for short notice stepping in with food preparation for attendees.
- 4.4. Apparatus/Equipment Committee (Directors McKinney & Clemens)
Battalion Chief Aaron Downing gave a brief description of the mechanical standing of District apparatus and utilities.
- 4.5. Station 3 Construction Committee (Directors Barr & Alternate Clemens)
Chief Johnson reported the committee has been meeting bi-weekly.
5. Scheduled Items
 - 5.1. Capital Program Management Presentation
Matthew Estes, Project Manager for Capital Program Management (CPM) presented information regarding the choice of delivery methods for the construction of the new station near the entrance of Forest Meadows subdivision. He gave information about the various methods noting that the Design Build method had been the more cost-effective in his experience. He reviewed the information provided in the presentation included in the Board's packet.

Mr. Clemens made a motion to go with CPM's recommendation of Design Build for the station near the entrance of Forest Meadows Subdivision. Mr. Barr seconded; motion passed 4-0 (AYES: Barr, Clemens, McKinney, Vattuone; ABSENT: Dashner).

Matthew Estes then reported that CPM will be soliciting for surveyor and geo technical engineers so that, hopefully, in July they can start doing some borings. He

thought the draft for the requests for quotation and scope would be available shortly for review by the District and possibly out for bid by the end of the month.

5.2 Policy 4060: Organizational Chart

Chief Johnson noted that the revision was to add Station 3 Captains and the 30-day review by the Board could begin.

5.3. Policy 6319: Personnel—Position Description: Paid Battalion Chief

Chief Johnson reported that the revision was mainly to update the terminology to match the current fire officer titles being used. He added that if there were no further changes requested by the Board members, the 30-day review by the Board could begin.

5.4. Policy 1060: Fire District Records: Retention and Disposition

Chief Johnson explained that the current contract with the provider of the station camera system only has automatic 30-day retention of videos. He noted that if an incident occurred, video could be preserved separately but otherwise this policy would show that the District does not automatically save the day-to-day videos for longer periods.

5.5. **CLOSED SESSION: Personnel Matter** (Government Code § 54957(b)(1))

Upon return to open session, the Board reported that the Fire Chief performance evaluation had been favorable.

Mr. Clemens made a motion to approve a 15% raise for the Fire Chief effective May 1, 2026. Mr. McKinney seconded; motion passed 4-0 (AYES: Barr, Clemens, McKinney, Vattuone; ABSENT: Dashner).

5.6. Personnel Pay Schedule 2026-27

Mr. Barr made a motion to approve the Pay Schedule for 2026-27 and to approve the revision of the Pay Schedule for 2025-26 for the Fire Chief effective May 1, 2026. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, McKinney, Vattuone; ABSENT: Dashner).

6. **REPORTS**

6.1. Administrative Report

Chief Johnson reported the mold remediation for Station 1 has been completed.

Chief Johnson reported that the engineer promotion test would soon be underway. It was being conducted by Engineer Glenn Verkerk with assistance from Engineer Sean Bitner.

6.2. Legislative Report

Chief Johnson reported the Governor's May revise for the State's budget was better due to some increase in tax collections.

- 6.3. Administrative - EMS
Chief Johnson reported the billing rates for the ambulance were being adjusted.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**

7.1. Board Members

Mr. Clemens said he liked the way the District was moving forward with the station with the better location and response times.

7.2. Firefighters Association

Shea Buhler reported that the fundraiser envelope stuffing had been completed with the assistance of the Arnold Angels and also had been mailed. He added the need for help with the Memorial Day Beer Booth.

Shea Buhler reported that a sea container had been delivered for the burn prop and a variety of CPR items would soon be available—all from last year's proceeds.

7.3. Employees' Group

Shea Buhler noted that there would be a changing of officers within the union as an election was currently underway.

7.4. Public Comments

None

8. **ADJOURNMENT**

Mr. Barr made a motion to adjourn. Mr. McKinney seconded; motion passed 4-0 (AYES: Barr, Clemens, McKinney, Vattuone; ABSENT: Dashner). 10:30 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary