

# Ebbetts Pass Fire District



## BOARD OF DIRECTORS NOTICE OF REGULAR MEETING

Via teleconference webinar  
**Tuesday, 9:00 a.m., August 18, 2020**

In compliance with recently issued guidelines from the State of California and other governing agencies, and in order to aid in keeping the public safe, Ebbetts Pass Fire District (EPFD) will be conducting our Board Meeting via teleconference until further notice.

To access the meeting please visit [zoom.us](https://zoom.us) website and enter Meeting ID: 921 9643 0522 with password: 027965. If you need assistance in accessing this information, please email [epfd@epfd.org](mailto:epfd@epfd.org) or call the EPFD office at 209-795-1646, Monday through Friday, 8:00 am to 5:00 pm.

If you would like to comment on any item on our Agenda or an item not on the Agenda, please submit those in writing to our office at PO Box 66, 1037 Blagen Road, Arnold CA 95223 or via email at [epfd@epfd.org](mailto:epfd@epfd.org) at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference online.

### MEMBERS OF THE BOARD

Mike Barr, President      Denny Clemens, Secretary  
Jon Dashner      J. Scott McKinney      Pete Neal

### Concerning Public Comment

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

## AGENDA

1. **Call to Order, Flag Salute, Roll Call**
2. **Public Appearances/Comment:** The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
3. **Consent Items:** Board action limited to discussion and approval of:
  - 3.1. Minutes: 07/21/20
  - 3.2. Acceptance of July 2020 Checks Listings and Authorize to File for Audit

## NOTICE OF REGULAR MEETING – continued

August 18, 2020

4. **Committee Reports:** The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
  - 4.1. **Finance Committee** (Directors Dashner & McKinney)
  - 4.2. **Personnel/Safety Committee** (Directors Dashner & McKinney)
  - 4.3. **Fire Prevention Committee** (Director Barr & Clemens)
  - 4.4. **Apparatus/Equipment Committee** (Directors Clemens & Neal)
  
5. **Scheduled Items:** The Board will discuss and take action on the specific items listed below.
  - 5.1. **State of California Dept. of Forestry and Fire Protection (Cal Fire):** Notice of award for Volunteer Fire Assistance Program Grant
    - 5.1.1. Resolution approving the Department of Forestry and Fire Protection Agreement #7FG20035
  - 5.2. **Assistance to Firefighter Grant (AFG):** Grant Award for the replacement of cascade air compressor system
  - 5.3. **Special District Risk Management Authority: 2021 Health Benefits Program – January 1 2021** Primum increase
  - 5.4. **California Special Districts Association: Virtual Workshops and 2020 Education Allowance Fund Application**
  - 5.5. **Pacific Gas and Electric Company: Transaction Summary Letter**
  - 5.6. **Ebbetts Pass Fire District: Draft Policy 5042 District Reserve Funds – Begin 30 day review**
  
6. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
  - 6.1. Administrative Report
  - 6.2. Legislative Report
  - 6.3. Administrative – EMS
  
7. **Comments, Questions, and Consideration:** The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
  - 7.1. Board Members
  - 7.2. Firefighters' Association
  - 7.3. Employees' Group
  - 7.4. Public Comments
  
8. **Adjournment of Regular Meeting**

**ADMINISTRATIVE STAFF:**  
Michael Johnson, Fire Chief  
Cheryl Howard, Secretary

# Ebbetts Pass Fire District



**MINUTES**  
Board of Directors  
July 21, 2020

## SUBJECT TO APPROVAL

1. The meeting was called to order with proper social distancing among everyone and with accommodation for the public through the use of Zoom Meetings at 9:00 A.M. by President Mike Barr and the Pledge of Allegiance was recited. Directors present: Michael Barr, Denny Clemens, Jon Dashner, and Scott McKinney. Pete Neal was absent.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard  
Engineer Chuck Hatcher

Others present: None and there were no electronic requests for joining in the meeting.

Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None.

3. **CONSENT ITEMS**

- 3.1. Mr. McKinney made a motion to approve the Consent Item 3.1. June 16<sup>th</sup> Minutes as presented. Mr. Clemens seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).
- 3.2. Mr. McKinney made a motion to approve the Consent Item 3.2. June 2020 Checks Listing as presented. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & McKinney)

- 4.1.1. Intra-Account Budget Transfer – End of Fiscal Year 2019-20

Chief Johnson reported that the Intra-Account Budget Transfer which was printed on the bright green paper was for the end of the fiscal year to clear up the various overages on budget line items within each major budget division of Fire, Paramedic Engine, and Ambulance. Cheryl Howard noted that the proposed transfers were shown in the Account Summary Sheets included in the packet. Mr. Neal made a motion to accept the budget changes as recommended. Mr. McKinney seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

**4.1.2. 5-Year Capital Outlay Fiscal Year 2020-21**

Chief Johnson reported that each year the plan for capital outlay was revised with dropping a year and adding one more fiscal year. He reported that the Finance Committee had reviewed and proposed the one presented.

Mr. Clemens asked about the purchase of a RIC pack and Chief Johnson answered that the RIC pack had not been covered in the recent SCBA grant received by the District but was included in the budget for 2020-21.

Mr. Neal asked whether the District was going to finance the proposed engine purchase or do something else. Chief Johnson noted that the District still had several options: 1) grant, 2) encumbering of a portion of this fiscal year's rollover/reserves, 3) finance in whole or in part. Chief Johnson added that the finance portion of the decision did not need to be made at this time. He also pointed the directors to their packet to the Calaveras County General Ledger Summary Report for the District in order to review the potential amount of the carryover.

Mr. Neal made a motion to accept the 5-Year Capital Outlay Plan. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

**4.2. Personnel Committee (Directors Dashner & McKinney)**

Chief Johnson reported that the ongoing Covid-19 situation had put a hold on the FCTC advertising process so the District had placed it on a continuous operation until the additional two positions were filled. There was good news that there were currently four candidates for the two position and a testing process would be scheduled. Chief Johnson also noted that Engineer Verkerk had conducted the engineer test and there was a new list of five candidates which was good for two years.

**4.3. Fire Prevention Committee (Directors Barr & Clemens)**

Chief Johnson reported the District's Fire Ordinance was still under review at County Counsel.

**4.4. Apparatus/Equipment Committee (Directors Clemens & Neal)**

Mr. Neal reported that he was looking forward to forming the committee with staff to determine the items wanted on a new engine. Chief Johnson reported Truck 431 was now with the Amador Fire Protection District and the engine purchased from Fremont Fire Department was at Mello Transmission Company for evaluation.

**5. Scheduled Items****5.1. County of Calaveras Registrar of Voters Notice of General Election**

Chief Johnson reported that Mike Barr, Jon Dashner, and Pete Neal were up for election and would need to be sure to sign up at the Elections Department.

- 5.2. Fox Security & Communications Donation of Work and Equipment to EPFD  
Chief Johnson noted how kind it was of Randy Fox to donate the work and equipment to install on the crew side audible alarms for Station 1.
- 5.3. Calaveras Health and Human Services Agency 7/14/20 Media Release  
Chief Johnson distributed copies of the 7/20/20 Press Release which dealt with the first death from Covid-19 reported in Calaveras County. He reported on the District's Covid-19 response and awareness.
- 5.4. State of California Dept. of Parks and Recreation Big Trees Creek Prescribed Burn  
Chief Johnson reported that some of the District's personnel had gained some valuable experience by helping at this recent burn operation.
- 5.5. Thank You Card from Jim and Nancy Wanless  
The Directors noted it was a nice card.
- 5.6. EPFD Draft Policy 5042: District Reserve Funds - Update  
Chief Johnson reported that he and Director McKinney had spoken on the telephone with a representative of the Nossaman legal group and the goal was to have a policy for review in August and , hopefully, approve at budget-setting time in September.

## 6. REPORTS

- 6.1. Administrative Report  
Chief Johnson reported PG&E was beginning working for the Community Resiliency Program. He also noted the E436 had been deployed at a fire near Fresno but may be going north for other active fires. The District also received notice that it was awarded an Office of Traffic Safety grant for extrication tools for approximately \$75,000. Additionally, the District had received a \$5,000 FEMA grant for the purchase of Covid-19 equipment.
- 6.2. Legislative Report  
Chief Johnson noted legislation had slowed down somewhat.
- 6.3. Administrative - EMS  
Chief Johnson reported the District would not be increasing fees but packaging the billing items slightly differently. He had also spoken with Dr. Orman regarding additional medicines being required by MVEMSA.

## 7. COMMENTS, QUESTIONS, CONSIDERATIONS

- 7.1. Board Members  
Mr. Dashner complimented District personnel for their work. Mr. Neal commented that he was excited about the next apparatus design meeting. Mr. Barr extended

kudos for the hard work of everyone in keeping injuries down.

7.2. Firefighters Association – None.

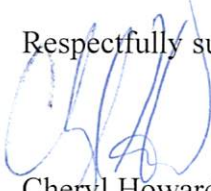
7.3. Employees' Group – None.

7.4. Public Comments  
None

8. **ADJOURNMENT**

Mr. Dashner made a motion to adjourn. Mr. Clemens seconded; motion passed unanimously. 10:15 A.M.

Respectfully submitted,



Cheryl Howard  
District Secretary

**County of Calaveras  
General Ledger Summary  
Balance Sheet Accounts  
As of 7/31/2020**

**Fund 2290 Ebbetts Pass Fire**

<u>Object Code</u>	<u>Object Description</u>	<u>Balance</u>
<u>Assets</u>		
1006	Cash in Treasury	22900000 (484,663.12)
1007	Outstanding Checks	22900000 4,637.02
Total Assets		<u>(\$480,026.10)</u>
 <u>Liabilities</u>		
2009	Sales Tax Payable	22900010 (119.56)
Total Liabilities		<u>(\$119.56)</u>
Year-to-Date Revenues		\$103,695.24
Year-to-Date Expenditures		\$583,601.78
Year-to-Date Transfers In		\$0.00
Year-to-Date Transfers Out		\$0.00
Year-to-Date Clearing Accounts		<u>\$0.00</u>
Total Fund Equity		<u>(\$479,906.54)</u>
Total Liabilities and Fund Equity		<u>(\$480,026.10)</u>

## REVENUE ACCOUNT SUMMARY SHEET - July 2020

<b>Fire Operations:</b>			RECEIVED		% Received
ACCOUNT	No.	BUDGETED	Month	Year-To-Date	Year-To-Date
Property Tax - Current Secured	4010	2,084,820	0.00	0.00	0%
Administrative Fee (SB2557)	4013	(40,299)	0.00	0.00	0%
Unitary Tax	4015	41,651	0.00	0.00	0%
Supplemental Tax - Current Secured	4017	14,385	0.00	0.00	
Property Tax - Current Unsecured	4020	31,294	0.00	0.00	0%
Supplemental Tax - Current Unsecured	4027	902	0.00	0.00	
Prior Unsecured Taxes	4040	1,687	0.00	0.00	0%
Transient Occupancy Taxes	4072	32,000	0.00	0.00	
Interest	4300	-	0.00	0.00	
HOPTR	4463	24,188	0.00	0.00	0%
Timber Tax	4465	-	0.00	0.00	
State Aid for Public Safety	4472	20,000	0.00	0.00	0%
Grant	4505		0.00	0.00	
Reimbursement - Personnel	4542	30,000	0.00	0.00	
Reimbursement - Equipment	4543	5,000	0.00	0.00	0%
HazMat Release Response Plan	4592	-	0.00	0.00	
Report Fees	4593	-	0.00	0.00	
PG&E - Station Grounds Usage	4642		19100.00	19100.00	
Charges for Current Service (hydrants)	4679	10,500	0.00	0.00	0%
Other Refund - Prior Year Taxes	4684	-	0.00	0.00	
Training Fees	4689	-	0.00	0.00	
Gifts/Donations	4707	-	50.00	50.00	
Refund - Misc.	4708	-	324.08	324.08	
Other Revenue	4712	-	1736.04	1736.04	
Miscellaneous Revenue	4713	500	0.00	0.00	0%
Refunds - Insurance	4743	-	0.00	0.00	
Calaveras Co. >PG&E Butte Fire	4799	44,000	0.00	0.00	
Sale of Surplus Property	4800	-	0.00	0.00	
<b>Total</b>		2,300,628	21210.12	21210.12	1%

<b>EMS/Paramedic Program P</b>			RECEIVED		% Received
ACCOUNT	No.	BUDGETED	Month	Year-To-Date	Year-To-Date
Special Tax	4077	361,820	0.00	0.00	0%
Special Tax - Sustain ALS	4077 S	175,428	0.00	0.00	
Refunds - Insurance	4743	-	0.00	0.00	
<b>Total</b>		537,248	0.00	0.00	0%

<b>Station 3 AMBULANCE A</b>			RECEIVED		% Received
ACCOUNT	No.	BUDGETED	Month	Year-To-Date	Year-To-Date
Special Tax	4077	828,140	0.00	0.00	0%
Special Tax - Sustain ALS	4077 S	1,081,948	0.00	0.00	0%
Other Programs - State (GEMT)	<del>4479</del>	9,000	0.00	0.00	0%
State Other Aid (IGT)	<del>4580</del>	65,000	0.00	0.00	0%
EMS Transport Revenue	<del>4660</del>	700,000	82,178.04	82178.04	12%
Collections	<del>4679</del>		307.08	307.08	
Calaveras Co. >PG&E Butte Fire	4799	206,000	0.00	0.00	0%
Refunds - Insurance	4743	-	0.00	0.00	
<b>Total</b>		2,890,088	82485.12	82485.12	3%



## FIRE OPERATIONS ACCOUNT SUMMARY SHEET - JULY 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001.1-</b>					
Salaries/Wages	-001	1,052,937	84,698.20	84,698.20	968,238.80	8%
Extra Hire	-002	10,000	0.00	0.00	10,000.00	0%
Extra Hire - Intern	-003	40,000	4,796.23	4,796.23	35,203.77	12%
ST/TF FF Payments	-004	30,000	715.62	715.62	29,284.38	2%
Volunteer FF Relief	-005	40,000	651.21	651.21	39,348.79	2%
Retirement	-050	214,473	20,146.04	20,146.04	194,326.96	9%
Group Insurance	-055	194,450	26,592.69	26,592.69	167,857.31	14%
Uniform Allowance	-062	3,600	1,400.00	1,400.00	2,200.00	39%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111.1-</b>					
Safety Clothing	-111	10,000	-110.60	-110.60	10,110.60	-1%
Safety Equipment	-115	6,000	0.00	0.00	6,000.00	0%
Communications-Radios	-121	8,000	8.58	8.58	7,991.42	0%
Communications-Phone	-124	12,000	524.94	524.94	11,475.06	4%
Food - Fire Line Meals	-131	1,200	39.95	39.95	1,160.05	3%
Housekeeping	-141	8,000	717.45	717.45	7,282.55	9%
Insurance-Prop/Liability	-151	15,009	15,009.00	15,009.00	-	100%
Insurance-Workers Comp	-153	86,829	29,862.39	29,862.39	56,966.61	34%
Maintenance-Apparatus	-181	45,000	4,000.30	4,000.30	40,999.70	9%
Maintenance-Utilities	-182	10,000	0.00	0.00	10,000.00	0%
Building Maintenance	-201	21,100	129.31	129.31	20,970.69	1%
Emergency Care/Rescue	-211	1,275	0.00	0.00	1,275.00	0%
Memberships	-221	7,755	0.00	0.00	7,755.00	0%
Office Expense	-241	12,050	484.92	484.92	11,565.08	4%
Office Expense-Postage	-243	1,000	83.00	83.00	917.00	8%
Office Expense-Copies	-245	1,500	125.10	125.10	1,374.90	8%
Professional Services	-271	33,000	0.00	0.00	33,000.00	0%
Small Tools/FF Equipment	-401	13,000	754.09	754.09	12,245.91	6%
Small Tools-Hose/SCBA	-402	9,000	8,355.99	8,355.99	644.01	93%
Special District Expense	-411	17,000	521.63	521.63	16,478.37	3%
SDE--Health Maintenance	-412	4,200	0.00	0.00	4,200.00	0%
Training	-422	12,500	87.00	87.00	12,413.00	1%
Travel/Education	-478	9,000	0.00	0.00	9,000.00	0%
Transportation Fuel	-480	20,000	774.25	774.25	19,225.75	4%
Utilities - Water/Sewer	-501	10,280	1,676.92	1,676.92	8,603.08	16%
Utilities - Electrical	-504	11,500	842.72	842.72	10,657.28	7%
Utilities - Propane	-505	20,000	596.80	596.80	19,403.20	3%
LAFCO Fee	5627	3,242	3,241.49	3,241.49	0.51	100%
<b>FIXED ASSETS</b>						
Building Fund: Structures	5640	211,698	0.00	0.00	211,698.00	0%
Equipment	5701	66,000	5,000.00	5,000.00	61,000.00	
<b>Fire Operation Fund Totals</b>		<b>2,272,598</b>	<b>211,725.22</b>	<b>211,725.22</b>	<b>2,060,872.78</b>	<b>9%</b>

## CHECKS ISSUED LISTING - JULY 2020 FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.1.001: SALARIES</b>			
	17792, 17861 Payroll / Statutory Elective Withholding		\$76,560.54
	17792, 17861 Paychex Fee	employer cost	\$317.27
1087363, 1087789	PARS	EE withholding	\$159.18
	17793, 17862 EPFF Local #3581	dues and meals withholding	\$900.00
	17949 PERS	EE w/h + ER portion of EE	\$6,761.21
<b>5001.1.002: EXTRA HIRE</b>			
	17792, 17861 Payroll / Statutory Elective Withholding		\$0.00
1087363, 1087789	PARS	EE withholding	\$0.00
<b>5001.1.003: EXTRA HIRE - SPECIAL</b>			
	17792, 17861 Payroll / Statutory Elective Withholding		\$4,417.43
1087363, 1087789	PARS	EE withholding	\$378.80
<b>5001.1.004: Expenditure: ST/TF Firefighter Payment</b>			
	17792, 17861 Payroll / Statutory Elective Withholding		\$715.62
1087363, 1087789	PARS	EE withholding	\$0.00
<b>5001.1.005: Expenditure: Volunteer Firefighter Response/Relief</b>			
	17792, 17861 Payroll / Statutory Elective Withholding		\$185.91
1087363, 1087789	PARS	EE withholding	\$14.84
	1088091 PARS	trust administration	\$450.46
<b>5001.1.050: RETIREMENT (PERS)</b>			
	17949 CalPERS	Employer Portion 06-2020-2	\$5,487.61
	17949 CalPERS	Employer Portion 07-2020-1	\$6,318.64
	17949 PERS	unfunded accrued liability	\$8,339.79
<b>5001.1.055: GROUP INSURANCE</b>			
	1088089 FDAC-EBA	med/vis/den/life ins prem	\$1,347.35
	1088092 SDRMA-Employee Benefit Service - medical premium		\$14,494.20
	1088089 Sterling H.S.A.		\$9,804.24
	1088090 Hometown Health	medical premium	\$1,043.00
17792, 17861	Supplemental Life Premium Withholding		(\$96.10)
<b>5001.1.062: UNIFORM ALLOWANCE</b>			
17792, 17861	Employees	uniform allowance	\$1,400.00

## CHECKS ISSUED LISTING - JULY 2020 FIRE OPERATIONS

### 5111.1.111: SAFETY CLOTHING

1087855 Petty Cash	reimburse unif pants, tee pur	(\$110.60)
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### 5111.1.115: SAFETY EQUIPMENT

*none issued*

### 5111.1.121: COMMUNICATIONS: RADIOS

1087846 Arnold Auto Supply	charger	\$8.58
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### 5111.1.124: COMMUNICATIONS: TELEPHONE

1087847 AT&T	local service Sta. 2&4	\$28.61
1087850 Comcast	phone/internet Sta. 1	\$356.55
1087419 Comcast	phone/internet Sta. 2	\$139.78

### 5111.1.131: FOOD/FIRE LINE MEALS

1087402 US Bank	meals for test proctors	\$39.95
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### 5111.1.141: HOUSEHOLD EXPENSE

1087420 Ebbetts Pass Lumber co	roundup, bulbs, cube	\$165.65
1087844 AmeriPride	rags/coverall service	\$236.68
1087845 Anchor Pest Control	pest control	\$120.00
1087848 CA Waste Recovery	trash removal	\$195.12

### 5111.1.151: INSURANCE: PROPERTY/LIABILITY

FAIRA	annual liability premium	\$15,009.00
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### 5111.1.153: INSURANCE: WORKER'S COMPENSATION

1087426 SDRMA	portion of premium	\$29,862.39
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### 5111.1.181: MAINTENANCE: APPARATUS

1087420 Ebbetts Pass Lumber Co	nipple, elbow, steel	\$29.19
1087423 Golden State EVS	U1005: handle; U7: valve	\$685.09
1087851 Golden State EVS	U6: seal, valve, U2: handle	\$881.31
1087853 Lokey Trucking	U2: handle, U3 replace flapp	\$2,404.71

### 5111.1.182: MAINTENANCE: UTILITIES

*none issued*

### 5111.1.201: BUILDING & GROUNDS MAINTENANCE

1087402 US Bank	air filter, Christy box	\$121.60
1087420 Ebbetts Pass Lumber Co	painters tap for app bay lines	\$7.71

# CHECKS ISSUED LISTING - JULY 2020 FIRE OPERATIONS

## 5111.1.211: EMERGENCY CARE

*none issued*

## 5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS

*none issued*

## 5111.1.241: OFFICE EXPENSE

1087402 US Bank	spam blkr, office supplies	\$131.90
1087422 Foothill Printing & Graphics	letterhead envelopes	\$127.41
1087428 Staples	ink, toner, stapler	\$193.46
1087855 Petty Cash	notary fee, SD cards	\$32.15

## 5111.1.243: OFFICE EXPENSE: POSTAGE

JE Calaveras Co	mailing of checks	
1087855 Petty Cash	postage	\$83.00

## 5111.1.245: OFFICE EXPENSE: COPIES

1087858 Zoom Imaging Systems	copier maintenance	\$125.10
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## 5111.1.271: PROFESSIONAL SERVICES

*none issued*

## 5111.1.401: SMALL TOOLS/FF EQUIPMENT

1087420 Ebbetts Pass Lumber Co	pliers, autocut	\$68.82
1087843 AllStar Fire Equipment	Tip	\$553.05
1087846 Arnold Auto Supply	creeper	\$105.09
1087855 Petty Cash	bar cover, mix mizer injector	\$27.13

## 5111.1.402: SMALL TOOLS: HOSE / SCBA

1087402 US Bank: Enviro Safety	filter cartridge	\$421.63
1087424 L N Curtis & Sons	RIC equipment	\$7,934.36

## 5111.1.411: SPECIAL DISTRICT EXPENSE

1087402 US Bank: SAMBA	EPN reporting	\$29.07
1087402 US Bank	radio antennae, fan, fuse hol	\$168.71
1087402 US Bank: Siteground	website hosting, zoom mtg	\$274.19
1087420 Ebbetts Pass Lumber So	plywood, coupler, 9V battery	\$49.66

## 5111.1.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE

*none issued*

## 5111.1.422: TRAINING

1087425 Mountain-Valley EMS Agency	EMT recert	\$87.00
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## 5111.1.478: TRAVEL/EDUCATION/TRAINING

*none issued*

## CHECKS ISSUED LISTING - JULY 2020 FIRE OPERATIONS

### 5111.1.480: TRANSPORTATION FUEL

1087854 Ebbetts Pass Gas Service	unleaded fuel	\$172.08
1087429, 1087856 W H Breshears	fuel	\$602.17

### 5111.1.501: UTILITIES: WATER/SEWER

1087418 CCWD	water/sewer	\$1,676.92
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### 5111.1.504: UTILITIES: ELECTRICITY

JE CPPA	electricity	\$842.72
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### 5111.1.505: UTILITIES: PROPANE

1087854 Ebbetts Pass Gas Service	propane	\$596.80
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### 5627 F: LAFCO Fee

JE Calaveras County LAFCO	annual portion of fee	\$3,241.49
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### 5640 F: STRUCTURES

*none issued*

### 5701 F: EQUIPMENT

17800 Fremont Fire Department	used Pierce Quantum	\$5,000.00
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## ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - JULY 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001</b>					
Salaries/Wages	-001	308,462	<b>20,761.81</b>	20,761.81	287,700.19	7%
Retirement	-050	86,460	<b>8,888.01</b>	8,888.01	77,571.99	10%
Group Insurance	-055	87,015	<b>10,078.80</b>	10,078.80	76,936.20	12%
Uniform Allowance	-062	1,200	<b>600.00</b>	600.00	600.00	50%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111</b>					
Safety Clothing	-111	2,728	<b>0.00</b>	0.00	2,728.00	0%
Safety Equipment	-115	1,000	<b>0.00</b>	0.00	1,000.00	0%
Communications-Radios	-121	1,000	<b>0.00</b>	0.00	1,000.00	0%
Communications-Phone	-124	615	<b>50.00</b>	50.00	565.00	8%
Housekeeping	-141	1,900	<b>142.67</b>	142.67	1,757.33	8%
Insurance-Prop/Liability	-151	2,500	<b>2,500.00</b>	2,500.00	-	100%
Insurance-Workers Comp	-153	20,000	<b>8,259.81</b>	8,259.81	11,740.19	41%
Maintenance-Apparatus	-181	2,900	<b>0.00</b>	0.00	2,900.00	0%
Building Maintenance	-201	-	<b>0.00</b>	0.00	-	
Emergency Care/Rescue	-211	-	<b>0.00</b>	0.00	-	
Professional Services	-271	2,200	<b>0.00</b>	0.00	2,200.00	0%
Small Tools-Hose/SCBA	-402	500	<b>60.23</b>	60.23	439.77	12%
Special District Expense	-411	700	<b>6.00</b>	6.00	694.00	1%
SDE--Health Maintenance	-412	1,500	<b>0.00</b>	0.00	1,500.00	0%
Training	-422	4,000	<b>0.00</b>	0.00	4,000.00	0%
Travel/Education	-478	2,700	<b>0.00</b>	0.00	2,700.00	0%
Transportation Fuel	-480	6,500	<b>188.36</b>	188.36	6,311.64	3%
<b>SPECIAL TAX HANDLING FEE</b>	<b>5411</b>	3,618	<b>0.00</b>	0.00	3,618.00	0%
<b>Engine Paramedic Program Totals</b>		<b>537,498</b>	<b>51,535.69</b>	51,535.69	485,962.31	10%

# CHECKS ISSUED LISTING - JULY 2020 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.2.001: SALARIES</b>			
	17792, 17861 Payroll / Statutory Elective Withholding		\$18,416.00
	17792, 17861 Paychex Fee	employer cost	\$70.59
1087363, 1087789	PARS	EE withholding	\$0.00
	17793, 17862 EPFF Local #3581	dues and meals withholding	\$300.00
	17949 PERS	EE w/h + ER portion of EE	\$1,975.22
<b>5001.2.050: RETIREMENT (PERS)</b>			
	17949 CalPERS	Employer Portion 06-2020-2	\$1,990.23
	17949 CalPERS	Employer Portion 07-2020-1	\$2,343.42
	17949 PERS	unfunded accrued liability	\$4,554.36
<b>5001.2.055: GROUP INSURANCE</b>			
	1088089 FDAC-EBA	med/vis/den/life ins prem	\$399.00
	1088092 SDRMA-Employee Benefit Service - medical premium		\$5,212.20
	1088089 Sterling H.S.A.		\$4,467.60
	17792, 17861 Supplemental Life Premium Withholding		\$0.00
<b>5001.2.062: UNIFORM ALLOWANCE</b>			
	17792, 17861 Employees	uniform allowance	\$600.00
<b>5111.2.111: SAFETY CLOTHING</b>			<i>none issued</i>
<b>5111.2.115: SAFETY EQUIPMENT</b>			<i>none issued</i>
<b>5111.2.121: COMMUNICATIONS: RADIOS</b>			<i>none issued</i>
<b>5111.2.124: COMMUNICATIONS: TELEPHONE</b>			
	1087850 Comcast	monthly service - 1 line	\$50.00
<b>5111.2.141: HOUSEHOLD EXPENSE</b>			
	1087844 AmeriPride	rags/coverall service	\$94.67
	1087845 Anchor Pest Control	pest control	\$48.00
<b>5111.2.151: INSURANCE: PROPERTY/LIABILITY</b>			
	FAIRA	annual liability premium	\$2,500.00
<b>5111.2.153: INSURANCE: WORKER'S COMPENSATION</b>			
	1087426 SDRMA	portion of premium	\$8,259.81

## CHECKS ISSUED LISTING - JULY 2020 ENGINE PARAMEDIC

<b>5111.2.181: MAINTENANCE: APPARATUS</b>		<i>none issued</i>
<b>5111.2.271: PROFESSIONAL SERVICES</b>		<i>none issued</i>
<b>5111.2.402: SMALL TOOLS: HOSE / SCBA</b>		
1087402 US Bank: Enviro Safety	filter cartridge	\$60.23
<b>5111.2.411: SPECIAL DISTRICT EXPENSE</b>		
1087402 US Bank: SAMBA	EPN reporting	\$6.00
<b>5111.2.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINT.</b>		<i>none issued</i>
<b>5111.2.422: TRAINING</b>		<i>none issued</i>
<b>5111.2.478: TRAVEL/EDUCATION/TRAINING</b>		<i>none issued</i>
<b>5111.2.480: TRANSPORTATION FUEL</b>		
1087429 W H Breshears	fuel	\$188.36
<b>5411 P: SPECIAL TAX HANDLING FEE</b>		<i>none issued</i>



## STATION 3 A ACCOUNT SUMMARY SHEET - JULY 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001</b>					
Salaries/Wages	-.001	1,151,568	<b>109,534.55</b>	109,534.55	1,042,033.45	10%
Retirement	-.050	238,054	<b>19,848.24</b>	19,848.24	218,205.76	8%
Group Insurance	-.055	320,488	<b>38,036.04</b>	38,036.04	282,451.96	12%
Uniform Allowance	-.062	6,000	<b>2,430.00</b>	2,430.00	3,570.00	41%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111</b>					
Safety Clothing	-.111	15,000	<b>0.00</b>	0.00	15,000.00	0%
Safety Equipment	-.115	2,250	<b>0.00</b>	0.00	2,250.00	0%
Communications-Radios	-.121	4,500	<b>0.00</b>	0.00	4,500.00	0%
Communications-Phone	-.124	3,575	<b>259.70</b>	259.70	3,315.30	7%
Food - Fire Line Meals	-.131	400	<b>0.00</b>	0.00	400.00	0%
Housekeeping	-.141	6,000	<b>487.13</b>	487.13	5,512.87	8%
Insurance-Prop/Liability	-.151	13,000	<b>13,000.00</b>	13,000.00	-	100%
Insurance-Workers Comp	-.153	65,000	<b>25,414.80</b>	25,414.80	39,585.20	39%
Maintenance-Ambulances	-.183	31,250	<b>419.04</b>	419.04	30,830.96	1%
Building Maintenance	-.201	5,000	<b>0.00</b>	0.00	5,000.00	0%
Emergency Care/Rescue	-.211	38,080	<b>1,886.87</b>	1,886.87	36,193.13	5%
Memberships	-.221	150	<b>0.00</b>	0.00	150.00	0%
Office Expense	-.241	4,800	<b>157.24</b>	157.24	4,642.76	3%
Office Expense - Copies	-.245	150	<b>16.63</b>	16.63	133.37	11%
Professional Services	-.271	59,640	<b>3,601.22</b>	3,601.22	56,038.78	6%
Small Tools/FF Equipment	-.401	7,050	<b>1,027.91</b>	1,027.91	6,022.09	15%
Special District Expense	-.411	8,800	<b>624.00</b>	624.00	8,176.00	7%
SDE--Health Maintenance	-.412	3,100	<b>127.00</b>	127.00	2,973.00	4%
SDE--Administrative Fee	-.413	3,800	<b>0.00</b>	0.00	3,800.00	0%
Training	-.422	12,000	<b>0.00</b>	0.00	12,000.00	0%
Travel/Education	-.478	4,500	<b>0.00</b>	0.00	4,500.00	0%
Transportation Fuel	-.480	18,000	<b>1,202.08</b>	1,202.08	16,797.92	7%
Utilities - Water/Sewer	-.501	1,200	<b>171.23</b>	171.23	1,028.77	14%
Utilities - Electrical	-.504	1,900	<b>152.67</b>	152.67	1,747.33	8%
Utilities - Propane	-.505	5,000	<b>0.00</b>	0.00	5,000.00	0%
SPECIAL TAX HANDLING FEE	<b>5411 A</b>	8,280	<b>0.00</b>	0.00	8,280.00	0%
SPECIAL TAX HANDLING FEE	<b>5411 S</b>	12,575	<b>0.00</b>	0.00	12,575.00	0%
REFUND OVERPAYMENT	<b>5612</b>	20,747	<b>0.00</b>	0.00	20,747.00	0%
<b>FIXED ASSETS</b>						
Building Fund: Structures	<b>5640</b>	-	<b>0.00</b>	0.00	-	
Equipment	<b>5701</b>	290,899	<b>0.00</b>	0.00	290,899.00	
<b>Fire Operation Fund Totals</b>		<b>2,362,756</b>	<b>218,396.35</b>	<b>218,396.35</b>	<b>2,144,359.65</b>	<b>9%</b>

# CHECKS ISSUED LISTING - JULY 2020

# STATION 3 A

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.3.001: SALARIES</b>			
17792, 17861	Payroll / Statutory Elective Withholding		\$99,083.55
17792, 17861	Paychex Fee	employer cost	\$305.88
1087363, 1087789	PARS	EE withholding	\$0.00
17793, 17862	EPFF Local #3581	dues and meals withholding	\$1,650.00
17949	PERS	EE w/h + ER portion of EE	\$8,495.12
<b>5001.3.050: RETIREMENT (PERS)</b>			
17949	CalPERS	Employer Portion 06-2020-2	\$5,660.00
17949	CalPERS	Employer Portion 07-2020-1	\$6,323.85
17949	PERS	unfunded accrued liability	\$7,864.39
<b>5001.3.055: GROUP INSURANCE</b>			
1088089	FDAC-EBA	med/vis/den/life ins prem	\$1,893.14
1088092	SDRMA-Employee Benefit Service - medical premium		\$7,423.56
1088089	Sterling H.S.A.		\$28,883.34
17792, 17861	Supplemental Life Premium Withholding		(\$164.00)
<b>5001.3.062: UNIFORM ALLOWANCE</b>			
17792, 17861	Employees	uniform allowance	\$2,430.00
<b>5111.3.111: SAFETY CLOTHING</b>			<i>none issued</i>
<b>5111.3.115: SAFETY EQUIPMENT</b>			<i>none issued</i>
<b>5111.3.121: COMMUNICATIONS: RADIOS</b>			<i>none issued</i>
<b>5111.3.124: COMMUNICATIONS: TELEPHONE</b>			
1087419	Comcast - Sta. 3	monthly service	\$259.70
<b>5111.3.131: FOOD/FIRE LINE MEALS</b>			<i>none issued</i>
<b>5111.3.141: HOUSEHOLD EXPENSE</b>			
1087427	Sierra Janitorial Supply	ND32 disinfectant	\$197.55
1087844	AmeriPride	rags/coverall service	\$142.00
1087845	Anchor Pest Control	pest control	\$72.00
1087848	CA Waste Recovery	trash removal	\$75.58

**CHECKS ISSUED LISTING - JULY 2020****STATION 3 A****5111.3.151: INSURANCE: PROPERTY/LIABILITY**

FAIRA	annual liability premium	\$13,000.00
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**5111.3.153: INSURANCE: WORKER'S COMPENSATION**

1087426 SDRMA	portion of premium	\$25,414.80
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**5111.3.183: MAINTENANCE: AMBULANCES**

1087402 US Bank: Enviro Safety	U6003: parts for maintaining	\$319.38
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1087846 Arnold Auto Supply	blue def, radator cap, wax	\$99.66
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**5111.3.201: BUILDING & GROUNDS MAINTENANCE***none issued***5111.3.211: EMERGENCY CARE**

1087417, 1087842 Airgas	oxygen	\$384.68
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1087852 Life Assist Inc.	medical supplies	\$1,502.19
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**5111.3.221: MEMBERSHIPS/SUBSCRIPTIONS***none issued***5111.3.241: OFFICE EXPENSE**

1087422 Foothill Printing & Graphics	letterhead envelopes	\$50.00
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1087428 Staples	ink, toner, stapler	\$107.24
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**5111.3.245: OFFICE EXPENSE: COPIES**

1087858 Zoom Imaging Systems	copier maintenance	\$16.63
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**5111.3.271: PROFESSIONAL SERVICES**

JE Calaveras Co Sheriff's Office	ambulance dispatch fee	\$1,790.47
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1087425 Mountain-Valley EMS Agency	oversight/monitor fee 2020-21 Q	\$1,035.75
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1087431 Wittman Enterprises	billing services	\$775.00
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**5111.3.401: SMALL TOOLS/FF EQUIPMENT**

1087402 US Bank: Enviro Safety	filter cartridge	\$240.93
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1087402 US Bank: AED Land	AED Battery	\$139.43
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1087402 US Bank: Rocky Mtn ATV	tools for maintaining UTV	\$368.70
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1087849 Cascade Fire Equipment	isolation gowns	\$278.85
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**5111.3.411: SPECIAL DISTRICT EXPENSE**

1087402 US Bank: SAMBA	EPN reporting	\$24.00
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1087402 US Bank: FCTC	JRH hire fee	\$600.00
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**CHECKS ISSUED LISTING - JULY 2020****STATION 3 A****5111.3.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE**

1087855 Petty Cash

reimburse DMV physical

\$127.00

**5111.3.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE** *none issued***5111.3.422: TRAINING** *none issued***5111.3.478: TRAVEL/EDUCATION/TRAINING** *none issued***5111.3.480: TRANSPORTATION FUEL**

1087430, 1087857 WEX Bank

fuel

\$390.82

1087429 W H Breshears

fuel

\$811.26

**5111.3.501: UTILITIES: WATER/SEWER**

1087418 CCWD

water/sewer

\$171.23

**5111.3.504: UTILITIES: ELECTRICITY**

JE CPPA

electricity

\$152.67

**5111.3.505: UTILITIES: PROPANE** *none issued***5411 A: SPECIAL TAX HANDLING FEE** *none issued***5640 A: STRUCTURES** *none issued***5701 A: EQUIPMENT** *none issued***5612 A: REFUNDS** *none issued*

State of California  
 Dept. of Forestry and Fire Protection (CAL FIRE)  
 Cooperative Fire Programs  
 GRANT AGREEMENT

APPLICANT:

PROJECT TITLE: Volunteer Fire Assistance Program

GRANT AGREEMENT: 7FG20035

PROJECT PERFORMANCE PERIOD IS from Upon Approval through June 30, 2021.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Dept. of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed **\$19,635.05** (or project costs, whichever is less)

*\*The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

STATE OF CALIFORNIA  
 DEPARTMENT OF FORESTRY  
 AND FIRE PROTECTION

\_\_\_\_\_  
 Applicant

By \_\_\_\_\_  
 Signature of Authorized Representative

Title \_\_\_\_\_

Date \_\_\_\_\_

By \_\_\_\_\_

Title: **Gabrielle Avina**  
**Staff Chief, Cooperative Fire Programs**

Date \_\_\_\_\_

CERTIFICATION OF FUNDING

AMOUNT OF ESTIMATE FUNDING <b>\$19,635.05</b>	GRANT AGREEMENT NUMBER <b>7FG20035</b>	PO ID			
ADJ. INCREASING ENCUMBRANCE <b>\$ 0.00</b>	SUPPLIER ID				
ADJ. DECREASING ENCUMBRANCE <b>\$ 0.00</b>	PROJECT ID <b>354020DG2012133</b>	ACTIVITY ID SUBGNT			
UNENCUMBERED BALANCE <b>\$19,635.05</b>	GL UNIT <b>3540</b>	BUD REF <b>001</b>	CHAPTER <b>6/7</b>	FUND <b>0001</b>	ENY <b>2020</b>
REPORTING STRUCTURE <b>35409206</b>	SERVICE LOC <b>92698</b>	ACCOUNT <b>5340580</b>	ALT ACC <b>5340580002</b>		

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

\_\_\_\_\_  
 SIGNATURE OF CAL FIRE ACCOUNTING OFFICER

\_\_\_\_\_  
 DATE

**VOLUNTEER FIRE ASSISTANCE PROGRAM  
TERMS AND CONDITIONS**

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA  
Natural Resources Agency

Agreement for the Volunteer Fire Assistance Program of the  
Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered into **ON THE LAST SIGNATORY DATE ON PAGE 1**, by and between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and \_\_\_\_\_

\_\_\_\_\_ hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as an agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, United States Code, Title 16, Chapter 41, Section 2010 et seq., Volunteer Fire Assistance Program), hereinafter referred to as "VFA", and
2. The VFA has made funds available to STATE for redistribution, under certain terms and conditions, to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability, and
3. LOCAL AGENCY desires to participate in said VFA.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.
5. **TIMELINESS:** Time is of the essence in this Agreement.
6. **FORFEITURE OF AWARD:** LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the address specified in paragraph 11, with a postmark no later than December 1, 2020 or LOCAL AGENCY will forfeit the funds.
7. **GRANT AND BUDGET CONTINGENCY CLAUSE:** It is mutually understood between the parties that this Agreement may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the State Fiscal Year 2020 for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

8. **REIMBURSEMENT:** STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$19,635.05** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2021.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the address specified in paragraph 11, with a postmark no later than September 1, 2021 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
  
9. **LIMITATIONS:** Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFA, upon expenditure of United States Government Funds. Pursuant to Title 7 of the Code of Federal Regulations, Section 3016.32 subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 16 below.
  
10. **MATCHING FUNDS:** Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFA Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY. LOCAL AGENCY shall not use VFA Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFA Funds.

11. **ADDRESSES:** The mailing addresses of the parties hereto, for all notices, billings, payments, repayments, or any other activity under the terms of the Agreement, are:

LOCAL AGENCY: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
**Attention:** \_\_\_\_\_  
**Telephone Number(s):** \_\_\_\_\_  
**FAX Number:** \_\_\_\_\_  
**E-mail** \_\_\_\_\_

**STATE:** **Department of Forestry and Fire Protection**  
**Grants Management Unit, Attn: Megan Esfandiary**  
**P. O. Box 944246**  
**Sacramento, California 94244-2460**  
**PHONE: (916) 894-9845**

12. **PURPOSE:** Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY.
13. **COMBINING:** In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
14. **OVERRUNS:** In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the Agreement share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
15. **UNDERRUNS:** In the event that the total cost of a funded project is less than the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for Agreement funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
16. **FEDERAL INTEREST IN EQUIPMENT:** The Federal Government has a vested interest in any item purchased with VFA funding in excess of \$5,000 regardless of the length of this Agreement, until such time as the fair market value is less than \$5,000. The VFA percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.



17. **EQUIPMENT INVENTORY**: Any single item purchased in excess of \$5,000 will be assigned a VFA Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 11. The STATE will advise the LOCAL AGENCY contact of the VFA Property Number assigned.
18. **AUDIT**: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this Agreement. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
19. **DISPUTES**: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY, the dispute will be decided by STATE and its decision shall be final and binding.
20. **INDEMNIFICATION**: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this Agreement.
21. **DRUG-FREE WORKPLACE REQUIREMENTS**: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
  - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
  - b. Establish a Drug-Free Awareness Program to inform employees about:
    - 1) the dangers of drug abuse in the workplace;
    - 2) the person's or organization's policy of maintaining a drug-free workplace;

**C. Activity: Annual number of emergency incidents.**

Fire: 32 + EMS: 712 + Other: 423 = Total: 1167

**D. Indian Tribal Community (If project includes an Indian Tribal Community, please provide):**

Population: Size (acres): # of structures:

Distance to nearest fire station (miles):

**CAL FIRE USE ONLY (Formula-driven)**

Total Application Request (up to 50%; \$500 minimum, \$20,000 maximum)

Project Total Cost: \$ 39,270.09

Amount Funded for this Agreement: \$19,635.05 *MC*

**E. Proposed Project (List individual items for funding. Include tax and shipping in unit cost):**

	Type	Item	Quantity	Unit Cost	Item Total
1.	Communications	Handheld radio	13	\$ 1,421.06	\$ 18,473.78
2.	Communications	Handheld Antenna	13	\$ 34.32	\$ 446.16
3.	Communications	Battery	13	\$ 130.15	\$ 1,691.95
4.	Communications	Vehicle Charger	13	\$ 96.47	\$ 1,254.11
5.	Communications	Charger Mount kit	13	\$ 16.09	\$ 209.17
6.	Communications	Lapel Microphone	13	\$ 106.18	\$ 1,380.34
7.	Communications	Charger Hardwire kit	13	\$ 28.96	\$ 376.48
8.	Communications	Mobile Radio	5	\$ 1,903.69	\$ 9,518.45
9.	Communications	Mobile Head w/install kit	5	\$ 836.55	\$ 4,182.75
10.	Communications	Remote Mount Cable	5	\$ 122.27	\$ 611.35
11.	Communications	Microphone	5	\$ 182.33	\$ 911.65
12.	Communications	Mobile Antenna	5	\$ 26.69	\$ 133.45
13.	Communications	Coax Cable	5	\$ 16.09	\$ 80.45
14.					\$ 0.00
15.					\$ 0.00
16.					\$ 0.00
17.					\$ 0.00
18.					\$ 0.00
19.					\$ 0.00
20.					\$ 0.00
21.					\$ 0.00
22.					\$ 0.00

**F. CAL FIRE USE ONLY (Formula-Driven)**

Project Total Cost: \$ 39,270.09

**G. Additional Information. 1. Briefly describe the area to be served: fire protection system, water system, equipment, facilities, staffing, hazards, etc. and purpose of proposed project. 2. How will the request(s) maintain or bring your organization into compliance with NFPA 1977? (Limited to space below)**

EPFD is a rural, combination fire district that serves several communities surrounding Arnold. We have 4 stations and 33 FFs that protect over 10k residential structures and 170 commercial structures in a very high fire hazard severity zone. We are members of the statewide mutual aid partnership. We have a limited water supply system with much of our area being forestland. Our community was recently listed as one of the top ten places likely to suffer a catastrophic wildfire in the near future due to heavy fuel loading and bug-kill trees. While progress has been made, efforts to improve continue. We are facing a growing problem of maintaining communications with our dispatch and mutual aid partners. Since the implementation of P25 compliance, we have been forced to pay an add'l \$11k/year to keep our radios updated and interoperable with other agencies. We now need to upgrade our inventory of 50 HTs and 20 Mobiles to P25 compliant equipment. At a cost of \$155k, we simply cannot afford to do so without outside help. So far we have only been able to replace a handful of radios. With communications being critical to all incidents, it is paramount that we make every effort to maintain interoperability for FF safety and effective operations. This project will help update 1/3 of our inventory.

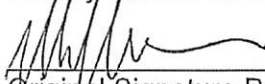
In addition to the original request(s), Applicants may list alternative projects for excess or unused funds, which the State will review during the initial application process. The State will determine which of the Applicant's projects are eligible for funding if excess or unused funds become available. Upon advance written approval by the State, the applicant may use additional/excess funding up to the contract maximum amount to purchase State approved items in listed order of priority on their application.

Deviations from the original application are considered an amendment and require prior approval before the amended expenditures can be made.

The funds will be only for those projects accomplished and/or items purchased between Agreement Approval Date and June 30, 2021. The Recipient agrees to provide CAL FIRE with itemized documentation of the Agreement project expenditures and bill CAL FIRE as soon as the project is complete, but no later than September 1, 2021.

The Recipient gives CAL FIRE or any authorized representative access to examine all records, books, papers, or documents relating to the Agreement. The Recipient shall hold harmless CAL FIRE and its employees for any liability or injury suffered through the use of property or equipment acquired under this Agreement. The applicant certifies that to the best of the applicant's knowledge and belief, the data in this application is true.

I certify that the above and attached information is true and correct:



Original Signature Required: Grantee's Authorized Representative

3/25/20  
Date Signed

Printed Name: Mike Johnson

Title: Fire Chief

Executed on: 03/25/2020

Date

at

Arnold

City

Organization Name: Ebbetts Pass Fire District

**Grant Assurances for Cooperative Forestry Assistance Act of 1978  
Volunteer Fire Assistance (VFA)**

Organization Name: Ebbetts Pass Fire District

Contact's First Name: Mike

Contact's Last Name: Johnson

Street Address: 1037 Blagen Rd

Mailing Address: PO Box 66

City: Arnold

County: Calaveras

Zip Code: 95223

State: California

CAL FIRE Unit: TCU - Tuolumne-Calaveras Unit

Phone Number: (209) 795-1646

Email Address: firechief@epfd.org

DUNS Number: 089884746

As the duly authorized representative of the applicant, I certify that the applicant named above:

1. Has the legal authority to apply for the Volunteer Fires Assistance grant, of the Cooperative Forestry Assistance Act of 1978 and has the institutional, managerial and financial capability to ensure proper planning management, and completion of the grant.
2. Will assure that grant funds are used only for items requested and approved in the application.
3. Assures that all wildland fire response employees (full-time, part-time, or volunteer) are fully equipped with appropriated wildland fire response personal protective equipment that meets NFPA 1977, *Standard on Protective Clothing and Equipment for Wildland Fire Fighting*, and are trained to a proficient level in the use of the personal protective equipment. Wildland fire suppression safety clothing, and equipment includes:
  - Safety helmet
  - Goggles
  - Ear Protection
  - Fire-resistant (i.e. Nomex) hood, shroud, or equivalent face and neck protection
  - Fire-resistant (i.e. Nomex) shirt and pants
  - Gloves
  - Safety work boots
  - Wildland fire shelter
  - Communications Equipment
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain for themselves or others, particularly those with whom they have a family, business or other ties.
6. Will comply with all applicable requirements of all other Federal laws, Executive orders, regulations, Program and Administrative requirements, policies, and other requirements governing this program.
7. Will comply with USDA Forest Service Civil Rights requirements.

See the Forest Service Civil Rights literature on their web page.

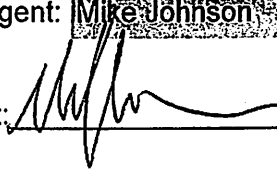
8. Understands that failure to comply with any of the above assurances may result in suspension, termination, or reduction of grant funds.

In compliance with NFPA 1977 and trained in the use of Wildland PPE.

Not in compliance with NFPA 1977, but applying for grant funding to purchase Wildland PPE and/or provide required training.

The undersigned represents that he/she is authorized by the above named applicant to enter into this agreement for and on behalf of the said applicant.

Printed Name of Authorized Agent: Mike Johnson

Signature of Authorized Agent: 

Title of Authorized Agent: Fire Chief Date: 03/25/2020

Please submit the completed unsigned application electronically to:  
CALFIRE.GRANTS@FIRE.CA.GOV.

In addition, please print the application, sign and date, then scan the signed version and send to the email address listed above.

**Electronic copy must be submitted by May 21, 2020 at 11:59pm.**

**BEFORE THE BOARD OF DIRECTORS OF THE  
EBBETTS PASS FIRE DISTRICT  
COUNTY OF CALAVERAS, STATE OF CALIFORNIA**

**IN THE MATTER OF:**

**Resolution Number: 2020-7**

**Approving the Department of Forestry and Fire Protection Agreement #7FG20035 for services from the date of last signatory on page 1 of the Agreement to June 30, 2021 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.**

**BE IT RESOLVED** by the Board of Directors of the Ebbetts Pass Fire District, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2020-21 up to and no more than the amount of **\$19,635.05**.

**BE IT FURTHER RESOLVED** that Michael Johnson, Fire Chief, of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Ebbetts Pass Fire District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Ebbetts Pass Fire District at a regular meeting thereof, held on the 18th day of August 2020, by the following vote:

AYES:

\_\_\_\_\_  
Signature, Board of Directors Member

NAYS:

ABSENT:

\_\_\_\_\_  
Mike Barr, President

\_\_\_\_\_  
Signature, Board of Directors Member

\_\_\_\_\_  
Denny Clemens, Board Secretary

**-----CERTIFICATION OF RESOLUTION-----**

**ATTEST:**

I, Cheryl Howard, Clerk of the Ebbetts Pass Fire District, County of Calaveras, California do hereby certify that this is a true and correct copy of the original Resolution Number 2020-7.

WITNESS MY HAND OR THE SEAL OF THE Ebbetts Pass Fire District, on this 18th day of August, 2020.

**OFFICIAL SEAL  
OR NOTARY CERTIFICATON**

\_\_\_\_\_  
Signature

District Secretary, Ebbetts Pass Fire District

Title and Name of Local Agency

## Mike Johnson

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**From:** FEMA GO <no-reply@fema.dhs.gov>  
**Sent:** Wednesday, August 12, 2020 4:00 AM  
**To:** firechief@epfd.org  
**Cc:** firechief@epfd.org; b357buhler@epfd.org; kbradley@firstrespondergrants.com; epfd@epfd.org  
**Subject:** Award Notification (Application Number: EMW-2019-FG-00273)

Dear Michael,

Congratulations! Your grant application submitted under the Grant Programs Directorate's Fiscal Year (FY) 2019 Assistance to Firefighters Grants has been approved for award.

Please use the FEMA GO system at <https://go.fema.gov> to accept or decline your award. Please note that you will have thirty (30) days from the date of this award notification to either accept or decline the award, and that the award must be accepted or declined by an Authorized Organization Representative (AOR) within the FEMA GO system. Instructions for registering within the system and becoming an AOR are available at <https://www.fema.gov/gmm-training-resources>.

Once you are in the system and made an AOR for your organization, your home page will be the first screen you see. You will see a section entitled My Grants. In this section, please select the award acceptance link for EMW-2019-FG-00273 under Fiscal Year (FY) 2019 Assistance to Firefighters Grants. View your award package and indicate your acceptance or declination of award. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

If you have questions on using the FEMA GO system, please reach out to the FEMA Enterprise Service Desk (1-877-611-4700). For programmatic questions about your grant, please reach out to the AFG Helpdesk (firegrants@fema.dhs.gov / 1-866-274-0960).

All recipients are required to comply with FEMA EHP Policy Guidance. This EHP Policy Guidance can be found in [FEMA Policy \(FP\) 108-023-1, Environmental Planning and Historic Preservation Policy Guidance](#).

Sincerely,

Grants Management Branch

Assistance to Firefighters Grants

Department of Homeland Security / FEMA





Grants

Organizations

Grant Identifier



Michael Johnson

Grant summary

My to do list

Organization information

Application

Attachments



You have successfully accepted your award. \*

Award offered

# EMW-2019-FG-00273: Fiscal Year (FY) 2019 Assistance to Firefighters Grants

## EBBETTS PASS FIRE PROTECTION DISTRICT

Period of performance 08/14/2020 - 08/13/2021

Federal resources awarded \$74,170.48

Required non-federal resources \$3,708.52

Federal resources disbursed to recipient \$0

Pending disbursements to recipient \$0

Balance of federal resources available \$74,170.48

### My to do list

Description	Status	Date of status	Due date	Action
-------------	--------	----------------	----------	--------

## Organization : EBBETTS PASS FIRE PROTECTION DISTRICT

			All at PPO Gold					
			<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
NCA	F	PPO Gold	-----	-----	-----	2181.78	2254.20	2492.6
AJB	F	PPO Gold	-----	-----	-----	2181.78	2254.20	2492.6
SMB	F	PPO Gold	1915.56	1987.00	2117.52	2181.78	2254.20	2492.6
DTB	S	HDHP-10	737.46	765.00	669.12	839.46	867.00	958.93
BAB	+1	HDHP-10	1474.92	1530.00	1630.98	1680.96	1736.04	1918.89
SBB	S	HDHP-10	737.46	765.00	814.98	839.46	867.00	958.93
JCC	F	HDHP-10	1915.56	1987.00	2117.52	2181.78	2254.20	2492.6
JTE	+1 *	HDHP-10	1474.92	1987.00	2117.52	2181.78	1736.04	1918.89
RF	F	PPO Gold	1915.56	1987.00	2117.52	2181.78	2254.20	2492.6
RDG	+1	PPO Gold	1474.92	1530.00	1630.98	-----	-----	-----
ESG	F	PPO Gold	1915.56	1987.00	2117.52	2181.78	2254.20	-----
CDH	F	HDHP-10	1915.56	1987.00	2117.52	2181.78	2254.20	2492.6
RMH	F	HDHP-10	1915.56	1987.00	2117.52	2181.78	2254.20	2492.6
CBH	F	HDHP-10	1915.56	1987.00	2117.52	2181.78	2254.20	2492.6
JRH	F	PPO Gold	-----	-----	-----	-----	-----	2492.6
DKJ	+1 *	HDHP-10	1474.92	1987.00	2117.52	1680.96	1736.04	1918.89
MRJ	F	PPO Gold	1915.56	1987.00	2117.52	2181.78	2254.20	2492.6
WBK	+1	PPO Gold	1474.92	1530.00	1630.98	1680.96	1736.04	1918.89
NJL	S	HDHP-10	737.46	765.00	814.98	839.46	867.00	958.93
MOD	F	HDHP-10	1915.56	1987.00	2117.52	2181.78	2254.20	2492.6
RJR	+1	PPO Gold	1474.92	1530.00	1630.98	1680.96	1736.04	1918.89
PBR	F	PPO Gold	1915.56	1987.00	2117.52	2181.78	2254.20	2492.6
KES	F	PPO Gold	1915.56	1987.00	2117.52	2181.78	2254.20	-----
KJS	F	PPO Gold	-----	-----	-----	-----	-----	2492.6
PSV	+1 *	PPO Gold	1474.92	765.00	814.98	1680.96	1736.04	958.93
GCV	F	HDHP-10	1915.56	1987.00	2117.52	2181.78	2254.2	2492.6

35523.54	36998.00	39283.26	43649.88	44576.04	48326.57
x12	x12	x12	x12	x12	x12
426,282	443,976	471,399	523,799	534,912	579,919

Total (1 add'l FFP)  
 Increase: 27,423 52,399 11,114 45,006

(15,000 incr.

w/o FFP)

	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Total for FY	435,129	457,688	497,599	529,356	557,416
Difference from previous FY		22,558	39,911	31,757	28,060
Difference from 2016-17		22,558	62,470	94,226	122,286

to S for 2021

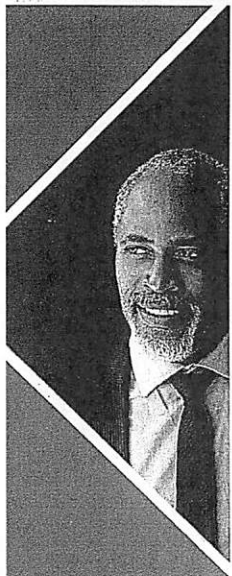


SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

# Simple Solutions

2021 HEALTH BENEFITS PROGRAM

MEDICAL BENEFITS & ANCILLARY COVERAGES



800.537.7790 \* [WWW.SDRMA.ORG](http://WWW.SDRMA.ORG)



## SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

**Special District Risk Management Authority** is a public agency formed under California Government Code Section 6500 et seq. to provide a full-service risk management program for California's local governments including property, liability and workers' compensation coverages. In addition, we offer a Health Benefits Program in conjunction with Public Risk Innovation, Solutions and Management (PRISM).

The Health Benefits Program consists of Medical Benefits and Ancillary Coverages. Medical Benefits includes plans by Blue Shield, Anthem-Blue Cross and Kaiser. Most Blue Shield and Anthem-Blue Cross plans have prescription drug programs provided by Express Scripts. Ancillary Coverages include Delta Dental, VSP Vision, VOYA FINANCIAL Life, Short Term Disability, Long Term Disability and MHN Employee Assistance Program. Public agencies can select which programs they would like to join subject to underwriting approval.

We realize selecting a health plan for your agency and your employees is just one of the key decisions you are faced with on an on-going basis. This important decision involves not only the cost of various providers and plans, but also access to doctors and hospitals, prescription drug services, and other additional programs and services. The combination of medical plans and providers that is right for your agency depends on a variety of factors, such as your preference for a Health Maintenance Organization (HMO) or Preferred Provider Organization (PPO); your premium and out-of-pocket costs; and the need for access to specific doctors and hospitals.

We understand that comparing health plan benefits, features and costs can be complicated. This brochure provides information that will help simplify your decision making process. Our enrollment process is easy and only requires a few simple steps.

For more information, please contact us at **800.537.7790**. We are ready to serve you!

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### IMPORTANT TERMS TO KNOW

You may see and hear some unfamiliar terms as you begin to use your health plan. It's important that you understand these terms so you can get the most out of your coverage.

**Premium** \* This is the amount you pay every month to SDRMA to maintain your health insurance coverage.

**Copay** \* This is a fixed amount you pay for certain covered services, like doctor's visits.

**Calendar Year Deductible** \* This is the fixed amount some plans require you to pay before the plan begins to pay its share for covered benefits.

**Coinsurance** \* Once you have paid your full deductible this is the percentage owed by you to pay for accessed services. This can fluctuate based on the cost the provider is charging and/or what has been agreed to between the Medical carrier and the Provider. Coinsurance is unlike Copay which is always a flat dollar amount.

**Maximum Medical Out of Pocket** \* This is the maximum you'll pay per year for medical services before your medical plan begins to pay for 100% of services, protecting you and your family from catastrophic medical expenses. Most of your copayments, deductibles and coinsurance payments will be counted toward this limit.



# Medical Benefits Summary





# Medical Benefits Summary

PLAN SUMMARY – BLUE SHIELD \*See page 28, note 14 for Plan Selections and Combination Guidelines

DEDUCTIBLES/CO-INSURANCE	Gold PPO		Platinum PPO	
	Participating Providers (You Pay)	Non-Participating Providers (You Pay)	Participating Providers (You Pay)	Non-Participating Providers (You Pay)
Calendar Year Deductible(s) (Individual/Family)	\$500 / \$1,000		\$300 / \$600	
Maximum Medical Out of Pocket (Individual/Family)	\$2,000 / \$4,000		\$1,300 / \$3,600	
Medicare Medical Maximum Out of Pocket	\$1,500 / \$3,000		\$1,000 / \$3,000	
Services/Coverages	Participating Providers (You Pay)	Non-Participating Providers (You Pay)	Participating Providers (You Pay)	Non-Participating Providers (You Pay)
Inpatient Hospital Room, Board & Support Services (prior authorization required)	20%	50% up to \$600 per day	10%	50% up to \$600 per day
Ambulatory Surgery Center	Deductible Waived; 10% Coinsurance	50% up to \$350 per day	Deductible Waived; No Charge	50% up to \$350 per day
Emergency Room				
Visit Results in Admission as Inpatient	20%		10%	
Visit Does Not Result in Admission	20%, \$100 co-pay		10%, \$100 co-pay	
Physician Benefits (office visits)	\$20 co-pay	50%	\$20 co-pay	50%
Preventative Care	No Charge	Not Covered	No Charge	Not Covered
Rehabilitation Service (in an office location)	20%	50% up to \$350 per day	10%	50% up to \$350 per day
Acupuncture (26 visits per calendar year/combined with Chiropractic)	20%		10%	
Durable Medical Equipment	20%	Not Covered	10%	Not Covered
Hospice	20%	Not Covered without prior authorization	10%	Not Covered without prior authorization
Ambulance	20%		10%	
Home Health Care 100 visits/year (prior authorization required)	20%	Not Covered without prior authorization	10%	Not Covered without prior authorization
Chiropractic Services (26 visits per calendar year/combined with Acupuncture)	20% up to \$50 per visit	50% up to \$25 per visit	10% up to \$50 per visit	50% up to \$25 per visit
<b>Prescription Drugs</b> <i>Active/Early Retiree Plans Only</i>	Express Scripts*		Express Scripts*	
Prescription Maximum Out of Pocket	\$4,600 / \$9,200		\$5,300 / \$9,600	
(At Participating Pharmacies only)	Generic / Brand / Non-Formulary / Specialty		Generic / Brand / Non-Formulary / Specialty	
Retail - 30 day supply	\$5 / \$30 / \$45 / 30% (max co-pay \$150)		\$5 / \$30 / \$45 / 30% (max co-pay \$150)	
Mail Order - 90 day supply	\$10 / \$75 / \$112.50 / 30% (max co-pay \$300)		\$10 / \$75 / \$112.50 / 30% (max co-pay \$300)	
Brand / Non-Formulary / Specialty Deductible (Individual / Family)	None		None	

THIS SUMMARY IS INTENDED TO COMPARE COVERAGE BENEFITS ONLY. THE ACTUAL PLAN CONTRACT SHOULD BE CONSULTED FOR A DETAILED DESCRIPTION OF COVERAGE BENEFITS AND LIMITATIONS.

NON-PARTICIPATING PROVIDER MEMBER COST MAY NOT APPLY TO MAXIMUM OUT OF POCKET COSTS.

\*See Rx benefits for Medicare on page 13 under the "EGWP" pharmacy co-pay structure.



**PLAN SUMMARY – BLUE SHIELD** \*See page 28, note 14 for Plan Selections and Combination Guidelines

DEDUCTIBLES/CO-INSURANCE	Silver PPO		EPO	HDHP 10% and (20%)	
	Calendar Year Deductible(s) (Individual/Family)	\$2,000 / \$4,000		\$300 / \$600	\$1,400 / \$2,800 (\$3,000 / \$6,000)
Maximum Medical Out of Pocket (Individual/Family)	\$5,000 / \$10,000		\$1,300 / \$2,600	\$5,000 / \$10,000 (\$5,950 / \$11,900)	
Medicare Medical Maximum Out of Pocket	\$3,000 / \$6,000		\$1,000 / \$2,000	Non-Applicable	
Services/Coverages	Participating Providers (You Pay)	Non-Participating Providers (You Pay)	Participating Providers (You Pay)	Participating Providers (You Pay)	Non-Participating Providers (You Pay)
Inpatient Hospital Room, Board & Support Services (prior authorization required)	20%	50% up to \$600 per day	No Charge	10% (20%)	50% up to \$600 per day
Ambulatory Surgery Center	Deductible Waived; 10% Coinsurance	50% up to \$350 per day	Deductible Waived; No Charge	(10%) No Charge	50% up to \$350 per day
Emergency Room					
Visit Results in Admission as Inpatient	20%		No Charge	10% (20%)	
Visit Does Not Result in Admission	20%, \$100 co-pay		\$100 co-pay	10% (20%), \$100 co-pay	
Physician Benefits (office visits)	\$30 co-pay	50%	\$30 co-pay	10% (20%)	50%
Preventative Care	No Charge	Not Covered	No Charge	No Charge	Not Covered
Rehabilitation Service (in an office location)	20%	50% up to \$350 per day	\$30 co-pay	10% (20%)	50% up to \$350 per day
Acupuncture (26 visits per calendar year/ combined with Chiropractic)		20%	\$30 co-pay	10% (20%) up \$30 per visit	
Durable Medical Equipment	20%	Not Covered	20%	10% (20%)	Not Covered
Hospice	20%	Not Covered without prior authorization	No Charge	10% (20%)	Not Covered without prior authorization
Ambulance		20%	\$50 Per Transport	10% (20%)	
Home Health Care 100 visits/year (prior authorization required)	20%	Not Covered without prior authorization	\$30 co-pay (100 visits/ year)	10% (20%)	Not Covered without prior authorization
Chiropractic Services (26 visits per calendar year/combined with Acupuncture)	20% up to \$50 per visit	50% up to \$25 per visit	\$30 co-pay	10% (20%) up \$25 per visit	50% up \$25 per visit
<b>Prescription Drugs</b> <i>Active/Early Retiree Plans Only</i>	Express Scripts*		Express Scripts*	Blue Shield	
Prescription Maximum Out of Pocket	\$1,600 / \$3,200		\$5,300 / \$10,600	Combined with Medical	
(At Participating Pharmacies only)	Generic / Brand / Non-Formulary / Specialty		Generic / Brand / Non-Formulary / Specialty	Generic / Brand / Specialty	Generic / Brand
Retail - 30 day supply	\$10 / \$20 / \$45 / 30% (max co-pay \$150)		\$10 / \$20 / \$45 / 30% (max co-pay \$150)	\$7 / \$25 / Not Covered	\$7 / \$25
Mail Order - 90 day supply	\$20 / \$40 / \$90 / 30% (max co-pay \$300)		\$15 / \$50 / \$112.50 / 30% (max co-pay \$150)	\$14 / \$60 / 30% (max co-pay \$150)	Not Covered
Brand / Non-Formulary / Specialty Deductible (Individual / Family)	\$200 / \$500		\$200	Subject to Deductible	

THIS SUMMARY IS INTENDED TO COMPARE COVERAGE BENEFITS ONLY. THE ACTUAL PLAN CONTRACT SHOULD BE CONSULTED FOR A DETAILED DESCRIPTION OF COVERAGE BENEFITS AND LIMITATIONS.  
NON-PARTICIPATING PROVIDER MEMBER COST MAY NOT APPLY TO MAXIMUM OUT OF POCKET COSTS. \*See Rx benefits for Medicare on page 13 under the "EGWP" pharmacy co-pay structure.



**PLAN SUMMARY – BLUE SHIELD** \*See page 28, note 14 for Plan Selections and Combination Guidelines

<b>DEDUCTIBLES/CO-INSURANCE</b>		<b>Access+ HMO 15</b>	<b>Access+ HMO 20</b>
Calendar Year Deductible(s) (Individual/Family)		None	None
Maximum Medical Out of Pocket (Individual/Family)		\$1,500 / \$3,000	\$1,500 / \$3,000
Medicare Medical Maximum Out of Pocket		Non-Applicable	Non-Applicable
<b>Services/Coverages</b>		<b>Participating Providers (You Pay)</b>	<b>Participating Providers (You Pay)</b>
Inpatient Hospital Room, Board & Support Services (prior authorization required)		No Charge	\$250 / Admission
Non Emergency Outpatient Services: Ambulatory Surgery Center Hospital Facility Outpatient Treatment		No Charge \$100 / Surgery No Charge	\$50 / Surgery \$150 / Surgery No Charge
Emergency Room			
Visit Results in Admission as Inpatient		No Charge	No Charge
Visit Does Not Result in Admission		\$50 co-pay	\$100 co-pay
Preventative Care		No Charge	No Charge
Office Visits	<small>Note: A woman may self-refer to an OB/GYN or family practice physician in her personal physician's medical group or IPA for OB/GYN services.</small>	\$15 co-pay	\$20 co-pay
Rehabilitation Service (in a office location)		\$15 co-pay	\$20 co-pay
Durable Medical Equipment		20%	20%
Hospice		No Charge	Routine Home Care and Inpatient Respite Care - No Charge 24 Hour Continuous Home Care and General Inpatient Care - \$150 / day
Ambulance		\$50 co-pay	\$100 co-pay
Home Health Care (prior authorization required)		\$15 co-pay (100 per year)	\$20 co-pay (100 per year)
Chiropractic Services (combined with Acupuncture)		\$10 co-pay (30 visits per year)	\$10 co-pay (30 visits per year)
Acupuncture (combined with Chiropractic)		\$10 co-pay (30 visits per year)	\$10 co-pay (30 visits per year)
<b>Prescription Drugs</b> <i>Active/Early Retiree Plans Only</i>		<b>Express Scripts</b>	<b>Express Scripts</b>
Prescription Maximum Out of Pocket		\$5,100 / \$10,200	\$5,100 / \$10,200
(At Participating Pharmacies only)		Generic / Brand / Non-Formulary / Specialty	Generic / Brand / Non-Formulary / Specialty
Retail - 30 day supply		\$5 / \$10 / \$25 / 20% (max co-pay \$100)	\$10 / \$25 / Not Covered / 20% (max co-pay \$100)
Mail Order - 90 day supply		\$10 / \$20 / \$50 / 20% (max co-pay \$100)	\$20 / \$50 / Not Covered / 20% (max co-pay \$100)
Brand Deductible (Individual / Family)		None	None

THIS SUMMARY IS INTENDED TO COMPARE COVERAGE BENEFITS ONLY. THE ACTUAL PLAN CONTRACT SHOULD BE CONSULTED FOR A DETAILED DESCRIPTION OF COVERAGE BENEFITS AND LIMITATIONS. NON-PARTICIPATING PROVIDER MEMBER COST MAY NOT APPLY TO MAXIMUM OUT OF POCKET COSTS.



## ADDITIONAL PROGRAMS

### CARRUM HEALTH (CARRUM) – SURGERY BENEFIT PROGRAM

Carrum Health is a special surgery benefit that provides exclusive access to "Centers of Excellence." These hospitals and doctors provide for an improved patient experience and top-quality, more affordable care. The Carrum Health Surgery Benefit is provided at no additional cost and is an option outside of your surgery benefit provided by your medical carrier. Please note HMO plans are not eligible to participate in the Carrum Surgery Benefit.

#### EMPLOYEE SERVICES

**Personalized "Care Concierge" support** – Helps guide patient through the process

**Recovery** – Personalized support through total care coordination

**Access to top-Quality Surgeons** – perform hundreds of surgeries

**All medical expenses** – covered for the patient\*\*

**Travel Expenses** – covered for patient and companion\*

**Voluntary participation** – Employee Initiates the service by phone or online



\*IRS Rules a portion of the covered travel will be reported as taxable income to employee.

\*\*IRS regulations on HSA plans the deductible applies but coinsurance is waived.

Eligible procedures include:

- Hip Replacement
- Knee replacement
- Cervical Spinal fusion
- Lumbar Spinal Fusion
- Coronary Bypass Surgery
- Bariatric (Weight Loss)
- Shoulder Repair
- Elbow Repair
- Wrist/Hand Repair
- Ankle/Foot Repair
- Pain Management

Additional procedures will become eligible on a regular basis.

### GOTZOOM-STUDENT LOAN REPAYMENT PROGRAM

#### What's GotZoom?

- A company with a singular focus on Department of Education student loan repayment programs
- Seven-year performance record

#### Why We're Better?

Large student debt reduction achieved with federal repayment or forgiveness programs:

- Provides employee immediate relief
- Costs employer significantly less

#### Employer Benefits

- Retention: equates to a 5% - 20% raise
- Recruitment: 83% of millennials prefer organizations with a student loan benefit
- Value: 3-year ROI 140%

#### Employee Benefit

- Average student debt reduction of 65%
- Upfront visibility of savings (free loan status analysis and benefit summary)



THIS SUMMARY IS INTENDED TO COMPARE COVERAGE BENEFITS ONLY. THE ACTUAL PLAN CONTRACT SHOULD BE CONSULTED FOR A DETAILED DESCRIPTION OF COVERAGE BENEFITS AND LIMITATIONS



**MEDICAL BENEFIT RATES FOR 2021 – GUARANTEED UNTIL JANUARY 1, 2022**

**AREA I - Northern CA:  
Bay Area**

Alameda, Amador, Contra Costa,  
Marin, Napa, Nevada,  
San Francisco, San Joaquin,  
San Mateo, Santa Clara,  
Santa Cruz, Solano, Sonoma,  
Sutter, Yolo, Yuba

PLAN	Employee	Employee + 1	Employee + 2 or More
Gold PPO	\$986.74	\$1,971.42	\$2,564.70
Platinum PPO	\$1,078.41	\$2,154.76	\$2,803.66
Silver PPO	\$706.58	\$1,417.28	\$1,840.61
EPO	\$1,185.53	\$2,370.03	\$3,080.73
HDHP 10%	\$809.58	\$1,619.16	\$2,104.29
HDHP 20%	\$698.74	\$1,394.62	\$1,813.83
Access+ HMO 15	\$1,100.04	\$2,199.05	\$2,860.31
Access+ HMO 20	\$1,021.76	\$2,044.55	\$2,657.40
Kaiser HMO 15	\$938.33	\$1,854.00	\$2,402.99
Kaiser HMO 20	\$904.34	\$1,786.02	\$2,316.47

**AREA II - Northern CA:  
Other Counties**

Alpine, Butte, Calaveras, Colusa,  
Del Norte, Glenn, Humboldt,  
Lake, Lassen, Mariposa,  
Mendocino, Merced, Modoc,  
Mono, Monterey, Plumas,  
San Benito, Shasta, Sierra,  
Siskiyou, Stanislaus, Tehama,  
Trinity, Tuolumne

PLAN	Employee	Employee + 1	Employee + 2 or More
Gold PPO	\$958.93	\$1,918.89	\$2,492.60
Platinum PPO	\$1,026.91	\$2,053.82	\$2,669.76
Silver PPO	\$688.04	\$1,376.08	\$1,787.05
EPO	\$1,147.42	\$2,296.90	\$2,988.03
HDHP 10%	\$798.25	\$1,601.65	\$2,080.60
HDHP 20%	\$669.23	\$1,317.37	\$1,714.95
Access+ HMO 15	\$1,110.34	\$2,219.65	\$2,886.06
Access+ HMO 20	\$1,034.12	\$2,068.24	\$2,685.21
Kaiser HMO 15	\$938.33	\$1,854.00	\$2,402.99
Kaiser HMO 20	\$904.34	\$1,786.02	\$2,316.47

**AREA III - Southern CA:  
Los Angeles Area**

Los Angeles, San Bernardino,  
Ventura

PLAN	Employee	Employee + 1	Employee + 2 or More
Gold PPO	\$815.76	\$1,625.34	\$2,113.56
Platinum PPO	\$890.95	\$1,778.81	\$2,310.29
Silver PPO	\$589.16	\$1,168.02	\$1,518.22
EPO	\$952.75	\$1,900.35	\$2,468.91
HDHP 10%	\$713.79	\$1,428.61	\$1,856.06
HDHP 20%	\$590.79	\$1,177.29	\$1,530.58
Access+ HMO 15	\$855.93	\$1,711.86	\$2,222.74
Access+ HMO 20	\$798.25	\$1,591.35	\$2,068.24
Kaiser HMO 15	\$775.59	\$1,530.58	\$1,988.78
Kaiser HMO 20	\$743.66	\$1,465.69	\$1,898.32

Rates shown are for active, early retiree and public officials.

## HEALTH BENEFITS PROGRAM ELIGIBILITY REQUIREMENTS

1. Entity must be a public agency formed under California law.
2. Entity must have a minimum of two full-time active employees to join. An active full-time employee is an employee who is eligible for enrollment in employee sponsored benefits paid for by the Entity. Part-time employees may be considered active employees only if they are currently part of the benefit eligible population and work a minimum of twenty hours weekly.
3. **Active Employees:**  
*Medical Benefits* - Entity must contribute a minimum of 75% of the cost for active employees.  
*Ancillary Coverages* - Entity must contribute a minimum of 75% of the cost for active employees.
4. **Dependents:**  
*Medical Benefits* - If the Entity offers coverage to dependents, it is recommended the Entity contribute a minimum of 50% of the cost for dependents.  
*Ancillary Coverages* - If the Entity offers coverage to dependents, it is recommended the Entity contribute a minimum of 50% of the cost for dependents.
5. **Retirees:**  
*Medical Benefits* - Entity may offer coverage to retirees.  
*Ancillary Coverages* - Entity may offer coverage to retirees. Retirees are only eligible for Dental and Vision.
6. **Public Officials:**  
Entity may offer coverage to public officials (board members, etc.) only if they are currently being covered and Entity's enabling act, plans and policies allow it. Entity is required to cover 75% of the cost for public officials when covering their medical benefits/ancillary coverages. Participation for public officials is limited to their term of office.
7. Entity must have at least 75% of eligible employees (and public officials if they are offered coverage by the Entity) enrolled in order to participate. Public Officials, retirees and dependents may not be covered unless active employees are covered.
8. Premiums are based on a full month. There are no partial months or prorated premiums and member changes will be effective first of the month following the qualifying event. The waiting period for medical benefits/ancillary coverages is effective 1st of the following the date of hire of an employee.
9. The maximum dependent child age is 26. Disabled dependent children are not subject to the dependent age restrictions; however, a verification form will be required certifying the disability.
10. Each prospective new Entity must complete and submit the SDRMA Interest Forms including a large claimant disclosure form (Medical Benefits only) detailing any knowledge of and information pertaining to large and/or ongoing claims. Each Entity is subject to underwriting review and may or may not be accepted for coverage. The underwriting process may take up to two weeks for completion.
11. Entity's governing body must approve a resolution authorizing participation in SDRMA's health benefits program and execute the Memorandum of Understanding (MOU).
12. Once an Entity is approved by underwriting they must submit the Resolution and MOU to SDRMA 45 days before the requested effective date of coverage.
13. *Medical Benefits* - Not all Plans will be offered and available to Entities joining the medical benefits program. The Access+ HMO 15, HMO 20 and Kaiser Plans are not available in all areas. Please check with SDRMA at the time you are submitting your request for underwriting approval to see if the HMO plans are available in your area. Entities selecting one of the medical benefits program High Deductible Health Plans (HDHP) are responsible for adhering to IRS rules, regulations and maintenance of the Health Savings Account (HSA). SDRMA does not provide HSA services but can provide contact information for a financial institution that currently offers this type of service.
14. **Plan Selections and Combination Guidelines:**  
*Medical Plan Selection*  
Subject to underwriting review and approval:
  - 2-100 enrolled lives: 2 plans + 1 Kaiser plan
  - 101-200 enrolled lives: 3 plans + 1 Kaiser plan*Medical Plan Combinations*
  - Only 1 HMO or HDHP plan may be offered to an employee group
  - Future plan changes are subject to review and approval by underwriting*Ancillary Coverages* - Entity will choose the particular dental, vision, life, short term disability and/or long term disability option to offer its employees.  
*Ancillary Plan Selections*  
Subject to underwriting review and approval:
  - 2-50 enrolled lives: 1 Dental PPO plan and 1 \*Dental HMO plan may be offered to an employee group. 1 Vision plan may be offered to an employee group. 1 Short Term Disability Plan may be offered to an employee group. 1 Long Term Disability Plan may be offered to an employee group.
  - Future plan changes are subject to review and approval by underwriting

\* Dental HMO is not available in all areas. Please check with SDRMA at the time you are submitting your request for underwriting approval to see if the Dental HMO plan is available in your area

Ebbetts Pass Fire District	Policy: <b>5042</b>
Subject: <b>District Reserve Funds</b>	Effective Date: Draft Supersedes: N/A Review Date: Draft 2020

01. Policy Goal and Outline: Encumber District Reserve Funds into critical financial sustainable categories.
02. Policy Responsibility: The District realizes its financial obligations to continuity of its critical service mission of Fire Suppression, Advance Life Support medical services, and All Hazard Response.
03. The District shall encumber the following funds from its planned reserve funds for these purposes:

03.01 Teeter Fund Dry Period funding (July 1 through December 31 of each fiscal year): It is the intent of this section to establish adequate funds during the “Dry Period” of the fiscal year. The District shall maintain a balance of \$1,200,000 of Reserve Funds for expenditures during the “Dry Period”.

03.02 Capital Outlay Expenditures: It is the intent of this section to secure adequate funds to full fill the Ebbetts Pass Board of Directors approved capital outlay obligations determined during a fiscal year. The Board approves a capital outlay annually based upon funding on hand not encumbered and anticipated income/revenue for that year. Once an encumbrance has occurred the anticipated funding shall not be utilized in any other way unless unencumbered by Board action – For example: New Fire Apparatus is approved for purchase, but emergency safety equipment is needed instead. A Board action to unencumber the designated funds from the Fire Apparatus and a new encumbrance is needed for the safety equipment.

03.02.01 During any fiscal year if a capital purchase is not financially attainable it should be considered by the board for the next fiscal year

03.02.02 Capital purchases that extend beyond the fiscal year designated shall be recognized as a continuation purchase and brought into the following fiscal year capital outlay unless otherwise changed by Board action.

SDLF



**SPECIAL DISTRICT LEADERSHIP FOUNDATION**

*Special District Leadership Foundation*  
**2020 Education Allowance Fund Application**

*The goal of this fund is to provide special district staff and elected / appointed officials an opportunity to access new continuing education opportunities that promote professional development and encourage further involvement through SDLF's programs (Special District Administrator Certification, Recognition in Governance, District of Distinction Accreditation and District Transparency Certificate of Excellence). Maximum of \$750 or one event registration per district per calendar year from the Education Allowance Fund and \$1,500 total per year from all SDLF scholarship funds.*

*Travel, meals (outside the conference program), and lodging are not included in scholarship funds.*

Name:		Title:	
District:			
Address:			
City:		State:	Zip:
Email:			
Is your district budget under \$8 million? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If you are not the District General Manager, is the District General Manager aware of your scholarship application? <input type="checkbox"/> Yes <input type="checkbox"/> No			

**DETAILS/QUALIFICATIONS:**

First-time attendees of requested event(s)/program(s); exceptions may be given for GM Leadership Summit and CSDA Annual Conference & Exhibitor Showcase. *Travel, meals (outside the conference program), and lodging are not included in scholarship funds.*

- a. Managers – includes supervisors, department managers, and general managers.
- b. Board Members/Trustees – elected or appointed.
- c. Board Secretaries/Clerks.

**REQUIREMENT:**

Provide a brief description with your application explaining why you believe it would be beneficial for you to receive the scholarship and any special circumstances or other items for consideration by the scholarship selection committee. Activities available for the Education Allowance Fund (if multiple, please rank them in order of preference):

- SDLA Module #1: Governance Foundations: select date/location
  - March 24, 2020 - Sacramento
  - August 24, 2020 - Palm Desert
- Special District Leadership Academy (SDLA) Conference: select date/location
  - April 19 – 22, 2020 - San Diego
  - September 27 – 30, 2020 - South Lake Tahoe
- CSDA General Manager Leadership Summit, June 28 - 30, 2020 - Olympic Valley (Lake Tahoe)
- So, You Want to Be a General Manager? Workshop
  - June 28, 2020 - Olympic Valley (Lake Tahoe)
  - August 24, 2020 - Palm Desert
- CSDA Annual Conference & Exhibitor Showcase, August 24-27, 2020 - Palm Desert
- CSDA Board Secretary/Clerk Conference, October 26 - 28, 2020 - Anaheim
- CSDA workshop: \_\_\_\_\_ (must be in 2020)
- \_\_\_\_\_ (must be in 2020)
- CSDA webinar: \_\_\_\_\_ (must be in 2020)
- \_\_\_\_\_ (must be in 2020)

**Applications will be reviewed by a three-member sub-committee of the SDLF Board of Directors and awarded on a case-by-case basis. A rolling deadline is the 15th of each month and award notification will be made by the 30th of each month as funds are available. After receiving notification of the award from SDLF, scholarship recipients must register and pay for the event. After confirming attendance, SDLF will issue a check for reimbursement to the district.**

Please complete the above and return this application, along with your brief statement to:  
SDLF, 1112 I Street, Suite 200, Sacramento, CA 95814, fax: 916.442.7889, or email: [info@sdlf.org](mailto:info@sdlf.org).  
If you have any questions, please contact SDLF at (916) 231-2909 or [info@sdlf.org](mailto:info@sdlf.org).





**California Special  
Districts Association**

**CSDA**

*Districts Stronger Together*

## Virtual Workshop: SDLA Module 1: Governance Foundations

Presenter: David Aranda, CSDM

In this informational session, the instructor will lay the ground work for good governance in your district.

Attendees will discover:

- Why good governance is so important to the overall well-being of the district.
- The traits of effective board members.
- What good governance means and how to effectively put it into practice.
- How to move your board from “I” to “we,” including how to become an effective team, establish team standards, and essential conditions for team building.

Two half-day workshops

9:00 a.m. - 12:00 p.m. each day

*Registration is limited to 60 attendees*

\$100 CSDA Member

\$150 Non-member

## Sign In

**Username**

**Password**

**Keep me signed in**

**SIGN IN**

[Forgot username? |](#)

[Forgot password?](#)

[Create a new account](#)

**When** 8/25/2020 9:00 AM - 8/26/2020 12:00 PM



1112 "I" Street, Suite 200  
Sacramento CA, 95814  
877.924.2732 | 916.442.7887



**FIND IT FAST**

- SDLF Scholarships
- Register for an Event
- Career Center
- Membership Information
- Take Action
- Bill Tracking
- Knowledge Base

**CALIFORNIA SPECIAL DISTRICTS ALLIANCE**





**California Special  
Districts Association**  
*Districts Stronger Together*

## Virtual Workshop: SDLA Module 2: Setting Direction/Community

Presenters:

Brent Ives, BHI Management Consulting

Martin Rauch, Rauch Communication Consultants Inc.

The Day One session will highlight the importance of setting the direction for your district. Learn the critical components of direction setting for your district along with how to avoid planning pitfalls. Attendees will walk through the steps of establishing and fulfilling your district's mission, vision, values, strategic goals, and how to communicate those objectives to your constituents.

The Day Two session looks at common communication breakdowns and potential areas for improvement in public agency communications. It will discuss proper and effective communication methods to be aware of as a governing official including: Identifying audiences, responding to public input, media relations, and legislative outreach and advocacy.

9:00 a.m. - 12:00 p.m. each day

*Registration is limited to 60 attendees*

## Sign In

**Username**

**Password**

**Keep me signed in**

**SIGN IN**

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\$100 CSDA Member

\$150 Non-member

**When** 9/16/2020 9:00 AM - 9/17/2020 12:00 PM



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Sacramento CA, 95814  
877.924.2732 | 916.442.7887



**FIND IT FAST**

- SDLF Scholarships
- Register for an Event
- Career Center
- Membership Information
- Take Action
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- Knowledge Base

**CALIFORNIA SPECIAL DISTRICTS ALLIANCE**



**California Special Districts Association**  
*Districts Stronger Together*

## Virtual Workshop: Financial Management for Special Districts

**Presenters:**

David Becker, James Marta & Company LLP, CPAs

Justin Williams, Mann, Urrutia, Nelson CPAs & Associates

Paula Hansen, Southgate Recreation and Park District

Two half-day sessions

August 18th and August 19th

9:00 a.m. - 12:00 p.m. each day

Money, money, money...it's on everyone's mind and on your job description. Make sure you understand the full scope of financial information affecting special districts today. From budgeting and internal controls to long term planning and capital improvement plans. Attendees will get the information they need to begin to assess the overall financial health of their district and steps needed to make positive changes.

\$50 SDRMA member

\$100 CSDA member

\$150 Non-member

**When** 8/18/2020 9:00 AM - 8/19/2020 12:00 PM

## Sign In

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**Password**

**Keep me signed in**

**SIGN IN**

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[Create a new account](#)

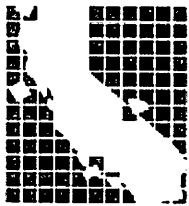
# Program Options

**Tuesday, 18 August 2020**



## Cancellation

8/18/2020



1112 "I" Street, Suite 200  
Sacramento CA, 95814  
877.924.2732 | 916.442.7887



### **FIND IT FAST**

- SDLF Scholarships
- Register for an Event
- Career Center
- Membership Information
- Take Action



**California Special  
Districts Association**  
*Districts Stronger Together*

## Virtual Workshop: SDLA Module 3: Board's Role in Finance

**Complimentary registration for up to 40 attendees  
through the generous financial support of Five Star  
Bank**



## Sign In

**Username**

**Password**

**Keep me signed in**

**SIGN IN**

[Forgot username? |](#)

[Forgot password?](#)

[Create a new account](#)

**Presenter: David Becker, CPA, – James Marta &  
Company LLP, Certified Public Accountants**

**This session will provide a review and insight of  
important financial concepts, reports, and policies  
specific to public agencies including special districts.**

**Attendees will learn:**

**How to ask the right questions.**

**How to link the finance process to the district mission  
and goals.**

**Budget process, budget assessment, and  
communicating budget information to the public.**

How to develop and analyze capital improvement plans and reserve guidelines.

9:00 a.m. - 12:00 p.m. each day

*Registration is limited to 60 attendees*

**When** 10/20/2020 9:00 AM - 10/21/2020 12:00 PM



1112 "I" Street, Suite 200  
Sacramento CA, 95814  
877.924.2732 | 916.442.7887



**FIND IT FAST**

- SDLF Scholarships
- Register for an Event
- Career Center
- Membership Information
- Take Action



**Pacific Gas and  
Electric Company™**

## Transaction Summary Letter

July 17, 2020

Ebbetts Pass Fire District  
Attn: Fire Chief Mike Johnson  
1037 Blagen Road / P. O. Box 66  
Arnold, CA 95223

Re: PG&E's Pre-Installed Interconnection Hub Project in Arnold, CA  
Ebbetts Pass Fire District Property located on Blagen Road in Arnold, CA (Property)  
Calaveras County Assessor Parcel Numbers (APNs): 026-019-096 and 026-019-097

Dear Chief Johnson:

At Pacific Gas and Electric Company (PG&E), we're committed to minimizing the impacts of the Public Safety Power Shutoff (PSPS) events that have recently been implemented during times of heightened fire risk. As part of our Community Wildfire Safety Program, PG&E is proposing to build a pre-installed interconnection hub (PIH) in Arnold, which would enable PG&E to rapidly assemble and connect temporary generation equipment in order to energize an isolated circuit within the city during future PSPS events (Project).

In order to facilitate the construction of this critical infrastructure, PG&E acquired a Permanent Easement (Easement) on the Property to implement the PIH which, when fully constructed, will service portions of the Arnold community.

Here are the key terms:

1. Premises: Blagen Road in Arnold, CA with APNs 026-019-096 and 026-019-097
2. Type of Agreement: Easement Deed
3. Price: \$19,100
4. Use: Installation of a PIH, to be used during future PSPS events to rapidly assemble and connect temporary generation equipment in order to energize an isolated circuit within Arnold.

For payment of the easement, please find enclosed check #4751691 in the amount of \$19,100.00. A copy of the recorded Easement Deed will be forwarded to you when it is available.

If you have any further questions or concerns, please feel free to contact me at (925) 459-2185.

Sincerely,

Jamie Guillen, SR/WA  
Principal Right of Way Agent  
Pacific Gas and Electric Company

RECEIVED

JUL 21 2020

Ebbetts Pass Fire District

## **FUND BALANCE/RESERVE POLICY**

### **INTRODUCTION**

Responsible financial practices necessitate adoption of procedures for reporting fund balance classifications, minimum reserve requirements, and hierarchy of fund balance expenditures in conformance with Governmental Accounting Standards Board guidelines.

The District realizes its critical service missions of Fire Suppression, Advance Life Support medical services, and All Hazard Response obligate it to anticipate future funds needs and to plan accordingly.

### **PURPOSE**

To provide procedures for reporting fund balance classifications, establish prudent reserve requirements, and establish a hierarchy of fund balance expenditures.

### **DEFINITIONS**

Fund balance - The difference between assets and liabilities.

Teeter Fund Dry Period Funding Reserve - A reserve account established in an amount sufficient to provide for anticipated operating expenses during the period in which the District does not receive any substantial revenues (July 1 through December 31 of each fiscal year.) The Reserve shall be reviewed and adjusted annually to reflect anticipated dry period expenses for the ensuing dry period. Once established, unless amended or modified by formal action of the Board, the funds in the reserve account may only be used for a designated purpose of the Teeter Fund.

Capital Outlay Expenditure Reserve - A reserve account established in an amount sufficient to cover approved capital outlay expenses. Once encumbered, the funds may not be utilized for any other purpose unless unencumbered by Board action.

## POLICY

A. The District will report fund balance in accordance with Governmental Accounting Standards Board Statement No. 54. The following five components will be used:

1. *Non-Spendable Fund Balance* — Fund Balance amounts set aside for items that do not represent available, spendable resources such as prepaid expenses or inventory amounts.
2. *Restricted Fund Balance* - Fund Balance amounts that have external restrictions imposed by creditors, grantors, contributors, laws, regulations, or enabling legislation which requires the funds to be used only for a specific purpose.
3. *Committed Fund Balance* - Fund Balance amounts that have constraints imposed by formal action of the Board. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to modify, remove, or reverse the limitation.
4. *Assigned Fund Balance* - Fund Balance amounts that are constrained by the District's intent to be used for a specific purpose, but are neither restricted nor committed.
5. *Unassigned Fund Balance* - represents residual amounts that have not been restricted, committed, or assigned.

B. The District will maintain in the General Fund at fiscal year-end the following reserve accounts and balances:

1. A Dry Period Funding balance equivalent to \$1,200,000 for the current fiscal year. Such amount establishes the minimum Fund Balance for the General Fund.
2. A Capital Outlay Expenditure Reserve equal to the total amount of encumbered funds for capital outlays for the fiscal year.



C. The District will report the following amounts as Committed Fund Balance at fiscal year- end:

1. Dry Period Funding - Fund Balance committed to covering operational costs during the "dry period" between the receipt of property taxes in April and the receipt of property taxes in December, when expenditures typically far outpace revenues. The amount will be equal to \$1,200,000 from General Fund operating revenues (excluding grant and other one-time revenues, for the current fiscal year) and will be maintained in the General Fund and may be adjusted annually.
2. Capital Outlay Expenditure Reserve - Fund Balance committed to cover the costs of capital outlay expenditures such as the purchase of new fire apparatus or emergency safety equipment. The amount will be set aside from the General Fund operating revenues (excluding grant and other one-time revenues for the current fiscal year) and will be maintained in the General Fund. The amount shall be adjusted at least annually to reflect current obligations for such purposes.

D. The District considers restricted amounts to have been spent prior to unrestricted amounts when an expenditure is incurred for purposes for which both are available. Committed, assigned, and unassigned amounts, in this order, are considered to be spent when an expenditure is incurred for purposes for which more than one fund balance is available. During any fiscal year if a capital expenditure is not financially attainable, the Board should consider the expenditure in the next fiscal year and if a Capital Outlay expenditure will extend beyond the fiscal year in which it is encumbered it shall be considered a continuation purpose and any unexpended balance shall be carried over to the next fiscal year, unless otherwise determined by the Board.